

BOARD MEETING

Tuesday, October 24, 2023 at 6:00pm

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AGENDA

- I. REGULAR MEETING CALLED TO ORDER – Roll Call, Flag Salute
- II. AUDIENCE PARTICIPATION/AGENDA ITEMS - Agenda items are welcome, but depending on time, these issues are at the discretion of the board chairperson as to whether or not they are added to the agenda. At the conclusion of our meeting, audience members will have the opportunity to address items not on the agenda. The board encourages constructive and solution-oriented comments.
- III. APPROVAL OF AGENDA (H000)
- IV. APPROVAL OF MINUTES
 - a. September 26, 2023 Meeting Minutes (H000.1)
- V. FINANCIAL REPORT
 - a. Budget Status Report (H001)
 - b. Cash Flow Spreadsheet (H002)
 - c. AP Invoice Spreadsheet (H003)
 - d. Enrollment Report (H004)
- VI. CONSENT AGENDA
 - a. Accept donation from Emerald Towns Alliance
 - i. Blinds for classrooms - \$1,300
 - ii. Blinds for gym – Fox's Draperies - \$1,490.19 (H01)
 - b. Payroll: September 2023 Final: **\$101,090.86**
 - c. Capital Project Fund AP Vouchers:
10/31/23, #4698050, \$30,200.00 - DES
 - d. General Fund AP Vouchers, pre-approved:
10/4/23, #44650468, \$1,331.88, Employment Security Dept-Qtrly PFML
10/4/23, #44650469, \$1,327.05, Employment Security Dept-Qtrly WaCares
Comp Tax
due before next Board meeting
 - e. General Fund AP Vouchers: 10/16/23, #46018--- – 46018---, \$-----
 - f. Pre-approve General Fund AP Vouchers: Payments due before the next Board meeting.
 - g. **9/30/23, #4698050 – 4698051, \$_____, 3 building grant projects, Final**

- h. Payroll: 10/31/23, estimate: \$-----
 - i. Second Read: Policy 3432 Emergencies (H02)
 - j. Second Read: Policy 6022 Minimum Fund Balance (H03)
 - k. Hire of new Washington Reading Corps member
 - l. Hire of new kitchen staff
 - m. Cleaning Contract 23-24 (H04)
- VII. Action Item
 - a. Laptop Replacement Plan (H05)
- VIII. STATUS OF THE SCHOOL – SUPERINTENDENT’S REPORT
 - a. Upcoming Dates
 - b. Farm to School grant has been submitted (\$40,000)
 - c. Regional Gates Horizon Grant submitted with West Sound STEM moves to finals
 - i. Post secondary preparation
 - ii. Per district funding - \$25,000 per year of grant
 - d. Working with Josh on the Outdoor Education Grant – \$25,000 - \$35,000
 - e. Added signage on Dosewallips Road and Schoolhouse Road
 - i. Thank you Bill Barnet & Logon Brown
 - f. In case anyone wants to register for the Jumping Mouse Turkey Trot – in person, virtual, or a couch participant <https://www.jumpingmouse.org/>
 - g. School event/activity updates
 - i. Run Club update (H07)
 - ii. Fall festival report
 - iii. Fun Friday – October 6 & December 15
 - iv. Fire Department visit on 10/12 for Fire Safety Week
 - v. School Picture Retake Day – October 25
 - vi. Kindness Club – 7-week sessions for 7th & 8th grade – Benji Project
 - h. School calendar updates
 - i. Parent-teacher conferences – 11/7, 8, & 9
 - ii. Thanksgiving break – 11/20-24
 - iii. Winter Program – 12/14 @ 6:00
 - i. JCEP – next meeting - December 4 @4:30 in Port Townsend
 - i. Mary and Shirley assigned to JCEP
- IX. Levy Discussion
 - a. Levy talks
 - i. ETA on 10/9/23
 - b. What are next steps in levy process
 - i. Levy plan
 - ii. Pro and Con committees/statements for the voter’s pamphlet

1. If we are unable to come up with a pro or con committee, the County Election Office will put a request on their website and Facebook page, and will send notification to the newspaper
- iii. Board approval of resolution by November 28 meeting
- iv. Resolution due to County by December 15
- v. Publicity & brochure (ballots mailed January 24)
 1. Trish spoke with Emerald Towns Alliance on Monday, Oct. 9 & will seek more opportunities in December & early January.

- X. FACILITIES
- XI. BOARD MEMBERS REPORTS
- XII. AUDIENCE PARTICIPATION
- XIII. EXECUTIVE SESSION
 - a. Discuss the performance of a public employee
- XIV. ADJOURNMENT