



ALAMEDA COUNTY REGISTRAR OF VOTERS

HIGH SCHOOL STUDENT POLL WORKER PROGRAM



Tuesday, November 6, 2018 - General Election

RETURN COMPLETED APPLICATION BY SEPTEMBER 17, 2018 (EMAIL, FAX OR MAIL)

ABOUT

In August 1996, the California State Legislature adopted a law allowing High School Students to serve as Poll Workers on Election Day. The Student Poll Worker Program promotes civic awareness and educates about the election process by allowing students to serve as Poll Workers on Election Day. The Election Day experience will help students learn about responsibility, teamwork, and leadership!

QUALIFICATIONS TO PARTICIPATE

The California Education Code Section 48205 and the Elections Code Section 12302 state that all High School Students must meet the following qualifications to serve as a Poll Worker on Election Day:

- Must be 16 years of age at the time of election
- Must be a U.S. Citizen or Lawful Permanent Resident (Green Card Holder)
- Must have a minimum GPA of 2.5 (on a 4.0 Scale)

QUESTIONS TO CONSIDER

- Do you want to raise money for your school, charity, or for yourself?
- Do you want to make a difference and serve your community?
- Do you want to learn about the election process?
- Do you want to show colleges and potential employers that you have a record of responsibility, teamwork, and leadership?
- Are you bilingual? Bilingual student poll workers can **earn an extra \$10!**

If you answered **YES** to any of the questions above, we would like to invite you to participate in the High School Student Poll Worker Program through the Alameda County Registrar of Voters office. Complete the application, including all required signatures and return it to our office by mail, email, or fax:

Mailing Address: Registrar of Voters' Office

Email: rov_pollworker@acgov.org

1225 Fallon Street, Rm. G-1,
Oakland, CA 94612

Fax: (510) 272-6982

REQUIREMENTS

- Get permission from parents/guardians and High School Administrator
- Submit a completed application with all required signatures by: **Monday, September 17, 2018**
- Attend a mandatory 3 hour in-person Poll Worker Training Class in the month of October (*bilingual student poll workers must take and pass an additional 30 minutes of online training in their respective language*)
- Arrive on time and serve all hours to which you have committed on Election Day
- Provide telephone number where you can be reached by the Alameda County Registrar of Voters and the Inspector of your assigned precinct location



Registrar of Voters | 1225 Fallon Street G-1 Oakland, CA 94612 | Phone: (510)272-6971 | Fax: (510)272-6982

rov_pollworker@acgov.org | ACVOTE.ORG | Follow us @acvote   

SUMMARY OF PAY

PAY FOR SERVICE WILL BE MAILED 4-6 WEEKS AFTER ELECTION DAY

Shifts	Election Day	3 Hour Training Class (Mandatory)	Online Training ² (Pass Online)(Mandatory)	Assigned as Bilingual	Total Possible Pay
Full Day Shift (6 a.m. - 9 p.m. ¹)	\$95	\$35	\$5	\$10	\$145
AM Shift (6 a.m. - 2 p.m.)	\$47.50	\$35	\$5	\$10	\$97.50
PM Shift (2 p.m. - 9 p.m. ¹)	\$47.50	\$35	\$5	\$10	\$97.50

¹The assignment typically concludes at 9 p.m.

²Must pass Online Training quizzes to receive additional pay

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BENEFITS:

- Earn credit/community service hours for school and possible graduation requirements
- Get job experience for your resume or college applications; show college admissions and potential employers that you have a record of responsibility, teamwork, and leadership
- Learn first-hand about the election process

APPOINTMENT

- Students who successfully apply and meet the qualifications and requirements will receive a 'Notice of Appointment' by email containing information on their assigned precinct and training class

SERVING

- On Election Day, students are advised to dress comfortably as it will be a long day. Students are **prohibited from using cell phones** during their service time, unless they are on lunch/dinner or break

FREQUENTLY ASKED QUESTIONS

"How do I sign up to be a student poll worker?"

All student applicants must meet required qualifications and submit a completed High School Student Poll Worker Application.

"Where am I going to serve on Election Day?"

Student poll workers will be assigned a polling place no more than 10-20 minutes away from their home. **Check your email for Notice of Appointment.**

"What do I do if I am no longer available to serve on Election Day?"

Contact the Registrar of Voters Recruiting Unit **as soon as possible** if you are no longer available on Election Day.

"Will I be compensated for attending training class even if I cancel my Election Day assignment?"

No. You will **not** receive pay for training you cancel.

"How can I better prepare for the election?"

Student poll workers can take the **Online Training Course** to review important information covered during the in-person training class and **earn \$5 extra** upon passing quizzes. Online training course can be accessed through **My Poll Worker Profile**.

"When will I receive my stipend for serving on Election Day?"

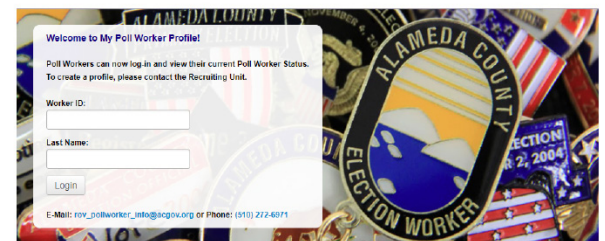
Pay for service will be mailed out **approximately 4-6 weeks after Election Day**. If you do not receive a check for your service within the given time frame, please contact the ROV Recruiting Unit immediately.

ALAMEDA COUNTY REGISTRAR OF VOTERS MY POLL WORKER PROFILE

Students will receive Notice of Appointment with information about accessing My Poll Worker Profile.

My Poll Worker Profile is a great tool to access **Online Training Courses**, reschedule training class, and view Election Day assignment.

Please contact ROV Recruiting Unit for questions regarding My Poll Worker Profile at **(510) 272-6971 or rov_pollworker@acgov.org**.



pollworker.acgov.org

HIGH SCHOOL STUDENT POLL WORKER APPLICATION



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STUDENT INFORMATION - Please Print Clearly

NAME		DOB (MM/DD/YYYY)	
HOME ADDRESS		CITY	
EMAIL ADDRESS		PHONE NUMBER	
ZIP CODE			

REQUIREMENTS - PLEASE CHECK ALL BOXES AFTER COMPLETION

- ☐ U.S. Citizen or Legal Permanent Resident (Green Card Holder)
☐ I have my own transportation on Election Day
☐ I have permission from my parents and school administrator
☐ I understand that I **must** attend the mandatory 3 hour Poll Worker Training Class to serve on Election Day.

ADDITIONAL INFORMATION - PLEASE CHECK THE BOXES BELOW THAT CORRESPOND TO YOUR ANSWERS

1. I will ONLY serve in a precinct in my city. ☐ Yes ☐ No
2. I will serve in Nearby cities. ☐ Yes ☐ No
3. I am fluent (speak, read, and write) in English and one more of the following languages:
- ☐ Cantonese ☐ Vietnamese ☐ Punjabi ☐ Khmer ☐ Korean
☐ Mandarin ☐ Spanish ☐ Tagalog
4. I am available for:
- | | | |
|---|---|---|
| <input type="checkbox"/> FULL DAY SHIFT
6:00a.m. - 9:00p.m.
(Earn up to \$145) | <input type="checkbox"/> HALF DAY SHIFT
6:00a.m. - 2:00p.m.
(Earn up to \$97.50) | <input type="checkbox"/> HALF DAY SHIFT
2:00p.m. - 9:00p.m.
(Earn up to \$97.50) |
|---|---|---|

SIGNATURE OF STUDENT	DATE
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PARENT/GUARDIAN INFORMATION

PARENT/GUARDIAN NAME	
EMERGENCY PHONE NUMBER ON ELECTION DAY	
SIGNATURE OF PARENT/GUARDIAN	DATE

HIGH SCHOOL INFORMATION

NAME OF SCHOOL			
ADDRESS		CITY	
EMAIL ADDRESS		PHONE NUMBER	
SCHOOL ADMINISTRATOR'S NAME		STUDENT GRADE LEVEL	
		GPA	

Our school assures the Recruiting Unit of Alameda County Registrar of Voters' Office, that if appointed as Student Poll Worker on Election Day, our student will be at his/her polling place at the appointed time. If unable to serve, the student will notify the Registrar of Voters' Office A.S.A.P. by calling (510) 272-6971.

SIGNATURE OF SCHOOL ADMINISTRATOR	DATE
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OFFICE USE ONLY

DATE RECEIVED:	OUTREACH EVENT:	INITIAL(S):
COMMENTS:		