

Karns City Area Elementary School
Title I School Parent and Family Engagement Plan

1. Involvement in the Development of the Parent and Family Engagement Policy

How will the school involve parents and family members in the development of the parent and family engagement policy?

- The school will host a series of focus groups and listening sessions with parents and family members to gather their input on the Parent and Family Engagement Policy.
 - Surveys will be distributed to all families, providing them an opportunity to contribute feedback and suggest improvements.
 - The policy will be reviewed annually in collaboration with parents through the PTO meetings, where parents will serve as active participants.
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2. Annual Meeting

How will the school meet with parents and family members annually?

- An annual Title I meeting will be held at the beginning of each school year. Parents and family members will receive written invitations and notifications via the school website.
 - The meeting will inform parents of the school's Title I designation and explain their rights under the program. Translation services will be available for families who require language support.
 - Parents unable to attend the meeting will have access to the presentation slides on the school's website.
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3. Flexible Meeting Times

What meetings will be held at the school?

- The school will offer morning and evening meetings to accommodate family schedules.
- Regular parent-teacher conferences will be held, and quarterly family engagement workshops will be available to address topics such as literacy, technology, and social-emotional learning.
- Virtual meetings and phone conferences will also be offered to ensure flexibility.

4. Parent Involvement in Title I Program Planning

How will the school inform parents and family members about the Title I program?

- Information about the Title I program will be provided during the annual meeting, through letters, and posted on the school website.
 - Quarterly updates will be shared with parents during school PTO meetings.
 - Flyers and informational materials will be translated into the primary languages spoken by the families at the school.
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5. Curriculum, State Standards, and Assessments

How will the school explain the curriculum, state standards, and assessments?

- The school will host curriculum nights twice a year where administration explains grade-level curriculum, state standards, and assessment processes.
 - Written guides will be distributed in English and other necessary languages, offering a clear outline of academic expectations and assessment methods.
 - Slides will also be made available on the school's website, highlighting key components of the curriculum and assessment procedures.
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6. Meeting Requests

How will the school accommodate meeting requests?

- The school will provide a request form where parents can schedule meetings with teachers and administration at a time that works best for them.
 - The school will respond promptly to meeting requests, aiming for a 48-hour response time to accommodate parent needs.
 - Meetings can be conducted in person, via phone, or through video conferencing to provide greater accessibility.
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7. Development of the Schoolwide Program Plan

If applicable, how will the school meet with parents and family members to develop and discuss the Schoolwide Plan?

- The school will hold a series of planning meetings where parents and family members are invited to participate in the development of the Schoolwide Program Plan.
 - Feedback will be gathered through surveys and during in-person meetings.
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8. School-Parent Compact

How will the school involve parents and family members in the development of the school-parent compact?

- A parent committee will work alongside teachers and administration to develop the school-parent compact, ensuring it reflects shared responsibility for student achievement.
 - Parents will have opportunities to review the compact during parent-teacher conferences and make suggestions for improvements.
 - The compact will be available in all major languages spoken by the school community and reviewed annually for revisions.
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9. Parent Training and Resources

How will the school provide training materials to parents and family members?

- The school will organize workshops on topics such as literacy, homework help, and the use of technology to support learning at home.
 - Training materials, including step-by-step guides and video tutorials, will be made available on the school's website.
 - The school will partner with local organizations to offer additional resources for parents to improve their engagement in their child's education.
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10. Parent Input in Staff Training

How will the school use parents to train staff on how to work with parents as equal partners?

- Focus groups will be conducted where parents can provide feedback to help educators better understand parent needs and improve communication strategies.
 - Staff will receive ongoing training on how to build strong partnerships with families through the SPAC resources and training program for educators.
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11. Coordination with Other Programs

How will the school coordinate with other federal, state, and local programs to include public preschool programs?

- The school will collaborate with local Head Start and early childhood programs to align family engagement activities.
 - Information sessions about early childhood education will be held to help families understand how preschool programs support their children's transition to elementary school.
 - The school will partner with local agencies to provide parents with resources on childcare, early literacy, and developmental milestones.
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12. Communication in a Language Parents Can Understand

How will the school ensure information is in a language parents can understand?

- The school will use translation services to ensure all written and spoken communications are available in the primary languages spoken by families.
 - All newsletters, flyers, and school forms will be translated, and interpreters will be available for meetings, conferences, and workshops.
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13. Inclusion of Parents and Family Members of English Learners

How will the school include parents and family members of English Learners?

- A dedicated ELL staff member will be available to assist families and ensure they understand school processes and their rights under the Title I program.
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This plan ensures that parents and families are fully engaged in their children's education through inclusive, accessible, and meaningful communication and activities.