

**RAMAPO INDIAN HILLS REGIONAL HIGH SCHOOL DISTRICT**  
Oakland, New Jersey 07436  
**REGULAR PUBLIC MEETING MINUTES**

March 25, 2024  
Indian Hills High School, Cafeteria, 5:00 P.M.  
*Action to authorize Executive Session*  
Anticipated Public Session, 8:00 P.M.  
**MINUTES**

**1. Call to Order - Roll Call 5:04 PM**

- |   |   |  |
|---|---|--|
| <input checked="" type="checkbox"/> Mr. Bogdansky | ABSENT- Ms. Koulikourdis                        | <input checked="" type="checkbox"/> Ms. Souders                |
| <input checked="" type="checkbox"/> Mr. DeLaite   | <input checked="" type="checkbox"/> Dr. Lorenz  | <input checked="" type="checkbox"/> Ms. Emmolo, Vice President |
| <input checked="" type="checkbox"/> Ms. Kiel      | <input checked="" type="checkbox"/> Ms. Mariani | <input checked="" type="checkbox"/> Ms. Ansh, President        |

**Also present:** Dr. Baker, Interim Superintendent of Schools; Ms. Zeno, Interim Business Administrator/BoardSecretary; as was Recording Secretary Ms. Demetriou

**2. Closed Session 5:06 PM**

**BE IT RESOLVED**, by the Ramapo Indian Hills Regional High School District this 11th day of March, 2024 at 5:06 PM as follows:

The Board recessed to closed session in accordance with the Open Public Meetings Law, N.J.S.A.10:4-12b. The general nature of the discussion involved personnel, student related matters and matters confidential by law, and any investigations or tactics or techniques to protect persons or litigation, anticipated litigation and attorney-client matters.

These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.

Moved by: Mr. Bogdansky Seconded: Ms. Mariani

- |   |   |  |
|---|---|--|
| <input checked="" type="checkbox"/> Mr. Bogdansky | ABSENT- Ms. Koulikourdis                        | <input checked="" type="checkbox"/> Ms. Souders                |
| <input checked="" type="checkbox"/> Mr. DeLaite   | <input checked="" type="checkbox"/> Dr. Lorenz  | <input checked="" type="checkbox"/> Ms. Emmolo, Vice President |
| <input checked="" type="checkbox"/> Ms. Kiel      | <input checked="" type="checkbox"/> Ms. Mariani | <input checked="" type="checkbox"/> Ms. Ansh, President        |

Closed session was concluded at 7:34 PM, at which time the Board recessed and subsequently reconvened into public session at 7:34 PM.

**3. Board President’s Announcement**

The meeting was called to order by the Board President at 8:00 P.M. Ms. Ansh thanked everyone for attending the meeting. She announced that the New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend meetings of public bodies at which any business affecting their interest is discussed or acted upon. She also announced that in accordance with the provisions of this act, the Interim Business Administrator/Board Secretary caused notice of this meeting to be published by having the date, time, and place thereof posted in accordance with N.J.S.A. 10:4-8(b), and guidance from the New Jersey Department of Community Affairs, Division of Local Government Services. She read a public statement advising the public to be aware that employees of the Ramapo Indian Hills Regional High School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. Ms. Ansh further stated that the Board shall not be held liable for comments made by members of the public and, in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public of or about District employees.

**4. Roll Call**

- |   |   |  |
|---|---|--|
| <input checked="" type="checkbox"/> Mr. Bogdansky | ABSENT- Ms. Koulikourdis                        | <input checked="" type="checkbox"/> Ms. Souders                |
| <input checked="" type="checkbox"/> Mr. DeLaite   | <input checked="" type="checkbox"/> Dr. Lorenz  | <input checked="" type="checkbox"/> Ms. Emmolo, Vice President |
| <input checked="" type="checkbox"/> Ms. Kiel      | <input checked="" type="checkbox"/> Ms. Mariani | <input checked="" type="checkbox"/> Ms. Ansh, President        |

**5. Pledge of Allegiance**

Ms. Ansh led the Pledge of Allegiance.

**6. Board President’s Report**

Student Board Representatives

*Cassandra Heinsohn-Indian Hills High School* - updated the Board on the following school activities: athletic season standings, student life/extra-curricular activities, the upcoming theater production of Spongebob the Musical, and the HOSA team at states, She also reported on guidance, student government and made reference to the Purim holiday.

*Michaela Chamberlin-Ramapo High School* - Ms. Chamberlin updated the Board on the following school activities: student life/extra-curricular activities, clubs, athletic season standings, guidance, and student government.

Ms. Ansh updated the public in regard to the Superintendent search.

**7. Interim Superintendent’s Report**

Dr. Baker informed the Board that New Jersey School Boards Association will provide roles and responsibilities as well as ethics training at the April 29th board meeting.

He also noted that Policy 4111 on the agenda for approval is an update to include all positions. He also noted that regulation 1642.01 language related to sick leave was updated.

## 8. **Interim Business Administrator's Report**

Ms. Zeno reported on the following:

- Press Box Construction progress - should be completed by Baseball season.
- Proposed 2024-2025 Budget was approved by the County Office and the Public Budget Hearing will be held on April 29, 2024 board meeting.

## 9. **Board Committee Reports**

**Athletics, Arts, Extracurriculars & Communications** - Ms. Kiel reported that the committee met on March 14th and discussed the following:

- Webpage updates
- Jaffe Communications
- Arts Burton- Art.NJ Mungiendo
  - Art Show
- JD. Music
  - Spring concert & Jazz night
- IHHS Wrestling state tournament
- Spring Season
- RHS\_ Athletics
  - Dance team concerns
- Athletic Handbook June 2024
- IHHS 60th Anniversary
- Oakland Communications Commission- request to livestream BOE meetings
- Strategic plan on website
- Jaffe website content
- Thought Exchange and other platforms
- Legality and logistics of PTSO AN APTS Meetings recording

**Education & Personnel** - Ms. Souders reported that the committee will meet on April 2, 2024. She noted that SEPAG (Special Education Parent Advisory Group) will be holding meetings on April 22, 2024 and May 8, 2024 from 6:30 PM- 7:30 PM

**Finance & Facilities** - Ms. Emmolo reported that the committee did not meet. Ms. Emmolo noted that she attended the Wyckoff Borough meeting and their projected tax increase was 2.3% for the municipality and 2.8% for the K-8 school district.

**Negotiations** - Dr. Lorenz reported that the committee met last Thursday and will be meeting again on March 26, 2024.

**Policy** - Mr. Bogdansky reported that the committee will meet on April 4, 2024. Mr. Bogdansky noted policy #4111 on the agenda for approval was for positions that already existed in the district and the policy is just being updated.

**10. Public Comment 8:20 PM- 8:37 PM**

- Various RIHRHS students commented on the support of policy #5756
- A member of the public, Hawthorne, noted her specialty in helping suicidal and self harming teens and commented in support of policy #5756.

**11. Open Board Discussion**

- Ms. Souders asked a student to email the Board the study that was referenced.
- Dr. Lorenz commented on the courage of the students who spoke during public comment.

**12. Action Items**

Move to approve the following Meeting **Minutes**:

- March 11, 2024 Closed (held) & Regular

**13. Personnel**

P1. Move to accept the recommendation of the Interim Superintendent of Schools to approve and adopt motion P1 as described below:

A. NON-INSTRUCTIONAL
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	Name	Nature of Action	Position	Tenure Track/LOA or LT Replacement	Location	Guide/Step	Salary	Replacing	Effective Date
a.	Vincent Gurnari	Appoint	Volunteer Softball Coach	N/A	IHHS	N/A	N/A		2023-24
b.	Carly Hausch	Appoint	Volunteer Youth Group Club	N/A	IHHS	N/A	N/A		2023-24
c.	Nicholas Bernard	Appoint	Spring Drama Lighting Director	N/A	RHS	Flat	\$2,000		2023-24

**14. Education**

- E1. Move to accept the recommendation of the Interim Superintendent of Schools to approve District **student field trips and transportation costs** for the 2023-24 School Year as follows:

<u>Location</u>	<u>Group</u>	<u>Date(s)</u>	<u>Cost</u>
Eisenhower Middle School	Teens Needing Teens	04/05/24	0
University Of Pennsylvania, Philadelphia PA	Spring Track	04/24/24-04/25/24	0
Metropolitan Museum of Art	Modern European History	04/25/24	0
FAMS	Teens Needing Teens	05/01/24	0
Passaic County Community College	Robotics (IHHS & RHS)	05/07/24 & 05/09/24	\$412.86
Great Adventure	Click Clack Front & Back	05/23/24	0
Tenaflly High School	Math Team	04/11/24	\$356.43
Museum of Illustration	Inscape	05/23/24	0

- E2. Move to approve, the agreement between D.C. Fagan Psychological Services and the Ramapo Indian Hills Regional High School District Board of Education to provide Neuropsychological Evaluations for a fee of up to \$4,500.00 each, effective for March 26, 2024-June 30, 2024.

- E3. Move to approve the AP Saturday Hours for April and May 2024 at the rate of \$69.14 per hour, as follows:

<u>Subject</u>	<u>Staff</u>	<u>Hours Per Staff Member</u>
AP English	6 Participants	4
AP Math	8 Participants	4
AP Science	10 Participants	4
AP Social Studies	8 Participants	4
AP World Language	6 Participants	4

- E4. Move to approve the Summer Curriculum Workshops and authorize the review and development of new and revised Curriculum for the 2024-25 school year as follows:

Summer 2024 Curriculum Workshops

<u>Department</u>	<u>Course Title</u>	<u>Staff</u>	<u>Hours per Staff Member</u>
Math	Algebra 1 (CP,CPE)	Participants 4 Presenters 2	18 4
Math	Algebra 1 Lab	Participants 2 Presenters 2	18 4
Math	Geometry (CP,CPE,H)	Participants 6 Presenters 2	18 4
Math	Algebra 2 (CP,CPE,H)	Participants 6 Presenters 2	18 4
Science	Multi-Lingual Physical Science	Participants 2 Presenters 1	12 8
Science	Multi-Lingual Chemistry CP	Participants 2 Presenters 2	8 2
Science	Physical Science	Participants 4 Presenters 2	8 8
Science	S1: Pilot Pathway - Preflight Your Career CPE	Participants 2 Presenters 1	8 4
Science	S2: Pilot Pathway - The Capstone Experience CPE	Participants 2 Presenters 1	8 4
Special Services	Transitions Biology	Participants 2 Presenters 2	4 4
Special Services	Transitions Earth Science	Participants 2 Presenters 2	4 4
Special Services	Transitions Ecology/Horticulture	Participants 2 Presenters 2	4 4
Special Services	Concepts of Algebra and Geometry	Participants 2 Presenters 2	4 4
Special Services	Intro to Algebra	Participants 2 Presenters 2	4 4
Special Services	Intro to Geometry	Participants 2	4

		Presenters 2	4
Special Services	New Horizons: Personal and Social Skills	Participants 4 Presenters 2	6 8
Special Services	New Horizons: Careers and Adult Living	Participants 4 Presenters 2	6 8

**15. Operations**

Move to accept the recommendation of the Interim Superintendent of Schools to accept the following resolutions OP1. - OP6:

OP1. Move to approve the **use of** the Ramapo Indian Hills Regional High School District **facilities** for the date(s) indicated in accordance with the rules and regulations governing said use as follows:

<i>Indian Hills High School</i>	
Building Blocks Lacrosse, LLC.	Lacrosse Practice; Athletic Fields & Field Lighting; June 3, 4, 5, 6, 10, 11, 12, 13, 17, 18, 19, 20, 24, 25, 26, 27, 2024; 6 - 7:30 P.M.

OP2. Move to approve, the renewal of the Transportation Contracts for daily to/from school routes and student-related activities with the allowable CPI of 5.81% increase over the 2023-24 costs with First Student, Inc. for the 2024-25 School Year.

<u>Route Number</u>	<u>Route Cost</u>	<u>Aide Cost Per Diem</u>
300	\$386.44	\$120.00
301	\$386.44	\$120.00
303	\$386.44	\$120.00
304	\$386.44	\$120.00
305	\$386.44	\$120.00
307	\$386.44	\$120.00
308	\$386.44	\$120.00
62	\$397.63	\$120.00

400	\$397.63	\$120.00
401	\$397.63	\$120.00
402	\$397.63	\$120.00
403	\$397.63	\$120.00
404	\$397.63	\$120.00
405	\$397.63	\$120.00
407	\$397.63	\$120.00
408	\$397.63	\$120.00
412	\$397.63	\$120.00

	Up to 16 Passenger <u>Vehicle</u>	17-24 Passenger <u>Vehicle</u>	25-35 Passenger <u>Vehicle</u>	36-54 Passenger <u>Vehicle</u>
Two Hour <u>Minimum</u>	\$218.42	\$218.42	\$218.42	\$218.42
Four Hour <u>Minimum</u>	\$436.84	\$436.84	\$436.84	\$436.84
Six Hour <u>Minimum</u>	\$655.26	\$655.26	\$655.26	\$655.26
Each Add'l <u>Half Hour</u>	\$50.00	\$50.00	\$50.00	\$50.00
Per Aide <u>(if applicable)</u>	\$200.00	\$200.00	\$200.00	\$200.00

OP3. Move to approve the resolution as follows:

**WHEREAS**, the Ramapo Indian Hills Regional High School District Board of Education’s (“the Board”) current Administrative Management Operating Software Programs (“Management Software Programs”) is through Frontline Education; and



**WHEREAS**, the Board desires to renew its subscriptions with Frontline to maintain and support its current Management Software Programs; and **WHEREAS**, pursuant to N.J.S.A. 18A:18A-5, the awarding of contracts for the provision of performance of goods or services for the support or maintenance of proprietary computer hardware and software are exempt from the bidding requirements of the Public School Contract Law; and

**WHEREAS**, the School Business Administrator has determined that these renewals are necessary for the maintenance and support of the Board’s Management Software Programs.

**WHEREAS**, the Board is desirous of awarding the renewal to Frontline.

**NOW, THEREFORE, BE IT RESOLVED** that the Board hereby accepts Frontline renewal proposals for the 2024-25 School year for a total sum of \$91,799.82, and

**BE IT ALSO RESOLVED** that the Board Secretary is hereby authorized to execute such renewal and any other documents necessary to effectuate the terms of this Resolution.

OP4. Move to approve, the renewal of the Licensing and Maintenance Subscription with Educational Data Services, Inc., a New Jersey Cooperating Bidding Program, in the amount of \$14,675, effective for the 2024-25 School Year.

OP5. Move to approve the updated Shared Services Agreements, which includes as an attachment, the list of estimated reimbursable costs, between the Ramapo Indian Hills Regional High School District Board of Education and the Borough of Franklin Lakes to provide a Class III SLEO Officer during the school year 2024-2025.

OP6. Move to approve **Change Order** from K&D Contractors, LLC. for the Toilet Room Renovations project at Ramapo High School as follows:

<u>Change Order</u>	<u>Description</u>	<u>Amount</u>
004	Provide labor and material to install door lock sets on doors 1,2,3,5, 9 & 10.	\$8,700

\*The original Allowance amount was \$350,000.00. The revised Allowance including this Change Order is \$302,898. The Original Contract Sum of \$2,422,000.00 remains unchanged.

**16. Finance**

Move to accept the recommendation of the Interim Superintendent of Schools to accept the following resolutions F1. - F8.:

- F1. Move that the **Financial Report** of the Interim Business Administrator and the Report of the Cash Reconciliation for the month of **February 2024**, including a cash report for that period, be approved by the Board and ordered filed.
- F2. Move that the Committed **Purchase Order Report** for the month of **February 2024**, having been audited by the Interim Business Administrator, be approved by the Board.
- F3. Move that the **additional bills** drawn on the current account for the month of **February 2024** in the total amount of \$5,964.90 for materials received and/or services rendered, having been audited by the Interim Business Administrator and previously paid, be ratified by the Board.
- F4. Move to authorize **approval of bills** drawn on the current account on **March 25, 2024**, in the total amount of \$4,049,823.54 including the **March 15, 2024** payroll, for materials received and/or services rendered having been audited by the Interim Business Administrator.
- F5. Move to approve **transfers** and to authorize the Interim Business Administrator/ Board Secretary to make additional transfers that would be ratified at the next Board Meeting as necessary to comply with State requirements in accordance with Policy 6422 as per the *Expense Account Adjustment Analysis* for the month of **February 2024**.
- F6. Move to approve the resolution as follows:

Receipt of Certification from Board Secretary

Pursuant to *N.J.A.C. 6:23A-16.10(c)4*, I, Dora E. Zeno, certify that as of February, 2024, **no budgetary line item** account has obligations or payments (contractual orders) which in total **exceeds** the amount appropriated by the District Board of Education pursuant to *N.J.S.A. 18A:22-8* and *N.J.S.A. 18A:22-8.1*.

- F7. Move that **bills** in the District **Cafeteria Fund** in the total amount of \$140,848.79 having been audited and approved by the Interim Business Administrator/Board Secretary be approved by the Board as follows:

Food Services	February 2024 Operations	\$139,438.29
Food Services	February 2024 Student Meals	\$ 1,410.50

- F8. Move to approve the following resolution:

**WHEREAS**, District employees have submitted requests for reimbursement for **work-related travel** that is directly related to and within the scope of the employee’s current work responsibilities; and

**WHEREAS**, the Board has previously authorized such work-related travel, and the District’s school business administrator or designee has reviewed the documentation submitted by the employee and found same to be in compliance with the Board’s policy provisions and approval requirements; and

**WHEREAS**, the travel request listed below specifies for each item of reimbursement the specific promotion of delivery of instruction or furtherance of the efficient operation of the school district, and the amount of each listed reimbursement does not exceed State travel reimbursement guidelines;

**NOW, THEREFORE, BE IT RESOLVED**, in accordance with the provisions of Board Policy and *N.J.A.C. 6A:23B-1.1 et seq.*, that the Board of Education hereby approves work-related travel reimbursement to its employees as set forth below:

<i>Req. No.</i>	<i>Employee</i>	<i>Conference</i>	<i>Date</i>	<i>Expenses</i>
IH24-45*	Gale Fanale	International Career Development Conference 2024	04/26/24-05/01/24	From \$2,717.00 to \$3,067.00
R24-33	Deborah Schwartz	SUPA WRT 114 Spring Workshop 2024	05/03/24	\$15.00
R24-34	Deborah Schwartz	SUPA ENG 192 Workshop 2024	05/17/24	\$15.00
IH24-48	Michelle Patrickio	Bergen County Stigma Free Symposium	05/01/24	\$40.42
IH24-49	Kimberly Batti-Valovino	The Art of Education University: NOW Conference	07/31/24-08/02/24	\$149.00
IH24-50	Melissa Van Kampen	The Art of Education University: NOW Conference	07/31/24-08/02/24	\$149.00
IH24-51	Susan Wiener	NJACAC Annual Conference	05/20/24-05/21/24	\$719.09

IH24-52	Shelly Storzum	NASN 2024 Stronger Together	07/08/24-07/10/24	\$320.00
D24-18	Dora Zeno	NJASBO Annual Conference	06/04/24-06/07/24	\$669.50

\* Amend

### 17. Policy

PO1. Move to approve, the first reading of District Policies and Regulations as follows:

<u>Policy/Regulation Title</u>	<u>Policy Number</u>
R 1642.01	Sick Leave

PO2. Move to approve, the second and final reading of District Policies and Regulations as follows:

<u>Policy/Regulation Title</u>	<u>Policy Number</u>
P 1642.01	Sick Leave
P 4111	Creating Positions

**Motion to approve all motions contained in agenda sections as follows: Minutes, Personnel, Education, Operations, Finance, and Policy as a Consent vote:**

Moved by Ansh    Seconded by Bogdansky

	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Mr. Bogdansky	X		
Mr. DeLaite	X		
Ms. Kiel	X		
Ms. Koulikourdis	ABSENT		
Dr. Lorenz	X	See below	
Ms. Mariani	X		
Ms. Souders	X		
Ms. Emmolo, Vice President	X		
Ms. Ansh, President	X		

Lorenz- No PO1 (R 1642.01) PO2 (P 1642.01)

**18. Public Comment 8:41- 8:44 P.M.**

A member of the public, Franklin Lakes offered an opinion as to what should have been the sequence of events related to approval and abolishment of job descriptions and correlating positions. They also speculated on potential salary increases, RIHSA negotiations process, potential recording of PTO meetings and recommended students meet with the Interim Superintendent on the recommendation to abolish Policy #5756.

Dr. Baker noted that he was proud of the students and their articulation and thanked them for their comments.

**19. Board Comments**

None.

**20. Anticipated Future Meeting Dates**

- Saturday, April 6, 2024 Special Public Meeting, Board of Education Conference Room
- Saturday, April 13, 2024 Special Public Meeting, Board of Education Conference Room
- Monday, April 8, 2024 Regular Public Meeting, Ramapo High School Cafeteria
- Monday, April 29, 2024, Budget Public Hearing/Regular Public Meeting, Indian Hills High School Cafeteria 5:30 PM

**22. Adjournment**

Motion to adjourn the Monday, March 25, 2024 Regular Public Meeting.

Moved by Mr. Bogdansky Seconded: Ms. Mariani to adjourn at 8:47 P.M

<input checked="" type="checkbox"/> ___ Mr. Bogdansky	ABSENT- Ms. Koulikourdis	<input checked="" type="checkbox"/> ___ Ms. Souders
<input checked="" type="checkbox"/> ___ Mr. DeLaite	<input checked="" type="checkbox"/> ___ Dr. Lorenz	<input checked="" type="checkbox"/> ___ Ms. Emmolo, Vice President
<input checked="" type="checkbox"/> ___ Ms. Kiel	<input checked="" type="checkbox"/> ___ Ms. Mariani	<input checked="" type="checkbox"/> ___ Ms. Ansh, President

Respectfully submitted,

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Dora E. Zeno

