

Greenwich Board of Education Minutes of the GHS Front Entry Committee Meeting

DATE: October 2, 2024

LOCATION: GHS and Virtual via Zoom

TIME: 8:00 am

Committee Members Present:

Stephen Walko - Chairman

Louis Contadino

Maureen Bonanno-Secretary

Stephanie Cowie

Jake Allen - Vice Chairman

Ashley Cole

Leslie Moriarty (BET)

Ex-Officio Members Present:

Craig Amundson (RTM)

Dan Watson (BOE-Central Office)

Ralph Mayo

Lauren Rabin

Brent Reeves (BOE - Central Office)

Others Present:

Bob Washburn(Silver Petrucelli)

David Stein(Silver Petrucelli)

Mike Lampel (Wernerrt)

Christina Downey

Not Present:

Dennis Yeskey (P&Z)

Steven Swidler (BOE Staff)

Will Schwartz (DPW)

Karen Hirsh (BOE)

- **Call to Order:**

- The meeting was called to order by Mr. Walko at 8:00 a.m.

- **Discussion on Open Items:**

- Mr. Walko discussed the outstanding items list, beginning with the broken door stops. Mr. Walko asked if there was a solution and Mr. Lampel responded that they worked with Silver Petrucelli to identify heavy duty door stops that would not break from the weight of the ballistic glass doors. He noted that they will have them installed within the next 2 weeks.
- Mr. Walko then asked about the tree planting. Mr. Lampel noted that there were no new plantings, however the town came to do the regular maintenance and they removed the

excess plantings. Mr. Lampel noted that the only outstanding landscaping issue is the swap out of the 2 trees. The committee asked about the excess plantings and he responded that the spacing did not allow for all of the plants in the design. Mr. Stein stated that this is not an unusual circumstance and there is often an additional allowance when working within an existing space.

- Mr. Walko then asked about the request for the additional desk height in the Main Office. Silver Petrucelli and Wernert did not know the specifics of the request and raised concerns over the cost of changing the design given that it is custom millwork. Mr. Contadino stated that he will provide a sketch of the request and work with Silver Petrucelli to see if it is feasible and get an estimate for cost.
- Mr. Walko then asked about the anti glare shield that was needed at the security desk and Mr. Reeves confirmed that they purchased a plastic shield which solved the problem.
- Mr. Walko inquired about the timing of the CO and if there were any open zoning issues and Mr. Lampel responded that they have everything submitted and they are waiting for the CO.
- Mr. Walko stated that they went to Parks and Rec regarding the trash cans and noted that there are two kinds, ones that have a wooden base or all metal. The committee discussed purchasing the ones that are the same as the ones near the stadium and Mr. Washburn noted that they have identified locations for 3 sets. Ms. Moriarty pointed out that there had been a previous motion to purchase 4 sets. Mr. Walko therefore asked for a motion to adjust the approved number from 4 to 3.

- **Motion to Approve Change Order:**

Motion was made by Ms. Cowie and seconded by Ms. Moriarty to approve the revised number of previously approved sets of trash cans from 4 to 3. The motion was approved. *The Motion Passed 7-0-0.*

- Mr. Walko will discuss the purchase of the trash cans with Mr. Giuliano to ensure reimbursement from the state.
- Ms. Cowie then discussed the estimate for the damaged donated bricks. Ms. Bonanno noted that there are 28 bricks that are chipped, and it is not clear whether the bricks were damaged in installation or delivery. Ms. Cowie will get the final estimate for the next meeting and Ms. Bonanno will circulate photos of the damaged bricks.
- Mr. Walko asked about the missing bollards and Mr. Lampel noted that 5 of the 7 were damaged during shipping and are being replaced by the manufacturer, so they have not installed any yet. Mr. Lampel noted that they are waiting for the new bollards to arrive in order to install all of them. Mr. Walko then asked about timing for the new bollards, noting that they were taking up a parking space, and Mr. Lampel responded that there was a claim between the trucking company and he stated that the manufacturer will pick up the damaged ones. Mr. Contadino asked if it would affect the CO and Mr. Lampel responded that since they are only decorative and the steel posts are already in, it should not affect the CO. Mr. Washburn expressed concern that the new ones will not match the existing ones and Mr. Lampel responded that the manufacturer will only replace damaged ones and they will guarantee color match.
- Mr. Mayo and Mr. Lampel confirmed that the dimmers for the lights in the vestibule are working and all of the furniture is ordered and on its way.

- Mr. Lampel confirmed that they are working on transferring all of the guarantees and manuals to Mr. Watson.
- Mr. Lampel noted that there is a section of the sidewalk by the Music Room that was damaged during construction which will be repaired within the next couple of weeks.
- Mr. Mayo noted that the speakers in the vestibule were not working and Mr. Lampel will look into that.
- Mr. Reeves stated that there are some outstanding items related to the security system and they need to work with Greenwich Electric to resolve. Mr. Lampel will follow up. Mr. Reeves also noted that there needs to be a core hole drilled in the security desk.
- Ms. Cole asked about power washing the timbers and Mr. Walko responded that the motion to clean the timbers has been rejected based on the fact that it could expose the beams to more issues. The committee discussed having someone scrub the timbers instead of power washing the timbers. Mr. Walko suggested that Ms. Cole speak with Mr. Watson regarding testing an area and controlling the process. Ms. Cole will report back to the committee.

- **Motion to Approve Change Order:**

Motion was made by Mr. Allen and seconded by Ms. Moriarty to approve the revised Change Order #19, for the door stops, in the amount of \$1,130. The motion was approved. *The Motion Passed 7-0-0.*

- **Discussion on Change Orders:**

- Mr. Walko discussed the current change order request which includes the cost of door stops (including installation) for \$900 and the remaining \$5,000 is to swap out the trees.
- Mr. Walko asked about the cost to swap two trees in the courtyard and the committee discussed the risks associated with swapping out the trees and whether the trees will be harmed. The committee decided that given it was a preference and not a requirement, they will hold off on the approval of this request and Ms. Cole will circle back with the Tree Warden after Mr. Lampel confirms the status of the outstanding tree replacement.

- **Motions to Approve Invoices and Minutes:**

Motion was made by Ms. Moriarty and seconded by Mr. Allen to approve the Silver Petrucelli Invoice #24-1061 in the amount of \$1,067.20 The motion was approved. *The Motion Passed 7-0-0.*

Motion was made by Ms. Cowie and seconded by Ms. Moriarty to approve the meeting minutes from the September 4th meeting. The motion was approved. *The Motion Passed 7-0-0.*

- **Moving Forward:**

- Mr. Walko confirmed that the committee will be meeting next on Wednesday, November 6th.
- The meeting was adjourned at 9:10 am.

Submitted by Maureen Bonanno on October 27, 2024