

BROOKFIELD CENTRAL SCHOOL
BOARD OF EDUCATION
Regular Meeting:
Tuesday, November 12, 2024
7:00 p.m. – School Library/Media Room

AGENDA

- ITEM 1. CALL TO ORDER: By: _____ Time: _____ p.m.
Pledge to Flag
- ITEM 2. Consent Agenda: Approval of – Extracurricular Quarterly Report, Warrants
- ITEM 3. Communications, Reports, Announcements
A. Additions/Amendments to the Agenda
B. Board President Communications
C. Principal Communications
D. District Clerk Communications
E. Business Communications
F. Superintendent Communications
- ITEM 4. Public Forum
- ITEM 5. Old Business:
A. Approval of: 2nd Reading of Policies
- ITEM 6. New Business:

A. Personnel: Appointment of Winter Sports Season Coaches
B. Personnel: Appointment of Winter Sports Season Assistant Coaches
C. Personnel: Appointment of K-12 Principal
- ITEM 7. Adjournment

BROOKFIEL+A1:I45D CSD EXTRACURRICULAR CLUBS
QUARTERLY REPORT
7/1/2024-9/30/2024

<u>CLUB</u>	<u>BALANCE AS OF</u> <u>07/01/24</u>	<u>DEPOSITS</u>	<u>WITHDRAWALS</u>	<u>BALANCE AS OF</u> <u>09/30/24</u>
FFA	\$ 6,752.46		\$ 196.25	\$ 6,556.21
CLASS OF 2023	\$ 455.92			\$ 455.92
CLASS OF 2024	\$ 585.97			\$ 585.97
CLASS OF 2025	\$ 3,615.13			\$ 3,615.13
CLASS OF 2026	\$ -			
CLASS OF 2027	\$ -			
NATIONAL HONOR SOCIETY	\$ 2,386.97			\$ 2,386.97
PROM COMMITTEE	\$ 823.52			\$ 823.52
STUDENT COUNCIL	\$ 715.76			\$ 715.76
VARSITY CLUB	\$ 6,308.23			\$ 6,308.23
GIRL'S BASKETBALL	\$ 1,774.84			\$ 1,774.84
BOY'S BASKETBALL	\$ 354.27			\$ 354.27
YEARBOOK	\$ 1,567.69			\$ 1,567.69
SALES TAX COLLECTED	\$ 1,179.74			\$ 1,179.74
	<u>\$ 26,520.50</u>			
			TOTAL	<u><u>\$ 26,324.25</u></u>

BANK STATEMENTS:

CHECKING ACCOUNT BALANCE AS OF 09/30/2022	\$ 26,885.83
RECONCILING ITEMS	
LESS OUTSTANDING CHECKS	\$ (561.58)
DEPOSITS IN TRANSIT	
	TOTAL
	<u><u>\$ 26,324.25</u></u>

PREPARED BY: Carol Brusino

SALES TAXES RECEIVED BY CLUB

<u>CLUB</u>	<u>BALANCE AS OF</u> <u>07/01/24</u>	<u>DEPOSITS</u>	<u>WITHDRAWALS</u>	<u>BALANCE AS OF</u> <u>09/30/24</u>
CLASS OF 2025	\$339.25			\$339.25
CLASS OF 2024	\$216.48			\$216.48
CLASS OF 2023	\$0.00			\$0.00
CLASS OF 20	\$0.00			\$0.00
CLASS OF	\$0.00			\$0.00
NATIONAL HONOR SOCIETY	\$36.74			\$36.74
PROM COMMITTEE	\$356.81			\$356.81
STUDENT COUNCIL	\$37.04			\$37.04
VARSITY CLUB	\$193.42			\$193.42
YEARBOOK	\$0.00			\$0.00
FFA	\$0.00			\$0.00
	<u>\$1,179.74</u>	<u>0.00</u>	<u>\$0.00</u>	<u>\$1,179.74</u>
	<u><u>\$1,179.74</u></u>	<u><u>0.00</u></u>	<u><u>\$0.00</u></u>	<u><u>\$1,179.74</u></u>

EXTRA CLASSROOM ACTIVITY FUNDS 2024-2025

	07/31/24	08/31/24	09/30/24	10/31/24	11/30/24	12/31/24	01/31/25	02/28/25	03/31/25	04/30/25	05/31/25	06/30/25
FFA	6,752.46	6,556.21	\$ 6,556.21									
CLASS OF 2023	455.92	455.92	455.92									
CLASS OF 2024	585.97	585.97	585.97									
CLASS OF 2025	3,615.13	3,615.13	3,615.13									
CLASS OF 2026	-	-	0									
CLASS OF 2027	-	-	0									
CLASS OF 2028	-	-	0									
NATIONAL HONOR SOCIETY	2,386.97	2,386.97	\$ 2,386.97									
PROM COMMITTEE	823.52	823.52	\$ 823.52									
STUDENT COUNCIL	715.76	715.76	\$ 715.76									
VARSIITY CLUB	8,437.34	8,437.34	\$ 8,437.34									
YEARBOOK	1,567.69	1,567.69	\$ 1,567.69									
SALES TAXES COLLECTED	1,179.74	1,179.74	\$ 1,179.74									
INTEREST NOT YET POSTED	-	-	\$ -									
FUNDS TOTAL	26,520.50	26,324.25	\$ 26,324.25									
CHECKING BALANCE	26,935.83	26,935.83	\$ 26,885.83			\$0.00						
BANK ERROR TO BE CORRECTED	-	-	\$ -									
ADD: DEPOSITS IN TRANSIT	-	-	\$ -									
LESS: OUTSTANDING CHECKS	(415.33)	(611.58)	\$ (561.58)									
RECONCILED BANK TOTAL	26,520.50	26,324.25	\$ 26,324.25									

PREPARED BY: Carol Quinn

BROOKFIELD CSD



Check Warrant Report For A - 26: OCTOBER 4, 2024 FLEX REIMBURSEMENT For Dates 10/4/2024 - 10/4/2024

Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
13776	10/04/2024	6940	COLBY THALL	A 720F		252.00	
					<u>Check Total:</u>	<u>252.00</u>	
13777	10/04/2024	8009	Katrina Townsend	A 720F		1,000.00	
					<u>Check Total:</u>	<u>1,000.00</u>	

Number of Transactions: 2

Check Total: 1,000.00
Warrant Total: 1,252.00
Vendor Portion: 1,252.00

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 2 in number, in the total amount of \$1,252.00. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date Oct 4 2024 Signature [Handwritten Signature] Title Office Assistant

BROOKFIELD CSD



Check Warrant Report For A - 30: October 25, 2024 Payroll Processing For Dates 10/25/2024 - 10/25/2024

Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated				
545	10/25/2024	489	BROOKFIELD TRUST & AGENCY ACCO	A 726FICA		6,919.58					
				A 726FICA		6,919.59					
				A 722		9,260.67					
				A 726MED		1,618.32					
				A 726MED		1,618.26					
				A 721		4,787.07					
				A 710		83,101.46					
Check Total:						114,224.95					
546	10/25/2024	2732	NYS & LOCAL EMPLOYEES'	A 718		1,889.89					
				A 718		73.82					
				Check Total:						1,963.71	
547	10/25/2024	6897	U S OMNI	A 729		2,175.00					
Check Total:						2,175.00					
13778	10/25/2024	5122	BROOKFIELD TEACHERS ASSOC.	A 724		1,837.40					
				Check Total:						1,837.40	
13779	10/25/2024	7815	NYS CHIL D SUPPORT PROCESS CENTER	A 723C		662.10					
				Check Total:						662.10	

BROOKFIELD CSD

Check Warrant Report For A - 30: October 25, 2024 Payroll Processing For Dates 10/25/2024 - 10/25/2024



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
Number of Transactions:	5						
					Warrant Total:	120,863.16	
					Vendor Portion:	120,863.16	

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 5 in number, in the total amount of \$120,863.16. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date Oct 25, 2024 Signature Carol Devine Title Deputy Assistant

BROOKFIELD CSD



Check Warrant Report For A - 33: OCTOBER 23, 2024 GENERAL FUND CD For Dates 10/23/2024 - 10/23/2024

Check # Check Date Vendor ID Vendor Name

13780 10/23/2024 7564 Amazon

Account	PO Number	Check Amount	Liquidated
A 2110.450-20	98	29.15	29.15
A 2110.450-20	99	78.19	78.19
A 2110.450-30	100	56.86	56.86
A 2110.450-20	102	82.74	82.74
A 2250.450-40	103	36.98	36.98
A 2630.220-30	110	81.89	81.89
A 2110.450-30	111	107.63	107.63
A 2110.450-30	99	78.19	78.19
A 2110.450-30	102	82.74	82.74

Check Total: 634.37

13781 10/23/2024 7957 ASBO NEW YORK

A 1310.435-10	101	250.00	250.00
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Check Total: 250.00

13782 10/23/2024 8122 ATLAZ INTERNATIONAL

A 2630.450-20	36	83.40	83.40
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Check Total: 83.40

13783 10/23/2024 8132 MATTHEW BRONNER

A 2855.400-30		123.75	
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Check Total: 123.75

13784 10/23/2024 7196 Broedel Energy LLC

A 5510.455-12		35.64	
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Check Total: 35.64

13785 10/23/2024 7493 BUELL FUELS LLC

A 1620.410-12		144.32	
A 5530.450-10		329.95	
A 5530.450-10		329.95	
A 5530.450-10		329.95	
A 5530.450-10		329.95	
A 1620.410-12		8,592.39	
A 1620.410-12		149.90	

Check Total: 10,206.41

13786 10/23/2024 6311 Cascade School Supplies

BROOKFIELD CSD



Check Warrant Report For A - 33: OCTOBER 23, 2024 GENERAL FUND CD For Dates 10/23/2024 - 10/23/2024

Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
13787	10/23/2024	7715	CINTAS	A 1310.450-10	21	21.11	21.11
					Check Total:	21.11	
13788	10/23/2024	8156	Curtis Lumber Co Inc	A 5510.400-10		45.77	
				A 5510.400-10		134.85	
				A 5510.400-10		134.85	
					Check Total:	315.47	
13789	10/23/2024	8208	AUSTIN DAVIS	A 2110.450-30	107	392.39	392.39
				A 2110.450-30		35.88	
				A 2110.450-30		43.72	
				A 2110.450-30		71.78	
					Check Total:	392.39	
13790	10/23/2024	1050	DEVELOPMENTAL THERAPY ASSOCIAT	A 2250.400-40		8,687.00	
					Check Total:	8,687.00	
13791	10/23/2024	1435	EMPIRE STATE AUTO PARTS	A 5510.450-10		65.84	
					Check Total:	65.84	
13792	10/23/2024	7677	CHRISTOPHER EVANS	A 2855.400-30		88.75	
					Check Total:	88.75	
13793	10/23/2024	8000	FERRARA FIORENZA PC	A 1420.400-10		1,997.50	
					Check Total:	1,997.50	
13794	10/23/2024	5538	FLEET PRIDE	A 5510.450-10		62.79	
					Check Total:	62.79	
13795	10/23/2024	5358	ROBERT GIRUZZI	A 2855.400-30		118.75	
					Check Total:	118.75	

BROOKFIELD CSD

Check Warrant Report For A - 33: OCTOBER 23, 2024 GENERAL FUND CD For Dates 10/23/2024 - 10/23/2024



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
13796	10/23/2024	8032	SAMANTHA HAFELIN	A 2110.450-20	Check Total:	118.75	
13797	10/23/2024	7163	BRUCE HARRIS	A 2855.400-30	Check Total:	50.00	
13798	10/23/2024	8027	HOPKINS CALIBRATION LLC	A 2815.450-10	47	219.00	164.00
13799	10/23/2024	7184	HOUGHTON MIFFLIN HARCOURT	A 2110.480-20	90	262.16	262.16
13799	10/23/2024	7184	**VOID** HOUGHTON MIFFLIN HARCOURT	A 2110.480-20	90	-262.16	-262.16
13800	10/23/2024	2130	JOHN JOSEPH	A 2855.400-30	Check Total:	88.75	
13801	10/23/2024	8213	GILLIAN KEELER	A 2855.400-30	Check Total:	88.75	
13802	10/23/2024	7414	BLICK ART MATERIALS LLC	A 2110.450-30	29	15.60	15.60
13803	10/23/2024	5325	ED KOBOS	A 2855.400-30	Check Total:	15.60	
13804	10/23/2024	7582	WILLIAM KOSINA	A 2855.400-30	Check Total:	118.75	
				A 2855.400-30	Check Total:	118.75	
				A 2855.400-30	Check Total:	237.50	

BROOKFIELD CSD

Check Warrant Report For A - 33: OCTOBER 23, 2024 GENERAL FUND CD For Dates 10/23/2024 - 10/23/2024



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
13805	10/23/2024	7833	HAL LEONARD LLC	A 2110.450-20	93	48.90	36.50
						Check Total:	48.90
13806	10/23/2024	8012	TIFFANY J LOPEZ	A 1670.451-10		176.24	
						Check Total:	176.24
13807	10/23/2024	7991	MACGILL SCHOOL NURSE SUPPLIES	A 2815.450-10	97	1,528.90	1,528.90
						Check Total:	1,528.90
13808	10/23/2024	8152	Madi Jo's Grows	A 2855.400-30		90.00	
						Check Total:	90.00
13809	10/23/2024	5314	FRANK MAGGIOLINO	A 2855.400-30		88.75	
						Check Total:	88.75
13810	10/23/2024	7919	MICHAEL MARUSIC	A 2855.400-30		118.75	
						Check Total:	118.75
13811	10/23/2024	7541	MATTHEWS BUSES INC	A 2855.400-30		131.64	
						Check Total:	131.64
13812	10/23/2024	7456	ERIC MAZUR	A 2855.400-30		118.75	
						Check Total:	118.75
13813	10/23/2024	2466	MORGANS TRUE VALUE HARDWARE	A 1621.450-10		24.73	
						Check Total:	24.73
13814	10/23/2024	8196	National Center for Youth Issues	A 2110.435-20	6	162.50	162.50
						Check Total:	162.50
13815	10/23/2024	7905	NEW BERLIN STORAGE UNITS INC	A 2110.435-30	6	162.50	162.50
						Check Total:	162.50
						Check Total:	325.00
						Check Total:	100.00

BROOKFIELD CSD

Check Warrant Report For A - 33: OCTOBER 23, 2024 GENERAL FUND CD For Dates 10/23/2024 - 10/23/2024



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
13816	10/23/2024	5077	NYSMEC	A 1620.420-10 A 5530.400-12	Check Total:	100.00	
						943.95 8,569.04	
13817	10/23/2024	2775	NYS SCHOOL BOARDS ASSOC.	A 1920.400-10	Check Total:	9,512.99	
						3,554.00	
13818	10/23/2024	5529	Oneida Herkimer Madison BOCES	A 2110.450-30	Check Total:	3,554.00	
						34.50	
13819	10/23/2024	2970	ALBIE PAGAN	A 2855.400-30	Check Total:	34.50	
						118.75	
13820	10/23/2024	7660	PIONEER ATHLETICS	A 2855.450-30	Check Total:	118.75	
						279.00	
13821	10/23/2024	5051	QUILL CORPORATION	A 2110.450-30 A 2110.450-20 A 2110.450-30 A 2110.450-20 A 2110.450-20 A 2110.450-20 A 2110.450-20	Check Total:	279.00	
						28.95 78.54 45.24 138.14 1.70 10.84 93.55	28.95 78.54 45.24 138.14 0.00 0.00 0.00
13822	10/23/2024	5399	RUTHERFORD COLLEEN	A 2630.435-10	Check Total:	396.96	
						147.40	
13823	10/23/2024	7688	ADAM J. RYAN	A 2855.400-30	Check Total:	147.40	
						118.75	
13824	10/23/2024	7327	SCHOOL HEALTH CORP.		Check Total:	118.75	
						118.75	

BROOKFIELD CSD

Check Warrant Report For A - 33: OCTOBER 23, 2024 GENERAL FUND CD For Dates 10/23/2024 - 10/23/2024



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
13825	10/23/2024	3651	SCHOOL SPECIALTY LLC	A 2815.450-10	41	193.67	193.67
					Check Total:	193.67	
13826	10/23/2024	8214	SHANE SULLIVAN	A 2110.450-20	91	55.95	55.95
				A 2110.450-30	91	55.95	55.95
					Check Total:	111.90	
13827	10/23/2024	8150	SYRACUSE HAULERS WASTE REMOVAL INC	A 2855.400-30		118.75	
						118.75	
					Check Total:	237.50	
13828	10/23/2024	8211	TOWN OF WEBB VARSITY CLUB	A 1620.400-10		747.50	
					Check Total:	747.50	
13829	10/23/2024	7585	DAVID TREVETT	A 2855.400-30		150.00	
					Check Total:	150.00	
13830	10/23/2024	6642	SCOTT URTZ	A 2855.400-30		118.75	
					Check Total:	237.50	
13831	10/23/2024	8212	VARANO LLC	A 2855.400-30		88.75	
					Check Total:	88.75	
13832	10/23/2024	7333	WB MASON	A 2110.450-20	112	250.00	250.00
				A 2110.450-30	112	250.00	250.00
					Check Total:	500.00	
13833	10/23/2024	4416	HELEN PUBLISHING	A 2110.450-20	94	2,299.50	2,299.50
				A 2110.450-30	94	2,299.50	2,299.50
					Check Total:	4,599.00	
						337.28	337.28

BROOKFIELD CSD

Check Warrant Report For A - 33: OCTOBER 23, 2024 GENERAL FUND CD For Dates 10/23/2024 - 10/23/2024



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
13834	10/23/2024	4460	HELEN PUBLISHING	A 1310.400-10	81	389.25	389.22
						<u>Check Total:</u>	<u>337.28</u>
13835	10/23/2024	4620	DANIEL WILCZEK	A 2855.400-30		118.75	
						<u>Check Total:</u>	<u>389.25</u>

Number of Transactions: 57

Check Total: 118.75
Warrant Total: 48,885.51
Vendor Portion: 48,885.51

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 57 in number, in the total amount of \$48,885.51. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date Oct 23, 2024 Signature [Handwritten Signature] Title Public Assistant II

BROOKFIELD CSD

Check Warrant Report For A - 33: OCTOBER 23, 2024 GENERAL FUND CD For Dates 10/23/2024 - 10/23/2024



Check # Check Date Vendor ID Vendor Name

Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
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13780	10/23/2024	7564	Amazon	A 2110.450-20	98	29.15	29.15
				A 2110.450-20	99	78.19	78.19
				A 2110.450-30	100	56.86	56.86
				A 2110.450-20	102	82.74	82.74
				A 2250.450-40	103	36.98	36.98
				A 2630.220-30	110	81.89	81.89
				A 2110.450-30	111	107.63	107.63
				A 2110.450-30	99	78.19	78.19
				A 2110.450-30	102	82.74	82.74
Check Total:						634.37	

13781	10/23/2024	7957	ASBO NEW YORK	A 1310.435-10	101	250.00	250.00
Check Total:						250.00	

13782	10/23/2024	8122	ATLAZ INTERNATIONAL	A 2630.450-20	36	83.40	83.40
Check Total:						83.40	

13783	10/23/2024	8132	MATTHEW BRONNER	A 2855.400-30		123.75	
Check Total:						123.75	

13784	10/23/2024	7196	Broedel Energy LLC	A 5510.455-12		35.64	
Check Total:						35.64	

13785	10/23/2024	7493	BUPELL FUELS LLC	A 1620.410-12		144.32	
				A 5530.450-10		329.95	
				A 5530.450-10		329.95	
				A 5530.450-10		329.95	
				A 5530.450-10		329.95	
				A 1620.410-12		8,592.39	
				A 1620.410-12		149.90	
Check Total:						10,206.41	

13786	10/23/2024	6311	Cascade School Supplies				
Check Total:						10,206.41	

BROOKFIELD CSD

Check Warrant Report For A - 34: November 8, 2024 Payroll Processing For Dates 11/8/2024 - 11/8/2024



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
548	11/08/2024	489	BROOKFIELD TRUST & AGENCY ACCO	A 726FICA A 726FICA A 722 A 726MED A 726MED A 721 A 710		7,892.20 7,892.19 10,727.95 1,845.75 1,845.76 5,490.17 95,027.78	
						Check Total:	130,721.80
549	11/08/2024		6897 U S OMNI	A 729		2,175.00	
						Check Total:	2,175.00
13836	11/08/2024		7815 NYS CHILD SUPPORT PROCESS CENTER	A 723C		662.10	
						Check Total:	662.10
						Warrant Total:	133,558.90
						Vendor Portion:	133,558.90

Number of Transactions: 3

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 3 in number, in the total amount of \$133,558.90. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Nov 8, 2024 _____
 Date Signature

 Title

BROOKFIELD CSD

Check Warrant Report For C - 3: OCTOBER 23, 2024 SCHOOL LUNCH CD For Dates 10/23/2024 - 10/23/2024



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
3131	10/23/2024	7834	AMY DINEEN TRUCKING SERVICE	C 2860.400		650.00	
				C 2860.400		650.00	
					Check Total:	1,300.00	
3132	10/23/2024	7196	Broedel Energy LLC	C 2860.400			
					Check Total:	72.18	

Number of Transactions: 2


Check Total: 72.18
 Warrant Total: 1,372.18
 Vendor Portion: 1,372.18

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 2 in number, in the total amount of \$1,372.18. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date 10/23/2024 Signature [Signature] Title Office Assistant

Brookfield Central School
Achieving Academic Excellence

<p>Superintendent Ronald Paulus</p> <p>Interim Principal Colleen Rutherford</p> <p>District Clerk Christa Case</p>	<p>BROOKFIELD</p> 	<p>Board Members Bernard C. Whitacre, President Valerie Nolan, Vice President Dawn Brean Sean Karn Julie Wratten</p> <p>Business Manager/District Treasurer Tiffany Lopesz</p>
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P.O Box 60, 1910 Fairground Road, Brookfield, NY 13314

Telephone: (315) 899-3323

Fax: (315)-899-8902

Superintendent Notes 11/12/24

Winter Sports

Girls Modified Volleyball
Varsity Volleyball (If numbers allow)
Girls Modified Basketball
Girls Varsity Basketball
Boys Modified Basketball
Boys JV Basketball (If numbers allow)
Boys Varsity Basketball

Electric Bus Meeting

Regionalization Meeting

Advisors/9th & 10th Grade

BCS Web Page/Chain of Command

Capital Project