

MAINTENANCE EQUIPMENT REPAIR TECHNICIAN

DEFINITION

Under the direction of the Head Equipment Repair Technician and the supervision of the Director of Maintenance, to maintain and repair all types of equipment, including all classroom instructional equipment, office machines, business machines, copiers, computers, telephones, and intercoms and to perform other related duties as required.

DISTINGUISHING CHARACTERISTICS

This classification performs skilled maintenance and repair on all types of mechanical and electronic equipment used within the District.

ESSENTIAL FUNCTIONS

Services and repairs small equipment and gas powered equipment as well as business machines, office equipment, copiers, audio-visual and other electronic equipment.

Repairs other types of equipment as directed.

Maintains adequate stock of repair parts and supplies.

Advises operators on techniques of operation.

Performs other related tasks as assigned.

QUALIFICATIONS

Knowledge of:

Repair procedures, tools, materials, and test equipment associated with this equipment; theory of operation of all types of equipment within the District; service records and files.

Ability to:

Learn quickly and understand the functioning of equipment; perform skilled work on all types of equipment used in the District; establish and maintain cooperative working relationships with District personnel and general public; correctly demonstrate sufficient strength, mobility, and range of motion to arm lift 60 pounds and floor lift 60 pounds in an employee entrance evaluation.

Experience:

A minimum of two years of experience in the maintenance and repair of business and other equipment used in school district.

Education:

Equivalent to completion of the twelfth grade.