

**YALE PUBLIC SCHOOLS – BOARD OF EDUCATION  
COMMITTEE OF THE WHOLE MEETING  
Yale Junior High Central Office Board Room  
Tuesday, April 2, 2024 – 6:00 PM**

Meeting Minutes

1. Call to Order

President Bullard called the meeting to order at 6:00 PM.

2. Roll Call

Members Present: Bullard, Hurlburt, French, Hoppe, Butler, McClelland, Johnson

Members Absent: None

Also Present: Superintendent Kurt Sutton  
Assistant Superintendent Bill Kryscynski  
Director of Business Services Beky Silkworth  
Technology Director Tony Harmer  
Athletic Director Chace Palmateer  
Secretary to the Board Nancy Maplethorpe

Others Present: Yale Expositor Reporter Jim Brown, Kathleen Hooper and Dru Runnals

3. Adoption of the Agenda

Motion by Hurlburt seconded by French to adopt the agenda as amended.

Ayes: 7                      Nays: 0                      Absent: 0                      Motion Carried

4. Consent Agenda

A. Approval of Meeting Minutes

1. Committee of the Whole meeting minutes – March 5, 2024
2. Executive meeting minutes (Supt. Eval) – March 5, 2024
3. Regular meeting minutes – March 7, 2024

Motion by Hurlburt seconded by Johnson to adopt the consent agenda as presented.

Ayes: 7                      Nays: 0                      Absent: 0                      Motion Carried

5. Correspondence

Superintendent Sutton read/shared the superintendent's report which contained the following information:

- Thank you card from Kurt Carter for the kind expression of sympathy during the recent loss of his wife.
- Congratulations to the following Board members on receiving awards:
  - Pete Bullard, Level 6 – Master Platinum Award
  - Dena French, Level 1 – Certified Board Member Award
  - Dena French, Level 2 – Award of Merit
- Reviewed MASA budget information.

6. Public Participation

A. Special Guests:

- Technology Director Tony Harmer presented his report which contained the following:
  - Paging, Emergency Notification, Bell & Clock Systems Project
  - Building Replacement Uninterruptable Power Supply
  - Projectors
  - Surveillance Systems
  - Deployment Platform
  - SIS Replacement Integration
  - Yale Junior High Network Switch Replacement

- Athletic Director Chace Palmateer presented the Winter Athletic Report which contained the following:
  - Winter coaching staff
  - Winter sports participation
  - Bulldog academic pride
  - Bulldog winter season overviews
  - Winter athletes maintained a program average above a 3.0 GPA
  - All winter teams submitted for Academic All-State honors
  - List of upcoming sports for Spring 2023-2024
  - Special thanks for all the event workers.

B. Agenda Items: None

C. Non-Agenda Items: None

## 7. Superintendent's Report

Superintendent Sutton presented/read his report (attached) which contained the following:

- Eagle One Fences completed upgrades to the softball backstops and baseline fencing to provide a safer environment for spectators. A fence was also added in front of the varsity baseball dugouts to ensure the safety of our student athletes.
- Received important updates at our weekly construction meetings as we move into phase 2 of the bond construction work.
- Vertical uninvent heating units will be delivered soon and stored on our campus. This allows contractors to begin work on the wiring and controls while they are in storage allowing the installation to occur through the summer. Cabinetry that will be removed and replaced is on schedule for arrival in late June or early July. Electricians will be working in the elementary school boiler rooms over the next three weeks to get everything prepared for the summer work slated for these buildings.
- There will be a solar eclipse occurring on Monday, April 8 and our staff will be using this event as a learning opportunity about the eclipse. In addition to teaching the scientific reasons behind the eclipse there will be an emphasis on student safety so students do not look directly into the sun during this time.
- Over spring break the high school had some work done and we now have our Military Wall of Honor and the Portrait of a Learner in the main hallway by the math and science wings.
- Included pictures of some branding work for our district, from School Mark (a division of Josten's). A group of teachers, coaches, administrators, booster club leadership and parents were assembled to review several different options of artwork and establish a tagline or mantra.

## 8. Reports

### A. Buildings and Grounds

Superintendent Sutton presented/read the operations report (attached) which contained the following:

- The RPZ valve at Farrell Emmett Elementary passed its state inspection.
- Over spring break Eagle One Fence and Service LLC installed the dugout fences at the baseball field, as well as the new fencing at the softball fields.
- Site Logiq continues to have contractors doing pull-ahead work in the afternoons at the elementary schools. All of the HUV units will be delivered April 3.
- The soccer scoreboard is currently being shipped. We continue to work with DTE to get electrical service out on the field.

### B. Finance and Financial Overview

Business Services Director Beky Silkworth presented/read her report (attached) which contained the following:

- Debt Retirement payments due
- FSMC Bid (Food Service Management Company)
- Food Program update
- Spring 2024
- Budget Projections

- Potential Cash Flow Borrowing

C. Instruction and Personnel

Assistant Superintendent Kryscynski presented the Instruction and Personnel Reports (attached) which contained the following information:

1. Recommendations to the Substitute Lists

Curriculum/Instruction/Personnel:

- State Testing Season begins with the high school and junior high beginning next week. Elementary testing will begin near the end of the month.
- The second GSRP classroom will be opening in Avoca next fall.
- Received news that we were awarded a little over \$250,000 from the 35J Grant. These grant funds are to be used to provide professional development for all K-5 teachers.

D. Transportation

Superintendent Sutton presented the Transportation Report which contained the following:

- The new DEF System has been installed and our drivers LOVE it! The new system is so much more efficient and user friendly.
- Holland Bus will be delivering our new bus April 3! We have appointments set up to get the radio and camera's installed within the next week so we can get our new wheels out on the road!
- Drivers are gearing up for spring sports being in full swing, as well as the upcoming spring & end-of-year field trips.
- We have a lead for a possible new substitute driver and we are excited to hopefully start the onboarding process for them as soon as possible!

E. Other: None

9. Items for Board Discussion

A. Board Buildings and Grounds Committee

- Mrs. Butler reported the committee will meet Thursday, April 4 before the regular Board meeting.
- Discussion will be on the Phoenix building equipment and facility upgrades by the Community Development Institute.
- In addition, the committee will review the pavement proposal bids and continue efforts toward a 5-year plan.

B. Board Governance Committee

- The Board has not met recently.

C. SCCASB Representative

- Mr. Hurlburt announced that SCCASB committee members are reviewing scholarship applications and hope to make their decision soon.

D. MASB Legislative Liaison

- Mr. Johnson updated the Board on the many classes that are available on the MASB website.

E. Scholarship Committee

- Board members that will serve on the local scholarship committee are: Dena French, Meghan Butler and Mark Hurlburt.

F. Paving Project Engineering Bid

- Mr. Sutton suggested that he would like the Building and Grounds Committee to review the two submitted bids before a selection is made.

G. Work at Head Start Building by Community Development Institute

- Discussion will be held at Thursday's Board Buildings and Grounds Committee meeting.

H. Amendment #6 – Site Logiq

- Mr. Sutton gave each Board member a copy of the proposed Amendment #6 from Site Logiq. This amendment is similar to Phase I, with the expected completion date of August 16.

10. Comments from Board Members, Administration

- Mr. Johnson reported that he recently had the opportunity of reading to Mrs. Harris's 4<sup>th</sup> grade class and added how much he enjoyed being in the classroom.
- Mr. Hoppe gave kudos to Mr. Kryscynski on the district being awarded the professional development grant.
- Mr. Hurlburt congratulated the junior high on their recent play.
- Mr. Bullard secured the names of Board members who will be reading names at the Board of Education dinner.
- Mrs. Silkworth announced that Yale will be trying GOFAN for one event, *Shrek the Musical*.
- Mr. Sutton told the Board that the treat bags and notes were given to them by the Farrell-Emmett Elementary "Be Pawsitive".
- Mr. Sutton gave kudos to Athletic Director Chace Palmateer and coaches on a great winter season.

12. Adjournment by Consensus at 7:16 PM.

Mtgmin

---

MEGHAN BUTLER, SECRETARY  
YALE BOARD OF EDUCATION