

MARGATE CITY SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
AGENDA
November 13, 2024
6:00 P.M.

1. Call to order
2. Pledge of Allegiance
3. Certification of Notice
4. Roll Call
5. **Public Comment:** The Board of Education welcomes public comment and views this as an important aspect of community relations. The Board will set aside a portion of every board meeting for public comment on school district issues. Usually, there will be a public comment period devoted exclusively to comment on agenda items and a public comment period dedicated to general school district issues, however, this format may be altered in light of the business of the Board, provided that at least one period is set aside at each meeting for public comment. The maximum length of each public comment period is thirty (30) minutes unless stated otherwise on the meeting agenda.
The public comment period is a time for members of the public to express their comments and/or concerns. It is not a question and answer session. Notwithstanding, members of the administration and/or board members may choose to answer questions raised during public comment periods. They may do so during the public comment period or after it has closed. The public should understand that there are reasons why questions will not be answered, including reasons related to litigation, privacy, confidentiality, employment rights, student rights and the absence of information from which answers can be formulated.

Each speaker making a public comment shall state his name and address before speaking. As stated above, the total amount of time allocated to each comment period is limited. The following additional time limitations also apply. The total amount of time allotted to each speaker is limited to three (3) minutes. A speaker may not extend his or her time by seeking to utilize the unused time of a person who has spoken or who has yet to speak. The total length of time allotted to all speakers making public comments on a particular agenda item or on a particular subject will be limited to ten (10) minutes. The Board President, or the person presiding in the Board President's absence, has flexibility to alter these time limitations. Absent his/her expressly doing so, the time limitations stated here apply.

6. Report of Superintendent of Schools:

A. Enrollment:

Enrollment as of 9/27/2024

Ross School

Pre K (1/2 day)	3
Kindergarten	38
Grade 1	32
Grade 2	40
Grade 3	35
Grade 4	<u>40</u>
Sub-total	188

Tighe School

Grade 5	37
Grade 6	31
Grade 7	46
Grade 8	26
Sub-total	<u>140</u>
*Total Enrollment	328

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***Above enrollment includes Longport and Tuition enrollment below**

Longport Enrollment:

William H. Ross	12
Eugene A. Tighe	<u>12</u>
Total	24

Tuition Students:

William H. Ross	9
Eugene A. Tighe	<u>1</u>
Total	10

ACHS (Margate)	31
OCHS (Choice)	72
MRHS (Choice)	11

B. Instructional Support

1. Update on Principal/Director activities
2. Review activity calendars.
3. Review fire drill and security drill report.
4. Review bus drill report.
5. Review and share the district Nursing Services Plan for the 2024-2025 school year.

C. Communications

D. District Committee Reports

7. MEF Update

8. MEA Report

9. General Board Discussion

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10. General Approvals

It may appear to members of the public that the City of Margate Board of Education takes formal action with limited comment or member discussion. This is not so. Prior to the time any formal action is taken, the district administration and school board members thoroughly review all supporting documentation. After each matter has been thoroughly discussed and after the superintendent is satisfied that each matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board Committee for discussion and analysis by members of the Board. The members of the School Board Committees work with the Superintendent to assure that all members are fully briefed on all pertinent details and understand the motions. When the Committees are satisfied with the motions, the motions are then placed on the agenda for action at a public meeting.

A. Personnel

1. Approve payout of \$125 per day for unused sick days as per the Collective Bargaining Agreement between the Margate Board of Education and the Margate Education Association, maximum 200 days payable in one payment in July 2025.
Kimberly Reeves 200 sick days x \$125 = \$ 25,000
2. Approve an unpaid leave of absence for Nicolette Harden from approximately February 13, 2025 to anticipated return date of September 1, 2025.
3. Approve and confirm the request of resignation of Mr. Alan Friss as ten-month bus driver effective December 6, 2024.
4. Approve Julia Carnevale & Brenda Perez as Lucky Kids Staff (as needed) for the 2024-2025 school year at a rate of \$20.00 per hour, pending completion of paperwork. Resumes attached.
5. Approve Omar Ruiz as a substitute maintenance worker for the 2024-2025 school year, at a rate of \$18.00 per hour, pending completion of paperwork. Resume attached.
6. Approve Joseph Cacia as a substitute bus driver for the 2024-2025 school year at a rate of \$25.00 per hour, pending completion of paperwork. Resume attached.
7. Approve the hiring of Jim Hiltner to replace Brian Hiltner as the Boys Head Basketball Coach for the 2024-2025 school year. Costs: \$2,450
8. Approve Jesse Weiner as the Boys Basketball Assistant Coach for the 2024-2025 school year. Costs: \$0 - volunteer position.
9. Approve the following staff to work home instruction as needed during the 2024-2025 school year at the MEA approved hourly rate, not to exceed 10 hours per week. Staff: Natasa Coughlin, Kelly Crawford, Pete Davis, Amy Hughes and Sherry Scott. Costs: \$55.00 per hour.

B. Instructional Support/Activities

1. Approve Margate's Got Talent Fundraiser on December 18, 2024. Staff: Debbie Roland & Chelsi Crompton. Costs: \$100.00. There will be a \$30.00 participation fee and \$10.00 entrance fee.
2. Approve the NJHS Tighe Toy Drive from November 25, 2024 - December 6, 2024.
3. Approve Jessica Cuevas to bring her certified therapy dogs, Mavis and Lilly, to the Ross School to meet with students and staff during lunch and recess, pending completion of required paperwork. Staff: Jessica Cuevas and Kaitlin Roselli.
4. Approve alumni and family empty bowls evening events in the Tighe School art room on Thursday, November 21 and Thursday, December 5, 2024. Staff: Barbara Farrell, Anita Grimley, Natasa Coughlin. Costs: \$10.00 Registration fee per participant.

C. Field Trips

1. Approve the Student Council trip to Morey's Pier in Wildwood, NJ on June 6, 2024. Staff: Tracy Magel, Danielle Ujcich, chaperones as needed. Costs: Morey's Pier \$1,676.25. Transportation: District school bus, bus driver up to 8 hours at \$25.00 per hour = \$200.00.
2. Approve Lindsey Evans and Kaitlin Roselli to take the fourth grade Ross Choir to the Lite Rock 96.9 radio station in Northfield to sing holiday songs on December 2, 2024. Transportation: District school bus.
3. Approve Lindsey Evans and Ross Choir students to attend the annual Tree and Menorah lighting ceremony on December 13, 2024 at the Longport Library. Parents will provide transportation to and from for their children.
4. Approve Lindsey Evans and Ross Choir students to attend the annual Winter Wonderland Toy Drive on December 13, 2024 at 7:00 pm in Margate. Parents will provide transportation to and from for their children.

D. Contracts

1. Approve a residential tuition contract, for one student, with Wellspring Foundation, Inc. for the 2024-2025 school year in the amount of approximately \$176,982.02.
2. Approve Atlantic County Special Services to provide Itinerant Services for the Margate City School District from July 1, 2024 through June 30, 2025, as needed.

E. Facilities/PAC

1. Approve the following staff for the PAC for the 2024-2025 school year:
Debbie Roland – Theater Site Manager for \$50 per hour
Beth Ann Hall – Lighting Designer/Engineer for \$40 per hour
Doug Pendleton – Audio Designer/Engineer for \$40 per hour
Chelsi Crompton – Audio Designer/Engineer or Lighting Designer/Engineer for \$40 per hour

F. Students

1. Share HIB report to Board of Education Investigation #R02-202425.

G. Workshops

1. Approve the attendance of Melina Skwarek at the 2024 USDA Foods Conference on Thursday, December 5, 2024 from 8:00 am to 3:00 pm at the NJ Convention and Exposition Center in Edison, NJ. Costs: Travel.
2. Approve the attendance of Melina Skwarek at the Ethics and the BA NJASBO Workshop on December 17, 2024 from 9:00 am to 1:00 pm at the Westin, Mt. Laurel. Costs: \$145.00 Registration Fee and Travel.
3. Approve the attendance of Melina Skwarek at the A.I. for the Business Office NJASBO Workshop on January 15, 2025 from 9:00 am to 1:00 pm at the Westin, Mt. Laurel. Costs: \$145.00 Registration Fee and Travel.
4. Approve the attendance of Jacque Jones at the School Refusal: Real help for Children and Teens Who Can't or Won't Go to School Online Workshop on November 20, 2024. Costs: \$145.00.
5. Approve the attendance of Veronica Valencia at the Strategies to De-escalate Conflict and Respond Effectively to Disruptive Student Behavior Workshop on November 21, 2024 from 9:00 am to 12:00 pm in Galloway, NJ. Costs: ETTC Hours, Travel and Substitute.
6. Approve the attendance of Kaitlin Roselli at the Cape May and Atlantic County School Social Worker Meeting on November 22, 2024 from 9:00 am to 12:00 pm at Ocean City High School. Costs: none.

7. Approve the attendance of Anita Grimley at the Wilson Reading System continuing education virtual workshop on February 10, 11, and 12, 2025 from 8:30 am to 4:00 pm. Costs: \$690.00.
8. Approve the attendance of Lindsey Evans at the NJ Music Educators Association Conference on February 20-22, 2025 at the Atlantic City Convention Center. Costs: NAFME annual fee-\$104.00+ NJMEA state fee-\$31.00 + 3 day workshop- \$200.00 = \$335.00 plus substitute for 2 days.

11. Presentation and Approval of Minutes: October 9, 2024 Regular Session Meeting Minutes

12. Report of the Board Secretary:

- a. Financial Reports – September 2024
- b. Pursuant to N.J.A.C. 6A:23-16.10(c) Margate City Board of Education certifies that as of September 30, 2024 after review of the Secretary's Monthly Financial Reports (Revenue and Appropriation Sections) and upon consultation with the appropriate district officials that to the best of our knowledge there have been no changes in anticipated revenue sources and/or amounts and no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-16.10(c)3-4 so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- c. Bills and Payrolls -\$1,144,838.26
- d. Transfer of Funds within the General Current Expense Account

Ratified Budget Transfers for 2024-2025

TO:	11-000-230-530-00-00	Communications/Telephone	\$445.00
	11-000-230-890-00-00	General Admin./District	\$100.00
	11-422-100-101-00-00-010	Summer School Sals	\$2,500.00
		TOTAL	\$3,045.00
FROM:	11-000-230-895-00-00	BOE Expense - Fiber	\$445.00
	11-000-230-895-00-00	BOE Expense	\$100.00
	11-422-100-101-00-00-025	Summer School Sals	\$2,500.00
		TOTAL	\$3,045.00

13. Report of Receipts and Disbursements – September 2024

14. Cash Report - September 2024

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15. New Business

- A. Approve the updated Standard Operating Procedures (SOP) Manual for the 2024-2025 school year.
- B. Approve the updated Dr. Dominick A. Potena Performing Arts Center facility license agreement.
- C. Approve the Nursing Services Plan for 2024-2025.
- D. Motion to approve the following resolution for the disposal of surplus property:

WHEREAS, the Margate City Board of Education is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Margate City Board of Education is desirous of selling said surplus property in an “as is” condition without express or implied warranties.

NOW THEREFORE, be it RESOLVED by the Margate City BOARD OF EDUCATION in the City of Margate, County of Atlantic, as follows:

- (1) The sale of the surplus property shall be conducted through GovDeals in accordance with the terms and conditions of the cooperative purchasing contract 041316-GDI through Sourcewell. The terms and conditions of the agreement entered into with GovDeals are available online at govdeals.com and also available from the Business Office of the Margate City Board of Education.
 - (2) The sale will be conducted online and the address of the auction site is govdeals.com.
 - (3) The sale is being conducted pursuant to Local Finance Notice 2008-9.
 - (4) A list of the surplus property to be sold is as follows:
 - Lot A: CPR Equipment
 - (5) The surplus property as identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.
 - (6) The Margate City Board of Education reserves the right to accept or reject any bid submitted.
- E. Approve the resubmission of the ESEA 2025 Grant application to include the following carryover amount:
- | | |
|-----------------------------|---------------|
| Title II-A | <u>\$ 806</u> |
| Total Title II-A Allocation | \$9,330 |
- F. Approve the Resolution and Indemnity & Trust Agreement to renew membership in the Atlantic & Cape May Counties Association of School Business Officials Joint Insurance Fund (ACCASBO JIF) for the three-year membership term commencing on July 1, 2025.
 - G. Approve the transportation jointure between Mainland Regional High School (HOST) and Margate Board of Education (JOINER) for eleven students to Mainland Regional High School for the 2024-2025 school year at a cost of \$12,978.00.
 - H. Approve the revised transportation jointure between Ventnor City School District (HOST) and Margate Board of Education (JOINER) for one student to YALE School West for the 2024-2025 school year at a cost of \$46,316.98.
 - I. Approve the settlement agreement on behalf of SID # 5307866556.

16. Other Matters

17. Public Comment

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18. Executive Session:

WHEREAS, N.J.S.A. 10:4-13 requires adoption of a resolution of the Board to go into Executive Session; BE IT RESOLVED, that the Board, pursuant to the Open Public Meetings Act, New Jersey Title 18A and the Margate City Board of Education Bylaw No. 9322 hereby enters Executive Session to discuss matters involving:

Personnel, student matters, advice of counsel, contracts or other matters for which an executive session is permitted.

BE IT FURTHER RESOLVED, that the minutes of this Executive Session shall be made public following formal action by the Board and/or at the conclusion of any investigation(s), due process proceeding, or litigation, so long as not prohibited by law and so long as the need for maintaining confidentiality no longer exists.

19. Open Session

20. Adjournment