

**MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
KIRBYVILLE CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
KIRBYVILLE, TEXAS**

Tuesday, December 19, 2023 - 7:00 PM
Regular Agenda

The Board of Trustees of the Kirbyville Consolidated Independent School District met in Regular session on the above date and time at the Kirbyville CISD Administration Building 206 East Main Kirbyville, TX 75956. The meeting was called to order by **Jason Shirley – Board President.**

Board Members Present	Jason Shirley, Gary Fairchild, Coston Lewis, Chad Wiggins, TJ Adams, Jason Loper and Stephen Edwards – Superintendent of Schools.
Board Members Absent	Chad George
School Personnel and Guests	<u>Staff:</u> Kristi Gore, Robin Dodson, Jimmy Dodson, Donna McCauley, Jimmy Gaspard, Casey Hogan Ashley Powell, Leslie Williams Jerry Gore, Amber Flowers, Stephanie Cucancic, Kristin Dimitry, Don Romano, Katelyn Herrin and Edna Mattox <u>Guests:</u> Justin Williams, Karlie Adams, Sylvia Romano, Jackie Romano, Sydnee Scolaro, Keyonia Nelson, Angela Harris, Jeoffery Blueitt, Jerrod Mattox, Shayn Wise, Casandra Rawls, Casey Rawls, Autumn Rawls, Paesleigh Rawls, Bret Herrin and Shaun Dimitry
Regular Meeting	The Board started the Regular meeting at 7:00PM.

1. ORDER OF BUSINESS

- A. Call to Order at 7:00PM.
- B. Declaration of Quorum - Quorum established (Chad George absent)
- C. Invocation – Sydnee Scolaro
- D. Pledge to the United States Flag – Shayn Wise, Keyonia Nelson, Sydnee Scolaro and Paesleigh Rawls
- E. Pledge to the Texas Flag – Shayn Wise, Keyonia Nelson, Sydnee Scolaro and Paesleigh Rawls
- F. Employee Recognition
 - KHS - Don Romano and Katelyn Herrin
 - KJH - Patricia Hackman
 - KES - Kristin Dimitry
- G. Public Comments

Motion made by Gary Fairchild to accept consent agenda as presented. Second by Chad Wiggins. Vote carried 6-0.

2. CONSENT AGENDA

- A. Consider and discuss approval of the minutes of the following meetings:

- Regular Meeting - November 14, 2023

B. Review District Financial Reports

1. Expenditures, Revenue and Cash Position
2. Tax Collections
3. Checks Issued
4. American Express Report
5. Master Card Report

C. Consider and discuss approval of a budget amendment(s) for the 2023-2024 school year.

Not applicable for this month.

3. **REGULAR AGENDA - Board Discussion, Deliberation, and/or Action**

A. Discussion and possible approval of the 2022-2023 District Financial Audit

Motion made by Gary Fairchild to accept the 2022-2023 District Financial Audit as presented. Second by Jason Loper. Vote carried 6-0.

B. Discussion and possible approval of the superintendent's evaluation instrument.

Motion made by Chad Wiggins to approve the superintendent's evaluation instrument as presented. Second by Coston Lewis. Vote carried 6-0.

C. Discussion and possible approval of moving to the bid stage for the KHS freezer expansion project.

Motion made by TJ Adams to approve moving forward to the bid stage for the KHS freezer expansion project as presented. An engineering fee will be charged to move forward. Second by Jason Loper. Vote carried 6-0.

D. Presentation of SPED Audit (informational)

No action taken, informational only.

E. Discussion and possible approval of SJCSSA shared services agreement.

Motion made by Gary Fairchild to approve the SJCSSA shared services agreement as presented. Second by Coston Lewis. Vote carried 6-0.

F. NAS Rebrand Letter to Clients - no action needed, informational

No action taken, informational only.

- G. Notice of Deadline To File An Application For Place On The Ballot Cities, School Districts and Other Political Subdivisions - no action needed, informational.

No action taken, informational only.

4. **REPORTS AND COMMUNICATIONS**

- A. Superintendent Updates
- Armed Security Officer
 - Effective Schools Framework (EFS)
 - Property Value Study
 - Crimestoppers Program
- B. KHS Updates
- C. KJH Updates
- D. KES Updates


Board of Trustees entered into executive session at 8:10PM.

Board of Trustees returned to open session at 8:47PM.

5. **PERSONNEL MATTERS**

- A. Employment Recommendation(s)
- B. Positions, Vacancies, Assignments, Resignations and Terminations
- C. Other

6. **ADJOURN** – Meeting adjourned at 8:47PM.



President, Board of Trustees



Secretary, Board of Trustees

January 16, 2023

Date Minutes Approved

