

**MINUTES  
REGULAR MEETING OF THE BOARD OF TRUSTEES  
KIRBYVILLE CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
KIRBYVILLE, TEXAS**

Tuesday, September 19, 2023 - 7:00 PM  
Regular Agenda

The Board of Trustees of the Kirbyville Consolidated Independent School District met in Regular session on the above date and time at the Kirbyville CISD Administration Building 206 East Main Kirbyville, TX 75956. The meeting was called to order by **Jason Shirley – Board President.**

Board Members Present	Jason Shirley, Gary Fairchild, Coston Lewis, Chad Wiggins, TJ Adams, Chad George (arrived at 7:37pm) and Stephen Edwards – Superintendent
Board Members Absent	Jason Loper
School Personnel and Guests	<u>Staff:</u> Kristi Gore, Amber Flowers, Leslie Williams, Cassie Hogan, Trey Allen, Jimmy Gaspard, Jimmy Dodson, Jerry Gore, Andra Grant, Donna McCauley and Stephanie Cucancic  <u>Guests:</u> Joyce Minter, Dexter Minter, Melanie Minter, Megan Clark, Victoria Green, Stephanie Davison, RC Lambright, Michael Rodriguez, Maddie Nichols, Eva Nichols, Jase Clark, Malcolm McKinley, Raymond McCauley, Brady McMillon, Dylan Lynch, Amanda Gates, Joy Jeter, Joshua Jeter,
Regular Meeting	The Board started the Regular meeting at <b>7:00PM.</b>

**1. ORDER OF BUSINESS**

- A. Call to Order at 7:00pm.
- B. Declaration of Quorum – Quorum established. Chad George arrived at 7:37pm, Jason Loper (absent).
- C. Invocation presented by Maddie Nichols
- D. Pledge to the United States Flag presented by Melanie Minter
- E. Pledge to the Texas Flag presented by Riley Lambright
- F. Public Comments

**2. Staff Recognition**

- High School - Megan Clark
- Junior High - Brady McMillon
- Elementary - Joy Jeter

### 3. CONSENT AGENDA

Motion made by TJ Adams to accept the consent agenda as presented. Second by Chad Wiggins. Motion carried 5-0.

A. Consider and discuss approval of the minutes of the following meetings:

- August 15, 2023 - Regular Meeting
- August 29, 2023 - Special Meeting

B. Review District Financial Reports

1. Expenditures, Revenue and Cash Position
2. Tax Collections
3. Checks Issued
4. American Express Report
5. Master Card Report

### 4. REGULAR AGENDA - Board Discussion, Deliberation, and/or Action

A. Accountability Refresh update reminder.

Mrs. Gore presented Accountability Refresh update. No action required.

B. Consider and possible approval of the Resolution on Employment/Volunteering of Chaplains (SB 763).

No action taken.

C. Consider and possible approval of Designated T-Tess Appraiser(s) and T-PESS Appraiser(s) as presented.

Motion made by Gary Fairchild to approve Designated T-Tess Appraisers and T\_PESS Appraiser as presented. Second by Chad George. Motion carried 6-0.

D. Discussion and possible approval of upgrades to R-Panel on the Wildcat Baseball/Softball facility currently under construction.

Motion made by Chad Wiggins to approve the upgrades to R-Panel on the Wildcat Baseball/Softball facility currently under construction as presented. Vote carried 5-0.

E. Consider and possible approval of a 76-passenger bus in the amount of \$126,430.00

Motion made by Gary Fairchild to approve a 76-passenger bus in the amount of \$126,430.00 as presented. Second by Chad Wiggins. Motion carried 5-0.

- F. Consider and possible approval of Policy Manual Update 121 (LOCAL) as presented.

CFB(LOCAL): ACCOUNTING - INVENTORIES

CKE(LOCAL): SAFETY PROGRAM/RISK MANAGEMENT - SECURITY PERSONNEL

CLB(LOCAL): BUILDINGS, GROUNDS, AND EQUIPMENT MANAGEMENT - MAINTENANCE

CRF(LOCAL): INSURANCE AND ANNUITIES MANAGEMENT - UNEMPLOYMENT INSURANCE

CVA(LOCAL): FACILITIES CONSTRUCTION - COMPETITIVE BIDDING

CVB(LOCAL): FACILITIES CONSTRUCTION - COMPETITIVE SEALED PROPOSALS

DEA(LOCAL): COMPENSATION AND BENEFITS - COMPENSATION PLAN

FD(LOCAL): ADMISSIONS

FFI(LOCAL): STUDENT WELFARE - FREEDOM FROM BULLYING

Motion made by Gary Fairchild to approve Policy Manual Update 121 (LOCAL) as presented. Second by Chad Wiggins. Motion carried 6-0.

- G. Consider and possible approval of Resolution to nominate a nominee for the Jasper County Appraisal District Board of Directors for 2024-2025.

Motion made by Gary Fairchild to nominate Larry Grissom and Beverly Hall for the Jasper County Appraisal District Board of Directors for 2024-2025. Second by TJ Adams. Motion Carried 6-0.

- H. Discussion and possible approval of donations in the amount of \$3,250.00 to purchase a volleyball spike machine for the volleyball program.

Motion made by TJ Adams to approve the donations as presented in the amount of \$3,250.00 to Purchase a volleyball spike machine for the volleyball program. Second by Gary Fairchild. Motion carried 6-0.

## 5. REPORTS AND COMMUNICATIONS

- A. Lone Star 4th Quarter - Quarterly Statement
- B. Superintendent Update

Board of Trustees entered into executive session at 8:16PM.

Board of Trustees returned to open session at 9:01PM.

## 6. PERSONNEL MATTERS

- A. Employment Recommendation(s)
- B. Positions, Vacancies, Assignments, Resignations and Terminations
- C. Other

7. **ADJOURN** – Meeting adjourned at 9:01PM.

  
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President, Board of Trustees

  
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Secretary, Board of Trustees

October 17, 2023  
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Date Minutes Approved