

Pharmacy Technician

San Francisco Bay Area, CA

Full-time

Salary: \$17.69 to \$23.00 /hour

Beyers Pharmacy Services, Inc., dba: Wellspring Pharmacy in Piedmont, CA is looking for one pharmacy technician to join our team!

Organizational Summary

BeyersPharmacy Services, Inc. dba: Wellspring Pharmacy is an independent pharmacy in Oakland, CA, dedicated to making a positive impact in the lives of our patients by providing specialized services in medication adherence.

We are located on 4184 C Piedmont Ave. Oakland CA, 94611. Our ideal candidate is attentive, punctual, and engaged.

Position

Filling Pharmacy Technician

Responsibilities

Main duties are but not limited to accurately and quickly filling prescriptions for new orders, refills and monthly cycle fills

- Helps health care providers and patients by greeting them in person and by phone; answering questions and requests; referring inquiries to the pharmacists
- Prepares and packages finished products is maintained before pick-up by courier or shipping logistics vendor.
- Maintains pharmacy inventory by checking pharmaceutical stock to determine inventory level; anticipating needed medications and supplies; placing and expediting orders; verifying receipt; removing outdated drugs.
- Maintains a safe and clean pharmacy by complying with procedures, rules, and regulations.
- Protects patients and employees by adhering to infection-control policies and protocols.

- Organizes medications for pharmacist to dispense by reading medication orders and prescriptions; preparing labels; calculating quantities; assembling intravenous solutions and other pharmaceutical therapies.
- Maintains records by recording and filing physicians' orders and prescriptions.
- Generates revenues by calculating, recording, and issuing charges.
- Ensures medication availability by delivering medications to patients and departments.
- Prepares reports by collecting and summarizing information.
- Promptly report to the pharmacist all patient complaints that cannot be immediately remedied.
- Understands and complies with Best Practice Standards and Policies and Procedures of Wellspring Pharmacy.
- Contributes to team effort by accomplishing related results as needed.

The ideal candidate would meet the following requirements

****Must have a current California pharmacy technician's license in good standing****

- Minimum of High School Diploma / G.E.D.
- Experience with Pharmacy software
- At least 1 year retail and/or pharmacy experience preferred
- Minimum ability to type 60 wpm
- Pass drug screen test, background check, preemployment verification process
- Read, understand and be compliant with HIPAA
- Valid Driver's License and in good standing
- Excellent customer service skills
- Able to communicate effectively, both verbal and written, in the English language
- Good attention to detail
- Ability to problem solve effectively
- Ability to follow policies and procedures, basic math skills
- Motivated self-starter with great attitude, flexibility, and entrepreneurial spirit
- Able to work under pressure to prioritize and manage workload, manage simultaneous tasks and meet deadlines within a fast paced and changing environment
- Working Conditions: standing, walking, sitting, reaching above shoulders, reaching waist level, reaching below knee, climbing, lifting above shoulder up to 20 lbs and lifting waist level up to 20 lbs.

Why work at Wellspring

- Dynamic and growing pharmacy in the heart of Oakland, CA
- Competitive pay plus healthcare, dental, and vision benefits.

****Please provide LinkedIn Profile if applicable****