

### **Notice of Interview of a Party**

**[PROVIDE THIS NOTICE SEPARATELY TO EACH PARTY REGARDING THAT PARTY'S INTERVIEW]**

Notice is hereby given that you are being given the opportunity to present evidence during an investigative interview on [date] at [time] in [location]. The purpose of this investigative interview is to gather necessary evidence to investigate a formal complaint of sex-based harassment pursuant to the [School/District]'s Title IX grievance process.