

**MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
KIRBYVILLE CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
KIRBYVILLE, TEXAS**

Tuesday, December 20, 2022 - 7:00 PM
Regular Agenda

The Board of Trustees of the Kirbyville Consolidated Independent School District met in Regular session on the above date and time at the Kirbyville CISD Administration Building 206 East Main Kirbyville, TX 75956. The meeting was called to order by **Chad George – Board President**.

Board Members Present	Chad George, Jason Shirley, Coston Lewis, Joani Burchett, Chad Wiggins, TJ Adams, Gary Fairchild and Stephen Edwards - Superintendent
Board Members Absent	N/A
School Personnel and Guests	<u>Staff:</u> Kristi Gore, Jerry Gore, Jimmy Dodson, Jimmy Gaspard, Ashley Powell, Brooke Owen, Leslie Williams, Casey Bostick, Trey Allen, Matt Grundy Staci Fairchild, Tim Owen, Meggan Allen, Eric Diaz, Diana Caston, Michelle Hernandez, Amber Simmons <u>Guests:</u> James Edwards, Patty Haley, Ayla Haley, Elisabeth Hernandez, Preston Diggles, Jr., Preston Diggles, Sr., Cassandra Diggles, Maddie Simmons and Ramsey Simmons
Regular Meeting	The Board started the Regular meeting at 7:00PM.

1. ORDER OF BUSINESS

- A. Call to Order at 7:00PM.
- B. Declaration of Quorum – quorum established (all present)
- C. Invocation – presented by Elisabeth Hernandez
- D. Pledge to the United States Flag – presented by Ayla Haley
- E. Pledge to the Texas Flag – presented by Preston Diggles
- F. Public Comments
- G. RECOGNITION

- 1. KJH Employee of the month
 - Ashley Simmons
- 2. KHS employee(s) of the month
 - Eric Diaz
 - Dianna Caston
- 3. KES employee of the month
 - Amber Simmons

Motion to accept the consent agenda as presented by Jason Shirley. Second by Joani Burchett. Motion carried unanimously 7-0.

2. CONSENT AGENDA

- A. Consider and discuss approval of the minutes of the following meeting(s):
 - November 15, 2022
- B. Review District Financial Reports
 - 1. Expenditures, Revenue and Cash Position
 - 2. Tax Collections
 - 3. Checks Issued
 - 4. American Express Report
 - 5. Master Card Report

3. REGULAR AGENDA - Board Discussion, Deliberation, and/or Action

- A. Board of Trustees to consider, review and discuss approval of the school district audit report for the 2021-2022 school year.

Motion to accept school district audit report for the 2021-2022 school year presented by James Edwards made by Joani Burchett. Second by Gary Fairchild. Vote carried unanimously 7-0.

- B. Board of Trustees to consider and approve the instrument used for the purpose of the Superintendent's yearly evaluation.

Motion to approve instrument used for Superintendent's yearly evaluation as presented by Jason Shirley. Second by Chad Wiggins. Vote carried unanimously 7-0.

- C. Board of Trustees to consider and approve proposed revisions to COB (LOCAL)-A1 to A policy as presented.

FOOD AND NUTRITION MANAGEMENT FREE AND REDUCED-PRICE MEALS

Motion to approve proposed revision to COB (LOCAL)-A1 to A policy as presented by Chad Wiggins. Second by Coston Lewis. Vote carried unanimously 7-0.

- D. Board of Trustees to consider and approve proposed revisions to CO (LOCAL)-C to A.

FOOD AND NUTRITION MANAGEMENT

Motion to approved proposed revsion COB (LOCAL)-C to A policy presented by Gary Fairchild. Second by Joani Burchett. Vote carried unanimously 7-0.

- E. Board of Trustees to review revised legal policy updates 119:

- AIB, BBBA, BBE, BBG, BBI, BDAA, BDB, BE, BQ, CCGA, CDB, CDEC, CH, CI , CPC, CQA, CRD, CS, CV, DC, DEAA, DECB, DFE, DG, DHC, DMA, DP, E, EF, EHAA,EHBAA, EHBAB, EHBAC, EHBC, EHDE, EHDF, EIF, EKB, EMB,FEC, FFG, FFH, FM, FNA, FOC, FOCA, FOF, GKA, GKD, GKG

Board of Trustees reviewed revised legal policy updates 119 as presented. No action required.

F. Board of Trustees to review and approve Local Policy Update 119 as presented.

- CPC(LOCAL) Office Management: Records Management
- DMA(LOCAL) Professional Development: Required Staff Development
- EHAA(LOCAL) Basic Instructional Program: Required Instruction (ALL LEVELS)
- EHB(LOCAL) Curriculum Design: Special Programs
- EHBAA(LOCAL) Special Education: Identification, Evaluation, and Eligibility
- EHBB(LOCAL) Special Programs: Gifted and Talented Students
- EIF(LOCAL) Academic Achievement: Graduation
- FFBA(LOCAL) Crisis Intervention: Trauma-Informed Care
- FFH(LOCAL) Student Welfare: Freedom From Discrimination, Harassment, and Retaliation

Motion to approve Local Policy Update 119 as presented by Jason Shirley. Second by Gary Fairchild. Vote carried unanimously 7-0.

G. Board of Trustees to consider and approve donations in the amount of \$600 to help with the cost of activities for the "Are You as Fit as a Wildcat" event.

- Brooke's A/C (Jacob Inman and Jenna Inman) \$100.00
- Eastex Credit Union \$500.00

Motion to approved donations in the amount of \$600 to help with the cost of activities for the "Are You as Fit as a Wildcat" event by Jason Shirley. Second by Joani Burchett. Vote carried unanimsoulusy 7-0.

H. Board of Trustees to consider and approve donations in the amount of \$270.00 to purchase items for the students in the Life Skills Classroom.

- Weaver Family \$50.00
- Mahan Family \$100.00
- Faith and Ministries \$120.00

Motion to approve donations in the amount of \$270 to purchase items for the studetn in the Life Skills Classroom made by Jason Shirley. Second by Gary Fairchild. Vote carried unanimously 7-0.

4. REPORTS AND COMMUNICATIONS

- A. Superintendent Updates
- B. Assistant Superintendent Update(s)
* Gifted and Talented - Christmas songs
- C. 2022-2023 Junior High Track Schedule
- D. 2022-2023 KHS Track Schedule
- E. 2023 Ladycat Softball Schedule

Board of Trustees entered into executive session at 7:46PM.

Board of Trustees returned to open session at 8:02PM.

5. PERSONNEL MATTERS

- A. Employment Recommendation(s)
- B. Positions, Vacancies, Assignments, Resignations and Terminations
- C. Other

6. ADJOURN at 8:02PM.



President, Board of Trustees



Secretary, Board of Trustees

January 24, 2023

Date Minutes Approved