



**FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY**

Job Title: **Afterschool or Day Camp Leader**

FLSA Status: Part-time Non – Exempt

Department: Youth Development

Reports to: Site Director

POSITION SUMMARY:

Leader is responsible for general supervision of youth and teens, planning and implementing activities (physical activities, nutrition, academic enrichment, homework assistance, and light tutoring).

QUALIFICATIONS:

1. Prefer prior experience working with youth and/or teens.
2. Certified in CPR and First Aid (or be certified within 30 days of hire).
3. Complete YMCA child abuse prevention within 30 days of hire.
4. Provide proof of negative tuberculosis test.
5. Bilingual preferred.
6. Day Camp Leader: Must be 18 years of age.
7. After School Leader: 48 semester college units required or successful completion of NCLB test.
8. After School Licensed Leader: Must have a minimum of 12 semester units (16 quarter units) in ECE/Child Development or a related field (e.g., recreation, education, or sociology) OR 6 (9 quarter) units completed while maintaining a minimum of 2 (3 quarter) units per semester until all 12 semester (18 quarter) units are completed. No introductory courses are acceptable. Proof of enrollment is required. Worked or volunteered in any child or youth development program. Verification of employment/volunteer hours is required. Minimum of 3 hours a day for 50 days in 6 months.

ESSENTIAL FUNCTIONS:

1. Supervises a group of children.
2. Plans and implements program activities that are culturally relevant, developmentally appropriate and consistent with YMCA values.
3. Adheres to program standards including safety and cleanliness standards.
4. Attends staff meetings and trainings.
5. Follows YMCA policies and procedures, including those related to medical and disciplinary situations, child abuse prevention and emergencies.
6. Cultivates positive relationships and maintains effective communication with parents, children and other staff. Models relationship-building skills in all interactions.
7. Performs other duties as assigned.

YMCA COMPETENCIES (Leader):

Mission Advancement: Accepts and demonstrates the Ys values. Demonstrates a desire to serve others and fulfill community needs. Recruits volunteers and builds effective, supportive working relationships with them. Supports fund-raising. Collaboration: Works effectively with people of different backgrounds, abilities, opinions, and perceptions. Builds rapport and relates well to others. Seeks first to understand the

other person's point of view, and remains calm in challenging situations. Listens for understanding and meaning; speaks and writes effectively. Takes initiative to assist in developing others.

Operational Effectiveness: Makes sound judgments, and transfers learning from one situation to another. Embraces new approaches and discovers ideas to create a better member experience. Establishes goals, clarifies tasks, plans work and actively participates in meetings. Follows budgeting policies and procedures, and reports all financial irregularities immediately. Strives to meet or exceed goals and deliver a high-value experience for members.

Personal Growth: Pursues self-development that enhances job performance. Demonstrates an openness to change, and seeks opportunities in the change process. Accurately assesses personal feelings, strengths and limitations and how they impact relationships. Has the functional and technical knowledge and skills required to perform well; uses best practices and demonstrates up-to-date knowledge and skills in technology.

WORK ENVIRONMENT:

- Visual and auditory ability to observe and to respond to critical incidents and the physical ability to act swiftly in an emergency situation.
- Ability to lead and interact in group activities and perform related physical skills.
- Ability to stand, walk, sit, stoop, kneel, or crouch. Ability to climb, push, and pull.
- Ability to lift and carry objects up to 20 pounds.

To Apply: <https://www.ymcasv.org/association/html/employment.html>