

# *Brinnon Parent Teacher Organization*

## *2019-2020 School Year*

President: Vacant \* Vice President: Vacant \* Treasurer: Sara Gearhart \* Secretary: Alicia Simmons

PTO Meeting Minutes  
November 7, 2019

Call to Order at: 3:35pm by: Alicia Simmons

Introductions: Sara Gearhart, Heidi Budnek, Britney Edwards, Alicia Simmons

Minutes: Review of Minutes from September 12th meeting

Principal's Report (Trish) – She was unable to attend but asked to let attendees know about the Annual Family Notifications flyer going home in today's Thursday Folders.

President's Report (Vacant) – no report

Treasurer's Report (Sara) – Fall Festival recap. Please see attached.

Committee Reports – nothing to report

New Business

Need to fill vacancies:

**President** “The president shall preside at all PTO meetings. She/He shall appoint chairmen for standing committees, subject to board approval.”

**Vice President** “The vice-president shall preside at all meetings in the absence of the president; and take over as president if the president resigns or can no longer function as president.”

**Scholarship Committee Parent Member** “This officer will serve on the scholarship committee along with a community member, and the PTO president. This person shall not be the parent or relative of a scholarship applicant. This person shall be a parent of a Brinnon School student.”

**Scholarship Committee Community Member** “This officer will serve on the scholarship committee along with the parent member and the PTO president. This person shall not be the parent or relative of a scholarship applicant.”

**Fall Festival Recap**

- See attached report from Sara.

- What was great!
  - Chili cook off was a great idea! Having it as a option for the potato bar dinner worked well.
  - Great turn out!
  - Worked well having most booths in the gym except for bakery bingo which was in room 1 and the movies in room 2.
  - Had 12 trunkers for the Trunk or Treat
  
- A few suggestions for changes next year...
  - Cake walk – needs caution tape around their perimeter so to separate it from other booths
  - Haunted Stage – needs line guides
  - Need more volunteers to set up
  - Do a school/community wide call for baked goods and volunteers
  - Brainstorm parking options for visitors and trunkers
  - Flyer sent out with more information and sooner to community booths, with a registration form to get information for any requirements or past expectations. (FD, P&R, Dosey Dux, Library)
  - Make sure all booth runners know that the PTO prizes supplied are for their use too
  - Please be on the look out for more prize bins for booths
  - Have Dani make the corn bread and leave the cook off to just chili

## **Upcoming Activities**

### School Events:

*(Month of November Pillar of Character trait: Responsibility)*

- Winter Program (December 12, 6:30pm-7:30pm)
  - PTO providing Santa gifts and pictures with Santa
    - Bob has been contacted, and will be Santa
  - Need volunteer(s) to hand out gifts and keep line going with Santa
  
- Next Quarterly Assembly (February 5, 2:40pm-3:10pm) – Tabled to next meeting
  - Need volunteer to supervise Paw Pat winners
  - Do we want to look at different options for Paw Pat winners?
  - Any suggestions for middle school options?
  - Did you know that originally Paw Pats were cut in half after earned and ½ went to the assembly drawing and the other half was kept in the classroom and students could use them to buy items from their in-class Paw Pat Store. The class store was supplied by the \$200 teacher account.

### Fundraising:

- Usborne Book Fair (November 13-15)
  - Open during Parent-Teacher Conferences
  
- Vendor Fair (Saturday, November 23 10am-4pm)
  - Suggestions on vendors to contact
  - Still more vendor spaces available
  - Questions? Contact: Sara Gearhart

On-Site Enrichment:

- Traveling Lantern: The Lion, the Witch and the Wardrobe play will be Thursday, March 5 at 1:00pm
- Looking for more on-site enrichment options from teachers, parents and staff
- A few great suggestions were the Burke Museum, Seattle Science Center and the Blocks for Kids group.

Marketing:

- BSD website, FB update, Meet the Teacher, Open house (and other school events), Newsletter, Brinnon crier, The Bugle, Flyers around town and email updates.

Announcements/Open Floor

- any other upcoming community events? None mentioned.
- Britney suggested that this year's teacher's Christmas gift be Ozium.

Next PTO Meeting: Thursday, December 5 at 3:30pm

Adjournment at: 4:18pm ALS

# Fall Festival

Expenses	\$ 96.60	Food
	\$ 74.11	Black Lights
	\$ 21.69	soda
		<hr/>
		192.40
	Starting cash	90.16

Income /cash	1078.86
- expenses	192.40
Starting cash	90.16
Class Accounts	275.25

Preschool	\$51	}	275.25
K/1	0		
2/3	\$25.25		
4/5	\$85		
MS	69.75		
Edwards	44.25		
			Profit \$520.05



\$1078.80

# Fall Festival

Food budget \$271

spent \$96.60

Black lights

\$74.11

expenses \$170.71

Soda \$21.69

192.40

Bakery Bingo 204 = \$51 - Mueller

Ring Toss 129 > = \$69.75 - Budnek

Cake walk 150

Fish Pond 110 > = 58.25 + donation 26.75 = \$85.00  
PIMKO 123 Fran B

putput & Bean Bag toss 101 = \$25.25 medwards

Johnston scary movies FREE

spookyshop 114 = ~~\$29.50~~  
~~\$304.90~~  
\$333

Chili Cookoff 177 = \$44.25

Basketball throw<sup>99</sup> \$24.75

Balloon Darts 174 = \$43.50

Potato Bar 55 x 3 = \$165

Whack a mole 104 = \$26.00

Kids pack 16 x 1.50 = \$24

Duck Pond 266 = 66.50

Drinks 64 x 1 = \$64

Haunted Stage 398 = \$99.50

\$253