



CHRISTY JACOBS, PRINCIPAL  
DAVID RAY, ASSISTANT PRINCIPAL  
CHRISTIE COOK, COUNSELOR

## Governance Team Agenda October 14th, 2024

### 1. Welcome

#### a. Member Introduction:

- i. Christy Jacobs: Principal
- ii. Jennifer Newell: Certified Staff Member
- iii. DeDee Braddy: Certified Staff Member
- iv. Pamela Carter: Non-Certified Staff Member
- v. Chris Miller: Business Community Member
- vi. Jason Cowart: Community Member
- vii. Kenyatta Thorpe: Parent
- viii. Jason Floyd: Parent

### 2. Agenda Approval

### 3. Review of Bylaws

### 4. Election of Officers

- a. Co-Chair
- b. Secretary:

- i. After election the secretary will perform the duties listed in the Governance Team Bylaws.

### 5. Mandated Reporters

### 6. School Improvement Plan Goals

#### a. Overarching Needs & Goals:

- i. Need: Cultivate a climate and culture of achievement through reading that supports students as independent thinkers who are successful through all aspects of the Science of Reading.
  1. Goal: At Ben Hill County Primary School, 70% of students will be reading at or above grade level at the end of the SY25 according to Acadience data.

- a. Root Cause 1: A high percentage of students are performing below grade level in reading.
    - b. Root Cause 2: Ineffective Tier 2 instructional strategies.
    - c. Root Cause 3: Lack of exposure to early literacy and lack of real life experiences.
  - ii. Need: Cultivate a climate and culture of achievement through math instruction and student achievement.
    - 1. Goal: At Ben Hill County Primary School, 70% of students will meet expected growth in mathematics from Fall assessment until Spring assessment using MAP.
      - a. Root Cause 1: A high percentage of students are performing below grade level in math.
      - b. Root Cause 2: Ineffective Tier 1 and Tier 2 instructional strategies that help connect concepts across curriculum and build real world connections.
      - c. Root Cause 3: Limited exposure to real world experiences related to math and number sense.
  - iii. Need: Cultivate a culture and climate that prioritizes communication and collaboration with all stakeholders that aligns with achievement for all students.
    - 1. Goal: Increase communication with all stakeholders to occur on a weekly basis to support academic involvement and achievement for all students.
      - a. Root Cause 1: Inconsistent two-way communication between community and school with all staff and stakeholders.
      - b. Root Cause 2: Inconsistent parent workshops to promote effective communication and support for parents to successfully help their child with curriculum at home.

## 7. **Communication, Parent Involvement & School Improvement**

- a. **Safety Update:**
  - i. Completed Drills
  - ii. Improvements to Building Proposals
- b. **School Data- Review:**
  - i. BOY Testing:
    - 1. Acadience: Reading
    - 2. MAP: Reading & Math
  - ii. Progress Monitoring
- c. **Schedule Update:**
  - i. Reading Total: 200 Minutes
    - 1. Tier 1
    - 2. Small Group Differentiation
    - 3. Reading WIN: Tiered Intervention
      - a. 5 days a week T2 (30 min) & T3 (45 min)

- b. Grade level movement within 1st & 2nd
  - ii. Math Total: 85 Minutes
    - 1. Tier 1
    - 2. Small Group Differentiation
    - 3. Math WIN: Tiered Intervention
      - a. 2 days a week: T2 (30 min)
      - b. 3 days a week: T3 (30 min)
  - iii. Activity: 55 Minutes
    - 1. STEM Lab, Art, Media Center, Music, PE
- d. **Curriculum Update**
  - i. Reading Curriculum: Into Reading (2nd year of implementation)
  - ii. Math Curriculum: Into Math (1st year of implementation)
  - iii. Science Standards: STEM Lab
    - 1. GYSTC Kits
  - iv. Social Studies Standards: Media Center
    - 1. GA Studies Weekly
  - v. Writing:
    - 1. Incorporated with Into Reading
  - vi. Social Emotional Learning: Taught weekly in PE
  - vii. Real Life Connections & Exposure
    - 1. Field Trips: 1st Semester- All trips align with modules taught through the Into Reading curriculum.
      - a. K: 2 (1 In and 1 Out of Town)
      - b. 1st: 2 (1 In and 1 Out of Town)
      - c. 2nd: 3 (1 In and 2 Out of Town)
- e. **Communication**
  - i. Weekly: Classroom/Grade Level Newsletters
  - ii. As Needed: Dojo, Infinite Campus: All Calls, Texts, Emails, Facebook, School Website
  - iii. Quarterly: Curriculum Updates
- f. **Parent Engagement Events: Parent Involvement Newsletter (provided at BOY)**
  - i. Meetings at School:
    - 1. August: "Back in the Swing of Things"
    - 2. October: "Story Night" (During Reading is Spooktacular)
    - 3. December: "Math Night"
    - 4. February: "Understanding Your Emotions"
    - 5. April: "Skip the Summer Slide"
  - ii. Events at School:
    - 1. Pride Programs: 2 per grade
    - 2. Grandparents & Grandfriends Luncheon
    - 3. Student-Led Conferences
    - 4. Reading is Spooktacular
    - 5. STEAM Night

- 6. Muffins in the Morning
- 7. Doughnuts with Grownups
- 8. Kindergarten Information Night (SY25-26)
- 9. Honors night
- 10. Field Days
- iii. PTO: Meets Monthly
- g. Rewards & Recognitions**
  - i. Students:
    - 1. Daily/Weekly
      - a. Positive Behavior Referrals
    - 2. Monthly
      - a. Student of the Month
  - ii. Staff Monthly:
    - 1. Birthdays & whole staff appreciation
  - iii. TOTY- Ms. Stokes
  - iv. Student Attendance- Quarterly
  - v. Random Acts of Kindness Initiative:
    - 1. Sept.: Penny Drive

**8. Budget:**

- a. \$10,000

**9. Facility, Calendar & Policy Input**

**a. Upcoming Events:**

- i. October:
  - 1. 18th: Student of the Month- September
  - 2. 21st-25th: Homecoming Week
  - 3. 24th: Rock Your School & Homecoming Parade
  - 4. 25th: Virtual Day: Student-Led 1st Quarter Parent Conferences
  - 5. 28th-Nov. 1st: Red Ribbon Week
  - 6. 29th: Reading is Spooktacular
  - 7. 31st: Student of the Month- October
- ii. November:
  - 1. 1st: Grade Team B Pride Program
  - 2. 4th: PLC Day
  - 3. 25th-29th: Thanksgiving break

**b. Meeting Dates: Last Monday of each month**

- i. September 30th: Canceled- School closed due to Hurricane Helene
  - 1. October 14th: Makeup meeting from Sept. 30th
- ii. November 18th
- iii. January 27th
- iv. February 24th
- v. March 31st
- vi. April 28th

**10. Adjournment**