

**COAST UNIFIED SCHOOL DISTRICT
SAFETY COMMITTEE MEETING AGENDA**

DATE: Tuesday, October 15, 2024
TIME: 3:30 PM
LOCATION: District Office

CALL TO ORDER

Safety Coordinator, Ruben Campos will call the meeting to order.

ROLL CALL

Ruben Campos will take attendance of Committee Members:

Ruben Campos	Christy Heitmiller	Sheri McLain	SIPE Representative
Megan Dedic	JoLynn Crow	Taylor Henderson	
Christie Cosme	Whit Donaldson		

APPROVE MINUTES

Committee members will consider approving the meeting minutes from the meeting on

MISSION STATEMENT

The CUSD Safety Committee is dedicated to building a culture of safety through training, education, and policy development with the intent of achieving and maintaining a safe, proactive, and healthy working environment.

GOAL

The goal of the CUSD Safety Committee is to eliminate accidents and illnesses by effectively involving Staff and Supervisors in identifying hazards and suggesting ways to eliminate and prevent them from occurring.

BUDGET REPORT

Ruben Campos will report on the following budget:

	<u>BEGINNING</u> <u>BALANCE</u>	<u>REVENUES</u> <u>2024-25</u>	<u>EXPENSE</u>	<u>ENCUMBERED</u>	<u>ENDING</u> <u>BALANCE</u>
Grant Fund - 0066	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Premium Rebate - 0071	\$ 13,474.32	\$ 0.00	\$ 0.00	\$ 0.00	\$ 13,474.32
District Match – 0072	\$ 10,749.44	\$ 0.00	\$ 0.00	\$ 2,730.39	\$ 8,019.05
Credit Funds - 0073	\$ 8,769.25	\$ 0.00	\$ 269.75	\$ 0.00	\$ 8,499.50
Disc. Funds – 0073-0074	\$ 626.39	\$ 0.00	\$ 0.00	\$ 0.00	\$ 626.39
Balances	\$ 33,619.40	\$ 0.00	\$ 269.75	\$ 2,730.39	\$ 30,619.35

OLD BUSINESS

Ruben will report on the following Old Business that does not require committee action:

-
-

NEW BUSINESS

Ruben will report/discuss the following:

- New Incentive cards, how should we distribute them?
-

FUNDING REQUESTS

Ruben will report on the following, the Committee will vote:

-

SAFETY INCENTIVE PROGRAM

Ruben will report on the following, then the **winner of the Newsletter Trivia Drawing.**

- SIPE Monthly Safety Topic – October
- SIPE Quiz Winner -
- Caught In The Act Drawing
 - Perpetrator -
 - Agent-at-Large -
- Safety Concerns / Suggestions
 -
- Online Safety Trainings – Get Safety Trained Website -
- Gift Cards available-should we add more incentives?

ACCIDENTS OR NEAR HIT MISSES

Ruben will report on the following injury data, accident reports and near hit misses.

-

EMERGENCY PREPAREDNESS, EVACUATIONS, FIRE DRILLS

Ruben will ask committee members to report on the following drills, evacuations, and emergency trainings that have taken place:

- Cambria Grammar School
- Santa Lucia Middle School
- Coast Union High School
- Leffingwell High School

HAZARD IDENTIFICATION, EVALUATION, AND CONTROL

Committee discussion regarding corrective action of identified safety hazards by committee members, employees, and supervisors.

- Does anyone have anything to report?

SAFETY TRAINING AND EDUCATION

Ruben will report on any recent training, and committee members will recommend training, refreshers, and emergency response training.

- M.O.T. Safety Meeting –

COMMITTEE MEMBER COMMENTS / REPORTS

Committee Members to report on various activities and issues that do not require committee action.

NEXT MEETING

- 11/19/2024 (**should we change locations**)

ADJOURNMENT

Ruben to order meeting adjournment.

Megan Dedic
Asst. Safety Coordinator