Memorandum

To: Facilities Committee

From: Kai Byrd, Superintendent

Date: November 12, 2024

Re: **Facilities Committee Agenda**

The Board of Education Facilities Committee meeting is scheduled for Tuesday, November 12, 2024, at 6:30 p.m. via ZOOM, Meeting ID: 868 3707 1187, Passcode: a6ipik, or by phone 1-929-436-2866, Meeting ID: 868 3707 1187, Passcode: 459911

Please let me know if you are unable to attend.

Meeting Agenda

1. Approval of the September 10, 2024 Meeting Minutes
2. Building and Grounds Maintenance Update
3. Future Meeting Agenda Items
    a. Approval of November 12, 2024 minutes
    b. Building and Grounds Update
4. Adjourn