

**2024-2025  
Country Parkway Elementary  
School Improvement Plan  
through**



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Shared Decision Making

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**BUILDING AND SCHOOL IMPROVEMENT PLAN CHECKLIST**  
**Country Parkway Elementary 2024-2025**

***Your building SDM plan should contain:***

- ✓ Shared Decision Making Team Mission Statement
- ✓ Operational Principles
- ✓ Changes in basic school plan, if any
- ✓ List of meeting dates and times for the current school year
- ✓ Communication plan (PTA newsletter, posting minutes, etc.)
- ✓ Previous year successes, challenges, concerns and how data was gathered
- ✓ Identification of building SDM's self-assessment tool used in the spring of each year
- ✓ Team Roster indicating stakeholder group represented, dates and term of signature

# SCHOOL IMPROVEMENT PLAN

## Country Parkway Elementary 2024-2025

### I. Mission Statement

The Country Parkway Shared Decision Making Team is committed to serving the Country Parkway School Community in a collaborative and cooperative spirit. We will seek excellence and strive to improve the learning environment by implementing the goals set forth by the Williamsville Central School District in order to promote the welfare of all learners.

The vision of Country Parkway Elementary School is to establish a foundation for every student's success as a contributing citizen in our ever-changing world.

The mission of Country Parkway Elementary School is to provide a nurturing and stimulating environment that promotes learning, cooperation, responsibility and respect. Guided by our highly dedicated staff, students will be inspired to success through a challenging educational program that is uniquely adapted to their needs.

### II. Operational Principles

Each member of our team commits to the following agreements:

- Be honest, open on what is discussed
- Protect confidentiality
- Share responsibility for the group
- Begin/End on time
- Mutual respect and collaboration within the group

### III. Changes in Basic School Plan

We will work with the CP PTA to create a Welcome Committee and Packet for new families. We will survey CP families asking for feedback, review and analyze feedback received, implement an improvement plan, monitor progress, and then re-survey our community.

We will continue to support our DEI initiatives including Family Heritage Night, Wellness initiatives, make improvements to our summer reading program, break challenges, and 4th Grade Student Council. It is worthy to note that all of these initiatives began with the CP SDM team.

### IV. Meeting Dates

October 21, 2024	3:30 pm - 5:00 pm
November 18, 2024	3:30-5:00 pm
December 16, 2024	3:30-5:00 pm
January 13, 2025	3:30-5:00 pm
February 10, 2025	3:30- 5:00 pm
March 17, 2025	3:30-5:00 pm
April 7, 2025	3:30-5:00 pm
May 19, 2025	3:30-5:00 pm

### V. Communications Plan

Building communications and PTA communications will be used for two-way communication between all stakeholders. Specifically, we will use the building bi-weekly newsletter, The Eagle Eye (sent via WITS), PTA electronic updates, paper flyers, the website, Google forms, and PTA social media (Facebook). Email updates will be sent to faculty and staff as needed to gain support and help aid in communication about SDM initiatives.

We need to be thinking of ways to continue to communicate the great things going on at our school.

## SCHOOL IMPROVEMENT PLAN Country Parkway Elementary 2024-2025

### VI. Summary

#### **Successes**

*The Country Parkway Shared Decision Making Team has had success in improving the learning environment and positively impacting student achievement through the implementation of the following:*

*Building Plan - Annual building plan updated and implemented.*

*Summer Reading Program - We had a successful Summer Reading Program of 2024. Families were able to log their reading. The Tiny URL website was used to help kindergarten and UPK parents more readily log reading for their child. Letters were mailed to UPK and K families at the start of the summer. A Summer Update was sent out as a reminder to log in reading. We distributed prizes and had the dunk tank celebration for children in mid-September. The entire process was a success. The level of participation was about the same as the previous year - about half of all students logged some form of reading into the Google Form. We did have more participation at the highest level with over 90 students reading/logging over 1500 minutes.*

*Family Festival Night - We worked with the DEI committee and rebranded Family Heritage Night as Family Festival Night. A wonderful, inclusive celebration occurred in late-January 2024. The DEI committee has taken over the planning and oversight of this event. We will continue to support the event fully!*

*Academic Challenges over Breaks - We sponsored a challenge over the Winter Break. Student and family engagement was high.*

*Pulse Surveys and Improvements to the School - We surveyed our school community (parents and staff) at the beginning and end of the school year. These surveys were used in the application process for the National PTA School of Excellence designation. Our school was once again selected as a National PTA School of Excellence!*

#### **Challenges**

##### **Works in Progress**

*Summer Reading - We will continue to refine the Summer Reading Program to encourage and reinforce the importance of reading throughout the summer months. Our reading teachers invited students over summer months for read alouds and book exchanges. We discussed the challenges with having students log their reading minutes. A member expressed concern that our Summer Reading Celebration limited student inclusiveness if they did not participate in logging their read minutes. We will revisit ways to make our celebration more inclusive for all students.*

*Communication - We want to be responsive to families in our communication and gain feedback for the sake of improvement. We also need to improve the communications when we need to celebrate our successes. We recognize the need for assisting our new families in onboarding them with feeling more comfortable and welcome at Country Parkway.*

#### **Concerns**

*How can we most effectively communicate with families? We also want to let our community members know what SDM is and what we do.*

#### **Data Gathering Process**

*We use teacher and parent input to make decisions.*

*We will administer a surveys to families to collect information in determining the needs of a New Family Welcoming Committee.*

**SHARED DECISION MAKING TEAM ASSESSMENT**  
**Country Parkway Elementary 2024-2025**

*This assessment is intended as a tool to reflect on your team's functioning, progress, and/or successes. This tool is to be completed in June (of the preceding school year, for inclusion in the SDM plan completed in the fall). Rate each item as a strong (5) or a weak (1) area for your team. You may complete this assessment individually and then discuss your answers as a team.*

		5	4	3	2	1
1.	Our SDM Team has established a process insuring that our School Improvement Plan is focused on strengthening student achievement and character development/wellness.	X				
2.	Operational Principles guide our meetings.	X				
3.	Our team has agreed on procedures for holding efficient and effective meetings.	X				
4.	All SDM members have equal opportunities to share creative, innovative ideas.	X				
5.	Each member of our team takes responsibility for doing his/her fair share of work.	X				
6.	We communicate SDM plans and progress with all stakeholder groups.		X			
7.	We collaborate with the entire school community to meet our SDM goals/plans.		X			
8.	We celebrate and publicize our SDM success.	X				
9.	Our team is most proud of: -Creating a platform to share a translatable Family Handbook. -Being a National PTA School of Excellence.					
10.	One way that we could improve: -Creating a more welcoming environment for new families to know where to find information pertaining to Country Parkway. -Finding more inclusive ways to celebrate students such as with the Summer Reading Program.					

**WILLIAMSVILLE SHARED DECISION MAKING  
SCHOOL IMPROVEMENT AND PROFESSIONAL DEVELOPMENT PLAN  
Country Parkway Elementary 2024-2025**

**School Goals:**

1. CP SDM will update and facilitate a summer reading program that will culminate in a Summer Reading Celebration.
2. CP SDM will provide feedback and suggestions about school and PTA communications in an effort to improve communication.
3. CP SDM and CP PTA will administer a survey in an effort to seek ways to improve current practices and engage more stakeholders as part of our Welcoming Committee/Package.
4. CP SDM will facilitate Break Challenges for students in an effort to engage students in learning activities over recess periods.
5. CP SDM will work in conjunction with CP PTA to provide support for any PTA activities that improve student learning or build culture.

**WILLIAMSVILLE SHARED DECISION MAKING  
SCHOOL IMPROVEMENT AND PROFESSIONAL DEVELOPMENT PLAN ROSTER  
Country Parkway Elementary 2024-2025**

<b>Stakeholder Group</b>	<b>Name</b>	<b>Dates of Term</b>	<b>Signature</b>
Principal	TBA	Permanent	
Teacher	Tracy Eisman	June 2027	
Teacher	Joy Hardbattle	June 2025	
Teacher	Danielle Biekert	June 2026	
Parent	Laurie Hubbard	June 2027	
Parent	Li Xiang Poncz	June 2027	
Parent	Junting Zhang	June 2027	
Community Representative	Beth Anne McPhillips	June 2027	
Support Staff	Laura Kendall	June 2027	