

**MINUTES OF THE REGULAR MEETING  
BOARD OF EDUCATION  
UNION SCHOOL DISTRICT  
Tulsa, Oklahoma  
October 14, 2024**

**The Union Board of Education met in regular session on Monday, October 14, 2024, at 7:00 p.m. in the Board Room of the Union Education Service Center pursuant to written notice given to the County Clerk of Tulsa County by the fifteenth day of December 2023 as required by Title 25, Oklahoma Statutes, 301-314. The time, place and agenda of this meeting were posted in prominent public view at the location of this meeting at least 24 hours in advance excluding Saturdays, Sundays, and holidays.**

**CALL TO ORDER**

The meeting was called to order at 7:00 p.m. by Stacey Roerman, president.

**FLAG SALUTE**

The flag salute was led by Stacey Roerman, president.

**MEMBERS PRESENT**

Ms. Stacey Roerman, Mr. Joey Reyes, Dr. Chris McNeil, Ms. Heather McAdams, Mr. Steve Nguyen

**MEMBERS ABSENT**

None.

**OTHERS PRESENT**

Superintendent Dr. John Federline, Chief Financial Officer Dr. Trish Williams; Associate Superintendent Sandi Calvin, Associate Superintendent Charlie Bushyhead, Executive Director of Human Resources Jay Loegering, Senior Executive Director of Secondary Education Dr. Kenneth Moore, Executive Director of Elementary Education Theresa Kiger, Executive Director of Special Services Lindsay Smith, Director of Operations Dr. Josh Robinson, Director of Construction Services Fred Isaacs, and others.

**ADOPTION OF THE AGENDA**

Dr. McNeil moved the Board approve the agenda. Mr. Reyes seconded the motion.

Vote: Joey Reyes – aye, Steve Nguyen – aye, Heather McAdams – aye, Chris McNeil – aye, Stacey Roerman – aye.

All voted aye – motion carried.

The agenda was adopted as posted.

**CONSENT AGENDA**

Dr. McNeil moved for approval of items on the consent agenda as follows:

- Minutes of the October 14, 2024, regular board meeting;
- Out of state travel requests for:
  - Union High School College and Career - Wichita, KS– Oct. 23, 2024;
  - Union Girls Basketball – Mansfield, TX – Dec. 5-7, 2024;

- Girls Wrestling – Cleveland, OH – Dec. 6-8, 2024
- Girls Wrestling – San Antonio, TX - Dec. 11-12, 2024;
- Girls Basketball – Fayetteville, AR – Dec. 12-14,2024;
- Girls Wrestling – Flower Mound, TX – Dec. 20-22, 2024;
- Girls Wrestling – Searcy, AR – Jan. 10-11, 2025;
- Varsity Pom – Orlando, FL – Feb. 13-18, 2025;
- Varsity Baseball – Pensacola, FL – March 16-21, 2025;
- Varsity Baseball to Rogers, AR – April 17, 2025;
- Book Fairs Agreement with Literati for additional book fair dates at Andersen Elementary for the 2025-2026 SY and authorize Bethany Harper, Principal of Andersen Elementary, to execute the agreement;
- Venue Rental and Use Agreement with Tulsa Children's Museum Discovery Lab for a Family Steam Night for Peters Elementary and authorize the Board President, Superintendent or designee to execute the agreement;
- Family Engagement Agreement with Connected Kids for Grove Elementary, in the amount of \$500.00 from Title I funds and authorize the Board President, Superintendent or designee to execute the agreement;
- Master Memoranda of Understanding with Little Light House and Beauty Bar Med Spa for Career Connect Programs and authorize the Board President, Superintendent or designee to execute the agreements;
- Agreement with EDpuzzle, Inc., for a two-year online software package, in the amount of \$6,580.00 from building bond funds and authorize the Board President, Superintendent or designee to execute the agreement;
- Master Memorandum of Understanding with Jaclyn Johndrow to provide certified therapy dog visits to students of Ochoa Elementary for Community Schools and authorize the Board President, Superintendent or designee to execute the agreement;
- Purchase of a 24-month subscription with SecureDocs Inc., for a digital signature package, in the amount of \$9,600.00 from bond funds and authorize the Board President, Superintendent or designee to execute the agreement;
- Memorandum of Understanding with University of Oklahoma for student intern teachers and authorize the Executive Director of Human Resources to execute the agreement;
- Educational Affiliation Agreement with The Board of Regents of the University of Oklahoma, Health Sciences Center on Behalf of the College of Allied Health for

student interns and authorize the Executive Director of Human Resources to execute the agreement;

- Change Order No. 1 with Construction Enterprise, Inc. for the Pavement Improvement at Alternative Education project, in the amount of \$4,200.00 from bond funds;
- Change Order No. 3 with RECO Construction for the Peters Elementary HVAC Replacement project, in the amount of \$2,372.00 from bond funds;
- Change Order No. 1 with Henderson Engineers for engineering services for the High School HVAC Replacement project, in the amount of \$25,250.00 from bond funds;
- Revisions to the Provisional Pay Table;
- Personnel resignations and terminations of certified and support staff for the 2023-2024 and 2024-2025 school years;
- Employment of certified and/or support staff, employment changes, and other payments for the 2023-2024 and 2024-2025 school years;
- Monetary Donations;
- Crowdfunding Donations;
- Declaration of equipment as surplus and authorize disposal of same through donation, Natural Evolution, Inc., or surplus auction;
- Applications for School Activity Fund Sanctioning;
- Approval of district financial statements and approval to issue, revise, pay, and close encumbrances and claims, PO list #22502179 through #22502713 in the amount of \$2,110,602.68, and the release of payroll encumbrances;

Mr. Reyes seconded the motion.

Vote: Joey Reyes – aye, Steve Nguyen – aye, Heather McAdams – aye, Chris McNeil – aye, Stacey Roerman - aye.

All voted aye – motion carried.

## **USPA REPORT**

None

## **UCTA REPORT**

UCTA President Kerri Gunter reported that they have been working with OEA and NEA to encourage their members and their communities to do their research and make sure they get out and vote next month. There was a great response to the UCTA Member Spotlight last year and they are doing it again this year. This allows our teachers to nominate other teachers in our district by shining a light on the things they are doing in their classroom and around our district.

## **HEARINGS AND CORRESPONDENCE**

None.

**COMMUNICATIONS**

None.

**COMMENTS FROM THE AUDIENCE REGARDING THE AGENDA**

None

**PUBLIC HEARING ON FINANCIAL MATTERS**

None

**BUSINESS AGENDA**

**NEW BOARD POLICY #5026 - OBSERVATION OF MINUTE OF SILENCE**

Ms. Calvin recommended the Board approve the addition of Board Policy #5026 – Observation of Minute of Silence, required for accreditation by the Oklahoma State Board of Education, to ensure that each school designates one minute for silent reflection, meditation, prayer, or other quiet activities.

Mr. Reyes moved for approval. Dr. McNeil seconded the motion.

Vote: Joey Reyes – aye, Steve Nguyen – aye, Chris McNeil – aye, Heather McAdams – aye, Stacey Roemerman - aye.

All voted aye – motion carried.

**NEW BOARD POLICY #5027 - VOLUNTARY PRAYER**

Ms. Calvin recommended the Board approve the addition of Board Policy #5027 – Voluntary Prayer, required for accreditation by the Oklahoma State Board of Education, to ensure compliance with the directive mandating that all school districts permit students and teachers who wish to do so, to engage in voluntary prayer.

Mr. Reyes moved for approval. Ms. McAdams seconded the motion.

Vote: Joey Reyes – aye, Steve Nguyen – aye, Chris McNeil – aye, Heather McAdams – aye, Stacey Roemerman - aye.

All voted aye – motion carried.

**CHILD NUTRITION PURCHASES**

Ms. Powell recommended the Board approve additional blanket purchase orders to Frontier Produce in the total amount of \$495,537.77 from the Fresh Fruit and Vegetable Grant and additional purchase order to Charles and Lezlee Churchfield in the amount of 65,000.00 from Child Nutrition Funds.

Dr. McNeil moved for approval. Mr. Nguyen seconded the motion.

Vote: Joey Reyes – aye, Steve Nguyen– aye, Chris McNeil – aye, Heather McAdams – aye, Stacey Roemerman - aye.

All voted aye – motion carried.

### **VARIABLE AIR VOLUME (VAV) REPLACEMENT**

Dr. Robinson recommended the Board accept the bid for the Variable Air Volume (VAV) Replacement project at the Freshman Academy and award the contract to Shoemaker Mechanical in the amount of \$466,391.00 from bond funds.

Mr. Reyes moved for approval. Dr. McNeil seconded the motion.

Vote: Joey Reyes – aye; Heather McAdams – aye; Chris McNeil – aye; Steve Nguyen – aye, Stacey Roemerman - aye.

All voted aye – motion carried.

### **VISUAL INSPECTION FEE**

Dr. Williams recommended the Board approve payment to the County of Tulsa, Office of the County Assessor, for the annual visual inspection fee in the total amount of \$245,796.05 from the 2024-2025 general fund.

Mr. Reyes moved for approval. Mr. Nguyen seconded the motion.

Vote: Joey Reyes – aye, Chris McNeil – aye, Steve Nguyen – aye, Heather McAdams – aye, Stacey Roemerman - aye.

All voted aye – motion carried.

### **CALL FOR BOARD MEMBER ELECTION**

Dr. Williams recommended the Board approve the Resolution calling for the Board member election for District #5 on April 1, 2025, and to authorize publication and posting of the legal notices and news release and take all other action required by law concerning the Board member election and assessment of legally required mill levies.

Mr. Reyes moved for approval. Ms. McAdams seconded the motion.

Vote: Joey Reyes – aye, Steve Nguyen – aye, Chris McNeil – aye, Heather McAdams – aye, Stacey Roemerman - aye.

All voted aye – motion carried.

### **NEW BUSINESS**

None.

**COMMENTS FROM THE  
AUDIENCE AND BOARD  
MEMBERS**

Megan Setter spoke regarding the conflicts of Prom and the State Color Guard Championship scheduled on the same date and requested the Prom date be moved to allow them to host the State Championship at the UMAC this year.

**ADJOURNMENT**

Ms. McAdams moved to adjourn the meeting. Dr. McNeil seconded the motion.

Vote: Joey Reyes – aye, Steve Nguyen – aye, Heather McAdams – aye, Chris McNeil – aye, Stacey Roemerman - aye.

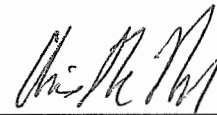
All voted aye – motion carried.

The meeting adjourned at 7:15 p.m.

Michelle Hinkle, Board Secretary

Regular Meeting  
Board of Education  
Union Public Schools

Minutes of the **October 14, 2024**, regular meeting were approved by a majority vote of the Union Board of Education on **November 11, 2024**.



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Chris McNeil, Clerk  
Union Board of Education