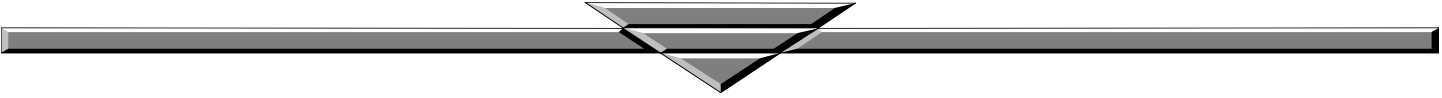


HAWTHORNE, NEW JERSEY



Tuesday, November 12, 2024  
Regular Meeting – 7:00 P.M.  
Lincoln Middle School

This Meeting is Being Recorded

MEMBERS OF THE BOARD

Abigail Goff, President  
Alex Clavijo, Vice President

Joseph Carr  
Michael Doyle  
Jennifer Ehrentraut  
Erica Mulkey-Koltzan  
Anthony Puluse  
Jay Shortway  
Marco Totaro

Richard A. Spirito, Superintendent of Schools  
Jenine Murray, Business Administrator/Board Secretary



Next Meeting  
Regular Meeting  
December 10, 2024 at 7:00 P.M.



**MEETING CALLED TO ORDER:**

**Time:** \_\_\_\_\_

**PUBLIC PORTION OF MEETING BEGINS:**

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.

In accordance with the provisions of this act, the Business Administrator/Board Secretary has caused notice of this meeting to be published by having the date, time, and place thereof posted on the bulletin board of the municipal building, communicated to The Herald News, The Record, and filed with the Clerk of the Borough of Hawthorne.

(Ask for Roll Call)

ROLL CALL:	PRESENT	ABSENT	Time of arrival after meeting has been called to order.
Joseph Carr			
Alex Clavijo			
Michael Doyle			
Jennifer Ehrentraut			
Erica Mulkey-Koltzan			
Anthony Puluse			
Jay Shortway			
Marco Totaro			
Abigail Goff			

Also Present: Richard A. Spirito, Superintendent of Schools  
Jenine Murray, Business Administrator/Board Secretary  
And approximately \_\_\_\_\_ members of the public.

**FLAG SALUTE:**

**MEETING REGULATIONS:**

During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, the meeting is open to the public for the purpose of addressing items listed for approval on this agenda only. The second opportunity occurs just prior to adjournment, when citizens may address any subject matter that is pertinent to and/or directly related to the operation of the school district.

Persons wishing to speak must upon being recognized, rise, state their name, address and subject matter. Comments and questions shall be addressed to the Board President or the presiding officer and shall be limited to five minutes per person. The Board may (or may not) respond to issues raised by members of the public at the time they are raised, but will provide a response if and when appropriate.

The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Please note that the Board will not respond to comments regarding students or board employees in light of the privacy rights held by those individuals. Moreover, the Board discourages comments about such individuals, and will not be responsible for such comments. Members of the public who choose to speak during this public session should carefully consider their comments, since they could be held personally liable for any statements they make.

Finally, please note that in accordance with District Policy the Board will not officially comment or respond to any matter mentioned unless it can confirm that the matter has first been brought to the attention of the appropriate school personnel in an attempt to resolve the issue.

**PUBLIC BE HEARD - AGENDA ITEMS ONLY:**

**APPROVAL OF MINUTES:**

October 15, 2024 –Regular Meeting - Public & Private

**Board of Education Roll Call Vote**

	Mr. <u>Carr</u>	Mr. <u>Clavijo</u>	Mr. <u>Doyle</u>	Ms. <u>Ehrentraut</u>	Ms. <u>Mulkey-Koltzan</u>	Mr. <u>Puluse</u>	Mr. <u>Shortway</u>	Mr. <u>Totaro</u>	Mrs. <u>Goff</u>
Motion									
Aye									
Nay									
Abstain									
Absent									

**CORRESPONDENCE:**

**REPORTS:**

- A. Student Council Representative's Report – William Goff
- B. Superintendent’s Report – Dr. Richard A. Spirito

**CURRICULUM AND INSTRUCTION:**

**Jennifer Ehrentraut, Chairperson**

**ACTION ITEMS:**

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Curriculum and Instruction recommends the following resolutions:

CI-1. **Approval of Field Trips**

Be it resolved, that the Hawthorne Board of Education approve the following in accordance with Policy 2340:

School	Group	Destination	Transportation	Cost Per Student	Outside Funding
HHS	Italian Club	Little Italy	Sussex Regional	\$40.00	\$0.00
LMS	7 <sup>th</sup> Grade (half)	Nyoda Hills	HPS	\$37.00	\$5.00 PTO
LMS	7 <sup>th</sup> Grade (half)	Nyoda Hills	HPS	\$37.00	\$5.00 PTO
LMS	6 <sup>th</sup> Grade	Medieval Times	HPS	\$41.00	\$5.00 PTO
LMS	8 <sup>th</sup> Grade	Black Bear Lakes Country Club	Coach Buses	\$105.00	Class Dues
HHS	E-Sports Club	Seton Hall University	HPS	\$0.00	\$0.00
HHS	HS ARCH Program	Bergen Town Center	HPS	\$0.00	\$0.00
HHS	A subset of Heroes & Cool Kids	Ramapo College	HPS	\$0.00	\$0.00

CI-2. Approval of home instruction for Hawthorne resident pupil(s) as follows:

- a. Student (file #110124) – Instruction starting date: 10/21/24  
Home Instructor(s) – Educere
- b. Student (file #110224) – Instruction starting date: 10/22/24  
Home Instructor(s) – Educere

CI-3. Acceptance of the FY 2024IDEA carryover funds.

<b>IDEA BASIC</b>	
Public	\$35,633.00
Non-Public	\$82,305.00
Total	\$117,938.00

CI-4. Acceptance of the FY 2024 carryover funds for ESEA grants in the following amounts:

<b>Title IA</b>	
Hawthorne Public Schools	\$54,695.00
<b>Title IIA</b>	
Hawthorne Public Schools	\$3,424.00
St. Anthony’s	\$295.00
HCA	\$813.00
Total Carryover	\$4,532.00
<b>Title III</b>	
Hawthorne Public Schools	\$5,411.00
St. Anthony’s	\$105.00
Total Carryover	\$5,516.00
<b>Title III – Immigrant</b>	
Hawthorne Public Schools	\$12,621.00
<b>Title IV</b>	
Hawthorne Public Schools	\$15,146.00
St. Anthony’s	\$1,307.00
HCA	\$3,596.00
Total Carryover	\$20,049.00

CI-5. Approval of an agreement with Springboard Pediatric Therapy to provide the following services on an as needed basis, for the 2024 – 2025 school year:

Augmentative Alternative Communication Evaluation	\$1,195.00
Augmentative Alternative Communication Consultation	\$ 125.00 per hour
Augmentative Alternative Communication & Speech Language Evaluation	\$1,495.00
Articulation/Dysfluency/Voice Evaluation	\$ 425.00
Speech-Language Evaluation	\$ 595.00
Speech-Language & Articulation Evaluation	\$ 695.00
Speech Language Therapy	\$ 120.00 per hour
Workshops	Prices Vary
Communication Device Lease Program	Prices Vary
Occupational Therapy Evaluation	\$ 500.00
Occupational Therapy	\$ 145.00 per hour
Block Bill Rate (more than 4 hours per day)	\$ 110.00 per hour
Physical Therapy Evaluation	\$ 500.00
Physical Therapy	\$ 115.00 per hour
Block Bill Rate (more than 4 hours per day)	\$ 110.00 per hour

**Board of Education Roll Call Vote**

	Mr. <u>Clavijo</u>	Mr. <u>Doyle</u>	Ms. <u>Ehrentraut</u>	Ms. <u>Mulkey- Koltzan</u>	Mr. <u>Puluse</u>	Mr. <u>Shortway</u>	Mr. <u>Totaro</u>	Mr. <u>Carr</u>	Mrs. <u>Goff</u>
Motion									
Aye									
Nay									
Abstain									
Absent									

**PERSONNEL:**

**Jennifer Ehrentraut, Chairperson**

The following resolutions are pursuant to the recommendation of the Superintendent of Schools.

**ACTION ITEMS:**

**Appointments, Retirements, Terminations, Resignations, Rescissions:**

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Ending Date	Reason/ Account
P-1.	Megan Faucett	Leave	Teacher of Music	n/a	n/a	LMS	8/28/24	1/1/25	Adjustment of Dates for leave approved on 4/16/24 agenda item # P-2.
P-2.	Christina Lovermi	Leave	Speech Language Specialist	n/a	n/a	JS	10/28/24	5/8/25	Adjustment of Dates for leave approved on 8/13/24 agenda item # P-4.
P-3.	Zoe Alvarez	Hire	Basketball – Ass’t – G	n/a	Stipend of \$5,849	HHS	2024-2025 Season	End of Season	To Fill a Vacancy
P-4.	Philip Habib	Hire	Basketball – Ass’t – B	n/a	Stipend of \$5,849	HHS	2024-2025 Season	End of Season	To Fill a Vacancy
P-5.	Matthew Spagnuolo; Julia Waldron	Extra Duty	NJSLA Morning Math Support Program Teacher	n/a	\$35.94 per hour	WS	11/2024	5/2025	NJSLA Before School Math Support Program
P-6.	Rachel Ambrogio; Colin Harty; Teresa Magna Davenport; Thomas McKinley; Nikolas Douvris; Scott Crimmel; Chung Yi Lin; Jennifer Trentacosta; Bailey Hansen; Danielle Russo; Nicole Tise; Ryan Mc Mann; Lisa Thompson; Kathryn Barbetta	Extra Duty	Chaperones	n/a	\$33.66 per hour	HHS	10/18/24	n/a	Chaperones for Homecoming Dance

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Ending Date	Reason/ Account
P-7.	Danielle Russo; Bailey Hansen; Ryan Mc Mann; Angelo Guarnieri; Gustav Schell; Fatmir Mimini; Edward Iannacone; John La Forge; Christopher Warner; Olivia Wagner; Krista Maher; Rachel Shea; John Passero; Megan Carr; Gregory Carr; Matthew Ambrose; Danielle Just; Danielle Popis; Osvaldo Duran; Mark Rulli	Extra Duty	Chaperones	n/a	\$33.66 per hour	HHS	10/18/24	n/a	Chaperones for High School Open House
P-8.	Kristine Blau	Extra Duty	Chaperone	n/a	\$33.66 per hour	HHS	2024-2025 SY	n/a	Substitute Chaperone for Student (file# 110324) for Tech Club
P-9.	Kristine Blau	Extra Duty	Chaperone	n/a	\$33.66 per hour	LMS	11/1/24	n/a	(file # 110424) 6 <sup>th</sup> Grade Dance
P-10.	Alyssa Schlossberg	Extra Duty	Home Instructor	n/a	\$35.94 per hour	District	2024-2025 SY	n/a	Home Instructor
P-11.	Suzanne Hesse	Retire	Paraprofessional	n/a	n/a	WS	1/1/2025	Last Day on Payroll 12/31/24	Retirement
P-12.	Lori Stroh	Retire	Paraprofessional	n/a	n/a	WS	11/13/24	Last Day on Payroll 11/12/24	Retirement
P-13.	Jennifer Latorre	Hire	Part Time Para	n/a	Pro-rated on the basis of an annual salary of \$21,275 plus a stipend of \$1,800 for ABA if applicable	District	11/13/24 Pending Completion of Criminal History Review	6/18/25	To Fill a Vacancy

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Ending Date	Reason/ Account
P-14.	Peggie Cruz	Resign	Bus Driver	n/a	n/a	District	11/15/24	Last Day on Payroll 11/14/24	Resignation

*\* All appointments are subject to the satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary. In the event the criminal history checks are not completed, these applications are subject to the approval of the County Superintendent for emergent hiring procedures.*

- P-15. Approval for the following staff member to plan and deliver workshops at the contractual stipends of \$100.00 to plan the workshops and \$100.00 to deliver the workshops during staff development for the 2024-2025 SY.

Tonya Barnes		
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- P-16. Approval for use of FY 2025 Title I Funds to compensate the following employees:

Name	School	% Title	Title Funded	Title
Krista Maher	WES	100%	\$60,815.00	I A
Tara Temprano	RES	100%	\$95,254.00	I A
Kathleen Senituli	LMS	50%	\$33,763.00	I A
Kristen Rudd	LMS	60%	\$39,984.00	I A
Megan Cohn	LMS	30%	\$23,055.00	I A

- P-17. Approval of the following person(s) to serve as (a) substitute teacher(s) in the Hawthorne Public School District for the 2024-2025 school year, subject to satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary, with the provision that he/she/they remain on call to serve as (a) daily substitute teacher(s) as the need may arise for which he/she/they will be compensated \$105.00 per full day, no benefits. Substitutes working a half day schedule shall receive \$52.50, no benefits. In the event the criminal history check(s) is/are not completed, this/these application(s) is/are subject to the approval of the County Superintendent for emergent hiring procedures. The employment of this/these individual(s) is/are subject to the determination of the administration as to when he/she/they is/are needed.

Elizabeth Davila	Sheila Gatti	Kristen Rudd
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- P-18. Acceptance of the following student(s) to complete his/her/their student field experience(s) in education in the Hawthorne Public School District during the 2024-2025 school year. This/these placement(s) is/are subject to the satisfactory completion of the criminal history records check required by law. In the event the criminal history checks(s) is/are not completed this/these placement(s) is/are subject to the approval of the County Superintendent for emergent hiring procedures. Per this resolution this/these student(s) is/are also approved as (a) substitute teacher(s) in the Hawthorne Public School District contingent upon obtaining a county substitute certificate.

Student	College	Type	Subject Area	Coop. Teacher/Admin.	Loc
Katherine Gratto	Ramapo	Intern	Elementary	Kirsten Leister	WS

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Ending Date	Reason/ Account
*P-19.	Jennifer Reimels	Leave	Teacher of Students with Disabilities	n/a	n/a	JS	1/29/25	6/30/25	Approval of Maternity Leave and Federal/State Family Leave of Absence in accordance with the Federal/State Family Leave Act followed by Child Rearing Leave

**Board of Education Roll Call Vote**

	Mr. Doyle	Ms. Ehrentraut	Ms. <u>Mulkey-Koltzan</u>	Mr. Puluse	Mr. Shortway	Mr. Totaro	Mr. Carr	Mr. Clavijo	Mrs. Goff
Motion									
Aye									
Nay									
Abstain									
Absent									

**FINANCE AND ADMINISTRATION:**

**Alex Clavijo, Chairperson**

**DONATIONS:**

- A. Acceptance of a donation of 2 Nikon cameras and 1 Panasonic camera with backpacks from William Nicolos Photography with an estimated value of \$500.00 to the Hawthorne High School broadcasting class.

**ACTION ITEMS:**

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Finance and Administration recommends the following resolutions:

- F-1. Acceptance of the Secretary's and Treasurer's Report for August, 2024 and the Board Secretary certifies that no budgetary line item account has been over expended and that sufficient funds are available to meet the District's financial obligation.
- F-2. Approval to make the necessary transfers for the period August 1 through August 31, 2024, for the budget year 2024 - 2025 in compliance with N.J.A.C. 6A:232.11. A list of these transfers is submitted under separate cover and shall be made an integral part of this resolution.
- F-3. Resolved, that upon the recommendation of the Superintendent of Schools, the Hawthorne Board of Education approves Advanced Roofing & Sheet Metal. Payment Application #3 in the amount of \$40,375.00 for roof retrofit.
- \*F-4. Approval of the Consultation Contract with Grant Specialties to manage and complete all required grant acceptance requirements, performance reports, financial reports, modification or extension requests within Justgrants, as well as any other management services required in connection with the awarded COPS grant. The cost of this service is \$1,900.00.



**Board of Education Roll Call Vote**

	Ms. <u>Ehrentraut</u>	Ms. <u>Mulkey-Koltzan</u>	Mr. <u>Puluse</u>	Mr. <u>Shortway</u>	Mr. <u>Totaro</u>	Mr. <u>Carr</u>	Mr. <u>Clavijo</u>	Mr. <u>Doyle</u>	Mrs. <u>Goff</u>
Motion									
Aye									
Nay									
Abstain									
Absent									

**CLAIMS:**

**Jay Shortway**

*In accordance with N.J.A.C. 6A:23-2:11(b), (c) 3, and (c) 4;*

CL-1. Approval of the November 2024 Bill List.

It is recommended that the Board approve the bill list for the month of November 2024.

**Board of Education Roll Call Vote**

	Ms. <u>Mulkey-Koltzan</u>	Mr. <u>Puluse</u>	Mr. <u>Shortway</u>	Mr. <u>Totaro</u>	Mr. <u>Carr</u>	Mr. <u>Clavijo</u>	Mr. <u>Doyle</u>	Ms. <u>Ehrentraut</u>	Mrs. <u>Goff</u>
Motion									
Aye									
Nay									
Abstain									
Absent									

**BUILDINGS AND GROUNDS:**

**Marco Totaro, Chairperson**

**ACTION ITEMS:**

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Buildings and Grounds recommends the following resolutions:

BG-1. Approval of applications for use of school property, subject to non-interference with school activities and the execution of the appropriate releases, including receipt of a Certificate of Insurance.

**HAWTHORNE HIGH SCHOOL:**

Facilities	Date and Times	Applicant
Den and HS gym and cafeteria	11/25/24 – 3/7/25* Mon.–Fri. 6:00 p.m. to 9:00 p.m.  1/4/25 – 2/15/25* Saturdays 8:00 a.m. to 1:00 p.m.  *Note: To be coordinated with Athletic Director	<b><u>Hawthorne Junior Wrestling</u></b> Practices  Matches

**Board of Education Roll Call Vote**

	<u>Mr. Puluse</u>	<u>Mr. Shortway</u>	<u>Mr. Totaro</u>	<u>Mr. Carr</u>	<u>Mr. Clavijo</u>	<u>Mr. Doyle</u>	<u>Ms. Ehrentraut</u>	<u>Ms. Mulkey-Koltzan</u>	<u>Mrs. Goff</u>
Motion									
Aye									
Nay									
Abstain									
Absent									

**COMMITTEE AND LIAISON REPORTS:**

**COMMITTEE**

Legislative .....	Joseph Carr
Finance & Administration .....	Alex Clavijo
Policy .....	Michael Doyle
Council Liaison .....	Jennifer Ehrentraut
Curriculum & Instruction .....	Jennifer Ehrentraut
NJSBA .....	Abigail Goff
PCSBA .....	Erica Mulkey-Koltzan
HEF/SEPAC/PTOs.....	Anthony Puluse
Buildings & Grounds.....	Marco Totaro

**CHAIRPERSON**

**PUBLIC BE HEARD:**

At this time, members of the public may ask questions or make comments on educational issues or school matters.

**GENERAL COMMENTS AND QUESTIONS FROM THE BOARD RELATED TO SCHOOL DISTRICT:**

**NEW BUSINESS:**

**OLD BUSINESS:**

**PRIVATE SESSION:**

Be it resolved that the Hawthorne Board of Education convenes an Executive Session to discuss exempt matters pertaining to:

1. A matter rendered confidential by federal or state law
2. A matter in which release of information would impair the right to receive government funds
3. Material the disclosure of which constitutes an unwarranted invasion of individual privacy
4. A collective bargaining agreement and/or negotiation related to it
5. A matter involving the purchase, lease or acquisition of real property with public funds
6. Protection of public safety and property and/or investigations of possible violations or violations of law
7. Pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege
8. Specific prospective or current employees unless all who could be adversely affected request an open session
9. Deliberation after a public hearing that could result in a civil penalty or other loss

