AGENDA –Wednesday, November 13, 2024

REGIONAL SCHOOL DISTRICT NO. 7
BOARD OF EDUCATION
5:00 p.m. REVISED
Newbury Library Media Center

Regional School District No. 7 Board of Education Mission Statement:

We believe the public education is an essential component of a free and democratic society. In a partnership of family, school, community, and local and state government, our mission is to enable all students to meet high standards, make productive choices in their personal lives, contribute to a diverse global society and act as responsible citizens.

1.0 CALL TO ORDER

2.0 PUBLIC PORTION

3.0 APPROVAL OF MINUTES

- 3.1 September 11, 2024, Regular Board of Education Meeting
- 3.2 October 9, 2024, Regular Board of Education Meeting
- 3.3 October 9, 2024, Building Committee Meeting
- 3.4 October 30, 2024, Board of Education Personal Electronic Device Policy Subcommittee Meeting

4.0 REPORTS

- 4.1 Student Representatives Report – Amaya Washington, Owen Langer
- 4.2 Principal's Reports – R. Cornelius, G. Franklin
- 4.3 Superintendent's Report – Steven K. LePage
- 4.4 Director of Finance and Operations – J. Gaskins

5.0 OLD BUSINESS

- 5.1 Updates
- 5.2 BOE Goals
- 5.3 Discussion of RSD#7 of Policy # 5131.81 Electronic Devices - Use of Private Technology Devices by Students
- 5.4 Mandatory Update of Policy # 4000.1 Title IX (second reading)

6.0 NEW BUSINESS

- 6.1 Review and discussion of NWR7 2025-2026 School Calendar
- 6.2 MOU between Winchester Youth Service Bureau and RSD#7

7.0 CORRESPONDENCE

8.0 OPPORTUNITY FOR PUBLIC TO SPEAK ON AGENDA ITEMS

9.0 ADJOURNMENT

Enclosures:
September 11, 2024, Regular Board of Education Meeting Minutes
October 9, 2024, Regular Board of Education Meeting
October 9, 2024, Building Committee Meeting
October 30, 2024, Board of Education Personal Electronic Device Policy Subcommittee Meeting
Policy # 4000.1 Title IX
NWR7 2025-2026 School Calendar
MOU between Winchester Youth Service Bureau and RSD#7

Next Meeting:	*November 27, 2024*	*@ 6:00 p.m – Newbury Library Media Center*
	December 11, 2024	*@ 6:00 p.m. – Newbury Library Media Center ~ Organizational Meeting*
	January 8, 2025	*@ 6:00 p.m. – Newbury Library Media Center*

We welcome the public to share their comments via publicinput@nwr7.org.Your emails will be considered during the Public Comment session of the meeting. Thank you for your participation.

REGIONAL SCHOOL DISTRICT NO. 7

Newbury Library Media Center
Board of Education Meeting
September 11, 2024 – 6:00 p.m.
DRAFT

PRESENT: Chair Ms. Molly Sexton Read (B), Vice-Chair Mr. Robert Jerram (NH), Secretary / Treasurer Mr. Noel Gauthier (NH), Ms. Deborah Bell (N), Ms. Kim Crone (N), Ms. Lisa Fragale (C), Ms. Mary Duran (B) Ms. Terri Kenneson (C), Superintendent Steven K. LePage, Director of Finance & Operations Mr. James Gaskins, HS Principal Gary Franklin, MS Principal Ryan Cornelius, and Student Rep. Amaya Washington, and Owen Langer.

CALL TO ORDER: Ms. Sexton Read called the Regular Board of Education meeting to order at 6:03 p.m.

PUBLIC PORTION: None.

APPROVAL OF MINUTES

MOTION by Mr. Gauthier, seconded by Ms. Bell, to **TABLE** the August 28, 2024, Regular BOE Meeting Minutes, as presented. **AYE:** Ms. Sexton Read, Mr. Jerram, Ms.Fragale, Ms. Kenneson, Ms. Crone **NAY:** None. **ABSTAIN:** Ms. Duran. **MOTION PASSED.**

REPORTS

STUDENT REPRESENTATIVE REPORTS- Amaya Washington & Owen Langer

School Year 2024/2025: It was communicated that the juniors and seniors have had a very positive and exciting first few weeks. Homecoming themes are currently being voted on, and each class is beginning to prepare for decorating the halls. Fall sports have begun their season. Boys' soccer won their game on September 11, 2024, with a 2-1 score. Vo-ag is preparing for the work days at the Big E fair.

Senior Events: Senior Sunrise is scheduled for September 21, 2024.

HS PRINCIPAL REPORT- Mr. Gary Franklin

Open House: This is scheduled for September 12, 2024 from approx. 6:30-8:30pm.

School Climate Task Force: The first meeting was on September 9, 2024, and discussed multiple ways to improve school climate, including new ways to celebrate staff members and beautify the campus. They plan on meeting biweekly during the first quarter and then moving to monthly meetings starting the second quarter.

Principal Advisory Committee: Principal Franklin discussed that this committee consists of 14 students. They plan to hold their first meeting on September 13, 2024, to discuss any feedback the student body may have about the current Personal Electronic Device Policy. His plans are to have this committee meet biweekly. A brief discussion followed.

Seminar: The Freshman Seminar will be on Friday, September 20th. Our 9th grade students had an opportunity to participate in the following four workshops: Conflict Management and Working in Teams, Study Skills and Exam Prep, Stress Management and Self-Care, and the Student and School Partnership: How to Make a Positive Impact on School Climate.

MS PRINCIPAL REPORT- Mr. Ryan Cornelius

Open House: Open house for Middle School was September 9, 2024 and had a positive turnout. It was discussed that Mr. Cornelius plans on speaking with staff on a weekly basis about communication, training updates, and the activities they would like to line up for students. Brief discussion followed.

MTSS: Mr. Cornelius discussed his plan to utilize the multi-tiered system to best assist students with behavioral issues or need additional assistance in classes. This program is used to help case management and get students the assistance they need while also providing positive reinforcement for students when they display proper classroom behavior. Brief discussion followed.

SUPERINTENDENT REPORT

Policy Progress: Superintendent LePage shared that there will be a focus on implementing the current policy about personal electronic devices with fidelity this year. Parents and students will be invited to be involved in discussion about this policy between September 23, 2024- September 27, 2024. There is a target date of updating the Personal Electronic Device Policy for the upcoming 2025 year. Brief discussion followed.

School Grounds: The main retaining wall has been measured and monitored, as some minor crumbling have been noted due to the excessive rainfall and earthquake. Superintendent LePage has been communicating with an engineer regarding the replacement and the structural integrity of the wall. No immediate repairs are needed at this time. A building committee meeting is to be held on October 9, 2024, at 5 p.m. A brief discussion followed.

SmartPass: Superintendent LePage communicated his plans to enact the SMARTPASS during the second quarter of the 2024/2025 school year.

Administrative Instructional Rounds: It was discussed that the Administrative Instructional Rounds will start soon. Superintendent LePage will observe classrooms and relay any feedback to the staff. His plans include relaying both positive feedback and constructive criticism.

DIRECTOR OF FINANCE AND OPERATIONS

School Grounds: Emphasized that the retaining wall is not in critical condition but a project that will be monitored closely.

Audit: It was discussed that multiple finance department areas will be audited. Brief discussion followed.

OLD BUSINESS
Updates

BOE Workshop—Date Confirmation—Ms. Sexton Read communicated holding a BOE Professional Development Workshop for all BOE members on September 18, 2024. This workshop will cover board members' responsibilities and the strategic planning process. CABE will conduct the workshop and discuss the topics at hand. A brief discussion followed.

BOE Goals - None

NEW BUSINESS

Technology Devices by Students: Ms. Sexton Read and Superintendent LePage communicated to the BOE the plan to create a subcommittee to gather information about use of personal electronic devices in school. Subcommittee will include teachers, administrators, BOE members , students and families.

MOTION by Ms. Crone, seconded by Ms. Fragale, to **CREATE** the subcommittee for the Electronic Device Policy. **AYE:** Ms. Sexton Read, Mr. Jerram, Mr. Gauthier, Ms. Bell, Ms. Kenneson. **NAY:** None. **ABSTAIN:** None. **MOTION PASSED.**

CORRESPONDENCE

Ashley Roberts – Letter of Resignation September 3, 2024

MOTION by Ms. Fragale, seconded by Ms. Kenneson, to **ACCEPT** Ms. Ashley Roberts' letter of resignation, as presented. The BOE wished all the best and thanked her for her service to the students, staff, and district. **AYE:** Ms. Sexton Read, Mr. Jerram, Mr. Gauthier, Ms. Bell, Ms. Crone. **NAY:** None. **ABSTAIN:** None. **MOTION PASSED.**

OPPORTUNITY FOR PUBLIC TO SPEAK ON AGENDA ITEMS

None.

ADJOURNMENT

MOTION by Mr. Gauthier, seconded by Ms. Bell, to **ADJOURN** at 7:41 p.m. **AYE:** Ms. Sexton Read, Mr. Jerram, Ms. Kenneson, Ms. Fragale, Ms. Crone. **NAY:** None. **ABSTAIN:** None. **MOTION PASSED.**

The next BOE Meeting is scheduled for October 9, 2024.

Respectfully submitted,

Emily Vacila
Board Clerk

REGIONAL SCHOOL DISTRICT NO. 7

Newbury Library Media Center
Board of Education Meeting
October 9, 2024 – 6:00 p.m.
DRAFT

PRESENT: Chair Ms. Molly Sexton Read (B), Vice-Chair Mr. Robert Jerram (NH), Ms. Deborah Bell (N), Ms. Lisa Fragale (C), Ms. Terri Kenneson (C), Ms. Mary Duran (B), Superintendent Steven K. LePage, Director of Finance & Operations Mr. James Gaskins, Secretary / Treasurer Mr. Noel Gauthier (NH), HS Principal Gary Franklin, MS Principal Ryan Cornelius, and Student Rep. Amaya Washington.
Absent: Owen Langer.

CALL TO ORDER: Ms. Sexton Read called the Regular Board of Education meeting to order at 6:04 p.m.

PUBLIC PORTION: None.

APPROVAL OF MINUTES

MOTION by Mr. Gauthier, seconded by Ms. Bell, to **TABLE** the September 11, 2024, Board of Education Meeting Minutes, as presented. **AYE:** Ms. Sexton Read, Mr. Gauthier, Mr. Jerram, Ms. Fragale, Ms. Bell Ms. Kenneson, Ms. Crone. **NAY:** None. **ABSTAIN:** Ms. Duran. **MOTION PASSED.**

MOTION by Ms. Crone, seconded by Ms. Bell, to **APPROVE** the September 18, 2024, Board of Education Work Shop Meeting Minutes, as presented. **AYE:** Ms. Sexton Read, Mr. Gauthier, Mr. Jerram, Ms. Fragale, Ms. Bell, Ms. Kenneson, Ms. Crone, Ms. Duran. **NAY:** None. **ABSTAIN:** None. **MOTION PASSED.**

MOTION by Ms. Crone, seconded by Mr. Gauthier, to **APPROVE** the September 25, 2024, Personal Electronic Device Subcommittee Meeting Minutes, as presented. **AYE:** Ms. Sexton Read, Mr. Gauthier, Ms. Crone **NAY:** None. **ABSTAIN:** Mr. Jerram, Ms. Duran, Ms. Kenneson, Ms. Bell, Ms. Fragale. **MOTION PASSED.**

REPORTS

STUDENT REPRESENTATIVE REPORTS- Amaya Washington

Student Council: Student council members participated in a themed educational "Hobgoblin" day at the Roaring Brook Nature Center for kids. The students dressed as different woodland creatures and educated the children on the animals they were dressed as.

Vo-Ag: Our Ag students are beginning to sell maple syrup, maple candy, and apple cider that they have made. A small group went to Torrington Middle School to show the students the benefits of joining our Ag Program. It was estimated that they presented to approximately 350 students.

Senior Events/ Projects: A student was photographing the events and rally the day of Homecoming with permission to do so, and provided the photos to the students for everyone to enjoy. The senior class had a brief discussion on refurbishing the garden in the median of the back parking lot and replacing the benches. At this time, no decision has been made if they are refurbishing the back garden.

HS PRINCIPAL REPORT- Mr. Gary Franklin

Principal Advisory Committee: The next meeting will be October 17, 2024 during the lunch block. The main point of discussion will be school climate. Surprise Squad is to potentially going to be brought back. Brief discussion followed.

Freshman Seminar: The seminar overall went very well. A post seminar survey was sent out to the students for the student body feedback. There will be future seminars, targeting 3 seminars total for the 2024/2025 school year and potentially making them full day sessions instead of partial day sessions. Brief discussion followed.

PSATs: PSAT prep, College App/ Financial Aid, Job Career search, and BYO Brand Workshops will be starting Thursday October 24, 2024.

Ag Program Visits: Following up on the student representative's report, Mr. Franklin emphasized that he felt the visits were overall a great success. He will be sending follow-up letters to the student body of Torrington, Hartland, and Gilbert schools, including a link and/or QR code to provide them with more information if they are interested in joining our program.

MS PRINCIPAL REPORT- Mr. Ryan Cornelius

Middle School Update: The middle school had a "Town Assembly Day" where students were broken up into various groups with the task of utilizing team work and different student's strengths and ideals to construct buildings our of marshmallows. The staff also participated and everyone involved said it was overall a great team building exercise amongst the students and staff alike.

Highlander of the Month: Brief discussion about possibly enacting a "Highlander of the Month" award to approximately four students as recognition for their good behavior. Reward is to be determined. Brief discussion followed.

SUPERINTENDENT REPORT

Charlotte Hungerford: Would like to meet and speak with students about all of the different careers involved in the medical field. Ms. Barbara Beebe and Superintendent LePage to coordinate.

House of Heroes: Superintendent LePage spoke with a veteran who is involved with the program to gather the information needed to keep our students involved in this wonderful program for future projects that helps local veterans with small projects. Ex. Landscaping / gardening. Our school will be featured on Channel 8 for a Veteran's Day clip.

School Safety: Superintendent LePage had a meeting with the Secretary of the State which included all of the other superintendents in the state following the scare at Bristol High School. Brief discussion followed.

Curriculum Council: is to be rebooted and will utilize the "building BRIDGES" with other schools. Targeted timeline for their first meeting is the 1st of November/ December 2024.

2025/2026 Schedule: the proposed 2025 /2026 calendar draft is available for review and targeting approval at the Novemeber 13th meeting.

DIRECTOR OF FINANCE AND OPERATIONS

Transportation Contracts: are set to expire this year. Mr. Gaskins is working closely with the surrounding towns for upcoming contracts for the next school year.

Grants: we were approved for a 670k COPS Grant. This money is to be utilized for security, infrastructure, and improvements. Brief discussion followed.

2025/ 2026 Budget: is in the works and is to be out for review as of September 27, 2024. Reports back are to be submitted by October 18, 2024.

Audit Update: September 30th audit went very well.

OLD BUSINESS
Updates: None.

NEW BUSINESS

Title IX: FIRST READING – review of the Title IX and recommendations / concerns should be noted and ready for discussion at the November 13th 2024 meeting. Targeting to have changes made before the following meeting. Brief discussion followed.

CORRESPONDENCE
None.

MOTION by Mr. Jerram, seconded by Ms. Kenneson, to **CANCEL** the October 23, 2024 Regular Board of Education Meeting. **AYE:** Ms. Sexton Read, Mr. Jerram, Mr. Gauthier, Ms. Kenneson, Ms. Duran, Ms. Bell, Ms. Fragale, Ms. Crone. **NAY:** None. **ABSTAIN:** None. **MOTION PASSED.**

OPPORTUNITY FOR PUBLIC TO SPEAK ON AGENDA ITEMS
None.

ADJOURNMENT

MOTION by Ms. Kenneson, seconded by Ms. Crone, to **ADJOURN** at 7:18 p.m. **AYE**: **:** Ms. Sexton Read, Mr. Jerram, Mr. Gauthier, Ms. Bell, Ms. Kenneson, Ms. Fragale, Ms. Crone, Ms. Duran. **NAY:** None. **ABSTAIN:** None. **MOTION PASSED.**

The next BOE Meeting is scheduled for November 13, 2024.

Respectfully submitted,

Emily Vacila
Board Clerk

REGIONAL SCHOOL DISTRICT NO. 7

Library Media Center
Building Committee Meeting
October 9, 2024 – 5:00 p.m.
DRAFT

PRESENT: Chair Ms. Molly Sexton Read (B), Vice-Chair Mr. Robert Jerram (NH), Secretary / Treasurer Mr. Noel Gauthier (NH), Mr. Keith Boyle, Mr. Dave Battista, Mr. Joe Alicata, Mr. Andrew O'Brien, Superintendent Steven K. LePage, Director of Finance & Operations Mr. James Gaskins.
Absent: None.

CALL TO ORDER: Ms. Sexton Read called the Regular Building Committee meeting to order at 5:08 p.m.

PUBLIC PORTION: None.

APPROVAL OF MINUTES

MOTION by Mr. Gauthier, seconded by Mr. Jerram, to **APPROVE** the December 13 2024, Building Committee Meeting Minutes, as presented. **AYE:** Ms. Sexton Read, Mr. Gauthier, Mr. Jerram, Mr. LePage, Mr. Boyle, Mr. Gaskins. **NAY:** None. **ABSTAIN:** None. **MOTION PASSED.**

REPORTS

ENGINEER REPORT

Retaining Wall: Mr. Battista provided updated estimates on the ongoing monitored project of fixing the retaining wall near the VOAG green house and barn. Multiple options for repair were provided and thoroughly discussed; as it stands, the section of wall near the greenhouse is the most concerning. No decision about repairs has been made at this time.

ROOFING REPORT

Roofing Project: Mr. Alicata, along with Mr. Gaskins, are working together on an application to submit to the state this winter for a grant with the goal of having construction on the roof start in the summer of 2025. Brief discussion followed.

OPPORTUNITY FOR PUBLIC TO SPEAK ON AGENDA ITEMS
None.

ADJOURNMENT

MOTION by Mr. Jerram, seconded by Mr. Gauthier, to **ADJOURN** at 5:55 p.m. **AYE:** Ms. Sexton Read, Mr. Gauthier, Mr. Jerram, Mr. LePage, Mr. Boyle, Mr. Gaskins. **NAY:** None. **ABSTAIN:** None. **MOTION PASSED.**

Respectfully submitted,

Emily Vacila
Board Clerk

REGIONAL SCHOOL DISTRICT NO. 7

Newbury Library Media Center

Personal Device Subcommittee Meeting

October 30, 2024 - 6:00 p.m.

DRAFT

PRESENT: Chair Ms. Molly Sexton Read (B), Ms. Crone (N), Superintendent Steven K. LePage, HS Principal Gary Franklin, and MS Principal Ryan Cornelius. Teachers: Mr. Dan Wilbur, MS Social Studies; Ms. Jennifer Yanosky, MS Math; Ms. Kim Pershmann, HS English Department Chair; Mr. Jacob Green, HS Science. Mr.John Farell, Ag Ed Parents: Ms. Rosalie Butler, Ms. Gina Fleming, Mr. William Wesley. Students: Jamison Chiron, Delilah Halt, Owen Langer, Amaya Washington,

Superintendent LePage began the meeting by thanking everyone for being present and for their continued involvement in the subcommittee for Personal Electronic Devices. He was then joined by Ms. Molly Sexton Read who requested everyone be split into 3 groups, each group consisting of administration, teachers, students, parents, and a Board of Education representative. The groups were provided with a copy of the results of a survey that was sent out to gather input from the student body, staff, as well as families in regards to the Personal Electronic Device Policy. Each group also received a summary of three options; these included : 1. making no changes to the current policy, 2. amending the current policy to include the requirement that devices be placed in a designated holder within the classroom and remain that holder until the end of the instructional period and 3. the purchase of Yonder pouches. Discussion about the results and ideas were shared amongst each individual group.

After a brief period of discussion, each group shared their responses with the whole group.
.

Some of the major key points included:

- The definition of the rules for HS and MS as the rules are currently different-can HS use their devices in MS hallways?
- Staff and students both acknowledged that bathroom trips during each class period are being utilized for cell phone use during educational blocks,
- Whether the policy only includes handheld devices such as cell phones or if Apple watches, headphones, etc, are included as well.
- Discuss the timing of the implementation of any changes, whether they should be introduced at the beginning of a school year instead of trying to transition midyear.
- All groups indicated that “choice #2” was their preference

Based on the feedback, Superintendent LePage will draft a proposed policy to reflect the support for extending the current policy to include the prohibition of phone use during the entirety of educational periods, with phones being placed in a designated holder within each classroom. He will share this draft policy with the subcommittee for review.

Superintendent LePage and Ms. Molly Sexton Read thanked everyone for their input and time and ended the meeting at 7:07pm.

Respectfully
Submitted,

Emily Vacila
Board Clerk

Regional School District #7

Series 4000.1
Personnel

POLICY REGARDING PROHIBITION OF SEX DISCRIMINATION AND SEXUAL HARASSMENT IN THE WORKPLACE (PERSONNEL)

It is the policy of the Northwestern Regional School District No. 7 Board of Education (the "Board") for the Northwestern Regional School District No. 7 Public Schools (the "District") that any form of sex discrimination or sexual harassment is prohibited in the Board's education programs and activities, whether by students, Board employees or third parties subject to substantial control by the Board. It is the policy of the Board to maintain a working environment free from harassment, insults or intimidation on the basis of an employee's sex and free from discrimination based on sex.

The Board does not discriminate on the basis of sex in the education programs or activities that it operates and the Board is required by Title IX of the Education Amendments of 1972 and its implementing regulations ("Title IX"), Title VII of the Civil Rights Act of 1964 ("Title VII"), and Connecticut law not to discriminate in such a manner. Discrimination or harassment on the basis of sex includes discrimination or harassment on the basis of gender identity or sexual orientation. Students, Board employees and third parties are required to adhere to a standard of conduct that is respectful of the rights of all parties. Any employee or student who engages in conduct prohibited by this Policy shall be subject to disciplinary action, up to and including termination or expulsion, respectively. Third parties who engage in conduct prohibited by this Policy shall be subject to other sanctions, which may include exclusion from Board property and/or activities. Individuals who engage in acts of sex discrimination or sexual harassment may also be subject to civil and criminal penalties.

For conduct to violate Title IX, the conduct must have occurred in an education program or activity of the Board; the conduct must have occurred within the United States of America; and the complainant must be participating in or attempting to participate in the education program or activity of the Board. Conduct that does not meet these requirements still may constitute a violation of Title VII, Connecticut law, and/or another Board policy.

The Superintendent of Schools shall develop Administrative Regulations implementing this Policy and in accordance with Title IX, Title VII, and Connecticut law (the "Administrative Regulations").

Sex discrimination occurs when an employer refuses to hire, disciplines or discharges any individual, or otherwise discriminates against an individual with respect to his or her compensation, terms, conditions, or privileges of employment on the basis of the individual's sex. Sex discrimination also occurs when a person, because of the person's sex, is denied participation in or the benefits of any education program or activity receiving federal financial assistance.

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Sexual harassment under Title IX means conduct on the basis of sex that satisfies one or more of the following:

(1) An employee of the Board conditioning the provision of an aid, benefit, or service of the Board on an individual's participation in unwelcome sexual conduct (*i.e.*, *quid pro quo)*;

(2) Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the Board's education programs or activities; or

(3) "Sexual assault" as defined in 20 U.S.C. 1092(f)(6)(A)(v), "dating violence" as defined in 34 U.S.C. 12291(a)(10), "domestic violence" as defined in 34 U.S.C. 12291(a)(8), or "stalking" as defined in 34 U.S.C. 12291(a)(30).

Sexual harassment under Title VII and Connecticut law means unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when:

(1) Submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment;

(2) Submission to or rejection of such conduct by an individual is used as the basis for employment decisions affecting such individual; or

(3) Such conduct has the purpose or effect of unreasonably interfering with an individual's work performance or creating an intimidating, hostile, or offensive working environment.

Reporting Sex Discrimination or Sexual Harassment

It is the express policy of the Board to encourage victims of sex discrimination and/or sexual harassment to report such claims. Employees are encouraged to report complaints of sex discrimination and/or sexual harassment promptly in accordance with the appropriate process set forth in the Administrative Regulations. The Board directs its employees to respond to such complaints in a prompt and equitable manner. Violations of this Policy by employees will not be permitted and may result in discipline up to and including discharge from employment. Individuals who engage in acts of sex discrimination or sexual harassment may also be subject to civil and criminal penalties. Retaliation against any employee for complaining about sex discrimination or sexual harassment is prohibited under this Policy and illegal under state and federal law.

Any Board employee with notice of sex discrimination and/or sexual harassment allegations shall immediately report such information to the building principal and/or the

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Title IX Coordinator, or if the employee does not work in a school building, to the Title IX Coordinator.

The Northwestern Regional School District No. 7 Public Schools administration (the "Administration") shall provide training to Title IX Coordinator(s), investigators, decision-makers, and any person who facilitates an informal resolution process (as set forth in the Administrative Regulations), which training shall include, but need not be limited to, the definition of sex discrimination and sexual harassment, the scope of the Board's education program and activity, how to conduct an investigation and implement the grievance process, and how to serve impartially, including by avoiding prejudgment of the facts at issue, conflicts of interest, and bias. The Administration shall make the training materials used to provide these trainings publicly available on the Board's website. The Administration shall also periodically provide training to all Board employees on the topic of sex discrimination and sexual harassment under Title IX, Title VII, and Connecticut law, which shall include but not be limited to when reports of sex discrimination and/or sexual harassment must be made. The Administration shall distribute this Policy and the Administrative Regulations to employees, union representatives, students, parents and legal guardians and make the Policy and the Administrative Regulations available on the Board's website to promote an environment free of sex discrimination and sexual harassment.

The Board's Title IX Coordinator is:
Mr. Gary Franklin, High School Principal and District Title IX Coordinator
100 Battistoni Drive, Winsted, CT, 06098
860.379.8525 ex. 2103
gfranklin@nwr7.org

Any individual may make a report of sex discrimination and/or sexual harassment to any Board employee or directly to the Title IX Coordinator using any one, or multiple, of the following points of contact:

Mr. Gary Franklin, High School Principal and District Title IX Coordinator
100 Battistoni Drive, Winsted, CT, 06098;
860.379.8525 ex. 2103
gfranklin@nwr7.org

Any Board employee in receipt of allegations of sex discrimination or sexual harassment, or in receipt of a formal complaint, shall immediately forward such information to the Title IX Coordinator. Board employees may also make a report of sexual harassment and/or sex discrimination to the U.S. Department of Education: Office for Civil Rights, Boston Office, U.S. Department of Education, 8th Floor, 5 Post Office Square, Boston, MA 02109-3921 (Telephone: 617-289-0111).

Employees may also make a report of sexual harassment and/or sex discrimination to the Connecticut Commission on Human Rights and Opportunities, 450 Columbus Boulevard,

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Hartford, CT 06103-1835 (Telephone: 860-541-3400 or Connecticut Toll Free Number: 1-800-477-5737).

Legal References:

Civil Rights Act of 1964, Title VII, 42 U.S.C. § 2000e-2(a).

Equal Employment Opportunity Commission Policy Guidance on Current Issues of Sexual Harassment (N-915.050), March 19, 1990.

Title IX of the Education Amendments of 1972, 20 U.S.C. § 1681, et seq.

Title IX of the Education Amendments of 1972, 34 CFR § 106, et seq.

Meritor Savings Bank, FSB v. Vinson, 477 U.S. 57 (1986)

Conn. Gen. Stat. § 46a-54 - Commission powers Connecticut

Conn. Gen. Stat. § 46a-60 - Discriminatory employment practices prohibited.

Conn. Gen. Stat. § 46a-81c - Sexual orientation discrimination: Employment

Conn. Gen. Stat. § 10-153 - Discrimination on the basis of sex, gender identity or expression or marital status prohibited

Conn. Agencies Regs. §§ 46a-54-200 through § 46a-54-207

ADOPTED:_____
REVISED:_____

7/30/2021

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REGIONAL SCHOOL DISTRICT NO. 7
2025-2026
CALENDAR

AUGUST (3)

S	M	T	W	T	F	S
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3	4	5	6	7	8	9
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17	18	19	20	21	22	23
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31						

SEPTEMBER (21)

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28	29	30				

OCTOBER (21)

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NOVEMBER (16)

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30						

DECEMBER (17)

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28	**29**	**30**	**31**			

JANUARY (19)

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FEBRUARY (18)

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22	23	24	25	26	27	28

MARCH (22)

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

APRIL (16)

S	M	T	W	T	F	S
			1	2	**3**	4
5	6	7	8	9	10	11
12	**13**	**14**	**15**	**16**	**17**	18
19	20	21	22	23	24	25
26	27	28	29	30		

MAY (20)

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	~~22~~	23
24	**25**	26	27	28	29	30
31						

JUNE (8)

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	**10**	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

JULY

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Approved:

Date	Event/Holiday
August 25 - 26	Teacher In-Service
August 27	First Day of School
September 1	Labor Day
September 9	MS Open House
September 11	HS Open House
October 10	Teacher In-Service
October 13	Columbus Day
November 4	Teacher In-Service
November 12 & 13	Early Release - MS Conferences
November 26 - 28	Thanksgiving Break
December 23	Early Release
December 24 - January 2	Winter Recess
January 19	Martin Luther King, Jr. Day
February 13	Early Release
February 16 - 17	February Break
April 3	Good Friday
April 13 - 17	April Recess
May 22	Early Release
May 25	Memorial Day
June 10	181st Day of School

Scheduled Early Release Dismissal Time: 12:05pm

Weather-Related Make Up Days:
The last day of school is scheduled for June 10, 2026.
Make up days due to school cancellations which cause Regional School District No. 7 schools to be closed will be scheduled as needed beginning with June 11, 2026.

MEMORANDUM OF UNDERSTANDNG BETWEEN THE NORTHWESTERN REGIONAL SCHOOL DISTRICT #7 BOARD OF EDUCATION AND THE WINCHESTER YOUTH SERVICE BUREAU

This agreement ("Agreement") is made by and between the Northwestern Regional School District #7 Board of Education (the "Board") and the Winchester Youth Service Bureau (the "YSB") (collectively, "the Parties").

WHEREAS, section 23 of Public Act 24-45, provides in relevant part:

> (b) A local or regional Board of Education shall, upon request of the Youth Service Bureau that provides services for such board, enter into a memorandum of understanding with such youth service bureau regarding the circumstances under which educational records of students may be shared between the Board and the YSB in the provision of services for which such YSB is providing for such board.
>
> (c) Any memorandum of understanding entered into under this section shall require that the local or regional Board of Education shall provide, and such YSB shall receive and maintain, any educational records of students in a manner that is in accordance with the Family Educational Rights and Privacy Act of 1974, 20 USC 1232g, as amended from time to time, and 34 CFR 99.1 et seq., as amended from time to time.

and,

WHEREAS, the Board and the YSB agree that students and their families working with the YSB can benefit from collaboration between the Board and the YSB, and such collaboration can include school officials sharing educational records of certain students with YSB personnel and YSB officials sharing information about such students with school officials, as contemplated by the enactment of Section 23 of Public Act 24-45, and

WHEREAS, the Board may delegate to the YSB services or functions to support students and their families, and

WHEREAS, access to personally-identifiable student information for YSB personnel providing such services or functions will aid YSB personnel in performing such services or functions on behalf of the Board as described herein

WHEREAS, YSB personnel performing such services or functions on behalf of the Board may be considered school officials as defined by the regulations implementing the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g at 34 C.F.R. § 99.31(a)(1),

NOW, THEREFORE, the Parties agree to the following:

1. When the Board has delegated responsibilities to the YSB for any of the services and functions listed in Paragraph 2 below, the Board, acting through the Superintendent or designee, 2 SG-21385809.2 may provide YSB personnel providing such services or functions personally-identifiable student information related to the demographics, behavior, discipline, disability, academic performance, housing status, and family constellation of such student or students served by the YSB as required. Moreover, this may also include access to school data systems such as PowerSchool and working with school administration to obtain truancy, attendance, and support meeting information as required to fulfill such responsibilities.

2. Such services or functions performed by YSB personnel on behalf of the Board may include the following:

- attendance support and truancy prevention, including participation on attendance review teams in accordance with Conn. Gen. Stat. § 10-198c(b)(2)
- programming for students subject to exclusionary discipline,
- crisis intervention,
- employment and training programs,
- leadership development programs,
- mentoring,
- life skills training,
- community service,
- service learning,
- after-school programming,
- in-school programming,
- summer programming,

Nothing in this section shall be construed to require the YSB to deliver services or provide functions other that those specifically agreed to.

3. The Parties agree that the YSB personnel providing such services or functions shall be under the direct control of the Board with respect to the use and maintenance of such education records.

4. The YSB and its personnel shall not use student information, student records, and student generated content for any purposes other than those authorized pursuant to this Agreement.

5. The YSB shall take such actions necessary and establish such protocols necessary to ensure the security and confidentiality of information provided to the YSB in accordance with this Agreement.

6. As to information it receives in accordance with this Agreement, the YSB and its personnel will comply with the provisions of the Family Rights and Privacy Act (FERPA), 20 U.S.C. § 1232g, as

amended from time to time, and 34 CFR 99.1 et seq., as amended from time to time, as well as with the provisions of the Student Data Privacy Act, Conn. Gen. Stat. § 10-234aa et seq., as set forth in Appendix A.

7. All obligations assumed by the YSB under this Agreement shall be equally applicable to 3 SG-21385809.2 any employee, agent, volunteer, officer, director, or other individual working with, through, or under the YSB, who has access to any personally-identifiable information from a student educational record. It is the obligation of the YSB to ensure compliance with this provision.

8. This Agreement controls over any prior agreements between the Parties concerning student information.

9. The Board or the YSB may terminate this Agreement by notifying the other party in writing of that action. In such case, at the request of the YSB, the Board shall enter into a revised memorandum of understanding with the YSB regarding the circumstances under which the Board may share educational records of students with the YSB in connection with the provision by the YSB of services to the Board.

Agreed to:

NORTHWESTERN REGIONAL SCHOOL DISTRICT #7 BOARD OF EDUCATION

Its Superintendent

WINCHESTER YOUTH SERVICES BUREAU

Its Director