

Inside Sales

Crown Industrial, a leading high-end industrial door and door hardware manufacturer, is currently seeking a qualified Inside Sales Representative to join their So. San Francisco, CA sales team. This is a transactional and relational position that works with customers in a sales function.

Responsibilities include the following:

- Daily interaction with architects, designers, engineers, contractors, commercial, industrial and residential customers.
- Responding to customer's quotation needs, and inquires.
- Administrative processing of orders (i.e. quotations and order entry).
- Sourcing for non stock and stocked items.
- Following up quotations.
- Working closely with architects to specify products and solutions.
- Daily attention to listed jobs out for bid.
- Reading plans to use for bidding purposes.
- Understanding the goals and concepts of our business and incorporating business goals to achieve sales and profitability.
- Working closely with our engineering staff, warehouse and other departments in the company.
- Other duties as assigned

Desired Skills and Experience

- 2-3 years sales experience
- Aggressive, competitive, friendly customer service skills with concern for customer needs and self-motivated attitude.
- Good math skills
- Must be a team player
- Experience reading blueprints
- Some skills with Word Perfect or Word, and Excel or other spreadsheet software
- Knowledge of Cad software as well as knowledge in building and remodeling is a plus, but not required.

You will be trained to discuss our products with our customers so that you can make intelligent recommendations of the components needed in each door system. Crown has been in this business for more than 40 years. Our key market base includes the U.S., Canada, Mexico, but is not limited to only these areas.

Feel free to review our website www.Crown-Industrial.com to get a good understanding of our products. Principals only. Recruiters, please don't contact this job poster. Visit www.Crown-Industrial.com for more information

Email your resume bev_morgan1@hotmail.com