

PALO ALTO COMMUNITY CHILD CARE EMPLOYMENT OPPORTUNITIES



INFANT-TODDLER & PRESCHOOL OPENINGS

- College Terrace Children's Center (CTC) Teacher 2-6pm
- Mini Infant Center (MINI) Teacher *Full time*
- Infant Toddler Center (ITC) Teacher *Full time*

SCHOOL AGE OPENINGS

- Walter Hays Kids' Club (WHKC) Director
Full-time, effective August 6
- Duveneck Kids' Club (DKC) Assistant Director 12-6pm
- Hoover Kids' Club (HKC) Assistant Director 12-6pm
effective December 18
- Addison Kids' Club (AKC) Teacher 2-6pm
- El Carmelo Kids' Club (ECKC) Teacher 2-6pm
- Besse Bolton Kids' Club (BBKC) Teacher 2-6pm
- Duveneck Kids' Club (DKC) Teacher 2-6pm
- Juana Briones Kids' Club (JBKC) Teacher 2-6pm
- Walter Hays Kids' Club (WHKC) Teacher 2-6pm
- Escondido Kids' Club (EKC) Teacher 2-6pm

SUBSTITUTE TEACHER OPENINGS

- Hours Vary

Teacher pay rate range is \$18 - \$28

TEACHER JOB DESCRIPTION

Under general direction, supervises children to promote their physical, cognitive and social development. Responsible for on-floor program participation with children. Assures on-going, age-appropriate activities and development of children. Implements the curriculum and, with active participation of other members of the teaching team, works with parents and assesses the development of each child. Provides a safe environment for all children at all times.

DIRECTOR/ASSISTANT DIRECTOR JOB DESCRIPTION

Responsible for the day-to-day functions of the center. Position requires the ability to effectively manage, develop, direct and lead both staff and center program. Position requires working knowledge, skill and ability to develop and follow licensing requirements and/or Desired Results standards. In addition, position requires the ability to: 1) research, analyze and propose program strategies that meet PACCC and center objectives; 2) monitor and evaluate existing programs against current trends; 3) design new and revise approaches to program to assure equity, legal compliance and competitiveness; 4) provide guidance and develop staff in the use of age-appropriate program trends and tools such as Desired Results standards; 5) ability to work pro-actively with PACCC administration

TO APPLY VISIT [HTTPS://PACCC.RECRUITERBOX.COM](https://paccc.recruiterbox.com)

Benefits for employees working 20 or more hours per week in a regular staff position

•Medical Insurance •Dental Insurance •Vision Insurance

•10 days of vacation first 2 years; 15 days for 3rd and 4th years; 20 days at 5+ years

•12 Sick Days per year •11 Holidays per year •Tuition Reimbursement (up to \$200 per class)

•403(b) Retirement Plan (We match 4% when the employee contributes 4%; eligible after one year of employment.)

• Monthly Staff Trainings • Wellness Opportunities • Advancement Opportunities