

Warehouse Assistant & Order Processing

Advanced Communication Products – Fremont, CA

- Process and Ship Daily Orders (telephones and electronic parts)
 - Organize warehouse and maintain clean working environment
 - Receive incoming packages and sort to shelves
 - Package and ship orders (approx 20 per day)
 - Be able to lift 40 pound boxes
 - Label products and stock shelves
 - Sort and organize warehouse for easy management.
 - Big Plus - able to drive a manual forklift, not required
- Job Types: Full-time, Part-time.

Salary: \$13.50