

STUDENT ASSIGNMENT POLICY



CRITERIA FOR STUDENT ASSIGNMENT TO CLASSES AND PROGRAMS

The principal (or designee) will assign students to classes and programs in a manner that will:

1. Take each student's developmental and academic needs into account.
2. Facilitate the implementation of our school improvement plan.
3. Prepare all students to be equipped with 21st century skills and to be college and career ready.
4. Support the goal of not exceeding the state class size cap except temporarily to accommodate a newly enrolled student or for the current school year with the approval of the SBDM Council.

PRIVACY RIGHTS

Information about students under the Rights to Privacy Act shall be held in confidence by the administration and staff during the student assignment process.

PARENT REQUESTS

Parents who are concerned about their child's placement may request a teacher. Requests will be considered, but not guaranteed. Requests must be made in writing to the school Principal no later than July 1 of the upcoming year.

Primary Elementary Assignments

In Spring, the primary teachers will meet together to develop recommended class groupings for the next year using classroom observations of current students and any available data on pre-registered new students. Each grouping will include students performing at a variety of levels. Individual students will be placed to help each one make continuous progress.

The Principal (or designee) will consider those recommendations before making final assignments of current students and will also assign students who enter the school after the recommendations are complete.

Intermediate Elementary Assignments

In spring, teachers in each grade will meet to recommend groups for their students for the next school year. The recommendations will fit the standards for student assignment listed in the first section of this policy and also ensure multi-ability classrooms.

The Principal (or designee) will consider those recommendations before making final assignments of current students and will also assign students who enter the school after the recommendations are complete.

POLICY EVALUATION

We will evaluate the effectiveness of this policy through our school improvement planning process.

Date Adopted: 11/8/2021

Date(s) Reviewed or Revised: 11/7/2022, 11/11/2024