

**GROUNDS MAINTENANCE TECHNICIAN****DEFINITION**

Under the direction of the Director of Maintenance, to assess the training needs of the head custodians and groundspersons and administer on-site training programs; to maintain a sprinkler repair stock for the district; to oversee landscape and sprinkler contracts during their installation; to perform grounds maintenance and gardening work, and to do related work as required.

**DISTINGUISHING CHARACTERISTICS**

This position requires a high degree of skills in sprinkler system design, installation and repair; knowledge in landscape design; handling chemicals; gardening equipment repair; tree pruning; and all other areas in horticulture. Due to seasonal and weather factors, other duties in the field of maintenance and operations may be assigned temporarily. This position involves all the responsibilities of a Groundsperson-Gardener as well as the responsibility to provide and administer specified grounds training programs to head custodians and groundspersons, and to supplement grounds training provided by site level managers.

**ESSENTIAL FUNCTIONS**

Assesses the need for and administers on-site training programs for head custodians and groundsperson.

Maintains sprinkler parts stock for the district, prepares annual bid list, reviews and approves bids.

Maintains District stock of fertilizer and plant food supplies and coordinates distribution schedule of same.

Assists in the design and installation of landscape and sprinkler projects, oversees outside contractors and inspects their work.

Performs grounds maintenance work, keeps hoses, supplies, tools and equipment in proper condition and repair.

Plants, cultivates, waters, and sprays ornamental plants, shrubs hedges, trees and flowers.

Fertilizes, waters and cares for lawns, using hand and power mowers.

Trims trees, hedges, and shrubs.

Prepares and treats soil for planting, fertilizes fields and lawns.

Aids in keeping assigned areas free from pests and plant diseases.

Rakes leaves and hoes weeds.

Operates heavy duty equipment.

As required, participates in custodial and maintenance activities.

**QUALIFICATIONS****Knowledge of:**

Principles of landscaping, sprinkler systems, handling chemicals, lawn equipment, tree maintenance, horticulture, and irrigation control systems. An emphasis on Rain Master control systems is desirable.

**Ability to:**

Instruct and train grounds personnel; design, install and repair sprinkler systems; order and maintain sprinkler parts stock; maintain lawn equipment; perform tree maintenance; perform general gardening and grounds work; follow oral and written directions; perform heavy manual labor; correctly demonstrate sufficient strength, mobility and range of motion to arm lift 60 pounds and floor lift 60 pounds in an employee entrance evaluation; obtain within 6 months, valid California Class B vehicle operator's license and valid State of California Qualified Applicators License from the Department of Pesticide Regulations.

**Experience:**

Three years of experience in gardening, grounds maintenance, or related work.

Education:

Equivalent to completion of the twelfth grade.

Approved: 1.17.08