



Via Zoom

MEETING MINUTES

<u>BOARD MEMBERS PRESENT:</u> Tom Oliver, Chair Aubree Molina, Member Clyde Rood, Member Melissa Baurer, Member	<u>EXECUTIVE STAFF PRESENT:</u> Jennifer Meckley, Superintendent William Lewis, Chief Operations Officer Kim Grousbeck, HR Director
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The meeting minutes were recorded by Executive Secretary Jessica Woody.

1. WELCOME AND CALL TO ORDER

Board Chair Tom Oliver called the meeting to order at 6:01 PM and led the flag salute.

2. PUBLIC COMMENTS

No public comments were made.

3. COMMUNITY ENGAGEMENT

Superintendent Meckley speaks to the Board regarding the community engagement plan as presented. The consensus of the Board is that the plan consists of many great steps to increase engagement and should spark a lot of community involvement.

Ms. Meckley adds that the challenge will be gathering feedback, and the district is looking into survey options and how to capture usable data. Discussion takes place regarding surveys through parent square, and what a usual response rate looks like. Jennifer discusses the potential for providing surveys during community events to retain immediate feedback as well.

Discussion takes place regarding the listening sessions and how these can be structured to be as effective as possible.

If the Board would be interested in moving forward with the engagement plan, Jennifer notes that next steps would be to create presentations and begin scheduling the events. She feels it will be great to have both the Board and district leadership out in the community sharing facts and information.

Discussion takes place regarding the legality of a quorum of the Board at these events, and what that may look like.

The consensus of the Board is to move ahead with the engagement plan. Tom thanks Jennifer and Michelle for their time creating this.

4. COMMUNITY USE OF DISTRICT FACILITIES - FINANCIALS

William speaks to the Board regarding the updated Community Use of District Facilities policy and the complexity of it, as well as the careful review and consideration of how the change could impact each layer of the community. He shares the lack of financials that can be analyzed due to only having a small amount of the actual data at this point. He explains that putting the controls in place that the district is suggesting, will filter all community use of facilities through one department, making a more streamlined process, and ability to gather data in the future. Based on the information available, William suggests that the additional revenue from the suggested changes would be about \$50,000 with an expected rise as well. He also shares the custodial services challenge that the district has faced regarding the facility usage.

Discussion takes place regarding staff time with current process and proposed changes, and the expectation that staff time will be used more efficiently with the changes in place. Discussion also takes place regarding the management of the system and what the approval process looks like when the district receives various requests.

The policy updates are expected to return for first reading next month, and if approved, the Board expects a quarterly update on how the new process is going.

William explains that this will be a proactive system for improvements, and every dollar associated with fees would go back into an account that is 100% dedicated to maintaining the facilities.

Discussion takes place regarding the new software, Master Library, which will assist in the scheduling and will soon provide much more usable data regarding facility usage.

5. CONSENT AGENDA

Clyde motions to approve the consent agenda and Melissa seconds the motion. All in favor with a unanimous vote, the consent agenda made up of July 11, 2024 Board Meeting Minutes, First Reading Policy Updates JEA and JEA-AR, and Second Reading Policy Updates BCBA, and JHCCF new and old versions, and new hires Amanda Barr, Kaitlynn Dixon, Michael Gerszewski, Meghan Keaney, Ryan Patrick, Michael Swindle, and Holly Walker is approved in its entirety.

6. DEPARTMENT REPORTS

A. Operations

William shares an update on the Seven Oak building, with a notice that a community wide grand opening, with a Chamber of Commerce ribbon cutting, will soon take place at the new building. He also shares an update on the Lacombe roof project, which is expected to be completed by next month. Lastly, he shares an update on the LHS Kitchen/Cafeteria project and all of the efforts that have been made to support one lunch at the high school.

Discussion takes place regarding communication to the community about all of the hard work that has gone into the facilities over the summer.

B. Human Resources

Kim provides an update to the Board regarding the hiring process for the upcoming school year, reporting how many staff have been hired and that only 3 positions remain open. Kim notes that 6 of the new teachers hires this year, are from the district's classified staff who participated in the Grow Your Own Program. Discussion takes place regarding the number of new hires last year that remain for the upcoming year, and how to consider what is working well for staff retention.

C. Finance

Nothing to report.

7. COMMUNICATION

A. Board

Melissa states that she looks forward to having the student board members next month, she inquires about a district Instagram, and notes that a few members of the Board, and the Executive Secretary will be at the upcoming OSBA conference.

B. Superintendent

Jennifer reminds the Board of both the upcoming Seven Oak building grand opening, and the all-staff welcome back event which the Board is invited to.

8. PUBLIC COMMENTS

No public comments were made.

9. ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at 6:43 PM.



Tom Oliver, Board Chair



Jennifer Meckley, Superintendent

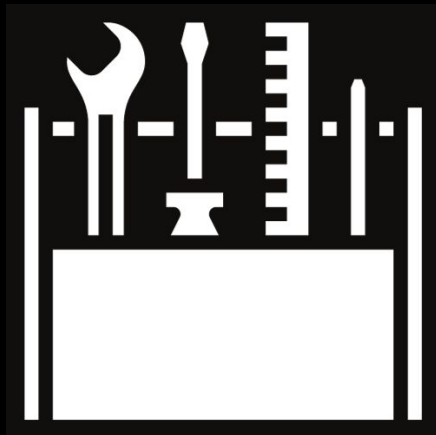


FACILITIES IMPROVEMENTS

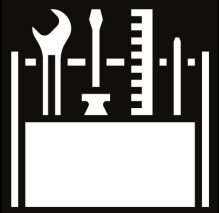


LEBANON

Community Schools

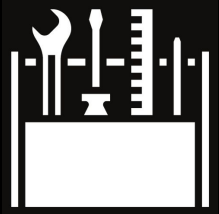


CLASSROOM EXPANSION: SEVEN OAK



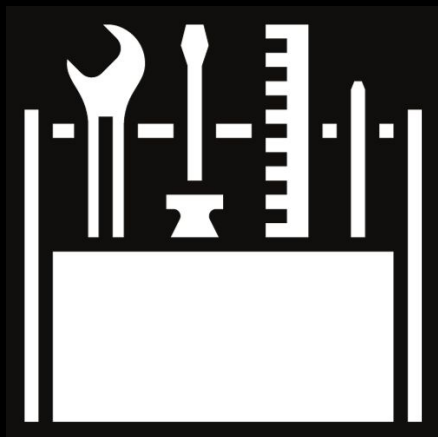
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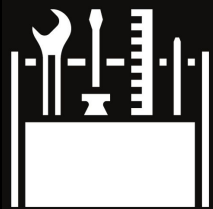


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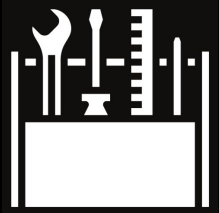


ROOF REPAIRS: LACOMB



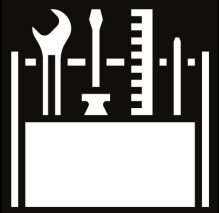
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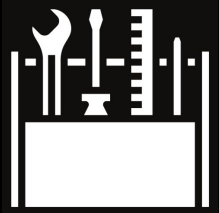
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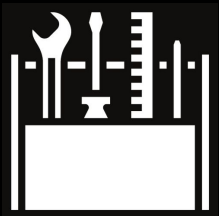
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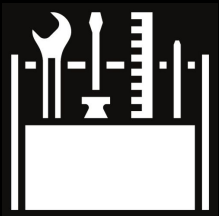
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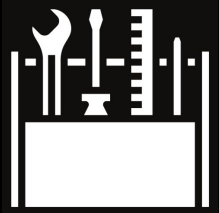
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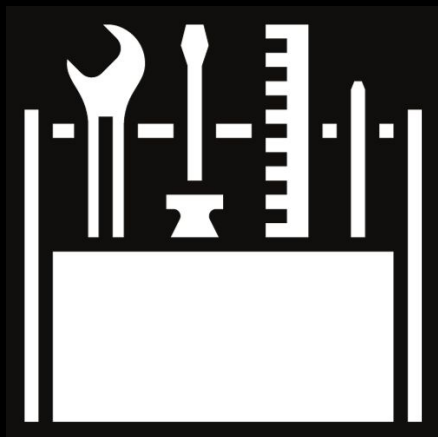
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“KITCHETERIA” UPGRADE: LEBANON HIGH SCHOOL



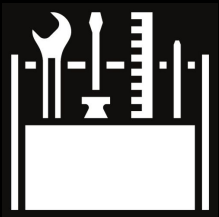
CAFETERIA UPGRADE: LHS



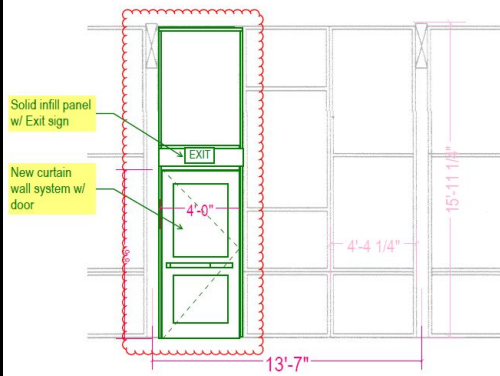
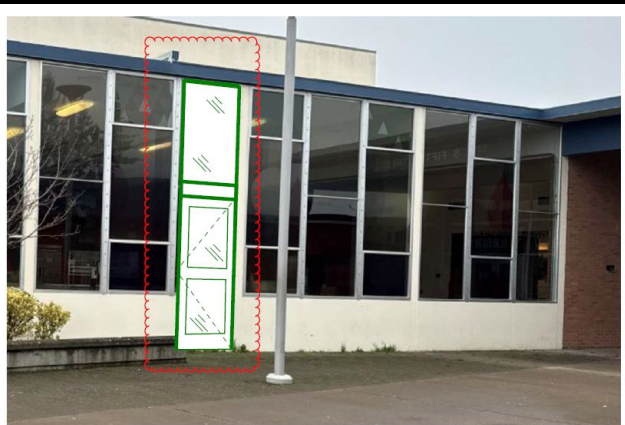


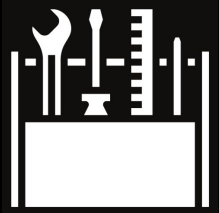
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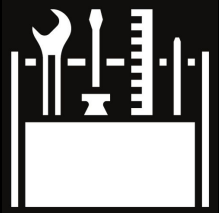
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FACILITIES IMPROVEMENTS



LEBANON

Community Schools