

**MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
KIRBYVILLE CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
KIRBYVILLE, TEXAS**

Tuesday, February 14, 2023 - 7:00 PM
Regular Agenda

The Board of Trustees of the Kirbyville Consolidated Independent School District met in Regular session on the above date and time at the Kirbyville CISD Administration Building 206 East Main Kirbyville, TX 75956. The meeting was called to order by **Chad George – Board President.**

Board Members Present	Chad George, Jason Shirley, Coston Lewis, Chad Wiggins, TJ Adams, Joani Burchett, Gary Fairchild and Stephen Edwards – Superintendent.
Board Members Absent	N/A
School Personnel and Guests	<u>Staff:</u> Kristi Gore, Jerry Gore, Ashley Powell, Leslie Williams, Trey Allen, Raven Phillips, Kristin Dimitry, Abby Hazlewood and Stephanie Cucancic <u>Guests:</u> Alice Duckworth, Addison Duckworth, Gracyn Duckworth, Pilar Perez, Brandon Duckworth, Brandon Phillips, Shawn Dimitry, Raelynn Chisem and Rylie Nation
Regular Meeting	The Board started the Regular meeting at 7:00PM.

1. ORDER OF BUSINESS

- A. Call to Order
- B. Declaration of Quorum
- C. Invocation – presented by Rylie Nation
- D. Pledge to the United States Flag – presented by Gracyn Duckworth
- E. Pledge to the Texas Flag – presented by Raelynn Chisem
- F. Public Comments

Motion made by Jason Shirley. Second by Joani Burchett to accept the consent agenda as presented. Motion carried unanimously 7-0.

2. CONSENT AGENDA

- A. Consider and discuss approval of the minutes of the following meetings:
 - January 17, 2023 Regular Meeting - Texas Academic Performance Report Public Hearing
 - January 17, 2023 Regular Meeting
 - February 6, 2023 Special Meeting - Superintendent Evaluation

B. Review District Financial Reports

1. Expenditures, Revenue and Cash Position
2. Tax Collections
3. Checks Issued
4. American Express Report
5. Master Card Report

3. **REGULAR AGENDA - Board Discussion, Deliberation, and/or Action**

- A. Board of Trustees to consider, discuss and authorize a letter of engagement with auditor, J.R. Edwards & Associates, LLP, for the 2023-2024 school audit year.

Motion made by Chad Wiggins. Second by Coston Lewis to accept the letter of engagement with auditor J.R. Edwards & Associates, LLP, for the 2023-2024 school audit year. Vote carried unanimously 7-0.

- B. Board of Trustees to consider and approve the application for Staff Development Minutes Waiver for the 2022-2023 and 2023-2024 school years.

Motion by Jason Shirley. Second by Chad Wiggins to approve the Staff Development Minutes Waiver for the 2022-2023 and 2023-2024 school years. Vote carried unanimously 7-0.

- C. Board of Trustees to consider the report of intruder detection findings on one of our KCISD campuses.

Information only. No action taken.

- D. Board of Trustee to consider and approve Administrator contracts.

Motion made by Gary Fairchild. Second by Chad Wiggins to approve Administrator contracts as presented. Vote carried unanimously 7-0.

- E. Board of Trustees to consider and approve the Superintendent's contract.

Motion made by Joani Burchett. Second by Jason Shirley to approve the Superintendent contract as presented. Motion carried unanimously 7-0.

- F. Board of Trustees to consider and approve the \$870.00 donation from Education First Federal Credit Union.

Motion made by Jason Shirley. Second by Jaoni Burchett to approve the \$870.00 donation as presented. Vote carried unanimously.

- G. Board of Trustees to consider and approve the \$430.00 donation from Education First Federal Credit Union to Kirbyville Junior High School.

Motion made by Joani Burchett. Second by Gary Fairchild to approve the \$430.00 donation as presented. Vote carried unanimously 7-0.

- H. Board of Trustees to consider and approve the \$1,090.00 donation from Education First Credit Union to Kirbyville Elementary.

Motion made by Jason Shirley. Second by Coston Lewis to approve the \$1,090.00 donation as presented. Vote carried unanimously 7-0.

Board of Trustees entered into executive session at 7:15PM.
Board of Trustees returned to open session at 8:20PM.

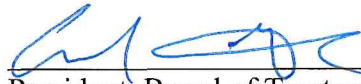
4. REPORTS AND COMMUNICATIONS

- A. Superintendent Updates

5. PERSONNEL MATTERS

- A. Employment Recommendation(s)
B. Positions, Vacancies, Assignments, Resignations and Terminations
C. Other

6. ADJOURN – meeting adjourned at 8:21PM.



President, Board of Trustees



Secretary, Board of Trustees

March 21, 2023

Date Minutes Approved

