



Police Communications Dispatcher (911 Dispatcher)



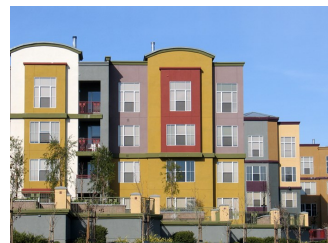
The City of Fremont is hiring for the position of Police Communications Dispatcher in the Fremont Police Department. A 911 Dispatcher is a meaningful, rewarding and challenging career. Make a positive impact by serving the community.

Salary:

\$6,828—\$8,299 monthly
\$81,936—\$99,594 annually

Final Filing Date:

Continuous



About Fremont

Fremont is a well-managed and innovative city, and has recently generated national attention by placing in Money Magazine's top 50 "Best Places to Live 2016" in the country, and ranking 4th on the "Most Family Friendly" list of California cities by Estately. Located in the heart of the Bay Area and Silicon Valley, Fremont prides itself on innovation, green technology, a low crime rate, great schools, a low unemployment rate, quality parks and nearby open space, and an incredibly diverse population of over 235,000 residents. As a full service city, Fremont employs over 936 regular employees and has a General Fund budget of \$205 million for the 2018-19 fiscal year. Fremont is an employer that values its people, creativity, quality service, integrity, open communication, collaboration, mutual respect, and diversity. Employees find their work challenging, yet rewarding, and most importantly, enjoy the chance to make a difference through public service. [Think Fremont!](#)

The Fremont Communications Center

All Fremont and neighboring Union City 911 calls are answered at the City of Fremont Communications Center. Our team recently won the 2016 NAPCO Communications Team of the Year. The center is the Public Safety Answering Point for the cities and operates 24 hours a day, 365 days a year. We respond to over 700 calls per day utilizing computer-aided dispatching software and radio consoles. With daily opportunities to serve, you will never have to search your life for meaning.

[Find out what's unique about working at Fremont PD](#)

What To Expect On The Job

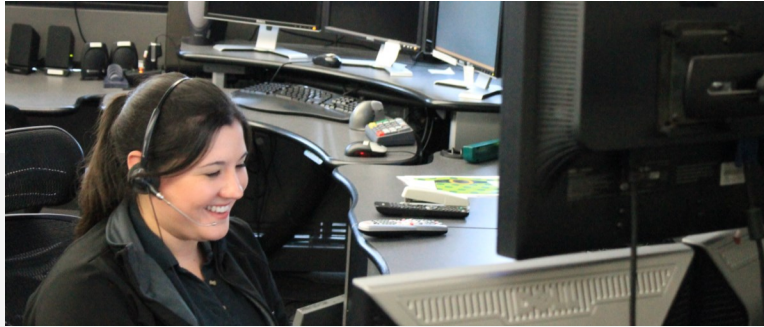
- The training program will consist of three phases: Call taking, main radio channel and back up radio channel
- The training program includes call-taking, phones, radio operation, POST Dispatcher Certificate, and classroom instruction on codes, laws, and operational procedures
- Each shift you will work in teams of 3-6 dispatchers processing calls, providing support for patrol and tracking officer activity
- Opportunities to work overtime
- A typical day includes receiving emergency and non-emergency calls, prioritizing calls and dispatching appropriate services, evaluate emergency situations and develop logical working solutions, operating two radio channels, providing information and resources to patrol, learning police codes and various statutes. Click to [read the full job specification](#).
- Our dispatchers are offered career growth through collateral assignments including tactical dispatching, peer support, mentoring, and training

“Dispatching is much more than you could ever begin to imagine. It is the most rewarding career I could have ever imagined.”

—Kayla Bacon, Police Communications Dispatcher

Benefits

The City of Fremont offers a diverse benefits package to better your work-life balance. The benefits include, but are not limited to the following highlights.



- Paid on-duty workout available in our full cross-fit gym with treadmills and bikes
- Excellent CalPERS retirement plan, required PERS contributions vary by plan
- Prime Schedule: 4 days on, 4 days off
- 192 hours annual General Leave, 264 hours maximum
- \$2,122 monthly City contribution towards medical, dental, and vision through the Teamsters Local 856 Health & Welfare Trust
- Uniform allowance, City paid life insurance, training pay and more

This position is represented by Teamsters Local 856. The probationary period is 12 months, which begins after week 37 of the training program. Visit our website to see our [complete benefits summary](#).

Minimum Qualifications

This position requires the ability to type no less than 45 net wpm, graduation from an accredited high school, GED or CHSPE and one year of successful full-time responsible experience performing work where the essential functions of the job involved public contact, computer usage, or heavy telephone traffic.



The Ideal Candidate

The City is searching for an effective team player who is able to multi-task in a fast-paced work environment. Our dispatchers learn the principles and techniques of radio communication and record keeping; possess the ability to communicate clearly both orally and in writing; project a clear, distinct speaking voice; and read and interpret maps and act with resourcefulness, courtesy and initiative.

POST Dispatcher Test Schedule

The City of Fremont utilizes the POST Dispatcher written exam and requires a T-score of 51 or more. Applicants have options for taking the test:

- Submit scores from other agencies dated within 12 months of applying
- Take the test at [South Bay Academy](#) for a fee
- Take the test administered by the City of Fremont at no cost. The exam is offered approximately every 2 months to candidates who have applied

For more information about the test and how to prepare, visit the [POST website](#). We do not accept CritiCall scores.

Selection Process

1. POST Entry-Level Dispatcher Selection Test Battery
2. Personal history questionnaire
3. Oral board interview
4. Manager panel interview
5. Personal history statement and polygraph exam
6. Full background investigation
7. Executive panel interview
8. Medical and psychological exams

The process can take up to six months. Only those candidates who have the best combination of qualifications in relation to the requirements and duties of the position will continue in the selection process. Meeting the minimum qualifications does not guarantee an invitation to participate in the process.

Join Our Team

Visit our website at www.fremont.gov/cityjobs or click to apply. You must attach your resume and qualifying typing certificate.

APPLY

Follow Us



Recruitment No. 16POL24
Human Resources
City of Fremont
3300 Capitol Ave, Bldg B
Fremont, CA 94538

REASONABLE ACCOMMODATION

Human Resources will make reasonable efforts in the examination process to accommodate persons with disabilities. Please advise HR of any special needs a minimum of 5 days in advance of the selection process by calling (510) 494-4660. The City of Fremont is an Equal Opportunity Employer.

The information contained herein is subject to change and does not constitute either an expressed or implied contract.