**COAST UNIFIED SCHOOL DISTRICT**
**SAFETY COMMITTEE MEETING AGENDA**

**DATE:** Tuesday, September 17, 2024
**TIME:** 3:30 PM
**LOCATION:** District Office

**CALL TO ORDER**
Safety Coordinator, Ruben Campos will call the meeting to order.

**ROLL CALL**
Ruben Campos will take attendance of Committee Members:

| | | | |
|---|---|---|---|
| **Ruben Campos** | **Christy Heitmiller** | **Sheri McLain** | **SIPE Representative** |
| **Megan Dedic** | **JoLynn Crow** | **Taylor Henderson** | |
| **Christie Cosme** | **Whit Donaldson** | | |

**APPROVE MINUTES**
Committee members will consider approving the meeting minutes from the meeting on

**MISSION STATEMENT**
The CUSD Safety Committee is dedicated to building a culture of safety through training, education, and policy development with the intent of achieving and maintaining a safe, proactive, and healthy working environment.

**GOAL**
The goal of the CUSD Safety Committee is to eliminate accidents and illnesses by effectively involving Staff and Supervisors in identifying hazards and suggesting ways to eliminate and prevent them from occurring.

**BUDGET REPORT**
Ruben Campos will report on the following budget:

| | BEGINNING BALANCE | CURRENT BUDGET | EXPENSE | ENCUMBERED | ENDING BALANCE |
|---|---|---|---|---|---|
| **Grant Fund - 0066** | | | | | |
| **Premium Rebate - 0071** | | | | | |
| **District Match – 0072** | | | | | |
| **Credit Funds - 0073** | | | | | |
| **Disc. Funds – 0073-0074** | $ 0.00 | $ 2,000.00 | $ 0.00 | $ 0.00 | $ 2,000.00 |
| **Balances** | | **$ 18,649.00** | **$ 812.95** | **$ 2,681.24** | **$ 20,925.15** |
| **Expenses:** | | | | | |
| **Encumbrances:** | | | | | |

**OLD BUSINESS**

Ruben will report on the following Old Business that does not require committee action:

- 
- 

**NEW BUSINESS**

Ruben will report / discuss the following:

- 
- 

**FUNDING REQUESTS**

Ruben will report on the following, then Committee will vote:

- 

**SAFETY INCENTIVE PROGRAM**

Ruben will report on the following, then the winner of the Newsletter Trivia Drawing will be chosen:

- SIPE Monthly Safety Topic –
- SIPE Quiz Winner -
- Caught In The Act Drawing
    - Perpetrator -
    - Agent-at-Large -
- Safety Concerns / Suggestions
    - 
- Online Safety Trainings – Get Safety Trained Website -

**ACCIDENTS OR NEAR HIT MISSES**

Ruben will report on the following injury data, accident reports and near hit misses.

- 

**EMERGENCY PREPAREDNESS, EVACUATIONS, FIRE DRILLS**

Ruben will ask committee members to report on the following drills, evacuations, emergency trainings that have taken place:

- Cambria Grammar School
- Santa Lucia Middle School
- Coast Union High School
- Leffingwell High School

**HAZARD IDENTIFICATION, EVALUATION, AND CONTROL**

Committee discussion regarding corrective action of identified safety hazards by committee members, employees, and supervisors.

- Does anyone have anything to report?

**SAFETY TRAINING AND EDUCATION**

Ruben will report on any recent trainings and committee members to recommend trainings, refreshers, and emergency response trainings.

- M.O.T. Safety Meeting –

**COMMITTEE MEMBER COMMENTS / REPORTS**

Committee Members to report on various activities and issues that do not require committee action.

**NEXT MEETING**

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**ADJOURNMENT**

Ruben to order meeting adjournment.

Megan Dedic
Asst. Safety Coordinator