

ALLEGHENY-CLARION VALLEY SCHOOL DISTRICT
BOARD OF EDUCATION WORKSHOP AGENDA
November 11, 2024 - 6:00 P.M.

ALL WORKSHOP MEETINGS ARE BEING HELD USING VIRTUAL TECHNOLOGY

I. Roll call of members and recording names of directors present.

II. PUBLIC PARTICIPATION

III. PRESENTATIONS

--Julie Raybuck & Tracy Patton – Senior Trip
(*To be presented at the November 18, 2024*)

IV. BOARD CONCERNS

CONSENT AGENDA

- A. Discussion related to the conference and field trip requests, as presented, on the attached form.
- B. Discussion related to, as listed and upon receipt of all appropriate documentation, adding the following to the substitute list for the 2024-2025 school year:
- | | |
|---|--------------------------------------|
| TEACHER/NURSE
Yvonne Murray – Elem. Ed. K – 8
Mary Rothen | AIDE/CAFETERIA/CUSTODIAN/SECRETARIAL |
|---|--------------------------------------|
- C. Discussion related to the request from the A-CV PTO to use the PTO Room from December 16, 2024 – December 19, 2024 from 8:00 A.M. – 3:00 P.M. for the purpose of holding the annual Santa Shop as attached.
- D. Discussion related to the request from the A-CV PTO to use the Elementary Cafetorium on December 19, 2024 from 1:00 P.M. – 5:00 P.M. for the purpose of distributing a fundraiser as attached.
- E. Discussion related to the request from Minnie Logue/School Counselor, to use the High School LGI on November 21, 2024 from 4:30 P.M. – 7:00 P.M. for the purpose of holding a Financial Aid Workshop as attached.
- F. Discussion related to the request from the UHS/ACV Football Boosters to use the Elementary Cafetorium on Sunday, January 12, 2025 from 11:00 A.M. – 3:30 P.M. for the purpose of holding the End of the Year Banquet as attached.
- G. Discussion related to the request from Deb Lemmon, upon receipt of all appropriate documentation, to be a Volunteer with the A-CV PTO for the 2024-2025 school year.

V. FINANCE AND PURCHASE (discussion only)

- A. Discussion related to paying bills for November, 2024
- B. General Fund/Financial Report/Payroll Check Register, including Athletics for October, 2024.
- C. Cafeteria Finance Report for October, 2024.
- D. Activities Report for October, 2024.
- E. F.I.R.S.T. Program Report for October, 2024.
- F. Elementary Activity Account for October, 2024.
- G. Elementary Yearbook Activity Account for October, 2024.
- H. Cafeteria Report – Stacey Redding

- I. Discussion related to a \$.25 increase per collected bill for all District Tax Collectors, beginning with the Fall 2025 tax collections.

VI. PERSONNEL

- A. Discussion related to the request from Employee #200 for paid maternity leave tentatively beginning January 27, 2025 or sooner if needed (baby due January 26, 2025) utilizing all Emergency, Sick and Personal Days. Once all Emergency, Sick and Personal Days are exhausted, to use Family Medical Leave to cover additional time needed off work through May 28, 2025 with a return date of May 29, 2025 (teacher in-service day), pending any snow make-up days as attached.
- B. Discussion related to advertising “in-house” for a long-term substitute teacher to fill the maternity leave referenced above.
- C. Discussion related to the Business Manager Job Description as attached.
- D. Discussion related to the Director of Special Education Job Description as attached.
- E. Discussion related to the Central Office/School Board Secretary Job Description as attached.
- F. Discussion related to hiring _____, upon receipt of all appropriate documentation, as Central Office/School Board Secretary, at a prorated salary (for the remainder of the 2024-2025 school year) of \$_____. Salary beginning with the 2024-2025 school year will be \$_____.
- G. Discussion related to hiring _____, upon receipt of all appropriate documentation, as a Full-Time (3:00 P.M. – 11:00 P.M.) Heavy Duty Custodian, contingent upon a sixty (60) work day probationary period, at an hourly rate of \$16.72. Upon completion of the sixty (60) work day probationary period, the hourly rate will be \$17.72 per hour.
- H. Discussion related to hiring _____, upon receipt of all appropriate documentation as Director of Special Education, at a prorated salary (for the remainder of the 2024-2025 school year) of \$_____. The Salary beginning with the 2024-2025 school year will be \$_____.
- I. Discussion related to advertising for the following vacancies: Assistant Jr. High Boys’ Basketball Coach; Jr. High Volleyball Coach; 2 – Assistant Softball Coaches.

VII. INSTRUCTIONAL SERVICES

- Discussion related to the High School Culinary 2 Curriculum dated 10/2024 as attached.
- Discussion related to the Musical Cooperative Agreement between the Allegheny-Clarion Valley School District and the Union School District for the 2024-2025 school year as attached.
- Discussion related to the Services Agreement between _____, and the Allegheny-Clarion Valley School District which will be in effect from _____, 2024 – _____, 2025 as attached.
- District Enrollment Numbers dated November _____, 2024 as attached.

VIII. POLICY

- Discussion related to the first reading of Policy #006 Meetings as attached.
- Discussion related to the first reading of Policy #801 Public Records as attached.
- Discussion related to the first ready of Policy #903 Public Participation in Board Meetings as attached.
- Discussion related to the second reading of Policy #113.1 Discipline of Students with Disabilities as attached.
- Discussion related to the second reading of Policy #113.2 Behavior Support as attached.
- Discussion related to the second reading of Policy #202 Eligibility of Nonresident Students as attached.
- Discussion related to the second reading of Policy #236.1 Threat Assessment as attached.
- Discussion related to the second reading of Policy #254 Educational Opportunity for Military Children as attached.
- Discussion related to the second reading of Policy #607 Tuition Income as attached.
- Discussion related to the second reading of Policy #805.2 School Security Personnel as attached.

IX. FACILITIES

X. TRANSPORTATION

XI. MISCELLANEOUS

A. Career Center Report.

- A copy of the October 28, 2024 Joint Operating Committee Minutes are attached, contents will be reviewed and approved at the November 19, 2024 JOC Meeting.

B. Intermediate Unit Report.

--Board Meeting Minutes from the October 23, 2024 meeting are attached.

C. Correspondence.

--Letter from Lena Hannah, Outreach Manager-Western PA (PSBA) dated November 1, 2024 is attached.

D. Technology Committee update.

E. Athletic Committee update.

F. Football Committee update.

G. Finance & Facilities Committee update.

XII. OLD BUSINESS

XIII. NEW BUSINESS

CONFERENCES AND FIELD TRIPS FOR 2024-2025 (November 2024 –Workshop Conference)

Attendee(s)	Conference	Date	Location	Subs	Registration	Mileage	Meals	Lodging	Other	Total
Laura Jamison (approx.) 4 – 8 th grade students	Edge of Extinction Competition	12/4/24	Riverview IU 6 Clarion, PA	\$166.00	\$0.00	\$5.40	\$0.00 (students to pay)	\$0.00	\$0.00	\$171.40
Jessica Nimelli (approx.) 8 - students	Math 24 Competition for Grades 4 – 8	5/8/25	Riverview IU 6 Clarion, PA	\$166.00	\$0.00	\$5.40	\$0.00 (students to pay)	\$0.00	\$0.00	\$171.40
Rachel Paz	Gifted Consortium #4	5/5/25	Riverview IU 6 Clarion, PA	\$166.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$166.00
David McDeavitt Meg Geffel Kristin Thurber	Correctional facility tour	11/12/24 11/13/24	Luzerne County –ESTU North Central Secure Treatment Unit –NCSTU	\$0.00	\$0.00	\$305.00	\$0.00	\$525.00 (Est.)	\$0.00	\$830.00 Paid by WSTU Grant
Trevor Hile Casi Cashdollar Sara Black Christina Best	Grades 3 – 5 Teaching & Learning Mathematics w/Visual Models	12/6/24 2/20/25	Allegheny Intermediate Unit Homestead, PA	\$996.00	\$0.00	\$33.00 School Vehicle	\$60.00	\$0.00	\$0.00	\$1,089.00
Tracy Hartle	PSSA & Keystone Math Open-Ended Task Boot Camp	11/21/24	Riverview IU 6 Clarion, PA	\$166.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$166.00
Stacey Redding	PRFSD November Meeting	11/15/24	Blair County Convention Center Altoona, PA	\$0.00	\$0.00	\$151.69	\$0.00	\$0.00	\$0.00	\$151.69

CONFERENCES AND FIELD TRIPS FOR 2024-2025 (November 2024 –Workshop Conference)

Attendee(s)	Conference	Date	Location	Subs	Registration	Mileage	Meals	Lodging	Other	Total
Michelle Austin	Data Summit	3/23/25 3/24/25 3/25/25 3/26/25	Hershey Lodge Hershey, PA	\$0.00	\$325.00 Early Bird Registration	\$292.12	\$108.00	\$516.15	\$0.00	\$620.64 Paid by District \$620.64 Paid by WSTU Grant Total- \$1,241.28
Rachel Mortimer	Virtual: Art Education University 2025 Winter Conference	1/31/25 2/1/25 2/2/25	Virtual	\$166.00	\$157.94	\$0.00	\$0.00	\$0.00	\$0.00	\$323.94
Tracy Hartle (approx.) 9 Students (Do Something Good Club)	Community Outreach	12/12/24	Parker Personal Care Home Parker, PA	\$0.00	\$0.00	School Van (approx. \$2.00)	\$0.00	\$0.00	\$0.00	\$2.00

District costs to date:

July, 2024	\$3,725.00 (EST).
August, 2024	\$2,171.38
September, 2024	\$2,694.82
October, 2024	\$6,515.93
November, 2024	\$2,862.07