

THE CITY OF BERKELEY
INVITES APPLICATIONS FOR



FIREFIGHTER / PARAMEDIC



AN EQUAL OPPORTUNITY EMPLOYER

THE CITY

The City of Berkeley, located on the east shore of San Francisco Bay, offers its 112,500 residents one of California's most interesting and diverse living areas. It is a city that is known for its ability to attract strong individuals with energy, tolerance, and flexibility as well as for its ability to encompass change without sacrificing either its essential character or the quality of life. The public marina, bay views, international shops and restaurants, and the University of California at Berkeley are but a few of its attractions

THE FIRE DEPT

The Berkeley Fire Department was established in 1904 and is said to have been the first motorized fire department in the western United States. The department currently has 139 positions and a budget of \$35 million.

Seven engines and two trucks cover the densely populated eleven square miles that encompass the City of Berkeley. The Berkeley Fire Department also operates its own transport ambulances. There are currently three advanced life support ambulances covering the City. On November 4, 2008, Berkeley voters approved the Fire Protection and Emergency Response Preparedness Tax, which enables the City to eliminate rotating fire station closures, enhance emergency medical response by implementing a First Responder Advance Life Support Program, and expand disaster preparedness programs. The Department's services of suppression, EMS, prevention, and public education and outreach are in increasing demand. The department responded to over 13,000 emergencies in 2012.

THE POSITION

Berkeley Firefighter / Paramedics are trained professionals providing fire suppression, fire prevention and emergency medical services to 112,500 Berkeley Residents.

Lateral entry applicants are encouraged to apply. A "lateral entry appointment" is an applicant who has either completed the initial probationary period as a Fire Fighter or similar equivalent classification in a paid organized Fire Department, or completed

LETTER FROM THE INTERIM FIRE CHIEF

On behalf of the men and women of the Berkeley Fire Dept, I welcome you to our 2013 recruitment process.

The Berkeley Fire Dept is a progressive urban fire department that takes pride in providing a culture of exceptional customer service. Our department is aggressive in fire suppression strategies, rescue operations, and cutting edge emergency medical response. We operate in a system with high call volume and serve a densely populated, culturally diverse community.

Our team is made up of 139 dedicated men and women who are devoted to providing the highest level of service to our community. The Berkeley Fire Dept encourages motivated individuals who are seeking a career in an organization that values courteous public service to apply.

We encourage and welcome your participation in our 2013 recruitment process.

*Sincerely,
Gil Dong
Interim Fire Chief*



two (2) years of full time equivalent service in a paid organized Fire Department. The Fire Chief may recommend to the Director of Human Resources and City Manager that a lateral entry appointment be made at a salary step above the entry level salary step that is commensurate with the appointee's years of service as a sworn firefighter with a paid organized Fire Department.

An employee hired as a lateral entry appointment shall accrue and be eligible to take Vacation Leave commensurate with his or her years of experience as a sworn Fire Fighter.





SPECIFIC REQUIREMENTS

Each applicant must meet ALL the following in order to be considered:

- **Age:** Must be at least 18 years of age.
- **Education:** High school diploma or GED.
- **Vision:** Minimal uncorrected vision of $20/100$ in each eye - both corrected to $20/30$ normal color vision.
- **License:** Must possess a valid driver's license and have a satisfactory driving record. Must obtain and maintain a California Class A/B commercial or Firefighter Exempt Class A/B driver's license with air brake endorsement within six (6) months of beginning employment.
- **Paramedic License Requirement:** Must have a valid California Paramedic License, or National Registry Paramedic Certification Card at the time of application, or be actively participating in a Paramedic Field Internship Program. Must possess a valid California Paramedic License at the time of appointment. Applicants who are actively participating in a paramedic field internship must provide **proof of internship status on school letterhead** with the application.
- **A Candidate Physical Ability Test (CPAT)** Card of Completion, issued no earlier than May 29, 2012, must be submitted by the application filing deadline. The CPAT is administered by the California Fire Fighter Joint Apprenticeship Committee. Detailed information regarding CPAT testing and testing schedules may be obtained by visiting the website at: www.CFFJAC.org. To schedule an appointment for the Candidate Physical Ability Test or the Practice Test, please contact the CPAT Testing Center at (877) 648-2728.

In California, the Candidate Physical Ability Test can be taken at the following CPAT Testing Centers for May 2013:

	ORIENTATION	PRACTICE	TEST
NORTHERN CALIFORNIA ► CPAT TESTING CENTER: 526 Commerce Way • Livermore, CA • 94551	May 10 th (Fri) May 22 nd (Wed)		May 11 th (Sat) May 23 rd (Thu)
SOUTHERN CALIFORNIA ► CPAT TESTING CENTER: 626 North Eckhoff Street, Orange, CA 92868	May 4 th (Sat)	May 7 th (Tue) May 14 th (Tue) May 21 st (Tue)	May 9 th (Thu) May 18 th (Sat) May 23 rd (Thu)

ADDITIONAL REQUIREMENT: Firefighter / Paramedics appointed will be required to live not more than 40 air miles from Berkeley City limits.

RECRUITMENT PROCESS

WRITTEN EXAMINATION: Applicants who meet all the announced requirements and submit a complete application packet by the application filing deadline of May 28, 2013 will be scheduled for the written exam (**tentatively scheduled for the week of June 17th, 2013**). Candidates who pass the written exam will be placed on an "eligibility list" and a selected number of the eligibles will be invited to participate in the departmental selection interview processes. Prior to the selection process, qualified candidates will participate in a Chief's oral board, paramedic assessment exam and Fire Chief's interview panel.

CANDIDATE ORIENTATION WORKSHOP: All candidates are invited to attend an Orientation Workshop (**tentatively scheduled for the week of June 17th**). The Workshop will be held prior to or immediately following the written examination. It will be offered at two different times during the day. Candidates may attend a session that is not scheduled on the same day as their written exam. **Your attendance at the Candidate Orientation is not required for employment consideration, but highly encouraged.** The orientation will include an overview of the Berkeley Fire Department, the City of Berkeley, a review of the testing process and information on what the department is looking for in a candidate.

OPEN HOUSE: All candidates are encouraged to attend a Recruitment Open House on **June 19th, 22nd, 23rd and July 6th, 7th, and 21st**. Open Houses will be held at Station 2 located on 2029 Berkeley Way from 10 am to 2 pm (Family and Children Welcome)!

BENEFITS

Salary:

\$90,477 to \$113,981 annually
(which includes the 12.5% Paramedic differential)

Uniform Allowance:

\$800 annually

Paramedic Accreditation:

\$1,500 bonus (paid every two years)

Deferred Compensation:

Employees may contribute up to the maximum allowable by law.

Health & Dental:

The City provides full health and dental coverage for employees and eligible dependents, including domestic partners. The City does not participate in the CalPERS Medical Program (PEMHCA) but does offer its own retiree medical benefit.

Life Insurance:

City-paid life insurance coverage - \$50,000

Vacation:

Two weeks of vacation earned annually - Three weeks starting 6th year

Holidays:

Fifteen paid holidays annually

Sick Leave:

Employees earn twelve days of sick leave annually.

Y.M.C.A:

City-paid discount on membership

Transit Subsidy:

Generous public transit subsidy

CalPERS:

California Public Employees' Retirement System

HOW TO APPLY

www.CityofBerkeley.info/jobs

OPEN: Monday, April 29, 2013

CLOSE: Tuesday, May 28, 2013

Candidates MUST submit a valid CPAT card by the final application filing deadline.

Applications and all other materials, certificates, licenses should be submitted via online application.

Instructional materials for utilizing the online site are available on the HR website.

Application materials must be received by the closing date, 5:00 p.m. PST. Postmarks will not be considered. No faxed applications will be accepted.

If you have further questions, or need further information or assistance, contact:

The City of Berkeley
Human Resources Dept.
Phone: (510) 981-6800
TTY#: (510) 981-6903
hr@CityofBerkeley.info



DISCLAIMER

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Employment background, academic degrees, licenses, certificates, and other credentials are subject to confirmation as part of the appointment process. Candidates considered for appointment will be required to undergo an extensive background investigation and successfully complete a thorough medical examination and pre-employment drug screening (may also include a pre-employment psychological exam). Continued employment as a Firefighter / Paramedic is contingent on successful completion of the Alameda County accreditation process.

All City employees are required to provide services as Disaster Service Workers in the event of an emergency / disaster.