

BOARD MEETING

Tuesday, September 24, 2024 at 6:00pm

MINUTES

I. REGULAR MEETING CALLED TO ORDER – Roll Call, Flag Salute

Attendance: Mary Fickett, Bill Barnet, Summer Ventura, Michelle Matheson, Mike Reynolds and non-voting Secretary to the Board: Superintendent Patricia Beathard

- II. AUDIENCE PARTICIPATION/AGENDA ITEMS** - Agenda items are welcome, but depending on time, these issues are at the discretion of the board chairperson as to whether or not they are added to the agenda. At the conclusion of our meeting, audience members will have the opportunity to address items not on the agenda. The board encourages constructive and solution-oriented comments.

III. APPROVAL OF AGENDA (H000)

Mary Fickett made a motion to approve the agenda as presented. Summer Ventura seconded the motion. Motion carried.

IV. APPROVAL OF MINUTES

- a. August 27, 2024 Meeting Minutes (H000.1)**

Mary Fickett made a motion to approve the August 27 minutes as presented. Summer Ventura seconded the motion. Motion carried.

V. BOARD ORGANIZATION

- a. President – Bill Barnet**

Mary Fickett made a motion to accept Bill Barnet as President. Summer Ventura seconded the motion. Motion carried.

- b. Vice President – Mary Fickett**

Summer Ventura made a motion to accept Mary Fickett as Vice-President. Bill Barnet seconded the motion. Motion carried.

- c. Legislative Representative – Mike Reynolds**

Mary Fickett made a motion to accept Mike Reynolds as Legislative Representative. Summer Ventura seconded the motion. Motion carried.

- d. JCEP representatives – Summer Ventura and Michelle Matheson**

000.1
minutes

Mary Fickett made a motion to accept Summer Ventura and Michelle Matheson as JCEP Representatives. Mike Reynolds seconded the motion. Motion carried.

meetings are held at 6:00

- i. 1/27/25 meeting in Port Townsend
- ii. 5/12/25 meeting in Brinnon/Quilcene

VI. FINANCIAL REPORT

- a. Budget Status Report (H001)
- b. Cash Flow Spreadsheet (H002)
- c. AP Invoice Spreadsheet (H003)
- d. Enrollment Report (H004)

Debi Johnson gave the financial report.

VII. CONSENT AGENDA

The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, were approved for payment. In addition, Payroll Vendor warrant numbers 4650559 – 4650566 , in the amount of \$32,260.83 were approved for the August payroll. There were no warrants issued to Employees in August.

- a. Payroll: August 2024 Final: \$111,822.88
- b. Vouchers, pre-approved/due and paid before this Board meeting:
- c. CPF Warrants, 8/30/24, 4698071, \$431,935.70 (approved, but had not been run)
GF AP Vouchers, 9/13/24, #4602176–4602188, \$9,516.63
CPF AP Vouchers, 9/17/24, 4698072- #4698073, \$14,618.04
- d. General Fund AP Vouchers, 9/25/24, #4602189–4602215, \$37862.27
- e. General Fund AP ACH Vouchers, 9/25/24, #9000001181–9000001184 \$212.15
- f. CPF Vouchers, 9/30/24: #4698074, \$397,641.38
- g. Pre-approve vouchers due before the next Board meeting:
General Fund AP Vouchers (10/11/24): Phones, utilities, copier lease, Amazon Capital, credit card, F2S produce & delivery fees, HCC (e-Rate tech re-wiring project, est. \$37,000), grant expenditures: \$47,500.00
(Warrants #4602223–4602238 for \$6,640.08 were issued on 10/16/24.)
CPF AP Voucher: \$40,476.51 (retainage for HKHS playground project and final 1/3 on Basketball Court, when approved and invoices are received)
Approved, but not issued.
Transportation Vehicle Fund AP ACH Voucher, upon delivery of new bus, \$170,326.14 (The bus is in Pasco. It was previously expected by 9/28/24, but inspections are running behind schedule) Approved, but not issued.
- h. Payroll: September 2024, est: \$118,000.00
- i. Approve Resolution #294-24, Cancellation of Warrants, and Re-Issue (H005)

- j. Approve Simmons - WASWUG Conference \$395, Travel & Stay \$550 (Bellevue, March 9-11) (H01)
- k. Approve Staff 23-24 Meal Prices
 - i. Breakfast: \$2.25 and Lunch: \$3.50.
 - ii. Required Lunch Price is \$4.27. Keeping current prices means the excess cost, approximately \$375, must be absorbed by non-federal funds
- l. Approval to hire a Washington Reading Member to replace Benny Tidwell
- m. Second Read on essential policies
 - i. 6700 – Nutrition
 - 1. This policy was divided into several policies (6700, 6701, 6702) and was replaced by the title and policy of Nutrition. March 2024.
 - ii. 6701 – Recess and Physical Activity (H02)
- n. Second Read on encouraged policies
 - i. 2022-Electronic Resources and Internet Safety (H03)
 - ii. 2023-Digital Citizenship and Media Literacy (H04)
 - iii. 2023F2-Artificial Intelligence Classroom Protocol (H05)
 - iv. 2023F3-Student Artificial Intelligence Code of Conduct (H06)
 - v. 2124 – Physical Education & Health Class (H07)

Mary Fickett made a motion to accept the consent agenda as amended, with VII. m. Second Read on essential policies and VII. n. Second Read on encouraged policies, which will be postponed until October. Summer Ventura seconded the motion. Motion carried.

VIII. BOARD DISCUSSION – board workshops

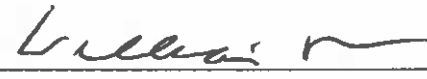
- a. Do we want to add these to our schedule? (H08)
 - i. If so, how often?
 - ii. 4:00 – 6:00 before board meeting?
 - iii. Which days work for all?
- b. Ideas
 - i. School Board Standards
 - ii. Special education
 - iii. Grants
 - iv. Highly capable
 - v. School funding
 - vi. Other?

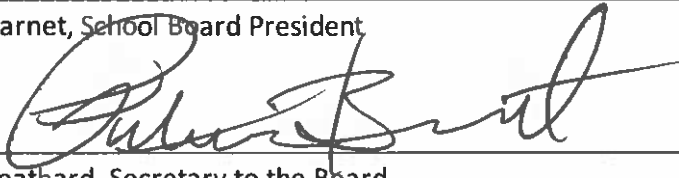
IX. STATUS OF THE SCHOOL – SUPERINTENDENT'S REPORT

- a. First Read Policies –
 - i. 6700 Nutrition (H09)
 - ii. 6702 Wellness (H10)
- b. Upcoming dates
 - i. 9/26 - Back to School Open House 5pm-6:30pm (H11)
 - ii. 10/3 - Champions after school program begins

- iii. 10/7 - 4-H after school program begins
- c. AAUW Appreciation notes and flowers (H12)
- d. Brinnon School assists the Weekend Nutrition Bag Program receive a \$1,000 donation from ETA.
- e. Meeting with Jefferson Transit next week to discuss a bus shelter
- f. The new bus was projected to be delivered in Chimacum on/before Sept. 28th
- X. BOARD MEMBERS REPORTS
 - a. JCEP – Reynolds & Ventura
- XI. AUDIENCE PARTICIPATION
- XII. ADJOURNMENT

Bill Barnet made a motion to adjourn the meeting at 6:55pm. Summer Ventura seconded the motion. Motion carried.

Approval:  Date: 10/22/21
William Barnet, School Board President

Approval:  Date: 10/22/21
Patricia Beathard, Secretary to the Board