

HILLSBORO SCHOOL DISTRICT 1J BOARD OF DIRECTORS
Administration Center, 3083 NE 49th Place, Hillsboro, OR 97124

Board Meeting Agenda
Tuesday, November 12, 2024
5:15 PM

Please note that the estimated times for specific items on Board meeting agendas are subject to change; if audience members wish to be present for specific agenda items, they are encouraged to arrive at least 15 minutes prior to the estimated time.

1. **5:15 PM - Executive Session**

A. Call to Order Executive Session

Presenter: Ivette Pantoja

Time: 5:15 PM

B. ORS 192.660(2)(d) - Labor Negotiator Consultation

Presenters: Michelle Morrison / Brian Haats / Martha Rodriguez Siordia

Time: 5:15 PM, 30 minutes

C. Recess Executive Session

Presenter: Ivette Pantoja

Time: 5:45 PM

2. **6:00 PM - Work Session**

A. Call to Order

Presenter: Ivette Pantoja

Time: 6:00 PM

B. Calendar Feedback Survey Results Update

Presenter: Brian Haats

Time: 6:00 PM, 15 minutes

4

C. Discuss Budget Committee Applications / Introduce Applicants

Presenter: Michelle Morrison

Time: 6:15 PM, 15 minutes

5

D. PLACEHOLDER: OSBA Conference Reports

Presenter: Ivette Pantoja

Time: 6:30 PM, 15 minutes

E. Recess Work Session

Presenter: Ivette Pantoja

Time: 6:45 PM

3. **7:00 PM - Regular Session**

A. Call to Order and Flag Salute

Presenter: Ivette Pantoja

Time: 7:00 PM, 5 minutes

B. Land Acknowledgment

Presenter: Ivette Pantoja

Time: 7:05 PM, 5 minutes

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C. Approval of Agenda

Presenter: Ivette Pantoja

Time: 7:10 PM, 5 minutes

SAMPLE MOTION: *I move that the Board of Directors approve the agenda as printed.*

D. Consent Agenda

Consent agenda items are distributed to Board members in advance for study, and enacted with a single motion.

Presenter: Ivette Pantoja

Time: 7:15 PM, 5 minutes

SAMPLE MOTION: I move that the Board of Directors approve the Consent Agenda as printed

1. Approve Minutes of October 22, 2024, Board Meeting 7
2. Approve Routine Personnel Matters 12
3. Accept Gifts and Donations 13
- E. Audience Time
- Presenter: Ivette Pantoja
- Time: 7:20 PM, 15 minutes
- F. Reports
1. Legislative Advocacy Update 14
- Presenter: Beth Graser
- Time: 7:35 PM, 15 minutes
2. Financial Report 15
- Presenter: Michelle Morrison
- Time: 7:50 PM, 5 minutes
- G. Action Items
1. Appoint Budget Committee Members 19
- Presenter: Michelle Morrison
- Time: 7:55 PM, 5 minutes
- SAMPLE MOTION: I move that the Board of Directors appoint the slate of candidates identified during the work session to the vacant positions on the Budget Committee as follows:**
- **Appoint _____ to position 3, which expires on June 30, 2027**
- **Appoint _____ to position 4, which expires on June 30, 2027**
2. Elect Members to Oregon School Boards Association (OSBA) Board of Directors 21
- Presenter: Ivette Pantoja
- Time: 8:00 PM, 5 minutes
- SAMPLE MOTION:**
- **I move that the Board of Directors cast its vote for Kristy Kottkey (FGSD) for the OSBA Board of Directors, position 15.**
- **I move that the Board of Directors cast its vote for Nancy Thomas (HSD) for the OSBA Board of Directors, position 20.**
- **I move that the Board of Directors approve Resolution 1 to amend the OSBA dues schedule.**
- **I move that the Board of Directors approve Resolution 2 to create the Oregon School Board Members PRIDE Caucus and designate a seat on the OSBA Board of Directors and Legislative Policy Committee.**
- **I move that the Board of Directors approve Resolution 3 to adopt the proposed amendments to the OSBA Bylaws.**
- H. HCU / HEA Reports
- Presenter: Ivette Pantoja
- Time: 8:05 PM, 10 minutes
- I. Discussion Time
- Presenter: Ivette Pantoja
- Time: 8:15 PM, 15 minutes
1. OSBA Conference Report
2. Student Representatives' Time
3. Superintendent's Time
4. Board of Directors' Time

- J. Adjourn Board Meeting
Presenter: Ivette Pantoja
Time: 8:30 PM
- K. Next Meetings of the Board of Directors:
 - December 10, 2024, Board Work / Regular Session
 - January 14, 2025, Board Work Session

The complete Board meeting packet may be downloaded from the District website at: <https://www.hsd.k12.or.us/board>.

HILLSBORO SCHOOL DISTRICT 1J
November 12, 2024
CALENDAR FEEDBACK SURVEY RESULTS UPDATE

SITUATION

The Board will receive an update about the calendar survey that was shared with staff and community. Data and compilation of comment trends will be provided in to support the Board in their next steps around the 2025-26 school calendar.

RECOMMENDATION

The Superintendent recommends that the Board of Directors listen and ask any questions they may have regarding the update.

HILLSBORO SCHOOL DISTRICT 1J
November 12, 2024
DISCUSS BUDGET COMMITTEE APPLICATIONS / INTRODUCE APPLICANTS

SITUATION

State law and policy DBEA provide for the establishment of a Budget Committee to review the District's proposed budget. The Hillsboro School District Budget Committee consists of seven members appointed by the Board, plus the seven elected Board members. To be eligible for appointment, Budget Committee members must live and be registered to vote in the District, and must not be officers, agents, or employees of the District. The appointed positions are for three-year terms, with staggered expiration dates.

Budget Committee positions 3 and 5 are currently vacant, having expired on June 30, 2024. Position 4 is expired after successful term completion and Kristine Adams-Wannberg has applied for reappointment. (Oregon law provides that if an appointive member is unable to serve the full term for which the member was appointed, or an appointive member resigns prior to completion of the term, the governing body shall fill the vacancy by appointment for the unexpired term (ORS 294.414).)

| <u>POSITION</u> | <u>EXPIRES</u> | <u>WAS HELD BY</u> | <u>NOTES</u> |
|-----------------|----------------|--------------------|--|
| 3 | June 30, 2027 | VACANT | Position 3 was appointed and vacated in the 2022-23 school year. |
| 4 | June 30, 2027 | EXPIRED | This position expired and Kristine Adams-Wannberg has applied for reappointment. |
| 5 | June 30, 2027 | VACANT | Position 5 has been vacant for an extended period of time. |

Vacancies on the Budget Committee were publicly announced in June, and applications were received through November 1, 2024. The following candidates submitted applications:

- Gaby Villegas (new applicant)
- Kristine Adams-Wannberg (incumbent)

During tonight's work session, the Board is scheduled to review the Budget Committee applications, and applicants will have an opportunity to share an interest statement. The Board will then select candidates for appointment during the regular session.

RECOMMENDATION

The Superintendent recommends that the Board of Directors review and discuss the Budget Committee applications, meet the applicants, and select candidates for appointment during the regular session.

**HILLSBORO SCHOOL DISTRICT 1J
BOARD OF DIRECTORS 2024-2025
LAND ACKNOWLEDGEMENT**

As we gather here today, we would like to take a moment to acknowledge that our district service area is on the occupied traditional homelands of the Atfalati Indigenous people, lands we now call Washington County and the State of Oregon.

We honor the Indigenous people whose traditional and ancestral homelands we stand on the Tualatin Kalapuya, Kathlamet, Clackamas, Tumwater, Molalla, bands of the Chinook and many other Indigenous nations of the Columbia River.

In remembering these communities, we honor their legacy, their lives, and their ancestors. We also recognize the urban Indigenous/Native/First Peoples community living in the metro area, which includes over 400 tribal nations.

The Hillsboro School District is committed to the recognition and education regarding tribal and local history and working with our local tribes in partnership.

DRAFT

HILLSBORO SCHOOL DISTRICT BOARD OF DIRECTORS—MINUTES

October 22, 2024

District Administration Center, 3083 NE 49th Place, Hillsboro, Oregon

1. Executive Session

| | |
|------------------------------------|--|
| <u>Board Present:</u> | <u>Staff Present:</u> |
| Ivette Pantoja, Chair | Travis Reiman, Superintendent |
| Mark Watson, Vice Chair | Audrea Neville, Assistant Superintendent, School Performance |
| See Eun Kim | Brooke Nova, Assistant Superintendent, Academic Services |
| Erika Lopez | Beth Graser, District Communications Officer |
| Patrick Maguire | Michelle Morrison, District Financial Officer |
| Nancy Thomas | Saideh Haghighi Khochkhou, District Operations Officer |
| Monique Ward, virtual | Jordan Beveridge, District Information Technology Officer |
| | Brian Haats, Director of Human Resources |
| <u>Others Present:</u> | Martha Rodriguez Siordia, Director of Human Resources |
| Brian Hungerford, District Counsel | Rose Roman, Executive Assistant to the Superintendent |

A. Call to Order Executive Session

Board Chair Ivette Pantoja called the meeting to order at 5:15 PM, and moved the Board into executive session under 192.660(2)(d) - Labor Negotiator Consultation

B. ORS 192.660(2)(d) - Labor Negotiator Consultation

Michelle Morrison District Financial Officer, District Counsel Brian Hungerford, Cabinet members and Board members discussed labor negotiations.

C. Recess Executive Session

Board Chair Ivette Pantoja moved the Board out of executive session and recessed the meeting at 5:52 PM.

2. WORK SESSION

| | |
|---|--|
| <u>Board Present:</u> | <u>Staff Present:</u> |
| Ivette Pantoja, Chair | Travis Reiman, Superintendent |
| Mark Watson, Vice Chair | Audrea Neville, Assistant Superintendent, School Performance |
| See Eun Kim | Brooke Nova, Assistant Superintendent, Academic Services |
| Erika Lopez | Beth Graser, District Communications Officer |
| Patrick Maguire | Michelle Morrison, District Financial Officer |
| Nancy Thomas | Saideh Haghighi Khochkhou, District Operations Officer |
| Monique Ward, virtual | Jordan Beveridge, District Information Technology Officer |
| | Francesca Sinapi, District Equity, Access & Engagement Officer |
| <u>Student Representatives Present:</u> | Brian Haats, Director of Human Resources |
| Gwen Kondor, virtual | Jenny Cary, Coordinator of Mental and Behavioral Health |
| Kal Sibbel | Chelsea Grant, Director of Student Services |
| Abe Staffa | Rose Roman, Executive Assistant to the Superintendent |
| | Ciara Hartzell, Technology Support |
| | John Garcia, Technology Support |
| | Mary Kay Babcock, HEA President |

- A. Call to Order
Board Chair Ivette Pantoja called the meeting to order at 6:00 PM
- B. Supports in Response to Challenging Student Behavior
Assistant Superintendent Brooke Nova introduced the topic. Director of Student Services Chelsea Grant, Behavioral Health Jenny Cary and District Equity, Access & Engagement Officer Francesca Sinapi provided additional information. Board members and student representatives asked questions and made comments.
- C. Statewide Assessment Update
Assistant Superintendent Audrea Neville gave a statewide assessment update. Board members asked questions and provided comment.
- D. Recess Work Session
Board Chair Ivette Pantoja recessed at 7:03 PM.

3. **REGULAR SESSION**

| | |
|---|--|
| <u>Board Present:</u> | <u>Staff Present:</u> |
| Ivette Pantoja, Chair | Travis Reiman, Superintendent |
| Mark Watson, Vice Chair | Audrea Neville, Assistant Superintendent, School Performance |
| See Eun Kim | Brooke Nova, Assistant Superintendent, Academic Services |
| Erika Lopez | Beth Graser, District Communications Officer |
| Patrick Maguire | Michelle Morrison, District Financial Officer |
| Nancy Thomas | Saideh Haghighi Khochkhou, District Operations Officer |
| Monique Ward, virtual | Jordan Beveridge, District Information Technology Officer |
| | Francesca Sinapi, District Equity, Access & Engagement Officer |
| <u>Student Representatives Present:</u> | Brian Haats, Director of Human Resources |
| Gwen Kondor, absent | Mia Hocking, Manager - Resource Conservation |
| Kal Sibbel | Rose Roman, Executive Assistant to the Superintendent |
| Abe Staffa | Ciara Hartzell, Technology Support |
| | John Garcia, Technology Support |

A. Call to Order and Flag Salute

Board Chair Ivette Pantoja reconvened the meeting at 7:11 PM and led the Pledge of Allegiance.

B. Land Acknowledgement

Board Chair Ivette Pantoja read the Land Acknowledgement and interpretation services message.

C. Proclamations

1. Native American Heritage Month

Director Erika Lopez read the Native American Heritage Month Proclamation.

2. American Education Week

Director See Eun Kim read the American Education Week Proclamation.

3. National Education Support Professionals Day

Director Monique Ward read the National Education Support Professionals Day Proclamation.

D. Approval of Agenda

Director Nancy Thomas MOVED, SECONDED by Director Erika Lopez, to approve the agenda as printed.

The MOTION CARRIED (7-0).

No further discussion took place.

E. Consent Agenda

Consent agenda items are distributed to Board members in advance for study, and enacted with a single motion.

Director Erika Lopez MOVED, SECONDED by Director Nancy Thomas, to approve the Consent Agenda as printed.

The MOTION CARRIED (7-0).

No discussion took place.

Consent Agenda items were as follows:

1. Approve Minutes of September 24, 2024, Board meeting
2. Approve Minutes of October 8, 2024, Board Meeting
3. Approve Routine Personnel Matters
4. Accept Gifts and Donations

F. Audience Time

Seven audience members requested to address the Board: Una Maher, Janet Phillips, David Juster, Zacary Clark, Holly Clark, Darren Battaglia and Katie Rhyne.

G. Reports and Discussions

1. Better Building Challenge

District Operations Officer Saideh Haghighi Khochkhou introduced the topic. Manager - Resource Conservation Mia Hocking presented on the Better Building Challenge.

2. October 1, 2024, Enrollment Report

Director of Human Resources Brian Haats provided the October 1st enrollment update. Board members asked questions and provided comment.

3. Strategic Plan and Integrated Guidance Update

Assistant Superintendent Brooke Nova, Financial Officer Michelle Morrison, and District Communications Officer Beth Graser gave the Strategic Plan and Integrated Guidance Update. Board members asked questions and provided comment.

4. Financial Report

Financial Officer Michelle Morrison gave the financial report.

H. HCU / HEA Reports

HEA President Mary Kay Babcock gave the HEA report.

HCU Secretary Tiffany St. Claire-King gave the HCU report.

I. Discussion Time

1) Student Representatives' Time

Abe Staffa commented on the learning opportunities at the meeting.

Kal Sibbel thanked the speakers for coming.

2) Superintendent's Time

Superintendent Travis Reiman thanked the public for coming, thanked the bargaining teams, highlighted Hispanic Heritage month event at SMMS, the Union Pacific Railroad welding program at Glencoe High School, and OSBA legislative priority event at NWRES. He also thanked Director Nancy Thomas for her work at OSBA.

3) Board of Directors' Time

Director Monique Ward thanked the presenters, thanked the community members for the calendar feedback, thanked the teachers for sharing their concerns, and looks forward to getting information on class size. She highlighted the book that the Board

received and encouraged other Board members to read it. She also reminded everyone to vote.

Director Erika Lopez highlighted the importance of legislative advocacy and told the audience that the Board is listening and wants the best for staff and students.

Director See Kim thanked the audience for being here and sharing their stories. She shared that the Board are here to champion our students, here to support staff, and encouraged everyone to continue to share their stories and join us in advocating to our legislator.

Director Nancy Thomas thanked the unions for their presence tonight. She highlighted OSBA and thanked teachers and staff for their service.

Director Patrick Maguire discussed the union member asks and thanked them for being here.

Board Vice Chair Mark Watson thanked the audience for being here tonight, requested a field trip to the construction program at Glencoe High School, thanked the public for their comments on the calendar, highlighted the OSBA legislative advocacy meeting.

Board Chair Ivette Pantoja thanked the audience for coming, thanked staff for educating her on legislative advocacy work that needs to happen, thanked the Board for their work, and highlighted the Hispanic Heritage event at SMMS.

J. Adjourn Meeting

Chair Ivette Pantoja adjourned the meeting at 9:40 PM.

HILLSBORO SCHOOL DISTRICT 1J
November 12, 2024
APPROVE ROUTINE PERSONNEL MATTERS

The Superintendent recommends the Board of Directors:

- A. Ratify the acceptance of the resignation of the following administrator personnel:

Michelle Morrison

Assignment: 1.0 FTE District Financial Officer
Location: Administration Center – Business Office
Effective Date: January 6, 2025

- B. Ratify the acceptance of the resignation of the following licensed personnel:

Miranda Kessler

Assignment: 1.0 FTE 2nd Grade Teacher
Location: W.V. McKinney Elementary School
Effective Date: November 1, 2024

Piedad Mayagoitia

Assignment: 1.0 FTE Science Dual Language Teacher
Location: Hillsboro High School
Effective Date: January 30, 2025

- C. Approve the employment of the following licensed personnel in the 2024-25 school year, who have held temporary status:

Suzanne Hawthorne

Education: MA – George Fox University, Newberg, OR
Experience: 3 years
Assignment: 1.0 FTE 2nd Grade Teacher – W. V. McKinney
Elementary School

HILLSBORO SCHOOL DISTRICT 1J
November 12, 2024
ACCEPT GIFTS AND DONATIONS
(as of October 31, 2024)

SITUATION

District Policy KH states that the District may receive donations of gifts that may serve to enhance and extend the work of the District, subject to Board approval. Individuals who desire to make contributions are encouraged to consider donations for equipment or services that are not likely to be acquired from public fund expenditures. The purpose of this report is to describe to the Board the donations received that are valued at \$5,000 or more.

On October 25, 2024, Lenox Elementary received a \$10,000 donation from Renaissance Charitable Foundation Inc. to be used at the school's discretion.

RECOMMENDATION

The Superintendent recommends that the Board of Directors accept these donations.

HILLSBORO SCHOOL DISTRICT 1J
November 12, 2024
LEGISLATIVE ADVOCACY UPDATE

SITUATION

The Oregon Legislature will enter into a full Legislative Session on January 21, 2025. During this session, elected officials will consider hundreds of bills, as well as determine the state's budget for the 2025-27 biennium.

In previous work sessions, the Board discussed legislative priorities and developed a slate of the top issues.

Tonight, there will be a broader discussion about how these materials and others can be used for advocacy purposes.

RECOMMENDATION

The Superintendent recommends that the Board of Directors listen to the Legislative Advocacy update and ask any questions they may have.

HILLSBORO SCHOOL DISTRICT 1J
November 12, 2024
FINANCIAL REPORT

Business Office – General Update

In alignment with the [Center for Educational Leadership Principal Support Framework](#), specifically, Action Area 3: A Strategic Partnership Between the Central Office and Principals, the Business Office develops systemic solutions that ensure instructional leadership is the primary job of principals.

Example 82: Academic Return on Investment (A-ROI) Institute

Central office services are designed to anticipate and proactively meet the needs of each school. Representatives from multiple departments are working together as a cohort in the DMGroup's Academic Return on Investment Institute. The institute is a mix of multi-District team sessions and district-specific consultation. Upon completion of the institute, the team will be able to apply A-ROI principles and practices to various activities across the District.

Finance Team- Financial Reporting and Grants

Jeff Jones, Manager of Business Services, is collaborating with Fiscal Planning Specialists Jeanne Zmoleck and Rebecca Cabrales to ensure the district is effectively utilizing all available grant funds to support students. Initial budgets and planning require constant reconciliation as projections become actuals for allowable costs. This team of experts ensures that program coordinators have the information they need to access and leverage available resources.

Accounts Payable and Receivables

Jennifer Zavatsky, Manager of Finance, has been working with Facilities support staff to improve efficiency of workflows. With multiple new staff in the support roles, there is opportunity to review and revise systems and workflows to save time and still meet best practices for internal controls. Emmanuel Moncada is bringing technology integration to the team with new ideas and tools for improving workflows.

Employee Services

Ne'Juan Thompson, Manager of Employee Services, is preparing both the payroll and employee benefits teams for retroactive processing once the 2024-27 Collective Bargain Agreements (CBAs) are final. Although retroactivity is part of the agreement, preparation on the process will ensure timely and accurate implementation. As a timeline, tentative agreements must be ratified by members prior to board approval. The monthly payroll deadline is the 5th for non-retroactive and the 1st for retroactive.

Donations Over \$5,000

District Policy KH states that the District may receive donations of gifts that may serve to enhance and extend the work of the District, subject to Board approval. Individuals who desire to make contributions are encouraged to consider donations for equipment or

services that are not likely to be acquired from public fund expenditures. The purpose of this report is to describe to the Board the donations received that are valued at \$5,000 or more.

On October 25, 2024, Lenox Elementary received a \$10,000 donation from Renaissance Charitable Foundation Inc. to be used at the schools discretion.

Workers' Compensation Report

The table below includes workers' compensation claims reported month to date through October 31, 2024.

The District received 16 new workers' compensation claims in October for a total of 32 claims.

| Workers' Compensation Reports | | | |
|--------------------------------------|------------------|------------------|------------------|
| | 2022-2023 | 2023-2024 | 2024-2025 |
| July | 1 | 2 | 2 |
| August | 8 | 3 | 4 |
| September | 11 | 14 | 10 |
| October | 13 | 6 | 16 |
| November | 8 | 5 | |
| December | 6 | 11 | |
| January | 7 | 14 | |
| February | 11 | 11 | |
| March | 8 | 4 | |
| April | 10 | 11 | |
| May | 11 | 15 | |
| June | 9 | 8 | |
| Yearly Total: | 103 | 104 | 32 |

Student Incident Report

Student incident data below is month to date through October 31, 2024. Drivers for incidents involving slip/fall and collision with an object resulting in injuries to the student.

| Student Incident Reports | | | | | | |
|--------------------------|-------------------------------|---|--|-------------------------------|---|--|
| | 2023-24 Total Incidents | Average Incidents Per School Day | Serious Injuries With 911 Transport | 2024-25 Total Incidents | Average Incidents Per School Day | Serious Injuries With 911 Transport |
| July | 0 | N/A | 0 | 0 | 0 | 0 |
| August | 0 | N/A | 0 | 0 | 0 | 0 |
| September | 102 | 0.18 | 8 | 104 | 0.17 | 7 |
| October | 80 | 0.26 | 10 | 150 | 0.14 | 9 |
| November | 37 | 0.3 | 4 | | | |
| December | 36 | 0.3 | 2 | | | |
| January | 39 | 0.58 | 4 | | | |
| February | 60 | 0.3 | 3 | | | |
| March | 55 | 0.29 | 8 | | | |
| April | 45 | 0.46 | 3 | | | |
| May | 70 | 0.32 | 4 | | | |
| June | 27 | 0.31 | 2 | | | |
| Yearly Total: | 551 | 0.33 | 48 | 254 | 0.158 | 16 |

Vehicle Accidents

There were 3 vehicle claims filed in October.

General Functions

If you would like more information or to discuss these or other Business Office items, please contact Michelle Morrison at 503-844-1527 or morrisom@hsd.k12.or.us.

HILLSBORO SCHOOL DISTRICT HILLSBORO SCHOOL DISTRICT 1J

2024-25

MONTHLY FINANCIAL REPORT - as of October 31, 2024

| | July | August | September | 1st Quarter | October | 2nd Quarter | 3rd Quarter | 4th Quarter | Fiscal YTD | Budget | | Fiscal YTD | |
|---------------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|---------------|---------------|------------------------|-------------------------|--------------------|------------------------|--------------------|
| Revenues | Actual | Actual | Actual | Actual | Actual | Actual | Actual | Actual | 2024-25 | 2024-25 | % of Budget | 2023-24 | % of Budget |
| Taxes | \$0.00 | \$0.00 | \$187,056.55 | \$187,056.55 | \$113,101.91 | \$113,101.91 | \$0.00 | \$0.00 | \$300,158.46 | \$105,299,788.00 | 0.29% | \$416,607.45 | 0.45% |
| Interest | \$63,523.63 | \$106,133.08 | \$104,498.21 | \$274,154.92 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$274,154.92 | \$1,912,304.00 | 14.34% | \$332,820.47 | #DIV/0! |
| Local Sources | \$38,080.67 | \$39,330.93 | \$80,891.54 | \$158,303.14 | \$639,128.85 | \$639,128.85 | \$0.00 | \$0.00 | \$797,431.99 | \$4,434,290.00 | 17.98% | \$543,857.74 | 16.04% |
| Total Local | \$101,604.30 | \$145,464.01 | \$372,446.30 | \$619,514.61 | \$752,230.76 | \$752,230.76 | \$0.00 | \$0.00 | \$1,371,745.37 | \$111,646,382.00 | 1.23% | \$1,293,285.66 | 1.33% |
| County/ESD | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$5,017,971.00 | 0.00% | \$146,142.29 | 2.78% |
| State Sources | \$24,869,627.00 | \$12,427,294.00 | \$12,427,294.00 | \$49,724,215.00 | \$12,444,445.12 | \$12,444,445.12 | \$0.00 | \$0.00 | \$62,168,660.12 | \$160,034,325.00 | 38.85% | \$61,913,982.20 | 40.14% |
| Federal Sources | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | 0.00% |
| Other Sources | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | 0.00% |
| Unaudited Beginning Balance* | \$10,346,207.89 | \$0.00 | \$0.00 | \$10,346,207.89 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$10,346,207.89 | \$17,975,805.00 | 57.56% | \$14,629,602.30 | 100.00% |
| Total Revenue | \$35,317,439.19 | \$12,572,758.01 | \$12,799,740.30 | \$60,689,937.50 | \$13,196,675.88 | \$13,196,675.88 | \$0.00 | \$0.00 | \$73,886,613.38 | \$294,674,483.00 | 25.07% | \$77,983,012.45 | 28.77% |
| Expenditures | | | | | | | | | | | | | |
| Instruction | | | | | | | | | | | | | |
| Salaries | \$40,374.36 | \$127,754.65 | \$8,350,456.10 | \$8,518,585.11 | \$8,389,298.55 | \$8,389,298.55 | \$0.00 | \$0.00 | \$16,907,883.66 | \$96,624,745.00 | 17.50% | \$16,415,534.78 | 19.62% |
| Benefits | \$31,055.64 | \$58,680.03 | \$4,224,521.53 | \$4,314,257.20 | \$4,185,992.21 | \$4,185,992.21 | \$0.00 | \$0.00 | \$8,500,249.41 | \$49,892,653.00 | 17.04% | \$8,215,141.76 | 18.91% |
| Purchased Service | \$655,357.93 | \$362,903.91 | \$1,141,265.74 | \$2,159,527.58 | \$602,542.47 | \$602,542.47 | \$0.00 | \$0.00 | \$2,762,070.05 | \$16,977,473.00 | 16.27% | \$3,254,496.85 | 22.45% |
| Supplies/Materials | \$579,496.40 | \$397,897.82 | \$315,436.61 | \$1,292,830.83 | \$249,556.42 | \$249,556.42 | \$0.00 | \$0.00 | \$1,542,387.25 | \$4,712,331.00 | 32.73% | \$1,609,321.21 | 27.00% |
| Capital Purchases | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$24,026.50 | 0.00% |
| Other | \$59,935.00 | \$12,225.00 | \$7,174.85 | \$79,334.85 | \$5,022.00 | \$5,022.00 | \$0.00 | \$0.00 | \$84,356.85 | \$1,579,035.00 | 5.34% | \$130,432.86 | 9.52% |
| Total Instruction | \$1,366,219.33 | \$959,461.41 | \$14,038,854.83 | \$16,364,535.57 | \$13,432,411.65 | \$13,432,411.65 | \$0.00 | \$0.00 | \$29,796,947.22 | \$169,786,237.00 | 17.55% | \$29,648,953.96 | 19.91% |
| Support Services | | | | | | | | | | | | | |
| Salaries | \$2,409,449.08 | \$2,598,741.87 | \$4,639,147.77 | \$9,647,338.72 | \$4,489,235.61 | \$4,489,235.61 | \$0.00 | \$0.00 | \$14,136,574.33 | \$62,609,445.00 | 22.58% | \$14,007,675.38 | 26.08% |
| Benefits | \$1,263,829.25 | \$1,323,985.48 | \$2,505,372.53 | \$5,093,187.26 | \$2,490,950.89 | \$2,490,950.89 | \$0.00 | \$0.00 | \$7,584,138.15 | \$32,328,691.00 | 23.46% | \$7,335,178.56 | 26.30% |
| Purchased Service | \$2,015,447.04 | \$1,483,393.29 | \$996,646.53 | \$4,495,486.86 | \$1,842,415.20 | \$1,842,415.20 | \$0.00 | \$0.00 | \$6,337,902.06 | \$11,000,811.00 | 57.61% | \$4,538,426.39 | 48.78% |
| Supplies/Materials | \$956,449.80 | \$668,883.90 | \$530,444.24 | \$2,155,777.94 | \$741,665.36 | \$741,665.36 | \$0.00 | \$0.00 | \$2,897,443.30 | \$3,053,428.00 | 94.89% | \$5,567,432.37 | 145.50% |
| Capital Purchases | \$17,980.00 | \$1,306,691.80 | \$391,279.98 | \$1,715,951.78 | \$9,240.04 | \$9,240.04 | \$0.00 | \$0.00 | \$1,725,191.82 | \$0.00 | 0.00% | \$172,847.21 | 0.00% |
| Other | \$15,395.30 | \$2,101,929.14 | \$118,403.85 | \$2,235,728.29 | \$16,069.66 | \$16,069.66 | \$0.00 | \$0.00 | \$2,251,797.95 | \$1,023,160.00 | 220.08% | \$2,275,051.03 | 258.60% |
| Total Support | \$6,678,550.47 | \$9,483,625.48 | \$9,181,294.90 | \$25,343,470.85 | \$9,589,576.76 | \$9,589,576.76 | \$0.00 | \$0.00 | \$34,933,047.61 | \$110,015,535.00 | 31.75% | \$33,896,610.94 | 35.30% |
| Community Services | | | | | | | | | | | | | |
| Salaries | \$14,551.25 | \$24,443.03 | \$30,403.74 | \$69,398.02 | \$33,336.61 | \$33,336.61 | \$0.00 | \$0.00 | \$102,734.63 | \$421,948.00 | 24.35% | \$120,877.50 | 32.78% |
| Benefits | \$7,086.30 | \$10,362.37 | \$18,868.07 | \$36,316.74 | \$21,160.93 | \$21,160.93 | \$0.00 | \$0.00 | \$57,477.67 | \$217,875.00 | 26.38% | \$67,495.27 | 35.25% |
| Purchased Service | \$10,400.00 | \$152.64 | \$5,005.10 | \$15,557.74 | \$19,423.15 | \$19,423.15 | \$0.00 | \$0.00 | \$34,980.89 | \$74,138.00 | 47.18% | \$50,738.04 | 79.42% |
| Supplies/Materials | \$0.00 | \$797.73 | \$1,393.57 | \$2,191.30 | \$162.61 | \$162.61 | \$0.00 | \$0.00 | \$2,353.91 | \$20,579.00 | 11.44% | \$8,094.86 | 30.81% |
| Capital Purchases | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | 0.00% |
| Other | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$6,895.00 | 0.00% | \$0.00 | 0.00% |
| Total Community Services | \$32,037.55 | \$35,755.77 | \$0.00 | \$123,463.80 | \$0.00 | \$74,083.30 | \$0.00 | \$0.00 | \$197,547.10 | \$741,435.00 | 26.64% | \$247,205.67 | 37.66% |
| Capital Projects | | | | | | | | | | | | | |
| Purchased Service | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | 0.00% |
| Capital Purchases | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | 0.00% |
| Total Capital Projects | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$344,297.00 | 0.00% | \$0.00 | 0.00% |
| Debt Service Payment | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | 0.00% |
| Transfers | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | 0.00% |
| Contingency/Ending Balance | \$11,786,979.00 | \$0.00 | \$0.00 | \$11,786,979.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$11,786,979.00 | \$13,786,979.00 | 100.00% | \$10,449,646.00 | 44.19% |
| Total Expenditures | \$19,863,786.35 | \$10,478,842.66 | \$23,220,149.73 | \$53,618,449.22 | \$23,021,988.41 | \$23,096,071.71 | \$0.00 | \$0.00 | \$76,714,520.93 | \$294,674,483.00 | 26.03% | \$74,242,416.57 | 27.39% |

HILLSBORO SCHOOL DISTRICT 1J
November 12, 2024
APPOINT BUDGET COMMITTEE MEMBERS

SITUATION

State law and policy DBEA provide for the establishment of a Budget Committee to review the District's proposed budget. The Hillsboro School District Budget Committee consists of seven members appointed by the Board, plus the seven elected Board members. To be eligible for appointment, Budget Committee members must live and be registered to vote in the District, and must not be officers, agents, or employees of the District. The appointed positions are for three-year terms, with staggered expiration dates.

Budget Committee positions 3 and 5 are currently vacant, having expired on June 30, 2024. Position 4 is expired after successful term completion and Kristine Adams-Wannberg has applied for reappointment. (Oregon law provides that if an appointive member is unable to serve the full term for which the member was appointed, or an appointive member resigns prior to completion of the term, the governing body shall fill the vacancy by appointment for the unexpired term (ORS 294.414).)

| <u>POSITION</u> | <u>EXPIRES</u> | <u>WAS HELD BY</u> | <u>NOTES</u> |
|-----------------|----------------|--------------------|--|
| 3 | June 30, 2027 | VACANT | Position 3 was appointed and vacated in the 2022-23 school year. |
| 4 | June 30, 2027 | EXPIRED | This position expired and Kristine Adams-Wannberg has applied for reappointment. |
| 5 | June 30, 2027 | VACANT | Position 5 has been vacant for an extended period of time. |

Vacancies on the Budget Committee were publicly announced in June, and applications were received through November 1, 2024. The following candidates submitted applications:

- Gaby Villegas (new applicant)
- Kristine Adams-Wannberg (incumbent)

During tonight's work session, the Board reviewed the Budget Committee applications, met the applicants, and discussed the selection process. will have an opportunity to share an interest statement. During the regular session, the Board will officially appoint the new Budget Committee members.

RECOMMENDATION

The Superintendent recommends that the Board of Directors appoint the selected candidates to the Budget Committee.

I move that the Board of Directors appoint the slate of candidates identified during the work session to the vacant positions on the Budget Committee, as follows:

- *Appoint _____ to position 3, which expires on June 30, 2027*
- *Appoint _____ to position 4, which expires on June 30, 2027*

HILLSBORO SCHOOL DISTRICT 1J
November 12, 2024
ELECT MEMBERS TO OREGON SCHOOL BOARDS ASSOCIATION (OSBA)
BOARD OF DIRECTORS AND APPROVE RESOLUTIONS

SITUATION

The Oregon School Board Association (OSBA) governance model provides that member districts elect members to the OSBA Board of Directors and Legislative Policy Committee (LPC). Washington County school districts have been represented by positions 15, 16, and 20, which are staggered, two-year terms. Position 15 and 20 are open for election to the OSBA Board of Directors and will be filled for two-year terms. Additionally, there is a resolution to adopt the proposed OSBA Legislative Priorities and Principles.

District votes must be submitted no later than 5:00 PM on December 15, 2024. Each member board shall have one vote for each open OSBA board position in their geographic area. Newly elected OSBA board members will officially take office on January 1, 2025. Candidate questionnaires and resumes may be viewed on the OSBA website at:

<https://osba.org/osba-elections-information-3/#election-resources>

The nominees are listed below:

| OSBA Board | Position | Candidate | Organization |
|--------------------|----------|----------------|--------------------|
| Board of Directors | 15 | Kristy Kottkey | Forest Grove SD 15 |
| Board of Directors | 20 | Nancy Thomas | Hillsboro SD 1J |

Additionally, the following resolutions will be voted on by the OSBA membership during electronic voting Nov. 15 – Dec. 15, 2024:

- [Resolution 1](#) – Amends the OSBA dues schedule.
- [Resolution 2](#) – Creates the Oregon School Board Members PRIDE Caucus and designate a seat on the OSBA Board of Directors and Legislative Policy Committee.
- [Resolution 3](#) – Adopts the proposed amendments to the OSBA Bylaws. View the crosswalk for the proposed changes to the OSBA Bylaws [here](#).

Following the election, the Executive Assistant to the Superintendent Rose Roman will record the vote electronically with OSBA.

RECOMMENDATION

The Superintendent recommends that the Board of Directors take action on the following motion, using the sample script provided by OSBA:

I move that the Board of Directors cast its vote for Kristy Kottkey for the OSBA Board of Directors, position 15.

I move that the Board of Directors cast its vote for Nancy Thomas for the OSBA Board of Directors, position 20.

I move that the Board of Directors approve Resolution 1 to amend the OSBA dues schedule.

I move that the Board of Directors approve Resolution 2 to create the Oregon School Board Members PRIDE Caucus and designate a seat on the OSBA Board of Directors and Legislative Policy Committee.

I move that the Board of Directors approve Resolution 3 to adopt the proposed amendments to the OSBA Bylaws.