

Zoom Imaging Solutions, a Xerox company, is looking for a Delivery Driver & Installer to work out of our Milpitas Warehouse.

You **MUST** have a good driving record to deliver and install office products such as copiers and printers to customer sites in the greater Bay Area.

Essential Responsibilities:

- Review paperwork on top of all machines to be delivered; verify model number, serial number, and all serialized accessories
- Load and secure equipment onto truck using blankets, cardboard corners, and proper strapping
- Confirm delivery, pick-up, and/or movement with customer prior to delivery. Verify address. Record any special instructions or directions.
- Drive truck to deliver equipment and products to customers' locations
- Unload and safely take equipment to designated area. This may include pushing, pulling, utilizing dollies and/or stair climbers
- Assemble equipment
- Power up unit; run test copies and prints
- Provide customer with basic start-up equipment training
- Obtain customer signature and date
- Remove, load, and secure equipment from customers' facilities, if applicable
- Organize and complete all required paperwork per delivery
- Assist in other areas of the warehouse as needed

Qualifications, Skills and Abilities:

- High School diploma or GED
- Ability to consistently lift/pull/push 100+ pounds
- Ability to consistently bend, stoop and twist
- Excellent customer service skills and professional appearance required
- Good driving record is mandatory
- Ability to work well in stressful or high-pressure situations
- Good time management skills

When you join Zoom Imaging Solutions, you become a key member of our team and will go through regular training so that you are at the top of our industry. This is an entry level position with opportunities for growth.

Email your resume to amy.breshears@xoomcopiers.com.

Zoom Imaging Solutions is an equal opportunity employer.