



REMSEN CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION MEETING
ELEMENTARY LIBRARY MEDIA CENTER
TUESDAY, NOVEMBER 12, 2024
6:00 P.M

“All Remsen students will Soar to Success”

AGENDA

- 1.0 Call to Order
- 2.0 Curriculum Presentation
 - 2.1 Agriculture and FFA
- 3.0 Public Participation
 - 3.1 Questions & Concerns from the Public
- 4.0 Consent Agenda
 - 4.1 Preliminary Actions
 - 4.2 Business Operations
- 5.0 Reports to the Board of Education
 - 5.1 Elementary Principal's Report
 - 5.2 High School Principal's Report
 - 5.3 Athletic Director's Report
 - 5.4 Facilities Report
 - 5.5 Transportation Report
- 6.0 Old Business
 - 6.1 2024-2025 School District Special Patrol Officer Agreement
- 7.0 New Business
 - 7.1 Committee on Special Education
 - 7.2 Budget Development Calendar for the 2025-2026 School Year
 - 7.3 Correction of Real Property Tax
- 8.0 Personnel
 - 8.1 Appointment of Confidential Secretary
 - 8.2 Appointment of District Clerk
 - 8.3 Appointment of Substitute Teacher
 - 8.4 Appointment of JV Basketball Coach
 - 8.5 Appointment of Indoor Track Coach
 - 8.6 Request for Unpaid Leave Day
 - 8.7 Request for Medical Leave
 - 8.8 Request for Medical Leave
 - 8.9 Request for Medical Leave

9.0 Information & Correspondence

9.1 Genesis Group Celebration of Education Event

10.0 Soaring to Success – Board of Education Roundtable Remarks

11.0 Executive Session for:

	Matters that will imperil the public safety if disclosed
	Any matter that may disclose the identity of a law enforcement agent or informer
	Information relating to current or future investigation or prosecution of a criminal offense that would imperil effective law enforcement if disclosed
	Proposed, pending, or current litigation
	Collective negotiations pertaining to the Union pursuant to article 14 of the Civil Service Law
	The medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation
	The preparation, grading, or administration of exams
	The proposed acquisition, sale, or lease of real property or the proposed acquisition sale or exchange of securities, but only when publicity would substantially affect the value of these things
	Discussing student records made confidential by federal law (FERPA or IDEA)
	Hearing an appeal of a student suspension
	Hearing an appeal of an employee grievance
	Seeking legal advice from our attorney, which is made privileged by law

12.0 Adjournment

Our Vision

Remsen Central School District forever aspires to be a unique, distinguished, welcoming learning community that fosters a growth mindset and essential traits of great character. RCS will remain dedicated to cultivating and supporting each student's individual abilities and interests as they confidently work to realize their full potential to lead happy, healthy, successful lives. All Remsen students will Soar to Success.

Our Mission

The mission of Remsen Central School District is to lead by example, instill essential traits of great character, foster a sense of belonging, and provide a solid academic foundation. Students will be empowered to learn and achieve to their individual potential through diverse, challenging, relevant and engaging educational opportunities and differentiated learning experiences.

*A commitment to students first, positive relationships, quality instruction, continuous personal and professional growth, recognition for hard work, as well as a comprehensive system of student supports provided in a safe, encouraging learning environment with consistently high expectations for everyone, **will ensure that all Remsen students Soar to Success.***

Remsen Central School District Core Values

We are committed to quality student learning, service, and preparation.

Academic excellence and hard work will be valued and recognized.

We will model and instill integrity, kindness, hard work, perseverance, professionalism, commitment, teamwork, respect, independence, self-discipline, humility, responsibility, love, and empathy.

The little things make a big difference.

We will provide a safe, healthy, welcoming and supportive learning environment with clear expectations that motivates students to do their best, solve problems, be creative, think intelligently, understand multiple perspectives, collaborate, and have fun.

Consistency in routines and procedures is essential.

We will enthusiastically embrace and encourage a growth mindset, learn to persevere through challenges, and understand that failure is an opportunity to learn and grow throughout life.

Always strive to improve.

We will utilize student data and feedback, the thoughtful application of knowledge, skills and traits, daily interactions, assessments, projects and state and national standards to measure student growth, learning, and achievement.

Every day is a gift, full of possibilities.

We are grateful for our school community. We will work collectively to ensure we are able to leave our children, for generations to come, with an even better community and school than we have today.



Soar to Success



REMSEN CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION

ELEMENTARY LIBRARY MEDIA CENTER

TUESDAY, NOVEMBER 12, 2024 - 6:00 P.M.

SUPERINTENDENT'S MEMORANDUM

"All Remsen students will Soar to Success"

1.0 Meeting Call to Order — Mrs. Mary Lou Allen, Board President, will call the meeting to order at 6:30 p.m. Pledge of Allegiance recited by all present.

2.0 Curriculum Presentation

2.1 Agriculture and FFA curriculum presentation

3.0 Public Participation - We are about to convene into the public comment period of our meeting. Any district resident wishing to speak during public session is required to sign in, stating your full name, address, contact information and the topic that you wish to discuss. If you have not signed in and you wish to speak, the District Clerk will bring the sign-in sheet over to you at this time. We will insist that all speakers and members of the audience maintain civility and respect. As a reminder, discussion or comment about personnel matters, any district employee or any particular student is prohibited. Those concerns should be brought directly to the Superintendent.

The board will now entertain public comments for up to a maximum of 30 minutes. Each individual speaker will be allotted three minutes. Please be reminded that written comments or concerns to be shared with the Board may also be submitted or emailed to the district clerk or to the Superintendent, Mr. Timothy Jenny at any time.

3.1 Questions and Concerns from the Public

4.0 Consent Agenda – RECOMMENDED ACTION – A single motion to approve the following routine items:

4.1 Preliminary Actions

A. Approval of Minutes – October 8, 2024

ENC. 4.1A

B. Additions to and Approval of Agenda

4.2 Business Operations

A. Warrants for Payment

ENC. 4.2A

B. Appropriation Status Report

ENC. 4.2B

C. Treasurer's Report

ENC. 4.2C

D. Revenue Status Report

ENC. 4.2D

E. Budget Transfers

ENC. 4.2E

5.0 Reports to the Board of Education

5.1 Elementary Principal's Report

ENC. 5.1

5.2 High School Principal's Report

ENC. 5.2

5.3 Athletic Director's Report

ENC. 5.3

5.4 Facilities Report

ENC. 5.4

5.5 Transportation Report

ENC. 5.5

6.0 Old Business

- 6.1 2024-2025 School District Special Patrol Officer Agreement – RECOMMENDED ACTION – Approve the following: “RESOLVED, that the Board of Education retroactively approve the 2024-2025 School District Special Patrol Officer Agreement between Oneida County, through the Oneida County Sheriff’s Office, and the Remsen Central School District.

ENC. 6.1

7.0 New Business

- 7.1 Committee on Special Education – RECOMMENDED ACTION – Approve the Following: “RESOLVED, that the Board of Education accept recommendations of the Committee on Special Education from meeting on October 10, 2024. Please be reminded that discussion of a specific IEP should be referred to Executive Session.”

ENC 7.1

- 7.2 Budget Development Calendar for the 2025-2026 School Year - RECOMMENDED ACTION – Approve the following: “RESOLVED, that the Board of Education approve the Budget Developmental Calendar for the 2025-2026 school year.”

ENC 7.2

- 7.3 Correction of Real Property Taxes – RECOMMENDED ACTION – Approve the following: “RESOLVED, that the Board of Education approve the correction of real property taxes for parcel 142.002-7-1 at 12212 State Route 365, Remsen, as indicated in the enclosure from the Oneida County Department of Finance.

ENC 7.3

8.0 Personnel

- 8.1 Appointment of Confidential Secretary to the Superintendent - RECOMMENDED ACTION - Approve the Following "RESOLVED, that the Board of Education appoint Abigail Roberts of Remsen, NY to the position of Confidential Secretary to the Superintendent effective December 2, 2024 at a starting annual salary of \$44,850, pending fingerprint clearance.

ENC 8.1

- 8.2 Appointment of District Clerk - RECOMMENDED ACTION - Approve the Following "RESOLVED, that the Board of Education appoint Abigail Roberts as the District Clerk effective December 2, 2024 through June 30, 2025 at a starting annual stipend of \$3,000.

- 8.3 Appointment of Substitute Teacher – RECOMMENDED ACTION – Approve the Following “RESOLVED, that the Board of Education appoint Bobby Washington of Utica, NY as a substitute teacher effective November 13, 2024 at the daily substitute rate of \$110 per day, pending fingerprint clearance.

ENC 8.3

- 8.4 Appointment of JV Basketball Coach – RECOMMENDED ACTION – Approve the Following “RESOLVED, that the Board of Education appoint Hunter Jones of Remsen, NY as the Boys’ JV Basketball Coach for the 2024-2025 season, pending fingerprint clearance.

ENC. 8.4

- 8.5 Appointment of Indoor Track Coach – RECOMMENDED ACTION – Approve the Following “RESOLVED, that the Board of Education appoint John Bunker as the indoor coach/supervisor of three additional female indoor track athletes of the Holland Patent Central School District Indoor Track Team for the 2024-2025 Indoor Track season. The purpose of this appointment being for the supervision, guidance, and coaching of the three independent Holland Patent CSD Indoor Track athletes simultaneously with the Remsen Indoor Track Team during practices and for supervision of said athletes at local meets which include competitions at OCC, Hamilton College and Colgate University.

- 8.6 Request for Unpaid Leave – RECOMMENDED ACTION – Approve the Following “RESOLVED, that the Board of Education grant the request of Lacey Carino for one full unpaid leave day on Friday, October 18, 2024.”

ENC. 8.6

- 8.7 Request for Medical Leave – RECOMMENDED ACTION – Approve the following: “RESOLVED, that the Board of Education approve the request of Autumn Fasolino for Medical Leave of Absence (FMLA) beginning on March 26, 2025 through June 27, 2025.

ENC. 8.7

- 8.8 Request for Medical Leave – RECOMMENDED ACTION – Approve the following: “RESOLVED, that the Board of Education approve the request of Lauren Carpenter for Medical Leave of Absence (FMLA) beginning on January 28, 2025 through May 7, 2025 with a return to work date of May 8, 2025.

ENC. 8.8

- 8.9 Request for Medical Leave – RECOMMENDED ACTION – Approve the following: “RESOLVED, that the Board of Education approve the request of Rayne Ives for Medical Leave of Absence (FMLA) beginning on January 21, 2025 through April 11, 2025 with a return to work date of April 14, 2025.

ENC. 8.9

9.0 Information & Correspondence

- 9.1 Genesis Group Celebration of Education - Congratulations to the following individuals:
Education Distinguished Service: Mrs. Mary Lou Allen
Outstanding Educator: Mrs. Lauren Carpenter

10.0 Soaring to Success – Board of Education Roundtable Remarks

11.0 Executive Session for:

	Matters that will imperil the public safety if disclosed
	Any matter that may disclose the identity of a law enforcement agent or informer
	Information relating to current or future investigation or prosecution of a criminal offense that would imperil effective law enforcement if disclosed
	Proposed, pending, or current litigation
	Collective negotiations pertaining to the Union pursuant to article 14 of the Civil Service Law
	The medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation
	The preparation, grading, or administration of exams
	The proposed acquisition, sale, or lease of real property or the proposed acquisition sale or exchange of securities, but only when publicity would substantially affect the value of these things
	Discussing student records made confidential by federal law (FERPA or IDEA)
	Hearing an appeal of a student suspension
	Hearing an appeal of an employee grievance
	Seeking legal advice from our attorney, which is made privileged by law

12.0 Adjournment



REMSEN CENTRAL SCHOOL DISTRICT
REGULAR BOARD OF EDUCATION MEETING
TUESDAY OCTOBER 8, 2024

"All Remsen students will Soar to Success"

MINUTES

MEMBERS PRESENT: Patrick Nolan, Mary Lou Allen, Jeannie Scouten,
Shianne Austin (Student Representative)

MEMBERS ABSENT: Stephanie Karis, Tara Kennerknecht

OTHERS PRESENT: Timothy Jenny, Olivia Woolheater, Barry Yette,
Michael Rossi, Dale Dening, Jody Lamphere, Jessica
Jones, Dylan Jones, Kelly Runniger, Sanya Pelrah,
Meghan Gutowski, Dylan Gutowski, Jamie Barnard,
Natalie Barnard, Richard Gallo, Carleen Taylor,
Kelly Countryman, Rayne Ives, Harlow Ives

Meeting called to order by Mrs. Mary Lou Allen, Board President, at 6:00 p.m.

Pledge of Allegiance recited by all present.

Michael Rossi of West & Company CPAs PC presented the district's audit for the year ended June 30, 2024.

Rayne Ives presented information regarding the FFA Field Trip to Indianapolis, Indiana for the FFA National Convention.

Mrs. Allen read the following statement:

Public Participation - We are about to convene into the public comment period of our meeting. Any district resident wishing to speak during public session is required to sign in, stating your full name, address, contact information and the topic that you wish to discuss. If you have not signed in and you wish to speak, the District Clerk will bring the sign-in sheet over to you at this time. We will insist that all speakers and members of the audience maintain civility and respect. As a reminder, discussion or comment about personnel matters, any district employee or any particular student is prohibited. Those concerns should be brought directly to the Superintendent.

The board will now entertain public comments for up to a maximum of 30 minutes. Each individual speaker will be allotted three minutes. Please be reminded that written comments or concerns to be shared with the Board may also be submitted or emailed to

the district clerk, Ms. Olivia Woolheater or to the Superintendent, Mr. Timothy Jenny at any time.

No public participation this evening

Motion by Jeannie Scouten, second by Patrick Nolan:

“RESOLVED, that the Board of Education approve the minutes from the meetings held on September 10 and September 26, 2024; and it be further resolved that the Board of Education approve Warrants for Payment; Treasurer’s Report; accept Revenue Status Report; Appropriation Status Report; and Budget Transfers.”

Vote: 3 yes; 0 no

Elementary Principal’s report given by Jody Lamphere: See attached

High School Principal’s Report given by Sanya Pelrah: See attached

Student Board of Education Representative Shianne Austin shared that Student Council Elected officers, planned Spirit Week Days, Games for the Pep Rally, and Fall Ball.

Athletic Director’s Report given by Dale Denning: See attached

Facilities Report: See attached

Transportation Report: See attached

Motion by Patrick Nolan, second by Jeannie Scouten:

“RESOLVED, that the Board of Education accept recommendations of the Committee on Special Education from meetings held on September 13, 16, 17, 20, 23, 24, 2024. Please be reminded that discussion of a specific IEP should be referred to Executive Session.”

Vote: 3 yes; 0 no

Motion by Jeannie Scouten, second by Patrick Nolan:

“RESOLVED, that the Board of Education approve the sports combine with Holland Patent Central School District for Girls’ Varsity Wrestling for the 2024-2025 season.”

Vote: 3 yes, 0 no

Motion by Jeannie Scouten, second by Patrick Nolan:

“RESOLVED, that the Board of Education accept the audit for the year ended June 30, 2024, as prepared and submitted by the West & Company CPAs PC.”

Vote: 3 yes; 0 no

Motion by Patrick Nolan, second by Jeannie Scouten.:

“RESOLVED, that the Board of Education accept the Corrective Action Plan associated with the audit for the year ended June 30, 2024.”

Vote: 3 yes; 0 no

Motion by Patrick Nolan, second by Jeannie Scouten:

“RESOLVED, that the Board of Education approve the Non-Resident Student Request per the district’s policy 7004 for the 2024-2025 school year as attached.”

Vote: 3 yes; 0 no

Motion by Jeannie Scouten, second by Patrick Nolan:

“RESOLVED, that the Board of Education accept the FFA overnight Field trips to Indianapolis, Indiana from October 20, 2024 to October 26, 2024 and October 24, 2024 to October 25, 2024.”

Vote: 3 yes; 0 no

Motion by Jeannie Scouten, second by Patrick Nolan:

“RESOLVED, that the Board of Education appoint Jarred Williams as an unpaid volunteer coach for the Varsity Volleyball team for the 2024-2025 season.”

Vote: 3 yes; 0 no

Motion by Jeannie Scouten, second by Patrick Nolan:

“RESOLVED, that the Board of Education appoint Elizabeth Bellinger as the scorekeeper for the Varsity Volleyball team for the 2024-2025 season at \$65.00 per event.”

Vote: 3 yes; 0 no

Motion by Jeannie Scouten, second by Patrick Nolan:

“RESOLVED, that the Board of Education accept the resignation of Olivia Woolheater from the positions, Secretary to the Superintendent, District Clerk, and Tax Collector effective October 24, 2024.”

Vote: 3 yes; 0 no

Motion by Jeannie Scouten, second by Patrick Nolan:

“RESOLVED, that the Board of Education appoint Kayden Lamphere of Poland, NY to the position of Substitute Teacher at the daily rate of \$110.00 effective October 9, 2024.”

Vote: 3 yes; 0 no

Motion by Patrick Nolan, second by Jeannie Scouten:

“RESOLVED, that the Board of Education appoint Robin McCormack as the Elementary Student Council Co-Advisor for the 2024-2025 school year with a split stipend.”

Vote: 3 yes; 0 no

Motion by Jeannie Scouten, second by Patrick Nolan:

“RESOLVED, that the Board of Education appoint Daniel O’Bryan as the Junior Class Co-Advisor for the 2024-2025 school year with a split stipend.”

Vote: 3 yes; 0 no

Motion by Jeannie Scouten, second by Patrick Nolan:

"RESOLVED, that the Board of Education appoint Hilary Huising of Alder Creek, NY to the position of Substitute Teacher at the daily rate of \$120.00 effective October 9, 2024."

Vote: 3 yes; 0 no

Motion by Patrick Nolan, second by Jeannie Scouten:

"RESOLVED, that the Board of Education appoint Abigail Burns of Cold Brook, NY to the position of Substitute Teacher at the daily rate of \$110.00 effective October 9, 2024."

Vote: 3 yes; 0 no

Motion by Patrick Nolan, second by Jeannie Scouten:

"RESOLVED, that the Board of Education appoint Joseph Bessmer of Remsen, NY to the position Senior Custodian effective October 28, 2024 at an annual salary of \$60,000, pending fingerprint clearance."

Vote: 3 yes; 0 no

Motion by Jeannie Scouten, second by Patrick Nolan:

"RESOLVED, that the Board of Education increase the daily substitute teacher rate for Sarah Helmer from \$120.00 to \$150.00 due to becoming a certified substitute retroactive to October 2, 2024."

Vote: 3 yes; 0 no

Motion by Jeannie Scouten, second by Patrick Nolan:

"RESOLVED, that the Board of Education appoint F. Peter Billard of Remsen, NY as a retired Remsen Substitute Teacher at the daily rate of \$160.00 in the area of Music retroactive to September 30, 2024."

Vote: 3 yes; 0 no

Motion by Jeannie Scouten, second by Patrick Nolan:

"RESOLVED, that the Board of Education appoint Olivia Woolheater of Remsen, NY to the position Substitute Confidential Secretary to the Superintendent effective October 25, 2024 at a daily rate of \$172.50."

Vote: 3 yes; 0 no

Information and Correspondence give to the Board included the following:

- Board Appreciation Week – The Administration Team gave all of the Board members a treat, a custom made clipboard, and a certificate for Board Appreciation Week. Mr. Jenny thanked all of the Board Members for their dedication and time. Mr. Timothy Jenny also expressed his gratitude for all of the Board Members and thanked them for what they do.
- Thank you letters from students and staff to the Board of Education – Board Members were given thank you letters from students and staff.

Soaring to Success – Board of Education Roundtable Remarks

Board members reflected on and shared their thoughts about activities and events that occurred over the past month:

Mrs. Jeannie Scouten: Mrs. Scouten said that it was exciting news to hear about Trent Jenny receiving National Recognition at the FFA event.

Mrs. Mary Lou Allen: Mrs. Allen commented on how well the 3rd grade class did when Regent Mannion came to the Elementary. She said that the students deserve a lot of credit for their performance. Mrs. Allen also commented on how great the grounds look thanks to the new grounds worker Benjamin Doty.

Mr. Timothy Jenny: Mr. Jenny commented on what a great job the students did when Regent Mannion came to visit. Mr. Jenny said that Regent Mannion was impressed with Remsen and its CTE pathways. Mr. Jenny thanked Mrs. Jody Lamphere and Mrs. Sanya Pelrah for their help coordinating activities with the students for Regent Mannion. Mr. Jenny then gave high fives to Mrs. Jody Lamphere and commented on what a great job she has been doing as it is her first year as principal. Mr. Jenny welcomed Interim Business Administrator Barry Yette and thanked him for coming to Remsen to help while Mr. John McKeown is out. Mr. Jenny also thanked Mr. John McKeown for serving our country while he is away. Lastly, Mr. Jenny thanked both Ms. Deborah Geci and Mr. John McKeown for all that they do in the business office and for their part in the audit.

Motion by Jeannie Scouten, second by Patrick Nolan to adjourn the meeting at 7:03 p.m.

REMSSEN CSD

Check Warrant Report For A - 32: 10/24/2024 GF CD For Dates 10/1/2024 - 10/31/2024



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
36946	10/21/2024	1847	**VOID** UTICA ZOOLOGICAL SOCIETY INC		-118.00
37311	10/24/2024	3898	**VOID** NICHOLAS E. BYRNE III		-1,000.00
37555	10/24/2024	4659	ALLTECH INTEGRATIONS, INC.	250447	4,491.00
37556	10/24/2024	3523	AMAZON CAPITAL SERVICES	*See Detail Report	505.37
37557	10/24/2024	2945	PETER ARTHUR		98.75
37558	10/24/2024	5057	LYDIA BROWN		88.75
37559	10/24/2024	1598	BSN SPORTS	250377	93.15
37560	10/24/2024	3898	NICHOLAS E. BYRNE III		1,000.00
37561	10/24/2024	4598	CARD SERVICES	*See Detail Report	1,198.54
37562	10/24/2024	4018	CENTER STATE PROPANE	250026	173.84
37563	10/24/2024	2015	CNY AWARDS	250110	98.00
37564	10/24/2024	4776	CPLI	250327	225.00
37565	10/24/2024	4680	CHRISTOPHER EVANS		88.75
37566	10/24/2024	447	FERRARA FIORENZA PC		1,457.00
37567	10/24/2024	1589	GRAINGER	250001	1,474.97
37568	10/24/2024	3278	BRUCE HARRIS		118.75
37569	10/24/2024	1780	RICHARD J. HARTZ		118.75
37570	10/24/2024	562	HAUN	250064	260.00
37571	10/24/2024	1419	HERKIMER COUNTY SCHOOL HEALTH INSURANCE CONSORTIUM	250032	227,451.25
37572	10/24/2024	1582	HILLYARD/NEW YORK	250452	138.16
37573	10/24/2024	3564	HUTCHINSON, CHRISTOPHER		118.75
37574	10/24/2024	685	JW PEPPER & SON INC	250307	77.04
37575	10/24/2024	4930	DAVID KARWOWSKI		118.75
37576	10/24/2024	1948	LEONARD BUS SALES INC	250005	494.50
37577	10/24/2024	3480	LOUIS LEWIS		207.50
37578	10/24/2024	5073	LICENSE MONITOR II LLC.	250051	31.80
37579	10/24/2024	3048	LIGHTS AUTO PARTS INC	250067	10.99
37580	10/24/2024	4103	LOWE'S	250362	338.28
37581	10/24/2024	5059	ANDREW MANOLESCU		98.75
37582	10/24/2024	5160	MAX'S PRINT SHOP	250420	2,544.50
37583	10/24/2024	4423	ERIC MAZUR		118.75
37584	10/24/2024	4725	MEDCO SUPPLY CO.	250159	8.16
37585	10/24/2024	4934	MUHAMED MUHELJIC		98.75
37586	10/24/2024	1656	GORDON E. MURRAY		88.75
37587	10/24/2024	3222	NCS PEARSON, INC.	250430	1,761.90
37588	10/24/2024	967	NYS DEPT OF LABOR		2,820.12
37589	10/24/2024	1688	NYSMEC	250253	15,535.46
37590	10/24/2024	986	NYSSMA	250454	50.00
37591	10/24/2024	4123	MELISSA OBERNESSER	250345	41.64
37592	10/24/2024	1005	**CONTINUED** OHM BOCES		0.00
37593	10/24/2024	1005	OHM BOCES		203,868.09
37594	10/24/2024	4309	ONEIDA COUNTY SHERIFF'S OFFICE	250049	8,376.57
37595	10/24/2024	1080	PLANK ROAD PUBLISHING INC.	250438	389.68
37596	10/24/2024	3611	QUADIENT LEASING USA, INC.	250031	494.19

ENC 4.2A

REMSSEN CSD

Check Warrant Report For A - 32: 10/24/2024 GF CD For Dates 10/1/2024 - 10/31/2024



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
37597	10/24/2024	1112	QUILL LLC	250440	88.26
37598	10/24/2024	5051	R.C. ENTERPRISE'S BUS & TRUCK INC	250056	2,240.42
37599	10/24/2024	2772	RID-O-VIT	250079	60.00
37600	10/24/2024	4115	ROCHESTER 100 INC	250303	114.00
37601	10/24/2024	5151	ROCKET MATH	250383	120.00
37602	10/24/2024	2205	ROME SENTINEL COMPANY	250458	51.00
37603	10/24/2024	3284	SARATOGA HILTON	250038	422.00
37604	10/24/2024	3182	SCHOLASTIC INC	250416	76.10
37605	10/24/2024	3651	STEVEN SOUTHWELL		98.75
37606	10/24/2024	4454	KEVIN THOMAS		88.75
37607	10/24/2024	3328	SCOTT URTZ		88.75
37608	10/24/2024	2973	UTICA PLUMBING SUPPLY	250388	3,433.74
37609	10/24/2024	5018	VENTRIS LEARNING	250442	526.75
37610	10/24/2024	4000	W.B. MASON	*See Detail Report	2,549.50
37611	10/24/2024	4825	WAYSIDE PUBLISHING	250437	1,424.32
37612	10/24/2024	4817	WEST & COMPANY	250048	5,000.00
37613	10/24/2024	1560	DAVID ZANGRILLI		88.35

Number of Transactions: 61

Warrant Total: 492,125.64

Vendor Portion: 492,125.64

*See Detail Report denotes that multiple purchase orders are referenced on this check. Run the Detail report to view the purchase order information

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 61 in number, in the total amount of \$492,125.64. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

11.01.24 *M. Beener* claims auditor
 Date Signature Title

REMSEN CSD



Check Warrant Report For A - 38: November 1, 2024 Flex Reimbursement For Dates 11/1/2024 - 11/1/2024

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
37617	11/01/2024	4893	DEBORAH GECI		160.00
Number of Transactions: 1				Warrant Total:	160.00
				Vendor Portion:	160.00

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 1 in number, in the total amount of \$160.00. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

11.01.24 *M Keener* claims auditor
Date Signature Title

Check Warrant Report For C - 2: 10/24/24 SCHOOL LUNCH CD For Dates 10/24/2024 - 10/24/2024

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
3698	10/24/2024	3523	AMAZON CAPITAL SERVICES	250268	26.96
3699	10/24/2024	1589	GRAINGER	*See Detail Report	1,427.05
3700	10/24/2024	1005	OHM BOCES		3,932.32
3701	10/24/2024	1112	QUILL LLC	250441	32.76
Number of Transactions: 4				Warrant Total:	5,419.09
				Vendor Portion:	5,419.09

*See Detail Report denotes that multiple purchase orders are referenced on this check. Run the Detail report to view the purchase order information

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 4 in number, in the total amount of \$5,419.09. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

11.01.24 *M. Keener* claims auditor
Date Signature Title

Check Warrant Report For F225 - 2: 10/24/24 F225 CD For Dates 10/24/2024 - 10/24/2024

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
4332	10/24/2024	5064	EVERYDAY SPEECH LLC	250422	599.99
4333	10/24/2024	4833	NATIONAL CENTER FOR YOUTH ISSUES	*See Detail Report	550.00

Number of Transactions: 2

Warrant Total:	1,149.99
Vendor Portion:	1,149.99

*See Detail Report denotes that multiple purchase orders are referenced on this check. Run the Detail report to view the purchase order information

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 2 in number, in the total amount of \$1,149.99. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

11.01.24

Date

Signature

claims auditor

Title

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
1393	10/24/2024	4424	CONSTRUCTION ASSOCIATES LLC		10,000.00
Number of Transactions: 1				Warrant Total:	10,000.00
				Vendor Portion:	10,000.00

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 1 in number, in the total amount of \$10,000.00. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

11.01.24
Date

M Keener
Signature

claims auditor
Title

REMSSEN CSD

Check Warrant Report For H2425CO - 6: 10/24/24 H2425CO CD For Dates 10/24/2024 - 10/24/2024



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
1394	10/24/2024	447	FERRARA FIORENZA PC		47.00
Number of Transactions: 1				Warrant Total:	47.00
				Vendor Portion:	47.00

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 1 in number, in the total amount of \$47.00. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

11.01.24

Date

M. Keener

Signature

claims auditor

Title

REMSEN CSD



Check Warrant Report For A - 33: 10/17/24 PAYROLL PAYMENT PROCESSING For Dates 10/17/2024 - 10/17/2024

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
1394	10/17/2024	2063	REMSEN CENTRAL SCHOOL		236,740.55
1395	10/17/2024	2064	FIRST SOURCE FCU		2,839.44
1396	10/17/2024	3424	THE OMNI GROUP		5,089.81
37554	10/17/2024	2067	CSEA INC		626.97
Number of Transactions: 4				Warrant Total:	245,296.77
				Vendor Portion:	245,296.77

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 4 in number, in the total amount of \$245,296.77. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

10.15.24 *M. Keenes* claims auditor
Date Signature Title

REMSSEN CSD



Check Warrant Report For A - 35: 10/31/2024 PAYROLL PAYMENT PROCESSING For Dates 10/31/2024 - 10/31/2024

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
1397	10/31/2024	2063	REMSSEN CENTRAL SCHOOL		233,284.56
1398	10/31/2024	2064	FIRST SOURCE FCU		2,839.44
1399	10/31/2024	2070	NYS & LOCAL EMPLOYEES RETIREMENT SYS		3,343.15
1400	10/31/2024	3424	THE OMNI GROUP		5,089.81
37614	10/31/2024	2067	CSEA INC		626.97
37615	10/31/2024	1920	NYS TEACHERS RETIREMENT SYSTEM		1,499.00
37616	10/31/2024	4356	VOTE-COPE		9.00

Number of Transactions: 7

Warrant Total: 246,691.93

Vendor Portion: 246,691.93

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 7 in number, in the total amount of \$246,691.93. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

10.29.24

Date

M. Keener

Signature

Claims Auditor

Title

REMSSEN CSD



Check Warrant Report For H2025BUS - 3: 10/17/24 H2025BUS CD VOID/REISSUE For Dates 10/17/2024 - 10/17/2024

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
1389	10/17/2024	3720	**VOID** LEONARD BUS SALES INC	250370	-169,035.68
1392	10/17/2024	3720	LEONARD BUS SALES INC	250370	158,535.68
Number of Transactions: 2				Warrant Total:	-10,500.00
				Vendor Portion:	-10,500.00

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 2 in number, in the total amount of \$-10,500.00. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

10.21.24 *M. Keener* Claims auditor
Date Signature Title

REMSEN CSD

Check Warrant Report For A - 31: October 4, 2024 General Fund CD For Dates 10/4/2024 - 10/4/2024



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
37492	10/04/2024	4392	A-VERDI LLC	*See Detail Report	198.00
37493	10/04/2024	5075	KEVIN G ABBEY		2,620.55
37494	10/04/2024	5163	ALTHISER, ALEX R		3,310.37
37495	10/04/2024	3523	AMAZON CAPITAL SERVICES	*See Detail Report	290.25
37496	10/04/2024	2945	PETER ARTHUR		88.75
37497	10/04/2024	5164	ATWELL, LEON		2,429.44
37498	10/04/2024	5150	BAKKEN BOOKS LLC	250343	96.54
37499	10/04/2024	110	BEAVER CAMP	250297	960.00
37500	10/04/2024	356	BLICK ART MATERIALS	250131	471.09
37501	10/04/2024	3558	BLISS ENVIRONMENTAL SERVICES	250025	2,860.00
37502	10/04/2024	5162	BRONNER, MATTHEW		98.75
37503	10/04/2024	2214	CENTRAL NEW YORK ATHLETICS	250413	150.00
37504	10/04/2024	4515	CINTAS CORPORATION	250052	72.80
37505	10/04/2024	4776	CPLI	250327	1,066.25
37506	10/04/2024	3465	CSEA EMPLOYEE BENEFIT FUND	250014	130.20
37507	10/04/2024	2815	DAVIDSON AUTOMOTIVE GROUP	250375	2,942.65
37508	10/04/2024	381	EBSCO SUBSCRIPTION SERVICES	250410	400.80
37509	10/04/2024	5060	GET A GRIP TIRE	*See Detail Report	1,309.04
37510	10/04/2024	3551	GILROY, KERNAN & GILROY INC	250406	449.00
37511	10/04/2024	4636	GLOBAL INDUSTRIES INC.	250083	411.10
37512	10/04/2024	2922	GLOBAL MONTELLO	250063	6,889.49
37513	10/04/2024	1589	GRAINGER	*See Detail Report	1,340.73
37514	10/04/2024	1780	RICHARD J. HARTZ		88.75
37515	10/04/2024	5165	HAWKINS, SEAN		4,004.17
37516	10/04/2024	572	HEINEMANN	250357	49.78
37517	10/04/2024	582	HICKEYS MUSIC CENTER	250171	39.95
37518	10/04/2024	1582	HILLYARD/NEW YORK	250009	325.30
37519	10/04/2024	685	JW PEPPER & SON INC	250307	703.25
37520	10/04/2024	5159	GILLIAN KEELER		88.75
37521	10/04/2024	4935	RONALD KLOSTER		177.50
37522	10/04/2024	4944	WILLIAM KOSINA		88.75
37523	10/04/2024	4381	LEARNING A-Z	250353	241.00
37524	10/04/2024	1948	LEONARD BUS SALES INC	250005	21.65
37525	10/04/2024	3048	LIGHTS AUTO PARTS INC	*See Detail Report	271.66
37526	10/04/2024	4423	ERIC MAZUR		88.75
37527	10/04/2024	4823	MOBILETECH COMMUNICATION CORP.	250021	939.00
37528	10/04/2024	4934	MUHAMED MUHELJIC		98.75
37529	10/04/2024	1656	GORDON E. MURRAY		88.75
37530	10/04/2024	4586	NEW YORK LABOR LAW POSTER SERV.	250436	284.50
37531	10/04/2024	4834	NYSSCA	*See Detail Report	50.00
37532	10/04/2024	4123	MELISSA OBERNESSER	250345	128.85
37533	10/04/2024	1109	PYRAMID SCHOOL PRODUCTS	*See Detail Report	434.69

REMSEN CSD

Check Warrant Report For A - 31: October 4, 2024 General Fund CD For Dates 10/4/2024 - 10/4/2024



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
37534	10/04/2024	1112	QUILL LLC	*See Detail Report	170.67
37535	10/04/2024	2772	RID-O-VIT	250079	60.00
37536	10/04/2024	4115	ROCHESTER 100 INC	*See Detail Report	145.00
37537	10/04/2024	5151	ROCKET MATH	250384	135.00
37538	10/04/2024	1209	SCHOLASTIC INC	*See Detail Report	2,124.55
37539	10/04/2024	1608	SCHOOL HEALTH CORP	*See Detail Report	249.22
37540	10/04/2024	3729	SCHOOL SPECIALTY LLC	*See Detail Report	1,349.00
37541	10/04/2024	1382	SENTINEL MEDIA CO.	250093	1,695.00
37542	10/04/2024	4933	ANGELO STORMS		98.80
37543	10/04/2024	4945	DOMINIC STORMS		98.80
37544	10/04/2024	2232	CHRISTOPHER B. SWIDER		177.50
37545	10/04/2024	1354	TEACHERS DISCOVERY	250290	281.49
37546	10/04/2024	4454	KEVIN THOMAS		118.75
37547	10/04/2024	4390	GEOFF THORP		118.75
37548	10/04/2024	5140	UNITED SUPPLY CORP	250106	192.50
37549	10/04/2024	2781	VVS SPORTS BOOSTER CLUB	250434	250.00
37550	10/04/2024	4000	W.B. MASON	*See Detail Report	841.06
37551	10/04/2024	5166	WALKER, GARDNER		138.76
37552	10/04/2024	4623	WHITESBORO ATHLETICS	250435	200.00
37553	10/04/2024	1559	ZANER-BLOSER	250289	98.45

Number of Transactions: 62

Warrant Total: 45,342.90
Vendor Portion: 45,342.90

*See Detail Report denotes that multiple purchase orders are referenced on this check. Run the Detail report to view the purchase order information

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 62 in number, in the total amount of \$45,342.90. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

10.11.24 *M. Keener* *Claims auditor*
 Date Signature Title

REMSEN CSD

Check Warrant Report For F055 - 1: October 4, 2024 F055 CD For Dates 10/4/2024 - 10/4/2024



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
4327	10/04/2024	4889	GREAT MINDS PBC	250376	163.50
Number of Transactions: 1				Warrant Total:	163.50
				Vendor Portion:	163.50

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 1 in number, in the total amount of \$163.50. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

10.11.24 M. Keener claims auditor
Date Signature Title

REMSEN CSD



Check Warrant Report For F225 - 1: October 4, 2024 F225 CD For Dates 10/4/2024 - 10/4/2024

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
4328	10/04/2024	4381	LEARNING A-Z	250423	132.00
4329	10/04/2024	4778	LJL3 INCORPORATED	250425	130.00
4330	10/04/2024	2230	REMSEN CENTRAL SCHOOL	250409	135.00
4331	10/04/2024	4242	SUPER TEACHER WORKSHEETS	250424	375.00
Number of Transactions: 4				Warrant Total:	772.00
				Vendor Portion:	772.00

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 4 in number, in the total amount of \$772.00. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

10.11.24 *M. Keener* claims auditor
Date Signature Title

REMSSEN CSD

Check Warrant Report For H2023CP - 6: 10/4/2024 H2023CP CD For Dates 10/1/2024 - 10/31/2024



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
1391	10/04/2024	4187	KING & KING ARCHITECTS		7,250.00
Number of Transactions: 1				Warrant Total:	7,250.00
				Vendor Portion:	7,250.00

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 1 in number, in the total amount of \$7,250.00. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

10.11.24

Date

Signature

claims auditor

Title

REMSEN CSD

Check Warrant Report For H2425CO - 5: 10/4/2024 H2425CO CD For Dates 10/1/2024 - 10/31/2024



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
1390	10/04/2024	4187	KING & KING ARCHITECTS		300.00
Number of Transactions: 1				Warrant Total:	300.00
				Vendor Portion:	300.00

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 1 in number, in the total amount of \$300.00. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

10.11.24 M. Keener Claims Auditor
Date Signature Title

REMSEN CSD

Check Warrant Report For H2025BUS - 2: 10/4/2024 H2025BUS CD For Dates 10/1/2024 - 10/31/2024



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
1389	10/07/2024	3720	LEONARD BUS SALES INC	250370	169,035.68
Number of Transactions: 1					
				Warrant Total:	169,035.68
				Vendor Portion:	169,035.68

VOID

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 1 in number, in the total amount of \$169,035.68. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

10.11.24

Date

M. Heener

Signature

Claims Auditor

Title

VOID check
 & reissue to
 include trade in
 old bus.

REMSSEN CSD



Check Warrant Report For A - 28: 10/03/2024 PAYROLL PAYMENT PROCESSING For Dates 10/3/2024 - 10/3/2024

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
1391	10/03/2024	2063	REMSSEN CENTRAL SCHOOL		230,969.01
1392	10/03/2024	2064	FIRST SOURCE FCU		2,839.44
1393	10/03/2024	3424	THE OMNI GROUP		5,089.81
37490	10/03/2024	2067	CSEA INC		461.63
Number of Transactions: 4				Warrant Total:	239,359.89
				Vendor Portion:	239,359.89

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 4 in number, in the total amount of \$239,359.89. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

10.03.24 M. Kaener claims auditor
Date Signature Title

REMSEN CSD



Check Warrant Report For A - 30: 9/26/2024 ON DEMAND CHECK NEEDED For Dates 9/26/2024 - 9/30/2024

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
37491	09/26/2024	2664	NORTHERN GARAGE DOOR SERVICES	240579	9,978.00
Number of Transactions: 1				Warrant Total:	9,978.00
				Vendor Portion:	9,978.00

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 1 in number, in the total amount of \$9,978.00. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

10.03.24 *MyKeener* Claims Auditor
Date Signature Title

REMSEN CSD

Appropriation Status Detail Report By Function From 7/1/2024 To 10/31/2024



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 1010.400-00	BOARD OF ED. CONTRACTUAL	1,600.00	0.00	1,600.00	0.00	0.00	1,600.00
A 1010.402-00	BOARD OF ED. MEETING & DUES	5,000.00	82.00	5,082.00	5,082.00	0.00	0.00
A 1010.450-00	BOARD OF ED. MATERIALS & SUPPLIES	1,000.00	0.00	1,000.00	169.80	0.00	830.20
A 1010.490-00	BOCES SRVCS STAFF DEVELOPMENT	11,000.00	0.00	11,000.00	218.40	0.00	10,781.60
1010	BOARD OF EDUCATION	18,600.00	82.00	18,682.00	5,470.20	0.00	13,211.80
A 1040.160-00	DISTRICT CLERK SALARY	6,234.00	0.00	6,234.00	1,028.33	0.00	5,205.67
A 1040.450-00	MATERIALS & SUPPLIES	355.00	0.00	355.00	99.65	16.61	238.74
1040	DISTRICT CLERK	6,589.00	0.00	6,589.00	1,127.98	16.61	5,444.41
A 1060.400-00	DISTRICT MEETING CONTRACTUAL	1,250.00	0.00	1,250.00	0.00	0.00	1,250.00
1060	DISTRICT MEETING	1,250.00	0.00	1,250.00	0.00	0.00	1,250.00
10	DISTRICT CLERK	26,439.00	82.00	26,521.00	6,598.18	16.61	19,906.21
A 1240.150-00	SUPERINTENDENT'S SALARY	155,156.00	0.00	155,156.00	51,914.07	0.00	103,241.93
A 1240.401-00	CONTRACTUAL	3,661.00	0.00	3,661.00	1,301.00	585.26	1,774.74
A 1240.403-00	ASSOCIATION DUES	2,500.00	448.16	2,948.16	2,798.16	150.00	0.00
A 1240.450-00	MATERIALS & SUPPLIES	500.00	0.00	500.00	216.20	0.00	283.80
1240	CHIEF SCHOOL ADMINISTRATOR	161,817.00	448.16	162,265.16	56,229.43	735.26	105,300.47
12		161,817.00	448.16	162,265.16	56,229.43	735.26	105,300.47
A 1310.150-00	BUSINESS ADMINISTRATOR'S SALARY	97,190.00	0.00	97,190.00	33,896.67	0.00	63,293.33
A 1310.401-00	CONTRACTUAL	22,000.00	-2,177.84	19,822.16	2,621.08	988.38	16,212.70
A 1310.403-00	B.O. ASSOCIATION DUES	500.00	0.00	500.00	0.00	0.00	500.00
A 1310.404-00	BID ADS. & LEGAL NOTICES	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00
A 1310.451-00	POSTAGE	10,000.00	0.00	10,000.00	6,692.78	1,615.08	1,692.14
A 1310.452-00	MATERIALS & SUPPLIES	1,000.00	0.00	1,000.00	851.84	16.50	131.66
A 1310.490-00	BOCES STATE AID PLANNING	104,177.00	-9,834.52	94,342.48	10,722.78	0.00	83,619.70
1310	BUSINESS ADMINISTRATION	235,867.00	-12,012.36	223,854.64	54,785.15	3,619.96	165,449.53
A 1320.150-00	CLAIMS AUDITOR	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
A 1320.400-00	AUDITOR'S FEES	20,000.00	0.00	20,000.00	13,500.00	6,500.00	0.00
A 1320.404-00	403 B PLAN ADMINISTRATION	3,700.00	0.00	3,700.00	0.00	0.00	3,700.00
1320	AUDITING	26,200.00	0.00	26,200.00	13,500.00	6,500.00	6,200.00
A 1330.160-00	TAX COLLECTOR SALARY	3,000.00	0.00	3,000.00	969.19	0.00	2,030.81
A 1330.400-00	TAX COLLECTOR CONTRACTUAL	5,900.00	0.00	5,900.00	2,154.25	0.00	3,745.75
A 1330.401-00	TAX COLLECTOR LEGAL NOTICE	500.00	0.00	500.00	0.00	0.00	500.00
A 1330.402-00	ONEIDA CO. COMPUTER SERVICE	2,000.00	0.00	2,000.00	499.44	0.00	1,500.56

ENC 4.2B

REMSEN CSD



Appropriation Status Detail Report By Function From 7/1/2024 To 10/31/2024

Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 1330.450-00	MATERIALS & SUPPLIES		600.00	0.00	600.00	0.00	0.00	600.00
1330	TAX COLLECTOR	*	12,000.00	0.00	12,000.00	3,622.88	0.00	8,377.12
A 1380.400-00	FISCAL AGENT		6,000.00	0.00	6,000.00	0.00	0.00	6,000.00
1380	FISCAL AGENT FEE	*	6,000.00	0.00	6,000.00	0.00	0.00	6,000.00
13	AUDITING	**	280,067.00	-12,012.36	268,054.64	71,908.03	10,119.96	186,026.65
A 1420.400-00	LEGAL FEES		18,000.00	0.00	18,000.00	1,902.00	0.00	16,098.00
A 1420.499-99	BOCES LEGAL SERVICES		20,000.00	0.00	20,000.00	0.00	0.00	20,000.00
1420	LEGAL	*	38,000.00	0.00	38,000.00	1,902.00	0.00	36,098.00
A 1430.400-00	PERSONNEL NEWSPAPER ADVERTISEMENTS		2,000.00	5,728.00	7,728.00	6,622.73	1,105.27	0.00
A 1430.490-00	BOCES PERSONNEL SERVICES		15,876.00	0.00	15,876.00	6,964.60	0.00	8,911.40
1430	PERSONNEL	*	17,876.00	5,728.00	23,604.00	13,587.33	1,105.27	8,911.40
A 1460.490-00	BOCES SRVCS RECORDS RETENTION		7,700.00	0.00	7,700.00	1,530.00	0.00	6,170.00
1460	RECORDS MANAGEMENT OFFICER	*	7,700.00	0.00	7,700.00	1,530.00	0.00	6,170.00
A 1480.499-99	BOCES PUBLIC INFORMATION SYSTEMS		64,368.00	0.00	64,368.00	10,226.80	0.00	54,141.20
1480	PUBLIC INFORMATION & SERVICES	*	64,368.00	0.00	64,368.00	10,226.80	0.00	54,141.20
14		**	127,944.00	5,728.00	133,672.00	27,246.13	1,105.27	105,320.60
A 1620.160-00	O & M SALARIES		282,554.42	0.00	282,554.42	67,537.55	0.00	215,016.87
A 1620.161-00	O & M SUB. SALARIES		37,631.88	0.00	37,631.88	25,586.95	0.00	12,044.93
A 1620.200-00	O & M EQUIPMENT		27,200.00	0.00	27,200.00	9,840.01	3,500.00	13,859.99
A 1620.201-00	BLDG & LAND IMPROVEMENTS		50,000.00	0.00	50,000.00	9,686.02	2,062.15	38,251.83
A 1620.401-00	O & M UNIFORMS		5,600.00	0.00	5,600.00	0.00	0.00	5,600.00
A 1620.402-10	FUEL OIL - ELEMENTARY		60,000.00	0.00	60,000.00	0.00	0.00	60,000.00
A 1620.402-20	FUEL OIL - HIGH SCHOOL		90,000.00	0.00	90,000.00	0.00	0.00	90,000.00
A 1620.403-10	ELECTRICITY - ELEMENTARY		27,000.00	0.00	27,000.00	10,099.12	16,900.88	0.00
A 1620.403-20	ELECTRICITY - HIGH SCHOOL		60,000.00	0.00	60,000.00	20,971.80	39,028.20	0.00
A 1620.404-10	WATER - ELEMENTARY		3,000.00	293.90	3,293.90	293.90	0.00	3,000.00
A 1620.404-20	WATER - HIGH SCHOOL		3,000.00	2,727.00	5,727.00	2,727.00	0.00	3,000.00
A 1620.408-00	EQUIPMENT REPAIRS		7,500.00	0.00	7,500.00	398.16	2,835.75	4,266.09
A 1620.409-00	FINGERPRINT FEES		205.00	0.00	205.00	0.00	0.00	205.00
A 1620.415-00	CONTRACTUAL		60,000.00	-5,468.73	54,531.27	19,478.95	14,557.14	20,495.18
A 1620.450-00	OPERATIONS & MAINT. SUPPLIES & MATLS.		63,000.00	245.40	63,245.40	39,262.56	6,579.67	17,403.17
A 1620.499-99	BOCES OPERATION OF PLANT SERVICES		78,854.00	0.00	78,854.00	7,723.68	0.00	71,130.32

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Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
1620	OPERATION OF PLANT	*	855,545.30	-2,202.43	853,342.87	213,605.70	85,463.79	554,273.38
A 1621.160-00	GROUNDS MAINTENANCE SALARY		68,996.56	0.00	68,996.56	21,007.94	0.00	47,988.62
A 1621.406-00	GARBAGE PICKUP		25,000.00	6,680.00	31,680.00	5,720.00	25,960.00	0.00
A 1621.407-00	PESTICIDE MANAGEMENT		3,000.00	0.00	3,000.00	0.00	0.00	3,000.00
A 1621.409-00	BOILER CLEANING & REPAIRS		8,500.00	329.00	8,829.00	0.00	8,829.00	0.00
A 1621.410-00	VILLAGE SEWER SYSTEM		35,000.00	4,940.00	39,940.00	4,940.00	0.00	35,000.00
A 1621.412-00	EQUIPMENT REPAIRS		7,000.00	0.00	7,000.00	147.65	1,152.35	5,700.00
A 1621.450-00	GROUNDS MAINTENANCE M&S		16,000.00	1,340.50	17,340.50	5,102.69	7,578.63	4,659.18
1621	MAINTENANCE OF PLANT	*	163,496.56	13,289.50	176,786.06	36,918.28	43,519.98	96,347.80
A 1670.490-00	BOCES PRINTING & DIST. CAL.		18,000.00	0.00	18,000.00	5,600.00	0.00	12,400.00
1670	CENTRAL PRINTING & MAILING	*	18,000.00	0.00	18,000.00	5,600.00	0.00	12,400.00
16	MAINTENANCE OF PLANT	**	1,037,041.86	11,087.07	1,048,128.93	256,123.98	128,983.77	663,021.18
A 1910.400-00	INSURANCE		48,650.00	0.00	48,650.00	43,517.00	0.00	5,133.00
A 1910.401-00	STUDENT ACCIDENT INSURANCE		6,000.00	0.00	6,000.00	2,859.85	0.00	3,140.15
1910	UNALLOCATED INSURANCE	*	54,650.00	0.00	54,650.00	46,376.85	0.00	8,273.15
A 1964.400-00	REFUND OF REAL PROP. TAXES		1,200.00	0.00	1,200.00	0.00	0.00	1,200.00
1964	REFUND ON REAL PROPERTY TAXES	*	1,200.00	0.00	1,200.00	0.00	0.00	1,200.00
A 1981.490-00	BOCES ADMINISTRATIVE EXP.		109,906.00	0.00	109,906.00	21,981.21	0.00	87,924.79
1981	BOCES ADMINISTRATIVE COSTS	*	109,906.00	0.00	109,906.00	21,981.21	0.00	87,924.79
19		**	165,756.00	0.00	165,756.00	68,358.06	0.00	97,397.94
1		***	1,799,064.86	5,332.87	1,804,397.73	486,463.81	140,960.87	1,176,973.05
A 2010.151-00	DISTRICT CURRICULUM DEVELOP.		20,000.00	0.00	20,000.00	0.00	0.00	20,000.00
A 2010.450-00	DISTRICT CURRICULUM DEVELOP		3,500.00	0.00	3,500.00	0.00	0.00	3,500.00
A 2010.491-00	BOCES SRVS CURRICULUM IMPROVEMENT		90,000.00	0.00	90,000.00	16,267.54	0.00	73,732.46
2010	CURRICULUM DEVEL & SUPERVISION	*	113,500.00	0.00	113,500.00	16,267.54	0.00	97,232.46
A 2020.150-00	JR. SR. HIGH PRINCIPAL		110,765.00	0.00	110,765.00	37,576.92	0.00	73,188.08
A 2020.150-10	SALARIES		105,275.00	0.00	105,275.00	45,359.92	0.00	59,915.08
A 2020.160-00	ELEM. & SEC. SECRETARY SALARIES		177,594.00	-9,230.76	168,363.24	64,090.10	0.00	104,273.14
A 2020.400-00	PRINCIPAL CONTRACTUAL		3,180.00	0.00	3,180.00	1,173.20	0.00	2,006.80
A 2020.401-00	CONFERENCE & TRAVEL		2,400.00	0.00	2,400.00	99.00	499.00	1,802.00
A 2020.401-10	CONFERENCE & TRAVEL ES		1,200.00	0.00	1,200.00	0.00	0.00	1,200.00
A 2020.402-00	DUES & AWARDS		1,200.00	0.00	1,200.00	-280.00	455.00	1,025.00
A 2020.402-10	DUES & AWARDS E.S. PRINCIPAL		1,200.00	146.17	1,346.17	146.17	0.00	1,200.00

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<u>A 2020.402-20</u>	DUES & AWARDS - HS PRINCIPAL	1,200.00	0.00	1,200.00	618.50	0.00	581.50
<u>A 2020.452-10</u>	ELEM. MATERIALS & SUPPLIES	1,700.00	1,796.00	3,496.00	3,467.24	28.76	0.00
<u>A 2020.452-20</u>	H.S. MATERIALS & SUPPLIES	1,260.00	0.00	1,260.00	541.66	85.49	632.85
<u>A 2020.453-00</u>	STAFF DEVELOP. MATLS. & SUPPLIES	1,000.00	0.00	1,000.00	85.45	0.00	914.55
<u>A 2020.454-20</u>	GRADUATION EVENT - FIREWORKS	0.00	0.00	0.00	-430.00	0.00	430.00
2020	SUPERVISION-REGULAR SCHOOL *	407,974.00	-7,288.59	400,685.41	152,448.16	1,068.25	247,169.00
<u>A 2070.499-99</u>	BOCES INSERVICE TRAINING SERVICES	5,328.00	0.00	5,328.00	2,270.00	0.00	3,058.00
2070	INSERVICE TRAINING-INSTRUCTION *	5,328.00	0.00	5,328.00	2,270.00	0.00	3,058.00
20	**	526,802.00	-7,288.59	519,513.41	170,985.70	1,068.25	347,459.46
<u>A 2110.120-00</u>	TEACHING SALARIES - K-6	1,353,299.48	0.00	1,353,299.48	228,409.40	0.00	1,124,890.08
<u>A 2110.120-10</u>	FULL DAY PRE-K	32,902.69	0.00	32,902.69	147.90	0.00	32,754.79
<u>A 2110.130-00</u>	TEACHING SALARIES - 7-12	1,594,418.93	0.00	1,594,418.93	283,853.76	0.00	1,310,565.17
<u>A 2110.132-00</u>	TEACHER ASSISTANT SALARIES	70,745.51	0.00	70,745.51	9,281.76	0.00	61,463.75
<u>A 2110.140-00</u>	SUBSTITUTE TEACHERS & TUTORS	60,518.36	0.00	60,518.36	9,540.67	0.00	50,977.69
<u>A 2110.151-00</u>	6TH CLASS	35,000.00	0.00	35,000.00	4,773.84	0.00	30,226.16
<u>A 2110.153-00</u>	SUB CALLER	5,000.00	0.00	5,000.00	584.62	0.00	4,415.38
<u>A 2110.160-00</u>	MONITORS	55,998.57	0.00	55,998.57	8,041.42	0.00	47,957.15
<u>A 2110.160-10</u>	PRE-K SUPPORT	20,000.00	-1,769.99	18,230.01	3,854.86	0.00	14,375.15
<u>A 2110.203-00</u>	ELEMENTARY EQUIPMENT	1,564.00	0.00	1,564.00	0.00	0.00	1,564.00
<u>A 2110.217-20</u>	H.S. MUSIC EQUIPMENT	5,011.00	0.00	5,011.00	0.00	0.00	5,011.00
<u>A 2110.401-10</u>	ELEM. TEACHER CONFERENCES	835.00	0.00	835.00	0.00	717.16	117.84
<u>A 2110.401-20</u>	H.S. TEACHER CONFERENCES	9,994.00	0.00	9,994.00	110.00	930.52	8,953.48
<u>A 2110.403-10</u>	ELEM. MUSIC FEES/RENTALS	2,240.00	0.00	2,240.00	0.00	0.00	2,240.00
<u>A 2110.403-20</u>	H.S. MUSIC FEES/RENTALS	3,500.00	0.00	3,500.00	496.50	0.00	3,003.50
<u>A 2110.404-00</u>	INSTRUMENT REPAIR	2,800.00	1,270.00	4,070.00	184.00	3,886.00	0.00
<u>A 2110.404-01</u>	EQUIPMENT REPAIR	2,800.00	0.00	2,800.00	0.00	0.00	2,800.00
<u>A 2110.405-00</u>	PIANO TUNING	2,800.00	0.00	2,800.00	0.00	500.00	2,300.00
<u>A 2110.412-00</u>	H.S. DIPLOMAS	500.00	0.00	500.00	0.00	0.00	500.00
<u>A 2110.413-00</u>	GRADUATION PROGRAMS	500.00	0.00	500.00	0.00	0.00	500.00
<u>A 2110.413-01</u>	SUBSCRIPTIONS	2,500.00	0.00	2,500.00	484.00	0.00	2,016.00
<u>A 2110.414-00</u>	CONTRACTUAL EXP./TESTING SUPPLIES	9,334.00	0.00	9,334.00	99.00	1,698.00	7,537.00
<u>A 2110.414-01</u>	CONTRACTUAL EXP./HS FIELD TRIPS	9,988.00	0.00	9,988.00	992.00	172.50	8,823.50
<u>A 2110.415-00</u>	K-12 SCHOOL POLICE OFFICER	98,000.00	-8,400.17	89,599.83	8,376.57	76,623.43	4,599.83

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<u>A 2110.450-01</u>	ELEM. MUSIC MATLS. & SUPPLIES	1,330.00	0.00	1,330.00	871.81	8.95	449.24
<u>A 2110.450-02</u>	ELEM. PHYS. ED. MATLS. & SUPPLIES	300.00	16.09	316.09	316.09	0.00	0.00
<u>A 2110.450-10</u>	ELEM. ART MATLS. & SUPPLIES	2,941.00	0.00	2,941.00	134.11	1,160.36	1,646.53
<u>A 2110.450-PK</u>	UPK MATERIALS & SUPPLIES	0.00	1,769.99	1,769.99	169.99	1,600.00	0.00
<u>A 2110.451-00</u>	ELEM- INSTRUCTIONAL M&S	10,598.00	0.00	10,598.00	9,600.34	599.48	398.18
<u>A 2110.451-01</u>	H.S. MUSIC MATLS. & SUPPLIES	2,747.00	328.59	3,075.59	876.27	2,199.32	0.00
<u>A 2110.451-02</u>	H.S. PHYS. ED. MATLS. & SUPPLIES	1,792.00	-90.76	1,701.24	993.81	324.78	382.65
<u>A 2110.451-03</u>	H.S. ENGLISH MATLS. & SUPPLIES	1,000.00	0.00	1,000.00	9.97	0.00	990.03
<u>A 2110.451-04</u>	H.S. HISTORY MATLS. & SUPPLIES	723.00	0.00	723.00	0.00	0.00	723.00
<u>A 2110.451-05</u>	H.S. MATHEMATICS MATLS. & SUPPLIES	135.00	0.00	135.00	0.00	0.00	135.00
<u>A 2110.451-06</u>	H.S. SCIENCE MATLS. & SUPPLIES	1,354.00	0.00	1,354.00	1,318.85	0.00	35.15
<u>A 2110.451-09</u>	H.S. BUSINESS MATLS. & SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
<u>A 2110.451-10</u>	H.S. ART MATLS. & SUPPLIES	5,092.00	-1,796.00	3,296.00	1,110.76	837.31	1,347.93
<u>A 2110.451-11</u>	H.S. FRENCH MATLS. & SUPPLIES	125.00	0.00	125.00	0.00	0.00	125.00
<u>A 2110.451-12</u>	H.S. SPANISH MATLS. & SUPPLIES	275.00	0.00	275.00	0.00	0.00	275.00
<u>A 2110.451-13</u>	H.S. HEALTH MATLS. & SUPPLIES	1,515.00	0.00	1,515.00	0.00	0.00	1,515.00
<u>A 2110.451-14</u>	HS-INSTRUCTIONAL M&S	11,177.00	-118.35	11,058.65	5,935.36	1,317.16	3,806.13
<u>A 2110.451-15</u>	HC MATERIALS/SUPPLIES	2,060.00	0.00	2,060.00	263.92	1,739.46	56.62
<u>A 2110.451-FL</u>	MATERIALS & SUPPLIES - ADIRONDACK GRANT - FOREIGN LANGUAGE STUDIES	0.00	273.35	273.35	273.35	0.00	0.00
<u>A 2110.452-00</u>	H.S. OFFICE SUPPLIES	1,200.00	0.00	1,200.00	0.00	0.00	1,200.00
<u>A 2110.452-01</u>	E.S.OFFICE SUPPLIES	1,200.00	0.00	1,200.00	0.00	0.00	1,200.00
<u>A 2110.453-00</u>	FIELD TRIPS	6,769.00	0.00	6,769.00	0.00	0.00	6,769.00
<u>A 2110.454-00</u>	DISTRICT PAPER	8,000.00	0.00	8,000.00	3,613.20	0.00	4,386.80
<u>A 2110.455-00</u>	POSTAGE	10,000.00	0.00	10,000.00	0.00	0.00	10,000.00
<u>A 2110.480-10</u>	ELEMENTARY TEXTBOOKS	5,685.00	6.04	5,691.04	4,885.23	66.33	739.48
<u>A 2110.480-20</u>	H.S. TEXTBOOKS	13,998.00	679.88	14,677.88	6,097.69	2,105.69	6,474.50
<u>A 2110.499-99</u>	BOCES REGULAR TRACHING SERVICES	289,968.15	0.00	289,968.15	48,478.76	0.00	241,489.39
2110	TEACHING-REGULAR SCHOOL	3,760,233.69	-7,831.33	3,752,402.36	644,179.81	96,486.45	3,011,736.10
21	TEACHING-REGULAR SCHOOL	3,760,233.69	-7,831.33	3,752,402.36	644,179.81	96,486.45	3,011,736.10
<u>A 2250.131-00</u>	TEACHER ASSISTANTS SALARIES	91,798.03	0.00	91,798.03	16,254.44	0.00	75,543.59
<u>A 2250.150-00</u>	TEACHING SALARIES	360,322.00	0.00	360,322.00	68,592.43	0.00	291,729.57
<u>A 2250.160-00</u>	TEACHER AIDE SALARY	16,723.14	0.00	16,723.14	3,325.60	0.00	13,397.54
<u>A 2250.200-00</u>	EQUIPMENT	345.00	0.00	345.00	0.00	0.00	345.00

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A 2250.402-00	PHYSICAL THERAPY CONTRACTUAL	40,000.00	0.00	40,000.00	0.00	35,000.00	5,000.00
A 2250.404-00	MILEAGE	2,061.00	-1,458.14	602.86	0.00	0.00	602.86
A 2250.450-00	SPED MATERIALS & SUPPLIES	6,248.00	0.00	6,248.00	5,289.03	771.37	187.60
A 2250.450-10	ELEM. RESOURCE L.D. SUPPLIES	865.00	1,458.14	2,323.14	2,191.99	131.15	0.00
A 2250.450-20	H.S. RESOURCE L.D. SUPPLIES	685.00	0.00	685.00	157.80	99.56	427.64
A 2250.470-00	OUTSIDE SCHOOL TUITION	200,000.00	0.00	200,000.00	0.00	0.00	200,000.00
A 2250.480-00	TEXTBOOKS	1,000.00	0.00	1,000.00	581.56	33.03	385.41
A 2250.481-00	WORKBOOKS	1,000.00	0.00	1,000.00	193.09	8.41	798.50
A 2250.490-00	CTE OCC ED HANDICAPPED-BOCES SERVICES	508,766.00	-8,685.20	500,080.80	101,842.70	0.00	398,238.10
2250	PROGRAMS-STUDENTS W/ DISABIL	1,229,813.17	-8,685.20	1,221,127.97	198,428.64	36,043.52	986,655.81
A 2259.490-00	ELL BOCES SERVICES	0.00	8,685.20	8,685.20	8,685.20	0.00	0.00
2259		0.00	8,685.20	8,685.20	8,685.20	0.00	0.00
A 2280.490-00	BOCES OCCUPATIONAL ED.	294,565.00	0.00	294,565.00	71,524.60	0.00	223,040.40
2280	OCCUPATIONAL EDUCATION	294,565.00	0.00	294,565.00	71,524.60	0.00	223,040.40
22		1,524,378.17	0.00	1,524,378.17	278,638.44	36,043.52	1,209,696.21
A 2330.490-00	BOCES ALTERNATIVE EDUCATION	22,378.00	0.00	22,378.00	2,680.89	0.00	19,697.11
2330	TEACHING-SPECIAL SCHOOLS	22,378.00	0.00	22,378.00	2,680.89	0.00	19,697.11
23		22,378.00	0.00	22,378.00	2,680.89	0.00	19,697.11
A 2610.131-00	LIBRARY ASSISTANT	0.00	0.00	0.00	-857.93	0.00	857.93
A 2610.150-00	LIBRARIAN'S SALARY	103,864.36	0.00	103,864.36	28,166.64	0.00	75,697.72
A 2610.401-00	MILEAGE	200.00	0.00	200.00	0.00	0.00	200.00
A 2610.402-00	A.V. REPAIR	200.00	0.00	200.00	0.00	0.00	200.00
A 2610.451-10	ELEMENTARY A.V. SUPPLIES	200.00	0.00	200.00	0.00	0.00	200.00
A 2610.451-20	SECONDARY A.V. SUPPLIES	200.00	0.00	200.00	0.00	0.00	200.00
A 2610.452-10	ELEM. MATERIALS & SUPPLIES	210.00	0.00	210.00	0.00	0.00	210.00
A 2610.452-20	H.S. MATERIALS & SUPPLIES	210.00	0.00	210.00	0.00	0.00	210.00
A 2610.460-10	ELEM. LIBRARY BOOKS	4,500.00	0.00	4,500.00	200.40	0.00	4,299.60
A 2610.460-20	H.S. LIBRARY BOOKS	1,600.00	0.00	1,600.00	200.40	507.83	891.77
A 2610.490-00	RIC GIS/DISCOVER	82,400.00	0.00	82,400.00	-17.36	0.00	82,417.36
2610	SCHOOL LIBRARY & AUDIOVISUAL	193,584.36	0.00	193,584.36	27,692.15	507.83	165,384.38
A 2630.150-00	TECHNOLOGY COORDINATOR SALARY	0.00	20,359.03	20,359.03	20,359.03	0.00	0.00
A 2630.220-00	COMPUTER EQUIPMENT	15,000.00	0.00	15,000.00	0.00	0.00	15,000.00
A 2630.400-00	COMPUTER REPAIRS	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00

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<u>A 2630.450-20</u>	COMPUTER MATERIALS & SUPPLIES	10,000.00	49.83	10,049.83	1,122.44	939.27	7,988.12
<u>A 2630.460-00</u>	COMPUTER SOFTWARE	2,449.00	1,156.20	3,605.20	3,375.20	230.00	0.00
<u>A 2630.490-00</u>	BOCES DISTANCE LEARNING	313,608.00	0.00	313,608.00	61,753.75	0.00	251,854.25
2630	COMPUTER ASSISTED INSTRUCTION *	343,557.00	21,565.06	365,122.06	86,610.42	1,169.27	277,342.37
26	**	537,141.36	21,565.06	558,706.42	114,302.57	1,677.10	442,726.75
<u>A 2810.150-00</u>	GUIDANCE COUNSELOR'S SALARY	135,167.00	0.00	135,167.00	38,672.96	0.00	96,494.04
<u>A 2810.151-00</u>	SOCIAL WORKER	85,114.00	0.00	85,114.00	16,894.66	0.00	68,219.34
<u>A 2810.160-00</u>	GUIDANCE AIDE SALARY	40,713.00	0.00	40,713.00	10,913.15	0.00	29,799.85
<u>A 2810.400-00</u>	MILEAGE	1,590.00	0.00	1,590.00	50.00	140.70	1,399.30
<u>A 2810.450-10</u>	ELEM. MATERIALS & SUPPLIES	300.00	263.21	563.21	306.16	257.05	0.00
<u>A 2810.450-20</u>	H.S. MATERIALS & SUPPLIES	1,070.00	0.00	1,070.00	574.11	203.49	292.40
<u>A 2810.451-AD</u>	MATERIALS & SUPPLIES - AIR DROP PROGRAM - E. LAUREY	0.00	0.00	0.00	-444.34	344.34	100.00
2810	GUIDANCE-REGULAR SCHOOL *	263,954.00	263.21	264,217.21	66,966.70	945.58	196,304.93
<u>A 2815.160-00</u>	NURSE SALARIES	125,911.72	0.00	125,911.72	23,284.96	0.00	102,626.76
<u>A 2815.200-10</u>	ELEM EQUIPMENT	200.00	0.00	200.00	0.00	0.00	200.00
<u>A 2815.200-20</u>	MEDICAL EQUIPMENT HS	320.00	0.00	320.00	0.00	0.00	320.00
<u>A 2815.401-00</u>	MILEAGE	150.00	48.00	198.00	99.00	99.00	0.00
<u>A 2815.402-00</u>	AUDIOMETER REPAIR	200.00	30.00	230.00	0.00	230.00	0.00
<u>A 2815.403-00</u>	Shots	250.00	0.00	250.00	0.00	0.00	250.00
<u>A 2815.450-00</u>	MATERIALS & SUPPLIES	1,400.00	0.00	1,400.00	422.84	3.67	973.49
<u>A 2815.450-10</u>	ELEMENTARY NURSE'S OFFICE SUPPLIES	762.00	0.00	762.00	235.06	26.13	500.81
<u>A 2815.450-20</u>	HS NURSE'S OFFICE SUPPLIES	660.00	0.00	660.00	336.83	0.00	323.17
<u>A 2815.490-00</u>	BOCES RN PRACT. & DOCTOR	16,000.00	0.00	16,000.00	3,288.50	0.00	12,711.50
2815	HEALTH SERVICES-REGULAR SCHOOL *	145,853.72	78.00	145,931.72	27,667.19	358.80	117,905.73
<u>A 2820.150-00</u>	SCHOOL PSYCHOLOGIST	120,945.90	0.00	120,945.90	30,590.49	0.00	90,355.41
<u>A 2820.401-00</u>	MILEAGE	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
<u>A 2820.450-00</u>	MATERIALS & SUPPLIES	300.00	0.00	300.00	0.00	0.00	300.00
2820	PSYCHOLOGICAL SRVC-REG SCHOOL *	122,745.90	0.00	122,745.90	30,590.49	0.00	92,155.41
<u>A 2850.150-00</u>	CO-CURRICULAR ADVISORS	47,000.00	0.00	47,000.00	65.00	0.00	46,935.00
<u>A 2850.152-00</u>	INSTRUCTIONAL CHAPERONES	3,500.00	0.00	3,500.00	0.00	0.00	3,500.00
2850	CO-CURRICULAR ACTIV-REG SCHL *	50,500.00	0.00	50,500.00	65.00	0.00	50,435.00
<u>A 2855.150-00</u>	INTERSCHOLASTIC COACHES	100,000.00	0.00	100,000.00	1,100.00	0.00	98,900.00
<u>A 2855.152-00</u>	INST CHAPERONE/TIMEKEEPER	7,000.00	0.00	7,000.00	780.00	0.00	6,220.00

REMSEN CSD



Appropriation Status Detail Report By Function From 7/1/2024 To 10/31/2024

Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<u>A 2855.200-00</u>	EQUIPMENT	4,010.00	0.00	4,010.00	0.00	0.00	4,010.00
<u>A 2855.400-00</u>	ATHLETIC CONTRACTUAL	1,540.00	440.00	1,980.00	660.00	1,100.00	220.00
<u>A 2855.401-00</u>	REFEREES & OFFICIALS' FEES	24,000.00	0.00	24,000.00	3,823.05	0.00	20,176.95
<u>A 2855.401-01</u>	REFEREE- MILEAGE	2,500.00	0.00	2,500.00	37.50	0.00	2,462.50
<u>A 2855.401-02</u>	TOURNAMENT TRAVEL EXPENSES	500.00	0.00	500.00	0.00	0.00	500.00
<u>A 2855.402-00</u>	NYS ATHLETIC ASSOCIATION DUES	1,200.00	0.00	1,200.00	1,050.00	0.00	150.00
<u>A 2855.403-00</u>	MILEAGE - ATHLETIC DIRECTOR	650.00	0.00	650.00	0.00	0.00	650.00
<u>A 2855.405-00</u>	LEAGUE DUES	550.00	0.00	550.00	550.00	0.00	0.00
<u>A 2855.406-00</u>	SECTION III DUES	1,800.00	0.00	1,800.00	0.00	0.00	1,800.00
<u>A 2855.450-00</u>	ATHLETIC MATERIALS & SUPPLIES	9,500.00	-153.78	9,346.22	2,699.29	445.90	6,201.03
<u>A 2855.451-00</u>	ATHLETIC FIELD MAINTANENCE	2,500.00	0.00	2,500.00	1,042.20	0.00	1,457.80
<u>A 2855.451-01</u>	UNIFORMS	5,500.00	0.00	5,500.00	1,853.84	0.00	3,646.16
<u>A 2855.452-00</u>	ATHLETIC AWARDS & TROPHIES	7,000.00	0.00	7,000.00	678.05	2,902.00	3,419.95
<u>A 2855.453-00</u>	TOURNAMENT FEES	5,500.00	0.00	5,500.00	1,300.00	0.00	4,200.00
<u>A 2855.490-00</u>	BOCES INTERSCHOLASTIC SVCS.	850.00	153.78	1,003.78	1,003.78	0.00	0.00
2855	INTERSCHOL ATHLETICS-REG SCHL	174,600.00	440.00	175,040.00	16,577.71	4,447.90	154,014.39
28	PSYCHOLOGICAL SRVC-REG SCHOOL	757,653.62	781.21	758,434.83	141,867.09	5,752.28	610,815.46
2		7,128,586.84	7,226.35	7,135,813.19	1,352,654.50	141,027.60	5,642,131.09
<u>A 5510.150-00</u>	BUSINESS ADMINISTRATOR'S SALARY	24,048.00	0.00	24,048.00	8,324.19	0.00	15,723.81
<u>A 5510.161-00</u>	BUS DRIVERS' SALARIES	288,500.04	0.00	288,500.04	51,940.43	0.00	236,559.61
<u>A 5510.162-00</u>	SUBSTITUTE BUS DRIVERS' SALS.	53,526.35	0.00	53,526.35	2,539.28	0.00	50,987.07
<u>A 5510.163-00</u>	FIELD TRIP SALARIES	7,067.45	0.00	7,067.45	661.58	0.00	6,405.87
<u>A 5510.165-00</u>	INTERSCHOLASTIC TRANS. SALARIES	15,000.00	0.00	15,000.00	3,458.67	0.00	11,541.33
<u>A 5510.166-00</u>	MECHANIC SALARIES	140,173.00	0.00	140,173.00	45,221.15	0.00	94,951.85
<u>A 5510.169-00</u>	BUS MONITOR	39,075.47	0.00	39,075.47	13,664.53	0.00	25,410.94
<u>A 5510.400-00</u>	TRANSPORTATION CONTRACTUAL	17,000.00	0.00	17,000.00	3,353.00	12,944.92	702.08
<u>A 5510.401-00</u>	BUS UNIFORMS	3,400.00	0.00	3,400.00	107.50	0.00	3,292.50
<u>A 5510.402-00</u>	MILEAGE & TOLLS	700.00	85.26	785.26	25.44	634.82	125.00
<u>A 5510.403-01</u>	ASSOCIATION DUES	450.00	0.00	450.00	40.00	0.00	410.00
<u>A 5510.405-00</u>	OUTSIDE BUS REPAIR	20,000.00	0.00	20,000.00	4,614.38	1,649.40	13,736.22
<u>A 5510.408-00</u>	LIABILITY & UMBRELLA INS.	23,731.31	0.00	23,731.31	20,467.00	0.00	3,264.31
<u>A 5510.410-00</u>	EQUIPMENT REPAIRS	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
<u>A 5510.451-00</u>	BUS PARTS	50,000.00	425.10	50,425.10	4,388.58	25,386.16	20,650.36

REMSEN CSD



Appropriation Status Detail Report By Function From 7/1/2024 To 10/31/2024

Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<u>A 5510.452-00</u>	GASOLINE & DIESEL FUEL		80,000.00	0.00	80,000.00	11,141.42	58,858.58	10,000.00
<u>A 5510.453-00</u>	OIL		7,000.00	0.00	7,000.00	390.56	309.44	6,300.00
<u>A 5510.454-00</u>	TIRES		7,500.00	0.00	7,500.00	2,430.06	2,569.94	2,500.00
<u>A 5510.455-00</u>	COMPUTER SOFTWARE		6,000.00	-195.13	5,804.87	0.00	0.00	5,804.87
<u>A 5510.490-00</u>	BOCES DRUG TESTING		4,000.00	0.00	4,000.00	80.00	0.00	3,920.00
5510	DISTRICT TRANSPORT-MEDICAID	*	789,171.62	315.23	789,486.85	172,847.77	102,353.26	514,285.82
<u>A 5530.400-00</u>	CONTRACTUAL/REPAIRS		5,000.00	11,548.00	16,548.00	12,431.00	524.00	3,593.00
<u>A 5530.401-00</u>	FUEL OIL		10,000.00	0.00	10,000.00	0.00	0.00	10,000.00
<u>A 5530.402-00</u>	BURNER REPAIR		1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
<u>A 5530.404-00</u>	TELEPHONE EXPENSE		1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
<u>A 5530.406-00</u>	ELECTRIC		7,000.00	0.00	7,000.00	0.00	7,000.00	0.00
<u>A 5530.450-00</u>	MATERIALS & SUPPLIES		4,000.00	1,197.42	5,197.42	1,128.13	4,069.29	0.00
5530	GARAGE BUILDING	*	28,500.00	12,745.42	41,245.42	13,559.13	11,593.29	16,093.00
55	DISTRICT TRANSPORT-MEDICAID	**	817,671.62	13,060.65	830,732.27	186,406.90	113,946.55	530,378.82
5		***	817,671.62	13,060.65	830,732.27	186,406.90	113,946.55	530,378.82
<u>A 9010.800-00</u>	N.Y. STATE EMPLOYEES' RETIREMENT		160,856.62	0.00	160,856.62	0.00	0.00	160,856.62
9010	STATE RETIREMENT	*	160,856.62	0.00	160,856.62	0.00	0.00	160,856.62
<u>A 9020.800-00</u>	N.Y. STATE TEACHERS' RETIREMENT		579,166.69	0.00	579,166.69	0.00	0.00	579,166.69
9020	TEACHERS' RETIREMENT	*	579,166.69	0.00	579,166.69	0.00	0.00	579,166.69
<u>A 9030.800-00</u>	SOCIAL SECURITY		502,654.42	0.00	502,654.42	99,672.42	0.00	402,982.00
9030	SOCIAL SECURITY	*	502,654.42	0.00	502,654.42	99,672.42	0.00	402,982.00
<u>A 9040.800-00</u>	WORKERS' COMPENSATION		51,000.00	0.00	51,000.00	27,724.88	0.00	23,275.12
9040	WORKERS' COMPENSATION	*	51,000.00	0.00	51,000.00	27,724.88	0.00	23,275.12
<u>A 9050.800-00</u>	UNEMPLOYMENT INSURANCE		10,000.00	0.00	10,000.00	2,820.12	0.00	7,179.88
9050	UNEMPLOYMENT INSURANCE	*	10,000.00	0.00	10,000.00	2,820.12	0.00	7,179.88
<u>A 9060.490</u>	BOCES HEALTH COORDINATOR SERVICES		0.00	3,074.82	3,074.82	3,074.82	0.00	0.00
<u>A 9060.800-00</u>	HEALTH INSURANCE		2,484,261.00	-3,074.82	2,481,186.18	610,015.08	1,799,828.33	71,342.77
<u>A 9060.810-00</u>	DENTAL & VISION INSURANCE		55,697.25	0.00	55,697.25	40,930.07	1,459.06	13,308.12
9060	HOSPITAL, MEDICAL & DENTAL INS	*	2,539,958.25	0.00	2,539,958.25	654,019.97	1,801,287.39	84,650.89
90		**	3,843,635.98	0.00	3,843,635.98	784,237.39	1,801,287.39	1,258,111.20
<u>A 9701.700-00</u>	SERIAL BONDS - INTEREST		238,292.00	0.00	238,292.00	0.00	0.00	238,292.00
9701		*	238,292.00	0.00	238,292.00	0.00	0.00	238,292.00
<u>A 9711.600-00</u>	SERIAL BONDS - PRINCIPAL		584,850.00	0.00	584,850.00	0.00	0.00	584,850.00

REMSEN CSD

Appropriation Status Detail Report By Function From 7/1/2024 To 10/31/2024



Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
9711	SERIAL BOND	*	584,850.00	0.00	584,850.00	0.00	0.00	584,850.00
<u>A 9712.600-00</u>	SERIAL BONDS BUS PRINCIPAL PAYMENTS		146,888.00	0.00	146,888.00	146,888.00	0.00	0.00
<u>A 9712.700-00</u>	SERIAL BONDS BUS INTEREST PAYMENTS		18,472.00	0.00	18,472.00	11,475.79	3,712.50	3,283.71
9712		*	165,360.00	0.00	165,360.00	158,363.79	3,712.50	3,283.71
97		**	988,502.00	0.00	988,502.00	158,363.79	3,712.50	826,425.71
<u>A 9950.900-00</u>	TRANSFER TO CAPITAL		100,000.00	0.00	100,000.00	0.00	0.00	100,000.00
9950	TRANSFER TO CAPITAL	*	100,000.00	0.00	100,000.00	0.00	0.00	100,000.00
99		**	100,000.00	0.00	100,000.00	0.00	0.00	100,000.00
9		***	4,932,137.98	0.00	4,932,137.98	942,601.18	1,804,999.89	2,184,536.91
Fund ATotals:			14,677,461.30	25,619.87	14,703,081.17	2,968,126.39	2,200,934.91	9,534,019.87
Grand Totals:			14,677,461.30	25,619.87	14,703,081.17	2,968,126.39	2,200,934.91	9,534,019.87

**REMSEN CENTRAL SCHOOL DISTRICT
REMSEN, NY**

**TREASURER'S REPORT
September 30, 2024**

GENERAL FUND	A	TREASURER'S REPORT BANK RECONCILIATION
GENERAL FUND TAX COLLECTION		TREASURER'S REPORT
SCHOOL LUNCH	C	TREASURER'S REPORT BANK RECONCILIATION
SCHOLARSHIP FUND	TE TN	TREASURER'S REPORT BANK RECONCILIATION INTEREST WORKSHEET
PAYROLL		TREASURER'S REPORT BANK RECONCILIATION
CAPITAL FUND	H	TREASURER'S REPORT BANK RECONCILIATION
DEBT SERVICE	V	TREASURER'S REPORT BANK RECONCILIATION
FEDERAL FUND	F	TREASURER'S REPORT BANK RECONCILIATION

ENC 4.2C

REMSEN CENTRAL SCHOOL DISTRICT
September 30, 2024

	General Fund	Tax Collection	School Lunch	Scholarship	Payroll	Capital Fund	DEBT SERVICE/RESERVE Acct	Special Aid
Beginning Balance	\$ 1,007,037.24	\$ 1,954,841.72	\$56,417.99	\$231,832.61	\$ 2,000.00	\$513,016.89	\$3,364,482.25	\$61,485.11
Receipts	\$ 2,011,696.53	\$ 2,714,339.25	\$ 0.96	\$ 3.94	\$ 312,866.25	\$ 85,352.23	\$57.15	\$ 49,523.12
Disbursements	\$ (1,205,348.62)	\$ (900,000.00)	\$ (6,252.32)	\$ -	\$ (312,865.02)	\$ (113,848.15)	\$ -	\$ (47,794.49)
Balance	\$ 1,813,385.15	\$ 3,769,180.97	\$ 50,166.63	\$ 231,836.55	\$ 2,001.23	\$ 484,520.97	\$ 3,364,539.40	\$ 63,213.74
Bank Balance	\$ 1,985,748.71	\$ 3,769,180.97	\$ 56,418.95	\$231,836.55	\$ 17,508.90	\$ 492,003.46	\$ 3,364,539.40	\$ 67,850.97
Outstanding Checks	\$ (228,784.65)		\$ (6,252.32)	\$ -	\$ (944.22)	\$ (10,188.00)		\$ (20,388.03)
Reconciling Items	\$ 56,421.09		\$ -	\$ -	\$ (14,563.45)	\$ 2,705.51		\$ 15,750.80
Balance	\$ 1,813,385.15	\$ 3,769,180.97	\$ 50,166.63	\$ 231,836.55	\$ 2,001.23	\$ 484,520.97	\$ 3,364,539.40	\$ 63,213.74

Kimberly Ribbons, CBS
PREPARED BY

RECONCILING ITEMS							
Early transfer to Capital for 10/3 payroll	(2,705.51)					\$ 2,705.51	
Early transfers to Federal for 10/3 payroll	(15,750.80)						\$ 15,750.80
Early transfer to Payroll for 10/3 payroll	14,032.50				(14,032.50)		
Early Tax, OMNI & Dues payments for 10	62,134.63						
September ERS Outstanding	(1,820.68)						
Funds due back to GF voided check	530.95				(530.95)		
	\$ 56,421.09				\$ (14,563.45)	\$ 2,705.51	\$ 15,750.80

**REMSEN CENTRAL SCHOOL
GENERAL FUND
ACCOUNT GENERAL FUND 2774
ACCOUNT TRUST & AGENCY 3053
TREASURER'S MONTHLY REPORT**

FROM: September 1, 2024 For the period TO: September 30, 2024

Total available balance as reported at the end of preceding period

General Fund	\$	1,007,037.24
Trust & Agency	\$	-
	\$	1,007,037.24

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount	
Aug 31	Interest General Fund	17.11	
31	Interest T & A	2.23	
1	Donors - Graduation Event	430.00	
6	Retiree Drug Subsidy	7,088.83	
11	Transfer for payroll	329,723.05	
17	Boces Aid	307,149.90	
17	Federal Aid Received - Teacher Center	10,468.00	
19	Postage Reimbursement (T. Jenny)	2.76	
26	Transfer from tax account	600,000.00	
30	NYS ACH - Lottery Aid, VLT, MSW	749,037.85	
1-31	Retirees Health Insurance	7,776.80	
	Total Receipts		\$ 2,011,696.53
	Total Receipts, Including balance		\$ 3,018,733.77

DISBURSEMENTS MADE DURING MONTH

BY CHECK

From Check No.	Date	To Check No.	Amount	
	9/5/2024	37373	691.08	A-18
	9/6/2024	37375	1,544.47	A-20
	9/12/2024	37377	371,535.70	A-21
	9/19/2024	37424	2,119.55	A-22
	9/12/2024	37428	50.70	A-26
	9/26/2024	37429	214,889.22	A-27
	9/30/2024	37491	9,978.00	A-30

BY DEBIT CHARGE

Loan to Federal Fund, Payroll, etc.		49,522.26	
OMNI Wire - Payroll		9,994.62	
OMNI Wire - Retiree payment		18,000.00	
Neopost		500.00	
ERS withheld		1,820.68	
Credit Union Wire		5,678.88	
Transfer to Capital Fund to cover warrant		85,343.56	
Transfer for Payrolls to T&A Checking		433,679.90	
	(Total amount of checks issued and debit charges)		\$ 1,205,348.62
	Cash Balance as shown by records		\$ 1,813,385.15

RECONCILIATION WITH BANK STATEMENT

Balance given on bank statement, end of month-Trust & Agency		189,700.80	
Balance given on bank statement, end of month-General Fund		1,796,047.91	
Less total of outstanding checks-General Fund. See Attached list from Nvision		(228,784.65)	
Early transfer to Capital for 10/3 payroll		(2,705.51)	
Early transfers to Federal for 10/3 payroll		(15,750.80)	
Early transfer to Payroll for 10/3 payroll		14,032.50	
Early Tax, OMNI & Dues payments for 10/3 payroll		62,134.63	
September ERS Outstanding		(1,820.68)	
Transfer due from Payroll Account - stop payment issued for ck#78922		530.95	
		1,813,385.15	

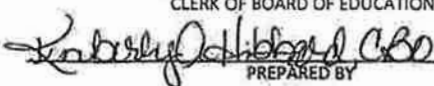
Net balance in bank		1,813,385.15	
Total available balance			\$ 1,813,385.15
(Must agree with Cash Balance above if there is a true reconciliation)			

Received by the Board of Education and entered as part of the minutes of the board meeting held

This is to certify that the above Cash Balance is in agreement with my bank statement as reconciled

CLERK OF BOARD OF EDUCATION

TREASURER OF SCHOOL DISTRICT


PREPARED BY

REMSEN CSD

Bank Reconciliation for period ending on 9/30/2024



Account: **ADK General Fund Checking**
 Cash Account(s): **A 200**

Ending Bank Balance:		1,985,748.71
Outstanding Checks (See listing below):	-	228,784.65
Deposits in Transit:	+	0.00
Other Credits:	+	76,698.08
Other Debits:	-	20,276.99

Adjusted Ending Bank Balance:		1,813,385.15
Cash Account Balance:		1,813,385.15

Outstanding Check Listing

Check Date	Check Number	Payee	Amount
03/28/2024	36946	UTICA ZOOLOGICAL SOCIETY INC	118.00
06/06/2024	37152	EVANN SMITH	25.00
06/06/2024	37153	VICTORIA STOCKTON	200.00
06/14/2024	37168	NOAH SWANK	25.00
08/01/2024	37301	SANYA PELRAH	50.84
08/02/2024	37311	NICHOLAS E. BYRNE III	1,000.00
08/29/2024	37348	CUSTOMLANYARD.NET	127.59
09/06/2024	37376	TIMOTHY JENNY	1,500.00
09/12/2024	37402	NASP INC	594.00
09/12/2024	37414	SMARTY SYMBOLS, LLC	178.00
09/12/2024	37416	SUNRISE RIVER PRESS	99.00
09/26/2024	37429	AMAZON CAPITAL SERVICES	1,509.61
09/26/2024	37430	BALDWINVILLE HARRIERS	200.00
09/26/2024	37431	BIG APPLE MUSIC	184.00
09/26/2024	37432	BLICK ART MATERIALS	724.96
09/26/2024	37433	CINTAS CORPORATION	72.80
09/26/2024	37434	CLEMENTE NOVELTIES, INC	232.60
09/26/2024	37435	COMMISSIONER OF FINANCE	499.44
09/26/2024	37436	JUSTIN DICKINSON	98.75
09/26/2024	37437	EAST UTICA OPTIMIST CLUB	175.00
09/26/2024	37438	EPS OPERATIONS, LLC	193.09
09/26/2024	37439	EVANS EQUIPMENT CO	147.65
09/26/2024	37440	FERRARA FIORENZA PC	376.00
09/26/2024	37441	GARTNER EQUIPMENT CO	319.38
09/26/2024	37442	GRAINGER	841.75
09/26/2024	37443	HERKIMER CO INFORMATION SERV	254.25
09/26/2024	37444	TIMOTHY JENNY	165.20
09/26/2024	37445	DAVID KARWOWSKI	118.75
09/26/2024	37446	EMILY LAUREY	155.66
09/26/2024	37447	LEONARD BUS SALES INC	1,608.10
09/26/2024	37448	LICENSE MONITOR II LLC.	34.45
09/26/2024	37449	LIGHTS AUTO PARTS INC	620.65
09/26/2024	37450	ANDREW MANOLESCU	98.75
09/26/2024	37451	MEDCO SUPPLY CO.	7.35

REMSEN CSD

Bank Reconciliation for period ending on 9/30/2024



Check Date	Check Number	Payee	Amount
09/26/2024	37452	MOUNT MARKHAM CROSS COUNTRY	225.00
09/26/2024	37453	MUCICA, ANDREW	88.75
09/26/2024	37454	MUSIC & ARTS	92.02
09/26/2024	37455	MUSIC IN MOTION	95.95
09/26/2024	37456	NASCO	90.35
09/26/2024	37457	NCS PEARSON, INC.	3,319.37
09/26/2024	37458	NYS AHPERD	245.00
09/26/2024	37459	NYSCATE	99.00
09/26/2024	37460	MELISSA OBERNESSER	90.05
09/26/2024	37461	OHM BOCES	0.00
09/26/2024	37462	OHM BOCES	182,032.56
09/26/2024	37463	ONEIDA CO. MUSIC EDUCATORS ASSOCIATION	46.50
09/26/2024	37464	OTIS ELEVATOR COMPANY	4,431.12
09/26/2024	37465	SANYA PELRAH	85.45
09/26/2024	37466	PITSCO EDUCATION, LLC	1,097.50
09/26/2024	37467	PLANK ROAD PUBLISHING INC.	185.45
09/26/2024	37468	PYRAMID SCHOOL PRODUCTS	264.23
09/26/2024	37469	QUEENSBURY SCHOOLS	250.00
09/26/2024	37470	QUILL LLC	58.54
09/26/2024	37471	REALLY GOOD STUFF	120.81
09/26/2024	37472	RID-O-VIT	1,400.00
09/26/2024	37473	RIVERSIDE INSIGHTS	1,597.44
09/26/2024	37474	LAURA ROBERTS	102.50
09/26/2024	37475	ROCHESTER 100 INC	227.00
09/26/2024	37476	SAVVAS LEARNING COMPANY LLC	378.00
09/26/2024	37477	SCHOLASTIC INC	338.03
09/26/2024	37478	SCHOOL SPECIALTY LLC	244.94
09/26/2024	37479	SPEECH TEA LLC	319.00
09/26/2024	37480	SPEEDY AWARDS & ENGRAVING	18.50
09/26/2024	37481	SPORTSMAN'S	993.57
09/26/2024	37482	CHRISTOPHER B. SWIDER	118.35
09/26/2024	37483	TRANE U.S. INC.	100.00
09/26/2024	37484	UNITED SUPPLY CORP	14.13
09/26/2024	37485	WASHINGTON MUSIC CENTER	592.25
09/26/2024	37486	WEST & COMPANY	6,000.00
09/26/2024	37487	DANIEL WILCZEK	88.75
09/26/2024	37488	YORKVILLE BATTERY INC	260.00
09/26/2024	37489	ZANER-BLOSER	540.92
09/26/2024	37491	NORTHERN GARAGE DOOR SERVICES	9,978.00
Outstanding Check Total:			228,784.65

Kimberly D. Libbard, CBE
Prepared By

Approved By

**REMSEN CENTRAL SCHOOL
TAX COLLECTION ACCOUNT
ACCOUNT 1859
TREASURER'S MONTHLY REPORT**

For the period

FROM: September 1, 2024 TO: September 30, 2024

Total available balance as reported at the end of preceding period \$1,954,841.72

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
September 30	Interest	47.32
3-30	School Tax Deposits	2,714,291.93
Total Receipts		2,714,339.25
Total Receipts, including balance		\$4,669,180.97

DISBURSEMENTS MADE DURING MONTH

BY DEBIT CHARGE	Transfer to General for cash flow	900,000.00
(Total amount of debit charges)		\$900,000.00
Cash Balance as shown by records		<u><u>\$3,769,180.97</u></u>

RECONCILIATION WITH BANK STATEMENT

Balance given on bank statement, end of month	3,769,180.97	
Reconciling Items:	-	
Net balance in bank	3,769,180.97	
Total available balance		<u><u>\$3,769,180.97</u></u>
(Must agree with Cash Balance above if there is a true reconciliation)		

Received by the Board of Education and entered as part of the minutes of the board meeting held

This is to certify that the above Cash Balance is in agreement with my bank statement as reconciled

CLERK OF BOARD OF EDUCATION

TREASURER OF SCHOOL DISTRICT

Kimberly D. Libbard (BO)

PREPARED BY

REMSEN CSD

Bank Reconciliation for period ending on 9/30/2024



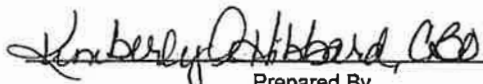
Account: **ADK Tax Collection Account**
Cash Account(s): **A 20001**

Ending Bank Balance:		3,769,180.97
Outstanding Checks (See listing below):	-	0.00
Deposits in Transit:	+	0.00
Other Credits:	+	0.00
Other Debits:	-	0.00

Adjusted Ending Bank Balance:	3,769,180.97
Cash Account Balance:	3,769,180.97

Outstanding Check Listing

Check Date	Check Number	Payee	Amount
Outstanding Check Total:			0.00


Prepared By

Approved By

**REMSEN CENTRAL SCHOOL
SCHOOL LUNCH
ACCOUNT 3061
TREASURER'S MONTHLY REPORT**

For the period

FROM: September 1, 2024 TO: September 30, 2024

Total available balance as reported at the end of preceding period \$56,417.99

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
Sept 30	Interest	0.96
Total Receipts		0.96
Total Receipts, including balance		\$56,418.95

DISBURSEMENTS MADE DURING MONTH

BY CHECK

From Check I 9/26/2024 3696 To Check No 3697 6,252.32

BY DEBIT CHARGE to General Fund

(Total amount of checks issued and debit charges) \$6,252.32

Cash Balance as shown by records \$50,166.63

RECONCILIATION WITH BANK STATEMENT

Balance given on bank statement, end of month	56,418.95
Less total of outstanding checks - See Attached Report from Nvision	(6,252.32)
Net balance in bank	50,166.63
Total available balance	<u>\$50,166.63</u>

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as part of the minutes of the board meeting held

This is to certify that the above Cash Balance is in agreement with my bank statement as reconciled

CLERK OF BOARD OF EDUCATION

TREASURER OF SCHOOL DISTRICT

Kimberly D. Hubbard

PREPARED BY

REMSEN CSD

Bank Reconciliation for period ending on 9/30/2024



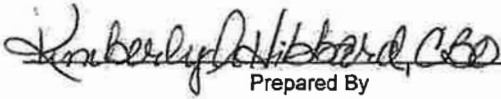
Account: ADK School Lunch Fund Checking
Cash Account(s): C 200

Ending Bank Balance:		56,418.95
Outstanding Checks (See listing below):	-	6,252.32
Deposits in Transit:	+	0.00
Other Credits:	+	0.00
Other Debits:	-	0.00

Adjusted Ending Bank Balance:	50,166.63
Cash Account Balance:	50,166.63

Outstanding Check Listing

Check Date	Check Number	Payee	Amount
09/26/2024	3696	OHM BOCES	2,320.00
09/26/2024	3697	OHM BOCES	3,932.32
Outstanding Check Total:			6,252.32


Prepared By

Approved By

**REMSEN CENTRAL SCHOOL
SCHOLARSHIP CM FUND
ACCOUNT 3088
TREASURER'S MONTHLY REPORT**

For the period

FROM: September 1, 2024 TO: September 30, 2024

Total available balance as reported at the end of preceding period	TN200	\$113,850.00
Total available balance as reported at the end of preceding period	TE200	\$117,982.61
		\$231,832.61

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount	
Sept 30	Interest	3.94	
Total Receipts			3.94
Total Receipts, including balance			\$231,836.55

DISBURSEMENTS MADE DURING MONTH

BY CHECK

From Check No. To Check No

BY DEBIT CHARGE

(Total amount of checks issued and debit charges) \$0.00

Cash Balance as shown by records \$231,836.55

RECONCILIATION WITH BANK STATEMENT

Balance given on bank statement, end of month	231,836.55	
Less total of outstanding checks	0.00	
Net balance in bank	231,836.55	
Total available balance		\$231,836.55
(Must agree with Cash Balance above if there is a true reconciliation)		

Received by the Board of Education and entered as part of the minutes of the board meeting held

This is to certify that the above Cash Balance is in agreement with my bank statement as reconciled

CLERK OF BOARD OF EDUCATION

TREASURER OF SCHOOL DISTRICT

Kimberly A. Libbard, CBO

PREPARED BY

REMSEN CSD

Bank Reconciliation for period ending on 9/30/2024



Account: **ADK Scholarship Fund Checking**
Cash Account(s): **TE 200, TN 200**

Ending Bank Balance:		231,836.55
Outstanding Checks (See listing below):	-	0.00
Deposits in Transit:	+	0.00
Other Credits:	+	0.00
Other Debits:	-	0.00

Adjusted Ending Bank Balance:	231,836.55
Cash Account Balance:	231,836.55

Outstanding Check Listing

Check Date	Check Number	Payee	Amount
Outstanding Check Total:			0.00


Prepared By

Approved By

SCHOLARSHIP FUNDS

INTEREST EARNED									
September 30, 2024		3.94							
	BAL END OF MONTH	BAL END OF MONTH	INTEREST	DEPOSITS	WITHDRAWLS	SCHOLARSHIPS		ENDING BAL + INT	
	EXPENDABLE	NONEXPENDABLE				EXPENDABLE	NONEXPENDABLE		
BRANDT	444.41	500.00	0.01			444.42	500.00	944.42	
CLARE	263.74	1,850.00	0.01			263.75	1,850.00	2,113.75	
DAILY	(96.83)	200.00	-			(96.83)	200.00	103.17	
DELANY	(366.76)	2,370.00	(0.01)			(366.77)	2,370.00	2,003.23	
DAYTON	10.93	200.00	-			10.93	200.00	210.93	
FULLER	353.59	5,000.00	0.01			353.60	5,000.00	5,353.60	
GRIFFITH	174.22	500.00	0.01			174.23	500.00	674.23	
HERRIMAN	235.97	300.00	0.01			235.98	300.00	535.98	
RATHBURN	(92.42)	1,715.00	-			(92.42)	1,715.00	1,622.58	
REED	(8.87)	1,615.00	-			(8.87)	1,615.00	1,606.13	
RICHARDS, A&A	1,573.59	18,000.00	0.05			1,573.64	18,000.00	19,573.64	
RICHARDS, K	(98.13)	100.00	-			(98.13)	100.00	1.87	
THOMAS	790.60	10,000.00	0.03			790.63	10,000.00	10,790.63	
WILLIAMS, BRIAN K	166.12	2,500.00	0.01			166.13	2,500.00	2,666.13	
WILLIAMS, M&H	30.45	3,000.00	-			30.45	3,000.00	3,030.45	
TURNER	899.15	-	0.03			899.18	-	899.18	
GRINER	(272.73)	15,000.00	(0.01)			(272.74)	15,000.00	14,727.26	
DAVIS	17,378.83	-	0.58			17,379.41	-	17,379.41	
MARINE CORP LEAGUE	13.75	-	-			13.75	-	13.75	
KOHN	4,285.28	20,000.00	0.14			4,285.42	20,000.00	24,285.42	
TEMPLETON	(99.56)	-	-			(99.56)	-	(99.56)	
CLASS OF 66	7.91	-	-			7.91	-	7.91	
SEUBERT	181.57	-	0.01			181.58	-	181.58	
WILLIAMS, DALE	844.23	10,000.00	0.03			844.26	10,000.00	10,844.26	
CROSWAY	11.77	-	-			11.77	-	11.77	
BOUCHER	14,109.05	-	0.47			14,109.52	-	14,109.52	
MARTIN	2,391.28	-	0.08			2,391.36	-	2,391.36	
PHELPS	9,298.88	16,000.00	0.31			9,299.19	16,000.00	25,299.19	
REED	4,238.23	5,000.00	0.14			4,238.37	5,000.00	9,238.37	
HORSTMAN	2,012.69	-	0.07			2,012.76	-	2,012.76	
CALE	19,934.12	-	0.64			19,934.76	-	19,934.76	
ETUDE	204.80	-	0.01			204.81	-	204.81	
EXCHANGE	557.15	-	0.02			557.17	-	557.17	
ABBOTT	752.42	-	0.03			752.45	-	752.45	
ACKLEY	8,149.78	-	0.27			8,150.05	-	8,150.05	
REDMOND	8,044.51	-	0.27			8,044.78	-	8,044.78	
Mathill	20,653.44	-	0.69			20,654.13	-	20,654.13	
ADIRONDACK FOOTHILLS	1,005.45	-	0.03			1,005.48	-	1,005.48	
	-	-	-			-	-	-	
	-	-	-			-	-	-	
TOTAL	117,982.61	113,850.00	3.94	-	-	117,986.55	113,850.00	231,836.55	
PRIOR MONTH BAL.	231,832.61	Bank Balance	231,836.55						
DONATIONS	-								
TRANSFER TO GENERAL									
BANK ERROR									
DEPOSIT									
OUTSTANDING CHECKS									
CHECKS CASHED									
CURRENT MONTH INT.	3.94								
	231,836.55		231,836.55						

**REMSEN CENTRAL SCHOOL
PAYROLL ACCOUNT
ACCOUNT 3029
TREASURER'S MONTHLY REPORT**

For the period

FROM: September 1, 2024 TO: September 30, 2024

Total available balance as reported at the end of preceding period 2,000.00

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
September 9/5/24	Net Payroll	157,210.30
9/19/24	Net Payroll	155,654.72
9/30	Interest (June-Sept)	1.23
Total Receipts		312,866.25
Total Receipts, including balance		314,866.25

DISBURSEMENTS MADE DURING MONTH

BY CHECK

From Check No 78952 To Check No. 78981 27,034.70

BY DEBIT CHARGE

Direct Deposits 285,830.32

(Total amount of checks issued and debit charges) 312,865.02

Cash Balance as shown by records 2,001.23

RECONCILIATION WITH BANK STATEMENT

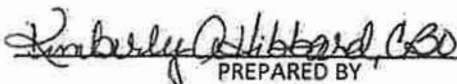
Balance given on bank statement, end of month	17,508.90
Less total of outstanding checks - See Attached list from Nvision	(944.22)
Net balance in bank	16,564.68
Early Transfer from General Fund for 10/3 payroll	(14,032.50)
Transfer due to General Fund Account - stop payment Issued for ck#789	(530.95)
Total available balance	<u>2,001.23</u>
(Must agree with Cash Balance above if there is a true reconciliation)	

Received by the Board of Education and entered as part of the minutes of the board meeting held

This is to certify that the above Cash Balance is in agreement with my bank statement as reconciled

CLERK OF BOARD OF EDUCATION

TREASURER OF SCHOOL DISTRICT


PREPARED BY

REMSEN CSD

Bank Reconciliation for period ending on 9/30/2024



Account: **ADK Payroll Fund Checking**
Cash Account(s): **A 202**

Ending Bank Balance:		17,508.90
Outstanding Checks (See listing below):	-	944.22
Deposits in Transit:	+	0.00
Other Credits:	+	0.00
Other Debits:	-	14,563.45

Adjusted Ending Bank Balance:	2,001.23
Cash Account Balance:	2,001.23

Outstanding Check Listing

Check Date	Check Number	Payee	Amount
05/16/2024	78819	HAYDEN FLINCHUM	98.28
09/05/2024	78965	JAEDYN WILCOX	845.94
Outstanding Check Total:			944.22

Kimberly Hibbard, CBO
Prepared By

Approved By

**REMSEN CENTRAL SCHOOL
CAPITAL FUND CHECKING
ACCOUNT 3045
TREASURER'S MONTHLY REPORT**

For the period

FROM: September 1, 2024 TO: September 30, 2024

Total available balance as reported at the end of preceding period \$513,016.89

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
September 30	Interest	8.67
11	Transfer from General to cover warrant	85,343.56
Total Receipts		85,352.23
Total Receipts, including balance		\$598,369.12

DISBURSEMENTS MADE DURING MONTH

BY CHECK

From Check No.	1383	To Check No.	1383	\$85,343.56
	1384		1384	14,500.00
	1385		1385	1,500.00
	1386		1387	10,117.50
	1388		1388	70.50

BY DEBIT CHARGE

Payroll 2,316.59

(Total amount of checks issued and debit charges) \$113,848.15

Cash Balance as shown by records \$484,520.97

RECONCILIATION WITH BANK STATEMENT

Balance given on bank statement, end of month	492,003.46
Less total of outstanding checks	(10,188.00)
Net balance in bank	481,815.46
Early Transfer from General Fund for 10/3 payroll	2,705.51
Total available balance	<u>\$484,520.97</u>
(Must agree with Cash Balance above if there is a true reconciliation)	

Received by the Board of Education and entered as part of the minutes of the board meeting held

This is to certify that the above Cash Balance is in agreement with my bank statement as reconciled

CLERK OF BOARD OF EDUCATION

TREASURER OF SCHOOL DISTRICT


PREPARED BY

REMSSEN CSD

Bank Reconciliation for period ending on 9/30/2024



Account: ADK Capital Fund Checking
Cash Account(s): H004 200, H005 200, H006 200, H007 200, H008 200, H009 200, H010 200, H015 200, H016 200, H017 200, H018 200, H018S 200, H019 200, H 200, H2020 200, H2020CO 200, H2020SB 200, H2023BUS 200, H2023CP 200, H2024BUS 200, H2025BUS 200, H2223CO 200, H2324CO 200, H2425CO 200

Ending Bank Balance:		492,003.46
Outstanding Checks (See listing below):	-	10,188.00
Deposits in Transit:	+	0.00
Other Credits:	+	2,705.51
Other Debits:	-	0.00

Adjusted Ending Bank Balance:	484,520.97
Cash Account Balance:	484,520.97

Outstanding Check Listing

Check Date	Check Number	Payee	Amount
09/26/2024	1386	CONSTRUCTION ASSOCIATES LLC	10,000.00
09/26/2024	1387	FERRARA FIORENZA PC	117.50
09/26/2024	1388	FERRARA FIORENZA PC	70.50
Outstanding Check Total:			10,188.00


Prepared By

Approved By

**REMSEN CENTRAL SCHOOL
DEBT SERVICE ACCOUNT V200/RESERVE ACCOUNT A231
ACCOUNT 2766
TREASURER'S MONTHLY REPORT**

For the period

FROM: September 1, 2024 TO: September 30, 2024

Total available balance as reported at the end of preceding period \$3,364,482.25

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
Sept 30	Interest	57.15
Total Receipts		57.15
Total Receipts, including balance		\$3,364,539.40

DISBURSEMENTS MADE DURING MONTH

BY CHECK

From Check No. To Check No

BY DEBIT CHARGE 0.00

(Total amount of checks issued and debit charges) \$0.00

Cash Balance as shown by records \$3,364,539.40

RECONCILIATION WITH BANK STATEMENT

Balance given on bank statement, end of month	3,364,539.40
Reconciling Items:	0.00
Net balance in bank	3,364,539.40
Total available balance	<u><u>\$3,364,539.40</u></u>
(Must agree with Cash Balance above if there is a true reconciliation)	

Received by the Board of Education and entered as part of the minutes of the board meeting held

This is to certify that the above Cash Balance is in agreement with my bank statement as reconciled

CLERK OF THE BOARD OF EDUCATION

TREASURER OF SCHOOL DISTRICT


PREPARED BY

REMSEN CSD

Bank Reconciliation for period ending on 9/30/2024



Account: ADK Reserve/ Debt Service
Cash Account(s): A 231, V 200

Ending Bank Balance:		3,364,539.40
Outstanding Checks (See listing below):	-	0.00
Deposits in Transit:	+	0.00
Other Credits:	+	0.00
Other Debits:	-	0.00

Adjusted Ending Bank Balance:	3,364,539.40
Cash Account Balance:	3,364,539.40

Outstanding Check Listing

Check Date	Check Number	Payee	Amount
			Outstanding Check Total: 0.00


Prepared By

Approved By

**REMSSEN CENTRAL SCHOOL
SPECIAL AID
ACCOUNT 3037
TREASURER'S MONTHLY REPORT**

For the period

FROM: September 1, 2024 TO: September 30, 2024

Total available balance as reported at the end of preceding period 61,485.11

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
Sept 30	Interest	0.86
5	9/5 Payroll	-
11	Transfer from General for payroll	13,383.43
26	Transfer from General to cover check warrant	20,388.03
26	Transfer from General for 10/3 payroll	15,750.80
Total Receipts		\$49,523.12
Total Receipts, including balance		\$111,008.23

DISBURSEMENTS MADE DURING MONTH

BY CHECK					
From Check No.	9/26/2024	4326	To Check No.	4326	20,388.03
BY DEBIT CHARGE					
		Payroll			27,406.46
Total Disbursements					\$47,794.49
Cash Balance as shown by records					<u><u>\$63,213.74</u></u>

RECONCILIATION WITH BANK STATEMENT

Balance given on bank statement, end of month	67,850.97
Less total of outstanding checks	<u>(20,388.03)</u>
Net balance in bank	47,462.94
Early transfers to Federal for 10/3 payroll	15,750.80
Total available balance	<u><u>\$63,213.74</u></u>
(Must agree with Cash Balance above if there is a true reconciliation)	

Received by the Board of Education and entered as part of the minutes of the board meeting held

This is to certify that the above Cash Balance is in agreement with my bank statement as reconciled

CLERK OF BOARD OF EDUCATION

TREASURER OF SCHOOL DISTRICT


PREPARED BY

REMSEN CSD

Bank Reconciliation for period ending on 9/30/2024



Account: ADK Federal Fund Checking
 Cash Account(s): F022 200, F023 200, F024 200, F025 200, F029 200, F031 200,
 F032 200, F033 200, F034 200, F035 200, F051 200, F052 200,
 F053 200, F054 200, F055 200, F080 200, F123 200, F124 200,
 F125 200, F221 200, F222 200, F223 200, F224 200, F225 200,
 F291 200, F293 200, F294 200, F402 200, F403 200, F404 200,
 F405 200, F412 200, F413 200, F415 200, F522 200, F523 200,
 F524 200, F782 200, F783 200, F784 200, FEDERAL 200, FHWB
 200

Ending Bank Balance:		67,850.97
Outstanding Checks (See listing below):	-	20,388.03
Deposits in Transit:	+	0.00
Other Credits:	+	15,750.80
Other Debits:	-	0.00

Adjusted Ending Bank Balance: 63,213.74

Cash Account Balance: 63,213.74

Outstanding Check Listing

Check Date	Check Number	Payee	Amount
09/26/2024	4326	OHM BOCES	20,388.03
Outstanding Check Total:			20,388.03

Kimberly Hubbard, CFO
 Prepared By

Approved By

REMSEN CSD

Revenue Status Report By Function From 7/1/2024 To 10/31/2024



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
<u>A 1001</u>	PROPERTY TAX LEVY	5,702,271.00	-590,672.72	5,111,598.28	4,383,088.00	728,510.28
<u>A 1081</u>	PILOT REVENUE	10,924.00	0.00	10,924.00	10,924.20	-0.20
<u>A 1085</u>	STAR - STATE TAX RELIEF	0.00	590,672.72	590,672.72	590,672.72	0.00
<u>A 1090</u>	INTEREST & PENALTIES - TAXES	2,500.00	0.00	2,500.00	0.00	2,500.00
<u>A 2401</u>	INTEREST & EARNINGS	1,500.00	0.00	1,500.00	311.60	1,188.40
<u>A 2451</u>	FIELD TRIPS	500.00	0.00	500.00	0.00	500.00
<u>A 2700</u>	MEDICARE PART D REIMBURSEMENT	0.00	0.00	0.00	7,088.83	-7,088.83
<u>A 2701</u>	REFUND PRIOR YEARS - BOCES	208,356.00	0.00	208,356.00	9,011.24	199,344.76
<u>A 2703</u>	REFUND PRIOR YEARS - OTHER	25,000.00	0.00	25,000.00	6,807.04	18,192.96
<u>A 2770</u>	UNCLASSIFIED REVENUES	245,189.00	0.00	245,189.00	59,092.57	186,096.43
<u>A 3101</u>	BASIC STATE AID	7,061,729.00	-2,159,939.56	4,901,789.44	319,318.00	4,582,471.44
<u>A 3101.01</u>	EXCESS COST AID	0.00	1,184,096.00	1,184,096.00	0.00	1,184,096.00
<u>A 3102</u>	LOTTERY-VLT AID	0.00	975,843.56	975,843.56	777,792.63	198,050.93
<u>A 3103</u>	BOCES AID	773,593.00	0.00	773,593.00	0.00	773,593.00
<u>A 3104</u>	CHAPTER 721	75,000.00	0.00	75,000.00	0.00	75,000.00
<u>A 3260</u>	TEXTBOOK AID	21,669.00	0.00	21,669.00	5,760.00	15,909.00
<u>A 3261</u>	COMPUTER HARDWARE & TECHNOLOGY AID	6,340.00	0.00	6,340.00	0.00	6,340.00
<u>A 3262</u>	COMPUTER SOFTWARE AID	6,172.00	0.00	6,172.00	0.00	6,172.00
<u>A 3263</u>	LIBRARY MATERIALS AID	2,575.00	0.00	2,575.00	0.00	2,575.00
<u>A 4601</u>	MEDICAID ASSISTANCE	25,000.00	0.00	25,000.00	2,699.78	22,300.22
A Totals:		14,168,318.00	0.00	14,168,318.00	6,172,566.61	7,995,751.39
Grand Totals:		14,168,318.00	0.00	14,168,318.00	6,172,566.61	7,995,751.39

ENC 4.20

Budget Transfer Schedule Report For A - 4: Budget Transfer

Ref Number	Date	Budget Transfer Description	Approval Status	Transfer Out	Transfer In
Account	Account Description	Detail Description			
701	10/30/2024	10/31/24	Not Required		
A 1310.401-00	CONTRACTUAL			2,177.84	
A 1430.400-00	PERSONNEL NEWSPAPER ADVERTISEMENTS				2,177.84
A 2020.160-00	ELEM. & SEC. SECRETARY SALARIES			9,230.76	
A 2020.452-10	ELEM. MATERIALS & SUPPLIES				1,796.00
A 2110.160-10	PRE-K SUPPORT			1,769.99	
A 2110.450-PK	UPK MATERIALS & SUPPLIES				1,769.99
A 2110.451-01	H.S. MUSIC MATLS. & SUPPLIES				90.76
A 2110.451-02	H.S. PHYS. ED. MATLS. & SUPPLIES			90.76	
A 2110.451-10	H.S. ART MATLS. & SUPPLIES			1,796.00	
A 2110.451-14	HS-INSTRUCTIONAL M&S			273.35	
A 2110.451-FL	MATERIALS & SUPPLIES - ADIRONDACK GRANT - FOREIGN LANGUAGE STUDIES				273.35
A 2250.404-00	MILEAGE			1,458.14	
A 2250.450-10	ELEM. RESOURCE L.D. SUPPLIES				1,458.14
A 2250.490-00	CTE OCC ED HANDICAPPED-BOCES SERVICES			8,685.20	
A 2259.490-00	ELL BOCES SERVICES				8,685.20
A 2630.150-00	TECHNOLOGY COORDINATOR SALARY				9,230.76
A 2855.450-00	ATHLETIC MATERIALS & SUPPLIES			153.78	
A 2855.490-00	BOCES INTERSCHOLASTIC SVCS.				153.78
A 5510.455-00	COMPUTER SOFTWARE			195.13	
A 5530.450-00	MATERIALS & SUPPLIES				195.13
A 9060.490	BOCES HEALTH COORDINATOR SERVICES				3,074.82
A 9060.800-00	HEALTH INSURANCE			3,074.82	

ENC 4.2 E

Budget Transfer Schedule Report For A - 4: Budget Transfer

Ref Number	Date	Budget Transfer Description	Approval Status	Transfer Out	Transfer In
Account	Account Description	Detail Description			

Grand Totals: 28,905.77 28,905.77

Number of Budget Transfers: 1

Net Amount: 0.00

Account Distribution Totals

Account	Description	Debits	Credits
A 1310.401-00	CONTRACTUAL	2,177.84	0.00
A 1430.400-00	PERSONNEL NEWSPAPER ADVERTISEMENTS	0.00	2,177.84
A 2020.160-00	ELEM. & SEC. SECRETARY SALARIES	9,230.76	0.00
A 2020.452-10	ELEM. MATERIALS & SUPPLIES	0.00	1,796.00
A 2110.160-10	PRE-K SUPPORT	1,769.99	0.00
A 2110.450-PK	UPK MATERIALS & SUPPLIES	0.00	1,769.99
A 2110.451-01	H.S. MUSIC MATLS. & SUPPLIES	0.00	90.76
A 2110.451-02	H.S. PHYS. ED. MATLS. & SUPPLIES	90.76	0.00
A 2110.451-10	H.S. ART MATLS. & SUPPLIES	1,796.00	0.00
A 2110.451-14	HS-INSTRUCTIONAL M&S	273.35	0.00
A 2110.451-FL	MATERIALS & SUPPLIES - ADIRONDACK GRANT - FOREIGN LANGUAGE STUDIES	0.00	273.35
A 2250.404-00	MILEAGE	1,458.14	0.00
A 2250.450-10	ELEM. RESOURCE L.D. SUPPLIES	0.00	1,458.14
A 2250.490-00	CTE OCC ED HANDICAPPED-BOCES SERVICES	8,685.20	0.00
A 2259.490-00	ELL BOCES SERVICES	0.00	8,685.20
A 2630.150-00	TECHNOLOGY COORDINATOR SALARY	0.00	9,230.76
A 2855.450-00	ATHLETIC MATERIALS & SUPPLIES	153.78	0.00
A 2855.490-00	BOCES INTERSCHOLASTIC SVCS.	0.00	153.78
A 5510.455-00	COMPUTER SOFTWARE	195.13	0.00
A 5530.450-00	MATERIALS & SUPPLIES	0.00	195.13
A 9060.490	BOCES HEALTH COORDINATOR SERVICES	0.00	3,074.82
A 9060.800-00	HEALTH INSURANCE	3,074.82	0.00
Fund A Totals:		28,905.77	28,905.77
Grand Totals:		28,905.77	28,905.77

Elementary Report

Remsen Central School



November 2024

Remsen Goals

- Ensure each child has the opportunity to reach his or her full potential in a global society
- Hire, support, develop, and retain high quality staff
- Develop, maintain, and improve resources within a fiscally sound and responsible budget
- Improve the transparency and communication with the district and community



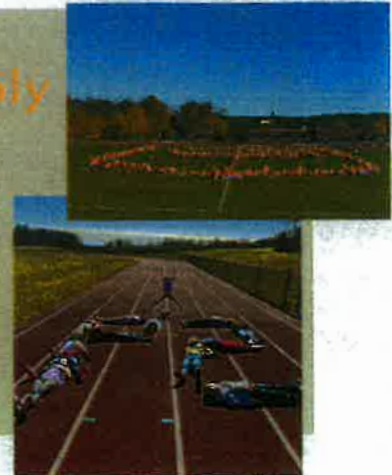
- *Teach each child to reach their full potential with the support that they need to be successful.*
- *Create a collaborative teaching and learning environment.*

Upcoming Events

- **November 13**– Elementary Picture Day
- **November 14**– Team Workshop
- **November 15**– Q1 Report Cards Distributed
- **November 18&19**– Parent-Teacher Conferences
- **November 19**– Q1 Evening of Excellence
- **November 26**– 3rd & 4th Grade to Symphony Orchestra
- **December 5**– Team Workshop

Positivity Project Assembly

Students participated in our first Positivity Project assembly of the school year. Developing your character and realizing how it affects others was the topic of discussion. The importance of displaying positive character traits was also discussed. The entire pre-k through 6th grade students and staff then gathered on the soccer field for a P2 logo picture.



ENC5.1

Elementary Report

Remsen Central School

November 2024

Halloween Costume Parade

Students in grades pre-k through sixth participated in a Halloween Costume Parade that took place on October 31st. Students paraded through the school and around the track for parents to see. So much fun was had by all. We had quite a variety of costumes!



Soaring Students

Students were recognized for the months of September and October as Soaring Students. Each classroom teacher selected one student to recognize. A bulletin board outside the office showcases these students and a celebration with ice cream sundaes is held.

Spirit Week

Our first Spirit Week was held the week of October 7th. Students participated in color day, sports day, cowboy/cowgirl day, and black & orange day. Many students and staff participated each day. Mrs. Piaschyk's class displays the trophy at this time for the most participation throughout the week!



Elementary Report

Remsen Central School

November 2024

Superintendent's Conference Day

Staff participated in a data training and then a Poverty Simulation on October 11th. Both sessions were valuable experiences and time well spent.

Surveys of staff were positive and important decisions on data collection and use were made.



Election Day

The Elementary Student Council held a mock election for our students. All students in kindergarten through sixth grade had an opportunity to vote for a presidential candidate. President Trump was our winner. Thank you to Ms. McEvoy, Mrs. McCormack, and the Student Council for organizing this event.

Team Workshops

Our November Team Workshop is scheduled for November 14th. Mr. Winghart will present tech opportunities for students through the use of Legos and drones. We will also discuss how to get parents involved in our school with our team.



Mrs. Jody M. Lamphere

Remsen Elementary Principal



Remsen Central School
Jr./Sr. High School Update
Sanya Pelrah, Principal
11/12/24

Team Workshop

Team Workshop during last month's Superintendent's Conference day was designed to provide time for teachers to collaboratively work to review data and create a data action plan as well as continue working on curriculum mapping. The staff also participated in a district-wide poverty simulation which was an important opportunity that provided a deeper understanding and consideration about obstacles that families in our community may face.

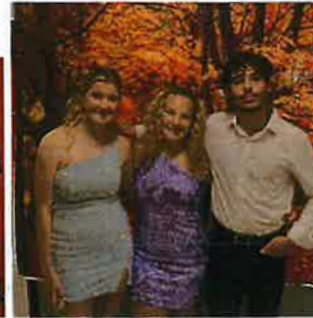
Culture and Climate

- The Culture and Climate Committee met on October 31. We planned the 4th Annual Thanksgiving Breakfast and Day of Gratitude at the High School. We are excited to show our students that we are thankful for them. We are also planning our Ram Ticket Drawings and appreciate the donations that staff have contributed.
- To celebrate Halloween, I handed out treats during lunch and Officer Lamphere organized fun Halloween-themed games.
- On November 6, the YWCA came in to do bullying prevention presentations for all students in grades 7-12.
- The Veterans Day Concert on November 7 was a wonderful way to celebrate our veterans and bring the community together. This was an event that our students, music teachers, and staff should feel very proud of.
- Clubs and Activities
 - 12th grade - They held the Annual Senior Hike. This had a great turnout and a beautiful day on Black Bear Mountain. Senior Sunset and Snacks was a fun event after school with pizza, kickball, and of course, watching the sunset. Class Elections were held on November 5. They will be starting the Utica Coffee Fundraiser and are looking for volunteer opportunities to be done during the school day over the next few months. They are planning to purchase caps, gowns, and senior sweatshirts soon.
 - Drama Club - The spring musical will be *Fiddler on the Roof*. They have begun their fudge fundraiser.
 - International Club - They are looking forward to French Night at the Syracuse Crunch hockey game on November 15 and they have begun fundraising by selling Holland Farms half-moon cookies. They are also in the planning stages of the day trip to New York City.
 - Journalism - Their first meeting is scheduled for November 13th and they are planning to have their first publication ready after the holiday season.
 - Athletics - During the October Competition, they traveled to Proctor High School. They are excited to share that they tied for 2nd place at that meet and are looking forward to this month's competition at Clinton High School.
 - Ski & Snowboard Club - They are looking forward to another great year at Woods Valley. Hopefully, they will have more natural snow than last season. Mr. Gallo is still accepting paperwork and payment to join the club until the end of this week, November 15th and he would like to thank the Board for their continued support for our clubs and activities.
 - Yearbook - Students on the yearbook have been working hard at gathering pictures. Seniors have been volunteering their time to take pictures for sports games, extra-curricular events, and clubs. Both the high school and elementary yearbooks are filling up nicely with pictures.
 - Student Council - Student Council hosted the Fall Ball on Saturday, Nov 2. We had about 140 students in attendance. They are hosting a Blood Drive on Tuesday, Nov. 12 in the HS gym which is open to the

ENC 5.2

community after 2:35. Student Council will also be holding a food drive in the high school before the end of the month.

2024 Fall Ball



Senior Sunset & Snacks



Dale Dening

Athletic Director's Report



Section III November 2024



RAMS ATHLETICS

Important Dates

November 9 - Section 3 Championships for Cross Country @ Mt. Markham HS

November 13 - Media Day (Indoor Track and Volleyball)

November 13 - CSC AD Meeting @ Waterville High School

November 16 - NYSPHSAA Championships for Cross Country @ Queensbury HS

November 18 - JV/Varsity Winter Sports Begin

Fall Sports

Cross Country

-Congratulations to the boys varsity cross country team on their CSC Division 3 League Championship. The boys team finished first overall as well against all Center State Conference teams that were entered to run at Westmoreland (9 Teams).

-Boys & Girls varsity teams will be participating in the Section III Championships on November 9th at Mt. Markham Central School.

Girls Varsity Soccer

-The team ended their season losing to LaFargeville in the quarterfinals of the Section 3 tournament on October 26th. Remsen defeated Lyme Central School in the first round in front of a large crowd here at Remsen on October 24th.

Positive Reinforcement - I received an email from the athletic director at Lyme Central School regarding our game. She stated that she heard from her coaches and some parents about the talent of our team and how well the game was played. She complimented our hospitality and our team's sportsmanship throughout the afternoon. Their team enjoyed their experience here at Remsen and she wanted to share the "good news" with us!!

ENC 5.3

JV Boys Soccer

-The JV boys soccer team finished the season with a record of 4-7-1, playing against teams mostly from Class B and C. Thank you especially to Shannon Meeker and Jamie Dening for all the work that they put in to make sure that we still had a boys soccer program for the future. This group of boys improved throughout the entire season and the hope is to once again have a varsity program in the near future.

First Team All-Stars

-Varsity Girls Soccer - **Jaiden Maher, Marissa Karis (Section III All-Star)**

-Varsity Boys Cross Country - **Ean Piaschyk, Burke Gates, Gavin Nelson, Ethan Karis, John Dickenson**

Winter Sports

-JV/Varsity winter sports practices begin on Monday, November 18th

Winter Sports Offerings:

Modified Volleyball - Erika Kistowski

Boys Modified Basketball - (**Open**)

JV Volleyball - Sarah Helmer

Boys JV Basketball - **Hunter Jones**

Varsity Volleyball - Amy Piaschyk

Boys Varsity Basketball - Jim Wilder

Indoor Track (Varsity Only) - John Bunker

Girls Modified Basketball - (**Open**)

-After preliminary signups, all teams look good with numbers with the exception of girls modified basketball

-Modified Volleyball - Remsen will be offering 2 teams again this year (Modified A and Modified B) due to the amount of girls on the team

-Indoor Track - Holland Patent has reached out regarding a few girls who are expressing interest in Winter Track. Remsen is not interested in a combination as this would push us to Class C and we want to compete in Class D. Options for these girls include running as a representative from Holland Patent at the MV meets with Coach Bunker as their coach/supervisor while they are practicing at HP or traveling to Remsen so these girls can practice under a certified coach.

Coaching Vacancies

Modified Boys Basketball

Modified Girls Basketball

JV Basketball - Hunter Jones has officially submitted his resume and under the recommendation of the athletic director, I am asking that the BOE appoint Hunter our new JV boys basketball coach.

Remsen Sports Boosters

The Remsen Sports Boosters will be donating \$1500 to the Susan G. Komen foundation. This money was raised during the month of October throughout all of their "Pink Out" events. Congratulations to Brande Murphy and Christine Helmer for organizing such a successful event for such a great cause.





Board of Education Facilities Report

Remsen Central School District

11-12-2024

General Updates

The Facilities and Grounds Team has been working on moving the old chairs out of class rooms and replacing them with the new chairs. The old chairs are being moved to the storage area by the gym for upcoming events. We are able to fit 215 of the old chairs in the storage area. We have been working on a plan for the chairs in the elementary to be replaced.

The high school maintenance team has been working on the media center drywall repair where the bookshelves came out. This project is almost ready for paint.

Electrical outlets have been added in room 315.

We have completed the partition control boxes in the gymnasium.

We are working on the window balancers replacing and repairing as needed.

We have been and continue to be busy changing rooms/work areas around to suit different needs.

Grounds have been busy with getting everything ready for the winter season.

We have aerated all the fields to help with some of the water issues on the fields.

We have been working on the baseball fields to get them back in working order.

New Hire

I am just finishing my second week here at Remsen Central School. There is a lot to learn here and I am grateful that Kevin Roberts will be around to show me the most efficient and right way to do the tasks that will be needed to keep the school in excellent working order. I am very happy to be part of the RCS team.

Respectfully submitted,

Joe Bessmer
Head of Facilities

Soar to Success!

ENC 5, 4



Board of Education Transportation Report

Remsen Central School District

11-12-2024

- Mark Oot is driving full time.
- We are still 3 full time drivers short from full staffing.
- Cornice Technology made a sight visit to look at our electrical capacity for adding electric buses, we have enough available power to add one charger before we need to invest in infrastructure to add more power to the garage. (State mandate all new buses will be electric in 2027 and all buses will be electric by 2035)
- Mr. Jenny and I have come up with a plan to deal with the state mandate on electric buses, which I will go into greater detail at the budget meeting later in the year. We placed a letter of intent to order two 66 passenger buses and are also planning on ordering a 20 passenger bus also. Doing this will help to insure Remsen's bus fleet in in optimal shape for the upcoming state mandate.

Respectfully submitted,

Kurt Crossett
Bus Dispatcher

SCHOOL DISTRICT SPECIAL PATROL OFFICER AGREEMENT

This School District Special Patrol Office Agreement (“Agreement”), effective September 1, 2024, is by and between the County of Oneida, a New York municipal corporation with its principal offices located at 800 Park Avenue, Utica, New York 13501 (“County”), through the Oneida County Sheriff’s Office, with offices located at 6065 Judd Road, Oriskany, New York 13424 (“OCSO”) and Remsen Central School District, a political subdivision of the State of New York with its principal offices located at 9733 Main Street, Remsen, New York 13438 (“District”). The County and the District are each a “Party” and together, the “Parties.”

WITNESSETH

WHEREAS, the District has a need for an intensive and coordinated approach to creating a safe and secure setting for the educational process to occur; and

WHEREAS, the District desires to engage the services of Special Patrol Officers (“SPOs”) as defined in NYS General Municipal Law (“GML”) §209-v, to provide a uniformed presence in the designated schools to promote a greater sense of safety and security within the school environment; and

WHEREAS, the OCSO is desirous of providing personnel to the District's Special Patrol Officer Initiative to be utilized as SPOs at the times and places hereinafter indicated; and

WHEREAS, the County, through the OCSO, and the District agree that the Parties’ goals are the following:

1. To establish a staff of SPOs to perform the duties of a County SPO which is detailed in the attached Exhibit A - Job Specification of Special Patrol Officer and made a part hereof;
2. To increase the physical law enforcement presence within the District facilities;
3. To decrease the number of incidents involving outside police intervention at the District facilities;
4. To increase a sense of safety and order within the school setting; and
5. To ensure that the facilities’ safety and security measures in place are being followed by students, staff, parents, and other visitors within the District; and

WHEREAS, the County, through the OCSO, and the District desire to set forth in this Agreement the specific terms and conditions of the services to be performed and provided by said SPOs in the District

NOW THEREFORE, in exchange for the consideration hereinafter stated, the County and the District agree as follows:

ENC 6-1

1. Assignment of SPOs. The OCSO shall provide three (3) SPOs to District schools, during the scheduled times which shall be established by mutual agreement between the OCSO and the District. The OCSO will use a rotating staff of three (3) SPOs based off the availability of each SPO. The District will receive a maximum of 75 (seventy-five) hours of service from the SPOs, collectively, per week, each day that school is in session during the term of this Agreement as designated by the District (as defined below in Section 2.) The OCSO will provide substitute coverage when the designated SPOs are absent. The SPOs will wear uniforms issued by the OCSO, including a firearm and all other equipment authorized and issued by the OCSO, when acting in the capacity of an SPO at the District.
2. Term of Agreement. The Term of this Agreement begins on September 1, 2024 and expires on August 31, 2025, without notice, unless terminated earlier as provided in this Agreement (the "Term.")
3. Compensation.
 - a. Basic Payment. The County will pay the SPO's an hourly rate of \$26.50 per hour and employment benefits in accordance with the applicable salary schedules or allocations, rules, policies and employment practices of the County.
 - b. For each hour of SPO time, the District will pay the County the hourly rate of \$26.50 plus fringe benefits, exclusive of health insurance costs, for a total of \$29.34 per hour.
 - i. In the event that the County becomes responsible for payment of overtime wages for any SPO assigned to the District pursuant to the Fair Labor Standards Act, the District shall be responsible to pay the County the increased hourly rate associated with such overtime hours.
 - c. For the sake of clarity, the District shall be responsible for one hundred percent (100%) of the costs of the SPOs assigned to it during the Term of this Agreement, to include payroll taxes and all other associated costs, such as, but not limited to, workers' compensation, disability, and unemployment insurance. The District also agrees to pay the County for one hundred percent (100%) of hours spent by the SPOs undergoing mandatory training to maintain eligibility as SPOs, and shall pay the County for SPO uniform costs.
 - d. The County shall provide the District with notice of any new rates of pay and/or fringe benefits within ten (10) days of a change in such rates. The new pay rates shall become effective upon the date specified by the County. The estimated pay rates for compensation under this Agreement shall be adjusted, and the actual pay rates reconciled with payments made as of effective date of the pay rate change, and the Parties acknowledge that any future action by the County changing the rate of pay and/or fringe benefits could include retroactive increases to rates for which the District will be responsible, and that the same may be enacted after the expiration of this Agreement. In the event that such reconciliation results in a credit to the District, it shall be applied to offset subset subsequent payments due, and if

such adjustment results in an amount due to the County, it shall be included in the next payment or paid within thirty (30) days of receipt of a demand by the County with itemized billing if the increase is enacted after the expiration of this Agreement.

- e. Incidental and Unrelated Costs. Incidental costs, such as ongoing training costs, shall be covered by the District.
 - f. Additional Hours. Should the District, upon request of the principal or designee, wish to have any SPO present at times over and above the regular school day hours agreed upon by the Parties, the District will be billed based on the applicable hourly rate at the time, including any overtime costs and any associated fringe benefits. The District shall be responsible for one hundred percent (100%) of this additional cost, and will be billed by the OCSO accordingly. The District must schedule these additional hours with the OCSO designated supervisor as soon as the District is aware of a need for these additional hours.
 - i. The County retains the right, in its sole discretion, to refuse the District's request for additional hours.
 - g. Travel Costs. In the event the SPOs incur travel costs between District facilities during the school day, the District shall reimburse the OCSO at the IRS standard mileage rate at the time of travel upon receipt of an invoice. Travel costs shall be paid in accordance with (h) below.
 - h. Billing and Payment. The OCSO shall submit an invoice for payment of all sums due by the District pursuant to this Agreement to the District on a monthly basis, to correspond with the schedule under which employees of the OCSO submit proof of their hours worked to the OCSO. The District shall reimburse the sum due in each invoice to the County within seven (7) days of receipt.
4. Supervision of the SPOs. The OCSO agrees to have a designated supervisor from OCSO responsible for supervising SPOs to facilitate scheduling, cover absences, and/or supply support as needed by the District on site at the designated District campuses each day that school is in session during the Term of this Agreement. The designated supervisor shall coordinate his or her activities at the District with the principal or designee. The designated supervisor will be designated by the OCSO to act in such capacity, and will be under the supervision of a Deputy Sheriff Patrol – Lieutenant.
5. Duties of the SPOs. The SPOs' duties shall be as follows:
- a. Provide security within the District facility that the SPO is assigned to in accordance with GML § 209-v.
 - b. Protect school property and maintain order in the school site.
 - c. Report violations of law.

- d. Enforce New York State laws, rules and regulations which are relevant to the performance of the SPO's duties, as set forth in Exhibit A.
- e. Act as liaison with police and fire officials.
- f. Advise the school administration of any circumstances or situations that may create a potential for harm to persons, breach of security, or damage or loss of property.
- g. Report for duty in a timely manner. In the event an SPO is absent from work, the SPO shall notify the designated supervisor. The OCSO shall then provide the District with a replacement SPO to the extent that the OCSO has adequate staffing to do so in the County's sole discretion. The OCSO shall notify the principal or designee of that school of the replacement SPO, if any.
- h. The SPOs shall comply with all State and Federal laws as well as all of the lawful rules, regulations, policies, and procedures related to investigations, interviews, and search and arrests procedures of the OCSO.
- i. The SPOS are prohibited from detaining or questioning students about their immigration status.
- j. The SPOs shall not take any action that would be considered student discipline. The SPO role is To protect the property and persons on the District premises. Removing, escorting and monitoring students to and from one location to another is not considered "student discipline."
- k. The SPOs shall meet all of the obligations above without discriminating on the basis of race, color, sex, gender identity, orientation, ethnicity, national origin, or membership of any other protected class.

6. Additional Responsibilities of the OCSO.

- a. The OCSO, in its sole discretion, shall have the power and authority to hire, discharge, and discipline all SPOs. It is understood by the Parties that the OCSO will retain tactical control of all of the SPOs. The OCSO will provide SPOs who meet the requirements as prescribed in GML § 209-v.
- b. OCSO will use best efforts to provide SPOs to appropriately cover the District's facilities in accordance with a schedule agreed to by the OCSO and the District.
- c. OCSO will ensure the SPOs submit appropriate verification forms to be signed by authorized school personnel to provide audit documentation of time spent in the District.
- d. OCSO will cooperate with the District to implement the SPO program with the least possible disruption to the educational process.

7. Additional Responsibilities of the District.

- a. Implement this Agreement in accordance with the guidelines established herein by the Parties.
- b. Designate an employee as the school representative, through which day-to-day business contact will be conducted with the SPOs.
- c. Provide the SPOs with full access to school facilities and personnel.
- d. Ensure that school personnel, school board members, students, and parents are informed of the duties and presence of the SPOs on campus.
- e. Evaluate the program and administer an annual assessment of the program.
- f. Make recommendations to the designated supervisor and program adjustments as appropriate.
- g. Reporting of Crimes: If District personnel uncover evidence that a crime may have been committed, as defined in applicable statutes, a school official shall notify the SPOs. The District shall be responsible for dialing 911.
- h. District shall possess and maintain internal and external locking mechanisms for all doors that shall be checked regularly by the District.
- i. District shall ensure all windows, doorways and locks are kept clear and secure.
- j. District shall provide SPOs with a master key to all doors, as well as a map of the campus and surrounding property.
- k. District shall be responsible for providing and maintaining security equipment to monitor the District campus including but not limited to: internal and external entry ways and exits.

8. Confidentiality and Disclosure of Records.

- a. Confidentiality. The County, OCSO, and the District agree that any personally identifiable information or information that may be considered sensitive or confidential and subject to provisions of Federal and New York State law and will be used only for the purposes outlined in this Agreement.
- b. Records Disclosure. The County, OCSO, and the District agree to comply with the requirements set forth in the Family Education Rights to Privacy Act, New York State Education Law Section 2-d, as well as any regulations promulgated under those laws, as the same may be amended from time-to-time.
- c. HIV-Related Information.

- i. Non Discrimination. The County, OCSO, and the assigned SPOs and any substitute SPOs shall not discriminate or refuse assistance to individuals with AIDS or HIV infection. It is agreed that the Sheriff, and any member of his staff with whom confidential HIV-related information may be given as a necessity for providing services, in accordance with Part 403.9 of Title 18 NYSDSS regulations and Section 2782 of NYS Public Health Law, are fully informed of the penalties and fines for disclosure in violations of State Law and Regulations.
- ii. Re-disclosure. The following written statement must be included when disclosing any confidential HIV-related information:

"This information has been disclosed to you from confidential records which are protected by State Law. State Law prohibits you from making any further disclosure of this information without the specific written consent of the person to whom it pertains, or as otherwise permitted by law. Any unauthorized further disclosure in violation of State Law may result in a fine or jail sentence or both. A general authorization for the release of medical or other information is not sufficient authorization for further disclosure. "

- d. Child Abuse, Neglect, and Maltreatment. The OCSO shall comply with all New York State laws, rules, and regulations governing Child Abuse, Neglect, and Maltreatment.
- e. The Parties agree that all records must be maintained no less than the minimum period of time as set forth in the LGS-1 Records Retention & Disposition Schedule, as adopted by the District, and must be made available for audit by the New York State Department of Education and New York State Audit and Control upon request. This subdivision shall survive termination of this Agreement.

9. **Requirements of New York State Education Law Section 2-d.**

- a. The purposes of this Agreement may require the disclosure of certain personally identifiable student information (hereinafter referred to as "PII,") as defined by Education Law Section 2-d (1), (d) and (j). Accordingly, it is anticipated that this Agreement will involve disclosure of such data to the SPOs. The exclusive purpose for which the referenced PII will be used is the delivery of SPO services provided under this Agreement.
- b. If PII is disclosed to the SPOs and/or substitute SPOs by the District for purposes of the SPOs providing services to the District, the SPOs and County must additionally comply with the following express requirements of New York State Education Law Section 2-d(5), (e) &(f) (Chapter 56, Subpart L of the Laws of 2014,) as well as any implementing regulations and/or any data privacy policy adopted by the District:

- i. Limit internal access to education records to those individuals that are determined to have legitimate educational interests;
 - ii. Not use the education records for any other purposes than those explicitly authorized in this Agreement;
 - iii. Except for authorized representatives of the third-party contractor, necessary law enforcement and/or the District Attorney, to the extent they are carrying out the Agreement, not disclose any PII to any other person:
 1. Without prior written consent of the parent or eligible student; or
 2. Unless required by statute or court order and the party provides a notice of the disclosure to the County, District Board of Education, or institution that provided the information no later than the time the information is disclosed, unless providing notice of the disclosure is expressly prohibited by the statute or court order;
 - iv. Maintain reasonable administrative, technical, and physical safeguards to protect the security, confidentiality, and integrity of personally identifiable student information in its custody; and
- c. In accordance with Education Law §2-d (3), the Parents Bill of Rights and the attachment to the Parents' Bill of Rights are annexed to this Agreement as Addenda A-1 and A-2, respectively, the terms of which are incorporated herein by reference.

10. Resolution of Disputes/Termination.

- a. In case of deficiencies of service or other SPO programmatic issues, the District will first develop an Action Plan in concert with the OCSO to address the issues. In that event that the issues cannot be resolved through the Action Plan, the District may terminate this Agreement with a thirty (30) day notice to the County.
- b. If programmatic issues occur that cause the OCSO to determine that termination of this Agreement is appropriate, the OCSO must first address the issues in writing to the District. A subsequent meeting will be held and an Action Plan developed to resolve the issues. In the event that the issues cannot be resolved through these steps, the OCSO reserves the right to terminate this Agreement upon thirty (30) days written notice.
- c. Should funds become unavailable or should appropriate governing bodies fail to approve sufficient funds for completion of services or programs set forth in this Agreement, the District and/or the County shall have the option to immediately terminate this Agreement upon providing written notice to the other Party. In such an event, the District shall be under no further obligation to the County other than payment for costs actually incurred prior to termination, and in no event will the OCSO be responsible for further performance of any duties on behalf of the District for any actual or consequential damages as a result of termination.

- d. In the event that there are changes to the law that affect the County's ability to assign SPOs to a school district, this Agreement shall immediately terminate on its own. In such event, the District shall be under no further obligation to the County other than payment for costs actually incurred prior to termination, and in no event will the OCSO be responsible for further performance of any duties on behalf of the District for any actual or consequential damages as a result of termination.
 - e. The District and the OCSO agree that this Agreement may be terminated upon thirty (30) days written notice to the other Party at said Party's designated address for reasons other than those described in (a)-(d) above.
 - f. If this Agreement is terminated for any reason, the District will be provided with the necessary documents, notes, memoranda and reports (if any) with respect to the SPOs' services up to the effective termination date of this Agreement. The necessary documents, notes, memoranda and reports will be mutually agreed upon between the Parties before the disclosure of the documents, notes, memoranda and reports.
 - g. The Parties shall use their best efforts to resolve any disputes between them concerning performance or administrative issues by negotiation and agreement. The exclusive means of disposing of any dispute arising under this Agreement shall be by a New York State Court of competent jurisdiction located within Oneida County, New York. There shall be no right to binding arbitration. Pending final resolution of a dispute, the OCSO must proceed diligently with contract performance and the District must proceed diligently with payment therefor. Each Party waives any dispute or claim not made in writing and received by the other Party within sixty (60) days of the discovery of the claim, or within sixty (60) days of when such claim should have reasonably been discovered. Any claims for monetary damages must be in writing, for a sum certain, and must be fully supported by all cost and pricing information.
11. Independent Contractors. It is expressly understood and agreed that the legal status of the County, OCSO, and their officers and employees, vis-a-vis the District under this Agreement, is that of an independent contractor, and in no manner shall the County, OSCO, or SPOs be deemed employees of the District. Neither Party shall be an agent of or otherwise have authority to bind the other Party. The County agrees, during the Term of this Agreement, to maintain at its expense those benefits to which the SPOs, as its employees, would otherwise be entitled by law, and all necessary insurances for its employees, including workers' compensation, unemployment insurance, and health insurance where applicable, and to provide the District with certification of such insurance upon request. The County remains responsible for all applicable Federal, State, and Local taxes, and all FICA contributions, subject to reimbursement for the same by the District pursuant to Section 3 hereinabove.

12. Indemnification & Insurance.

- a. The District agrees to indemnify, save, and hold harmless the County, OSCO, and their agents, officers, servants, employees, and subcontractors from any claims, demands, causes of action, and/or judgments arising out of injury to person or property of whatever kind of nature caused by the negligence, willful misconduct, or any acts or failure to act on the part of the District, its agents, servants, employees, or subcontractors in connection with the performance of this Agreement, and to defend at its own cost, such action or proceeding.
- b. The County agrees to indemnify, save, and hold harmless the District, its agents, officers, servants, employees, and subcontractors from any claims, demands, causes of action, and/or judgments arising out of injury to person or property of whatever kind of nature caused by the negligence, willful misconduct, or any acts or failure to act on the part of the County and/or the OCSO and its SPOs in connection with the performance of this Agreement, and to defend at its own cost, such action or proceeding.
- c. The District agrees that it will, at its own expense, at all times during the Term of this Agreement, maintain in force a policy of insurance or self-insurance which will insure against liability for property damage and/or injury or death with regard to any property or persons.

13. No Special Duty. Nothing in this Agreement shall create a special duty to the District or to any third party, including, but not limited to, employees and students of the District. The County and OCSO cannot promise or guarantee crime prevention, safety, or security.

14. Suspension of Work.

- a. The District, in its sole discretion, reserves the right to suspend any or all activities under this Agreement at any time if deemed to be in the best interests of the District. In the event of such suspension, the OCSO will be given a formal written notice outlining the particulars of such suspension. Examples of the reason for such suspension include, but are not limited to, a budget freeze on contractor spending, and uncontrollable event, a declaration of emergency, or other such circumstances. Upon issuance of such notice, the OCSO shall comply with the suspension order. Activity may resume at such time as the District issues a written notice authorizing a resumption of work.
 - i. In the event of a suspension and subsequent authorization to resume work, the County shall have up to thirty (30) days to secure adequate staffing to resume work, or notify the District that it is unable to do so and terminate this Agreement.
- b. Neither Party shall be liable for any delay or failure in performance beyond its control resulting from acts of God or an uncontrollable event. The Parties shall use reasonable efforts to eliminate or minimize the effect of such events upon performance of their respective duties under this Agreement.

15. Notices. All notices to the County should be sent to:

Oneida County- Law Department
800 Park Avenue
Utica, New York 13501

With a copy sent to OCSO at:

Oneida County Sheriff's Office
6065 Judd Road
Oriskany, New York 13424

All notices to the District should be sent to:

Remsen Central School District
9733 Main Street
Remsen, New York 13438

16. Advice of Counsel. Each Party acknowledges that, in executing this Agreement, such Party has had the opportunity to seek the advice of independent legal counsel and has read and understood all the terms and provisions of this Agreement.
17. Assignment. Neither Party may assign this Agreement, or any part hereof, or any rights hereunder, without the written advance consent of all Parties.
18. Governing Law. The Agreement shall be governed by and construed in accordance with the laws of the State of New York, exclusive of its choice of laws, rules and principles. The Parties agree that any legal action shall be filed by a New York State Court of competent jurisdiction located within Oneida County, New York.
19. Severability. In the event that a portion of this Agreement is found illegal, invalid, contrary to public policy, or unenforceable by a court of competent jurisdiction, then the surviving remainder of the Agreement shall continue in full force and effect.
20. Entire Agreement. The Parties agree that this Agreement and any addenda attached and incorporated into this Agreement, whether or not physically attached, represent the entire agreement between them. Any amendments to this Agreement shall require the written consent of all Parties. By signing below, the Parties agree and acknowledge that they have read, understood, and agreed to all the terms contained in any addenda attached hereto, including, but not limited to, Addenda A-1 (Parents Bill of Rights), Addenda A-2 (Model Notification of Rights under FERPA for Elementary and Secondary Schools), Exhibit A (Job Specification of Special Patrol Officer), and Exhibit B (Standard Oneida County Conditions). This Agreement shall be binding upon both Parties when fully signed and executed and upon approval of the appropriate governing bodies.

IN WITNESS WHEREOF, the County and the District have caused this Agreement to be executed.

For Oneida County

Anthony J. Picente, Jr.
County Executive

Date

For District

Mary Lou Allen
President, Board of Education

Date

Approved

Christopher J. Kalil
Assistant County Attorney

EXHIBIT A

Civil Division: Oneida County Government
Jurisdictional Class: Competitive
EEO Category: Protective Service: Sworn
Revised: 09/10/15

SPECIAL PATROL OFFICER

DISTINGUISHING FEATURES OF THE CLASS: The work involves responsibility for maintaining order and providing security for publicly owned property. Persons employed in this class shall have all the powers of a peace officer, as set forth in section 2.20 of Criminal Procedure Law, when performing the duties of protecting property or persons on such premises. The work is performed under general supervision of the Oneida County District Attorney, Oneida County Sheriff's Office, or other designated Oneida County law enforcement agent. The incumbent performs related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative Only)

Provides security by standing in and patrolling public buildings;
Protects and guards the public and employees in the designated publicly-owned property;
Physically restrains unruly individuals;
Escorts law enforcement agents, juries and witnesses to and from the courtroom;
Provides general information to visitors on premises ;
Checks to insure that all necessary documents and identifications are in order;
Safeguards public property;
Provides assistance in emergency situations;
Maintains and updates records as required;
Prepares incident reports;
Distributes and posts appropriate documents and materials.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Good knowledge of procedures and practices for protecting and safeguarding buildings and property; good knowledge of the powers of a peace officer; ability to maintain order; ability to perform first aid; ability to exercise judgment and common sense in stressful situations; ability to carry out established security procedures in case of fire, bomb threat or other emergency situations; ability to observe detail, remember facts and information and evaluate situations; ability to understand oral and written instructions and apply information, rules, regulations and procedures to specific situations; ability to prepare brief written communications; ability to communicate information orally to the public or related personnel; ability to use self-defense, restraint techniques and security equipment.

continued...

SPECIAL PATROL OFFICER

page two

MINIMUM QUALIFICATIONS: Retired member of a police or sheriff's department, or division of state police, or retired former corrections, parole or probation officer.

NOTE: In accordance with Section 209-v of General Municipal Law, a retiree who had permanent competitive class status in one of the above listed occupations may be reinstated to a Special Patrol Officer position without further examination.

SPECIAL REQUIREMENTS TO CARRY OR POSSESS FIREARMS: Special Patrol Offices may not carry or possess firearms while on duty unless authorized to do so by the Appointing Authority and a license has been issued pursuant to Section 400.00 of Penal Law (Section 2.10.37 of Criminal Procedure Law). Where possession of the license is required, eligibility for and continued possession of the license is required for appointment.

Adopted: 06/13/12

Revised: 06/29/12, 09/10/15

EXHIBIT B - STANDARD ONEIDA COUNTY CONDITIONS

THIS ADDENDUM, entered into on this _____ day of _____, 20____, between the County of Oneida, hereinafter known as County, and a Contractor, subcontractor, vendor, vendee, licensor, licensee, lessor, lessee or any third party, hereinafter known as Contractor.

WHEREAS, County and Contractor have entered into a contract, license, lease, amendment or other agreement of any kind (hereinafter referred to as the "Contract"), and

WHEREAS, the Oneida County Attorney and the Oneida County Director of Purchasing have recommended the inclusion of the standard clauses set forth in this Addendum to be included in every Contract for which County is a party, now, thereafter,

The parties to the attached Contract, for good consideration, agree to be bound by the following clauses which are hereby made a part of the Contract.

1. EXECUTORY OR NON-APPROPRIATION CLAUSE.

The County shall have no liability or obligation under this Contract to the Contractor or to anyone else beyond the annual funds being appropriated and available for this Contract.

2. ONEIDA COUNTY BOARD OF LEGISLATORS: RESOLUTION #249 SOLID WASTE DISPOSAL REQUIREMENTS.

Pursuant to Oneida County Board of Legislator Resolution No. 249 of May 26, 1999, the Contractor agrees to deliver exclusively to the facilities of the Oneida-Herkimer Solid Waste Authority, all waste and recyclables generated within the Authority's service area by performance of this Contract by the Contractor and any subcontractors. Upon awarding of this Contract, and before work commences, the Contractor will be required to provide Oneida County with proof that Resolution No. 249 of 1999 has been complied with, and that all wastes and recyclables in the Oneida-Herkimer Solid Waste Authority's service area which are generated by the Contractor and any subcontractors in performance of this Contract will be delivered exclusively to Oneida-Herkimer Solid Waste Authority facilities.

3. CERTIFICATIONS REGARDING LOBBYING, DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS, AND DRUG-FREE WORKPLACE REQUIREMENTS.

- a. Lobbying. As required by Section 1352, Title 31 of the U.S. Code and implemented at 34 CFR Part 82 for persons entering into a grant or cooperative agreement over \$100,000, as defined at 34 CFR Part 82, Section 82.105 and 82.110, the Contractor certifies that:
 - i. No federal appropriated funds have been paid or will be paid, by or on behalf of the Contractor, to any persons for influencing or attempting to influence an officer or employee of any agency, a Member of Congress,

an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal grant or cooperative agreement.

- ii. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal grant or cooperative agreement, the Contractor shall complete and submit Standard Form 111 "Disclosure Form to Report Lobbying," in accordance with its instructions.
 - iii. The Contractor shall require that the language of this certification be included in the award documents for all subcontracts and that all subcontractors shall certify and disclose accordingly.
- b. Debarment, Suspension and other Responsibility Matters. As required by Executive Order 12549, Debarments and Suspension, and implemented at 34 CFR Part 85, for prospective participants in primary covered transactions, as defined at 34 CFR Part 85, Sections 83.105 and 85.110,
- i. The Contractor certifies that it and its principals:
 - A. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
 - B. Have not within a three-year period preceding this Contract been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state or local) transaction or contract under a public transaction, violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - C. Are not presently indicted or otherwise criminally or civilly charged by a Government entity (federal, state or local) with commission of any of the offenses enumerated in subparagraph (B), above, of this certification; and

D. Have not within a three-year period preceding this Contract had one or more public transactions (federal, state, or local) for cause or default;

ii. Where the Contractor is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this Contract.

c. Drug-Free Workplace (Contractors other than individuals). As required by the Drug-Free Workplace Act of 1988, and implemented at 34 CFR Part 85, Subpart F, for Contractors, as defined at 34 CFR Part 85, Sections 85.605 and 85.610:

i. The Contractor will or will continue to provide a drug-free workplace by:

A. Publishing a statement notifying employees that the manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Contractor's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

B. Establishing an ongoing drug-free awareness program to inform employees about:

1) The dangers of drug abuse in the workplace;

2) The Contractor's policy of maintaining a drug-free workplace;

3) Any available drug counseling, rehabilitation, and employee assistance program; and

4) The penalties that may be imposed upon an employee for drug abuse violation occurring in the workplace;

C. Making it a requirement that each employee to be engaged in the performance of the Contract be given a copy of the statement required by paragraph (A), above;

D. Notifying the employee in the statement required by paragraph (A), above, that as a condition of employment under the Contract, the employee will:

1) Abide by the terms of the statement; and

2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five (5) calendar days after such conviction;

E. Notifying the County, in writing within ten (10) calendar days after having received notice under subparagraph (D)(2), above, from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position and title, to:

Director, Grants Management Bureau, State Office Building Campus, Albany, New York 12240. Notice shall include the identification number(s) of each affected contract.

F. Taking one of the following actions, within thirty (30) calendar days of receiving notice under paragraph (D)(2), above, with respect to any employee who is so convicted;

1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state or local health, law enforcement, or other appropriate agency;

G. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (A),(B),(C),(D),(E) and (F), above.

ii. The Contractor may insert in the space provided below the site(s) for the performance of work done in connection with the specific contract.

Place of Performance (street, address, city, county, state, zip code).

d. Drug-Free Workplace (Contractors who are individuals). As required by the Drug-Free Workplace act of 1988, and implemented at 34 CFR Part 85, Subpart F, for Contractors that are individuals, as defined at 34 CFR Part 85, Sections 85.605 and 85.610:

- i. As a condition of the contract, the Contractor certifies that he or she will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the Contract; and
- ii. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any contract activity, the Contractor will report the conviction, in writing, within ten (10) calendar days of the conviction, to:

Director, Grants Management Bureau, State Office Building Campus, Albany, NY 12240. Notice shall include the identification number(s) of each affected Contract.

4. HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT (HIPAA).

When applicable to the services provided pursuant to the Contract:

- a. The Contractor, as a Business Associate of the County, shall comply with the Health Insurance Portability and Accountability Act of 1996, hereinafter referred to as "HIPAA," as well as all regulations promulgated by the Federal Government in furtherance thereof, to assure the privacy and security of all protected health information exchanged between the Contractor and the County. In order to assure such privacy and security, the Contractor agrees to enact the following safeguards for protected health information:
 - i. Establish policies and procedures, in written or electronic form, that are reasonably designed, taking into consideration the size of, and the type of activities undertaken by, the Contractor, to comply with the Standards for Privacy of Individual Identifiable Health Information, commonly referred to as the Privacy Rule;
 - ii. Utilize a combination of electronic hardware and computer software in order to securely store, maintain, transmit, and access, protected health information electronically; and
 - iii. Utilize an adequate amount of physical hardware, including but not limited to, locking filing cabinets, locks on drawers, other cabinets and office doors, in order to prevent unwarranted and illegal access to

computers and paper files that contain protected health information of the County's clients.

b. This agreement does not authorize the Contractor to use or further disclose the protected health information that the Contractor handles in treating patients of the County in any manner that would violate the requirements of 45 CFR § 164.504(e), if that same use or disclosure were done by the County, except that:

- i. The Contractor may use and disclose protected health information for the Contractor's own proper management and administration; and
- ii. The Contractor may provide data aggregation services relating to the health care operations of the County.

c. The Contractor shall:

- i. Not use or further disclose protected health information other than as permitted or required by this contract or as required by law;
- ii. Use appropriate safeguards to prevent the use or disclosure of protected health information other than as provided for in this Contract;
- iii. Report to the County any use or disclosure of the information not provided for by this Contract of which the Contractor becomes aware;
- iv. Ensure that any agents, including a subcontractor, to whom the Contractor provides protected health information received from, or created or received by the Contractor on behalf of the County, agrees to the same restrictions and conditions that apply to the Contractor with respect to such protected health information;
- v. Make available protected health information in accordance with 45 CFR §164.524;
- vi. Make available protected health information for amendment and incorporate any amendments to protected health information in accordance with 45 CFR §164.528;
- vii. Make available the information required to provide an accounting of disclosures in accordance with 45 CFR § 164.528;
- viii. Make its internal practices, books, and records relating to the use and disclosure of protected health information received from, or created or

received by, the Contractor on behalf of the County available to the Secretary of Health and Human Services for purposes of determining the County's compliance with 45 CFR § 164.504(e)(2)(ii); and

- ix. At the termination of this Contract, if feasible, return or destroy all protected health information received from, or created or received by, the Contractor on behalf of the County that the Contractor still maintains, in any form, and retain no copies of such information; or, if such return or destruction is not feasible, extend the protections of this Contract permanently to such information and limit further uses and disclosures to those purposes that make the return or destruction of the information infeasible.

d. The Contractor agrees that this contract may be amended if any of the following events occurs:

- i. HIPAA, or any of the regulations promulgated in furtherance thereof, is modified by Congress or the Department of Health and Human Services;
- ii. HIPAA, or any of the regulations promulgated in furtherance thereof, is interpreted by a court in a manner impacting the County's HIPAA compliance; or
- iii. There is a material change in the business practices and procedures of the County.

e. Pursuant to 45 CFR § 164.504(e)(2)(iii), the County is authorized to unilaterally terminate this Contract if the County determines that the Contractor has violated a material term of this Contract.

5. NON-ASSIGNMENT CLAUSE.

In accordance with Section 109 of the General Municipal Law, this Contract may not be assigned by the Contractor or its right, title or interest therein assigned, transferred, conveyed, sublet or otherwise disposed of without the County's previous written consent, and any attempts to do so are null and void. The Contractor may, however, assign its right to receive payments without the County's prior written consent unless this Contract concerns Certificates of Participation pursuant to Section 109-b of the General Municipal Law.

6. WORKER'S COMPENSATION BENEFITS.

In accordance with Section 108 of the General Municipal Law, this Contract shall be void and of no force and effect unless the Contractor shall provide and maintain coverage during the life of this Contract for

the benefit of such employees as are required to be covered by the provisions of the Workers' Compensation Law.

7. NON-DISCRIMINATION REQUIREMENTS.

To the extent required by Article 15 of the Executive Law (also known as the Human Rights Law) and all other state and federal statutory and constitutional non-discrimination provisions, the Contractor will not discriminate against any employee or applicant for employment because of race, creed, color, sex, national origin, sexual orientation, age, disability, genetic predisposition or carrier status, or marital status. Furthermore, in accordance with Section 220-e of the Labor Law, if this is a Contract for the construction, alteration or repair of any public building or public work or for the manufacture, sale or distribution of materials, equipment or supplies, and to the extent that this Contract shall be performed within the State of New York, the Contractor agrees that neither it nor its subcontractors shall, by reason of race, creed, color, disability, sex, or national origin: (a) discriminate in hiring against any New York State citizen who is qualified and available to perform the work; or (b) discriminate against or intimidate any employee hired for the performance of work under this Contract. If this is a building service contract as defined in Section 230 of the Labor Law, then, in accordance with Section 239 of the Labor Law, the Contractor agrees that neither it nor its subcontractors shall by reason of race, creed, color, national origin, age, sex or disability: (a) discriminate in hiring against any New York State citizen who is qualified and available to perform the work; or (b) discriminate against or intimidate any employee hired for the performance of work under this Contract. The Contractor is subject to fines of \$50.00 per person per day for any violation of Section 220-e or Section 239 as well as possible termination of this Contract and forfeiture of all monies due hereunder for a second or subsequent violation.

8. WAGE AND HOURS PROVISIONS.

If this is a public work contract covered by Article 8 of the Labor Law or a building service contract covered by Article 9 of the Labor Law, neither the Contractor's employees nor the employees of its subcontractors may be required or permitted to work more than the number of hours or days stated in said Articles, except as otherwise provided in the Labor Law and as set forth in prevailing wage and supplement schedules issued by the State Labor Department. Furthermore, the Contractor and its subcontractors must pay at least the prevailing wage rate and pay or provide the prevailing supplements, including the premium rates for overtime pay, as determined by the State Labor Department in accordance with the Labor Law. Additionally, effective April 28, 2008, if this is a public work contract covered by Article 8 of the Labor Law, the Contractor understands and agrees that the filing of payrolls in a manner consistent with Subdivision 3-a of Section 220 of the Labor Law shall be a condition precedent to payment by the County of any County-approved sums due and owing for work done upon the project.

9. NON-COLLUSIVE BIDDING CERTIFICATION.

In accordance with Section 103-d of the General Municipal Law, if this Contract is awarded based upon the submission of bids, the Contractor certifies and affirms, under penalty of perjury, as to its own organization, under penalty of perjury, that to the best of its knowledge and belief:

(1) the prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor; and (2) unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and (3) no attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition. The Contractor further affirms that, at the time the Contractor submitted its bid, an authorized and responsible person executed and delivered to the County a non-collusive bidding certification on the Contractor's behalf.

10. RECORDS.

The Contractor shall establish and maintain complete and accurate books, records, documents, accounts and other evidence directly pertaining to performance under this Contract (hereinafter, collectively, "the Records"). The Records shall include, but not be limited to, reports, statements, examinations, letters, memoranda, opinions, folders, files, books, manuals, pamphlets, forms, papers, designs, drawings, maps, photos, letters, microfilms, computer tapes or discs, electronic files, e-mails (and all attachments thereto), rules, regulations and codes. The Records must be kept for the balance of the calendar year in which they were made and for six (6) additional years thereafter. The County Comptroller, the County Attorney and any other person or entity authorized to conduct an audit or examination, as well as the agency or agencies involved in this Contract, shall have access to the Records during normal business hours at an office of the Contractor within the County or, if no such office is available, at a mutually agreeable and reasonable venue within the County, for the term specified above, for the purposes of inspection, auditing and copying. The County shall take reasonable steps to protect from public disclosure any of the Records which are exempt from disclosure under Section 87 of the Public Officers Law (the "Statute"), provided that: (a) the Contractor shall timely inform an appropriate County official, in writing, that said records should not be disclosed; (b) said records shall be sufficiently identified; and (c) in the sole discretion of the County, designation of said records as exempt under the Statute is reasonable. Nothing contained herein shall diminish, or in any way adversely affect, the County's right to discovery in any pending or future litigation. Notwithstanding any other language, the Records may be subject to disclosure under the New York Freedom of Information Law, for other applicable state or federal law, rule or regulation.

11. IDENTIFYING INFORMATION AND PRIVACY NOTIFICATION.

- a. Identification Number(s). Every invoice or claim for payment submitted to a County agency by a payee, for payment for the sale of goods or service or for transactions (e.g., leases, easements, licenses, etc.) related to real or personal property must include the payee's identification number. This number includes any or all of the following: (i) the payee's Federal employer identification number, (ii) the payee's Federal social security number, and/or (iii) the payee's Vendor Identification Number assigned by the Statewide Financial System. Where the payee does not have such number or numbers, the payee, on its invoice or claim for payment, must state with specificity the reason or reasons why the payee does not have such number or numbers.

- b. Privacy Notification. (i) The authority to request the above personal information from a seller of goods or services or a lessor of real or personal property, and the authority to maintain such information, is found in Section 5 of the State Tax Law. Disclosure of this information by the seller or lessor to the County is mandatory. The principle purpose for which the information is collected is to enable the State to identify individuals, businesses and others who have been delinquent in filing tax returns or may have understated their liabilities and to generally identify persons affected by the taxes administered by the New York State Commissioner of Taxation and Finance. The information will be used for tax administration purposes and for any other purpose authorized by law. (ii) The personal information is requested by the County's purchasing unit contracting to purchase goods or services or lease the real or personal property covered by this Contract.

12. CONFLICTING TERMS.

In the event of a conflict between the terms of the Contract (including any and all attachments thereto and amendments thereof) and the terms of this Addendum, the terms of this Addendum shall control.

13. GOVERNING LAW.

This Contract shall be governed by the laws of the State of New York except where the Federal Supremacy Clause requires otherwise.

14. PROHIBITION ON PURCHASE OF TROPICAL HARDWOODS.

The Contractor certifies and warrants that all wood products to be used under this Contract award will be acquired in accordance with, but not limited to, the specifications and provisions of Section 165 of the State Finance Law (Use of Tropical Hardwoods), which prohibits purchase and use of tropical hardwoods, unless specifically exempted by the State or any governmental agency or political subdivision or public benefit corporation. Qualification for an exemption under this law will be the sole responsibility of the Contractor to establish to meet with the approval of the County.

In addition, when any portion of this Contract involving the use of woods, whether for supply or installation, is to be performed by any subcontractor, the prime Contractor will indicate and certify in the submitted bid proposal that the subcontractor has been informed and is in compliance with specifications and provisions regarding use of tropical hardwoods as detailed in Section 165 of the State Finance Law. Any such use must meet with approval of the County; otherwise, the bid may not be considered responsive. Under bidder certifications, proof of qualification for exemption will be the sole responsibility of the Contractor to establish to meet with the approval of the County.

15. COMPLIANCE WITH NEW YORK STATE INFORMATION SECURITY BREACH AND NOTIFICATION ACT.

The Contractor shall comply with the provisions of the New York State Information Security Breach and Notification Act (General Business Law Section 899-aa).

16. GRATUITIES AND KICKBACKS.

- a. Gratuities. It shall be unethical for any person to offer, give, or agree to give any County employee or former County employee, or for any County employee or former County employee to solicit, demand, accept, or agree to accept from another person, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, or preparation of any part of a program requirement or a purchase request; influencing the content of any specification or procurement standard; rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application; request for ruling, determination, claim, or controversy, or other particular matter, pertaining to any program requirement or a contract or subcontract, or to any solicitation or proposal therefor.
- b. Kickbacks. It shall be unethical for any payment, gratuity, or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime Contractor or higher tier subcontractor or any person associated therewith, as an inducement for the award of a subcontract or order.

17. AUDIT

The County, the State of New York, and the United States shall have the right at any time during the term of this agreement and for the period limited by the applicable statute of limitations to audit the payment of monies hereunder. The Contractor shall comply with any demands made by the County to provide information with respect to the payment of monies made hereunder during the period covered by this paragraph. The Contractor shall maintain its books and records in accordance with generally accepted accounting principles or such other method of account which is approved in writing by the County prior to the date of this agreement. The revenues and expenditures of the Contractor in connection with this agreement shall be separately identifiable. Each expenditure or claim for payment shall be fully documented. Expenditures or claims for payment which are not fully documented may be disallowed. The Contractor agrees to provide to, or permit the County to examine or obtain copies of, any documents relating to the payment of money to the Contractor or expenditures made by the Contractor for which reimbursement is requested to be made or has been made to the Contractor by the County. The Contractor shall maintain all records required by this paragraph for 7 years after the date this agreement is terminated or ends.

If the Contractor has expended, in any fiscal year, \$300,000.00 or more in funds provided by a federal financial assistance program from a federal agency pursuant to this agreement and all other contracts with the County, the Contractor shall provide the County with an audit prepared by an independent auditor in accordance with the Single Audit Act of 1984, 31 U.S.C. §§ 7501, et seq., as amended, and the regulations adopted pursuant to such Act.

18. CERTIFICATION OF COMPLIANCE WITH THE IRAN DIVESTMENT ACT.

Pursuant to Section 103-g of the General Municipal Law, by submitting a bid in response to this solicitation or by assuming the responsibility of a Contract awarded hereunder, each bidder or Contractor, or any person signing on behalf of any bidder or Contractor, and any assignee or subcontractor and, in the case of a joint bid, each party thereto, certifies, under penalty of perjury, that once the Prohibited Entities List is posted on the Office of General Services (hereinafter "OGS") website, that to the best of its knowledge and belief, that each bidder or Contractor and any subcontractor or assignee is not identified on the Prohibited Entities List created pursuant to State Finance Law § 165-a(3)(b).

Additionally, the bidder or Contractor is advised that once the Prohibited Entities List is posted on the OGS website, any bidder or Contractor seeking to renew or extend a Contract or assume the responsibility of a Contract awarded in response to this solicitation must certify at the time the Contract is renewed, extended or assigned that it is not included on the Prohibited Entities List.

During the term of the Contract, should the County receive information that a bidder or Contractor is in violation of the above-referenced certification, the County will offer the person or entity an opportunity to respond. If the person or entity fails to demonstrate that he, she or it has ceased engagement in the investment which is in violation of the Iran Divestment Act of 2012 within ninety (90) days after the determination of such violation, then the County shall take such action as may be appropriate, including, but not limited to, imposing sanctions, seeking compliance, recovering damages or declaring the bidder or Contractor in default.

The County reserves the right to reject any bid or request for assignment for a bidder or Contractor that appears on the Prohibited Entities List prior to the award of a Contract and to pursue a responsibility review with respect to any bidder or Contractor that is awarded a Contract and subsequently appears on the Prohibited Entities List.

19. PROHIBITION ON TOBACCO AND E-CIGARETTE USE ON COUNTY PROPERTY

Pursuant to Local Law No. 3 of 2016, the use of tobacco and e-cigarettes are prohibited on Oneida County property, as follows:

- a. For the purposes of this provision, the "use of tobacco" shall include:
 - i. The burning of a lighted cigarette, pipe, cigar or other lighted instrument for the purpose of smoking tobacco or a tobacco substitute;
 - ii. The use of tobacco and/or a substance containing tobacco or a tobacco substitute by means other than smoking, including: chewing; holding in the mouth; or expectoration of chewing tobacco.

- b. For the purposes of this provision, “e-cigarette” shall mean an electronic device composed of a mouthpiece, heating element, battery and electronic circuit that delivers vapor which is inhaled by an individual user as he or she simulates smoking.
- c. For the purposes of this provision, “on Oneida County property” shall be defined as:
 - i. Upon all real property owned or leased by the County of Oneida; and
 - ii. Within all County of Oneida-owned vehicles or within private vehicles when being used for a County of Oneida purpose, except that a driver may smoke in a privately-owned vehicle being used for a County of Oneida Purpose if the driver is the sole occupant of the vehicle.
- d. Each violation of this Local Law No. 3 of 2016 shall constitute a separate and distinct offense and may be punishable by a fine of up to \$200.00 for a first offense and up to \$1,000.00 for subsequent offenses.

20. COMPLIANCE WITH NEWYORK STATE LABOR LAW § 201-G

The Contractor shall comply with the provisions of New York State Labor Law § 201-g.

ADDENDA A-1

PARENTS' BILL OF RIGHTS FOR DATA PRIVACY AND SECURITY

To satisfy their responsibilities regarding the provision of education to students in prekindergarten through grade twelve, "educational agencies" (as defined below) in the State of New York collect and maintain certain personally identifiable information from the education records of their students. As part of the Common Core Implementation Reform Act, Education Law §2-d requires that each educational agency in the State of New York must develop a Parents' Bill of Rights for Data Privacy and Security (Parents' Bill of Rights). The Parents' Bill of Rights must be published on the website of each educational agency, and must be included with every contract the educational agency enters into with a "third party contractor" (as defined below) where the third party contractor receives student data, or certain protected teacher/principal data related to Annual Professional Performance Reviews that is designated as confidential pursuant to Education Law §3012-c ("APPR data").

The purpose of the Parents' Bill of Rights is to inform parents (which also include legal guardians or persons in parental relation to a student, but generally not the parents of a student who is age eighteen or over) of the legal requirements regarding privacy, security and use of student data. In addition to the federal Family Educational Rights and Privacy Act (FERPA), Education Law §2-d provides important new protections for student data, and new remedies for breaches of the responsibility to maintain the security and confidentiality of such data.

A. What are the essential parents' rights under the Family Educational Rights and Privacy Act (FERPA) relating to personally identifiable information in their child's student records?

The rights of parents under FERPA are summarized in the Model Notification of Rights prepared by the United States Department of Education for use by schools in providing annual notification of rights to parents. It can be accessed at <http://www2.ed.gov/policy/gen/guid/fpco/ferpa/lea-officials.html>, and a copy is attached to this Parents' Bill of Rights. Complete student records are maintained by schools and school districts, and not at the New York State Education Department (NYSED). Further, NYSED would need to establish and implement a means to verify a parent's identity and right of access to records before processing a request for records to the school or school district. Therefore, requests to access student records will be most efficiently managed at the school or school district level.

Parents' rights under FERPA include:

1. The right to inspect and review the student's education records within 45 days after the day the school or school district receives a request for access.
2. The right to request amendment of the student's education records that the parent or eligible student believes are inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA. Complete student records are maintained by schools and school districts and not at NYSED, which is the secondary repository of

data, and NYSED make amendments to school or school district records. Schools and school districts are in the best position to make corrections to students' education records.

3. The right to provide written consent before the school discloses personally identifiable information (PII) from the student's education records, except to the extent that FERPA authorizes disclosure without consent (including but not limited to disclosure under specified conditions to: (i) school officials within the school or school district with legitimate educational interests; (ii) officials of another school for purposes of enrollment or transfer; (iii) third party contractors providing services to, or performing functions for an educational agency; (iv) authorized representatives of the U. S. Comptroller General, the U. S. Attorney General, the U.S. Secretary of Education, or State and local educational authorities, such as NYSED; (v) organizations conducting studies for or on behalf of educational agencies) and (vi) the public where the school or school district has designated certain student data as "directory information" (described below). The attached FERPA Model Notification of Rights more fully describes the exceptions to the consent requirement under FERPA).
4. Where a school or school district has a policy of releasing "directory information" from student records, the parent has a right to refuse to let the school or school district designate any all of such information as directory information. Directory information, as defined in federal regulations, includes: the student's name, address, telephone number, email address, photograph, date and place of birth, major field of study, grade level, enrollment status, dates of attendance, participation in officially recognized activities and sports, weight and height of members of athletic teams, degrees, honors and awards received and the most recent educational agency or institution attended. Where disclosure without consent is otherwise authorized under FERPA, however, a parent's refusal to permit disclosure of directory information does not prevent disclosure pursuant to such separate authorization.
5. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the School to comply with the requirements of FERPA.

B. What are parents' rights under the Personal Privacy Protection Law (PPPL), Article 6-A of the Public Officers Law relating to records held by State agencies?

The PPPL (Public Officers Law §§91-99) applies to all records of State agencies and is not specific to student records or to parents. It does not apply to school districts or other local educational agencies. It imposes duties on State agencies to have procedures in place to protect from disclosure of "personal information," defined as information which because of a name, number, symbol, mark or other identifier, can be used to identify a "data subject" (in this case the student or the student's parent). Like FERPA, the PPPL confers a right on the data subject (student or the student's parent) to access to State agency records relating to them and requires State agencies to have procedures for correction or amendment of records.

A more detailed description of the PPPL is available from the Committee on Open Government of the New York Department of State. Guidance on what you should know about the PPPL can be accessed at <http://www.dos.ny.gov/coog/shldno1.html>. The Committee on Open Government's address is Committee on Open Government, Department of State, One Commerce Plaza, 99 Washington Avenue, suite 650, Albany, NY 12231, their email address is coog@dos.ny.gov, and their telephone number is (518) 474-2518.

C. Parents' Rights Under Education Law §2-d relating to Unauthorized Release of Personally Identifiable Information

1. What "educational agencies" are included in the requirements of Education Law §2-d?

- The New York State Education Department ("NYSED");
- Each public school district;
- Each Board of Cooperative Educational Services or BOCES; and
- All schools that are:
 - a public elementary or secondary school;
 - a universal pre-kindergarten program authorized pursuant to Education Law §3602-e;
 - an approved provider of preschool special education services;
 - any other publicly funded pre-kindergarten program;
 - a school serving children in a special act school district as defined in Education Law 4001; or
 - certain schools for the education of students with disabilities - an approved private school, a state-supported school subject to the provisions of Education Law Article 85, or a state-operated school subject to Education Law Article 87 or 88.

2. What kind of student data is subject to the confidentiality and security requirements of Education Law §2-d?

The law applies to personally identifiable information contained in student records of an educational agency listed above. The term "student" refers to any person attending or seeking to enroll in an educational agency, and the term "personally identifiable information" ("PII") uses the definition provided in FERPA. Under FERPA, personally identifiable information or PII includes, but is not limited to:

- (a) The student's name;
- (b) The name of the student's parent or other family members;
- (c) The address of the student or student's family;
- (d) A personal identifier, such as the student's social security number, student number, or biometric record;
- (e) Other indirect identifiers, such as the student's date of birth, place of birth, and Mother's Maiden Name¹;

¹ Please note that NYSED does not collect certain information defined in FERPA, such as students' social security numbers, biometric records, mother's maiden name (unless used as the mother's legal name).

(f) Other information that, alone or in combination, is linked or linkable to a specific student that would allow a reasonable person in the school community, who does not have personal knowledge of the relevant circumstances, to identify the student with reasonable certainty; or

(g) Information requested by a person who the educational agency or institution reasonably believes knows the identity of the student to whom the education record relates.

3. What kind of student data is *not* subject to the confidentiality and security requirements of Education Law §2-d?

The confidentiality and privacy provisions of Education Law §2-d and FERPA extend only to PII, and not to student data that is not personally identifiable. Therefore, de-identified data (e.g., data regarding students that uses random identifiers), aggregated data (e.g., data reported at the school district level) or anonymized data that could not be used to identify a particular student is not considered to be PII and is not within the purview of Education Law §2-d or within the scope of this Parents' Bill of Rights.

4. What are my rights under Education Law § 2-d as a parent regarding my student's PII?

Education Law §2-d ensures that, in addition to all of the protections and rights of parents under the federal FERPA law, certain rights will also be provided under the Education Law. These rights include, but are not limited to, the following elements:

(A) A student's PII cannot be sold or released by the educational agency for any commercial or marketing purposes.

○ PII may be used for purposes of a contract that provides payment to a vendor for providing services to an educational agency as permitted by law.

○ However, sale of PII to a third party solely for commercial purposes or receipt of payment by an educational agency, or disclosure of PII that is not related to a service being provided to the educational agency, is strictly prohibited.

(B) Parents have the right to inspect and review the complete contents of their child's education record including any student data stored or maintained by an educational agency.

○ This right of inspection is consistent with the requirements of FERPA. In addition to the right of inspection of the educational record, Education Law §2-d provides a specific right for parents to inspect or receive copies of any data in the student's educational record.

○ NYSED will develop policies for annual notification by educational agencies to parents regarding the right to request student data. Such policies will specify a reasonable time for the educational agency to comply with such requests.

- The policies will also require security measures when providing student data to parents, to ensure that only authorized individuals receive such data. A parent may be asked for information or verifications reasonably necessary to ensure that he or she is in fact the student's parent and is authorized to receive such information pursuant to law.

(C) State and federal laws protect the confidentiality of PII, and safeguards associated with industry standards and best practices, including, but not limited to, encryption, firewalls, and password protection, must be in place when data is stored or transferred.

Education Law §2-d also specifically provides certain limitations on the collection of data by educational agencies, including, but not limited to:

- (A) A mandate that, except as otherwise specifically authorized by law, NYSED shall only collect PII relating to an educational purpose;
- (B) NYSED may only require districts to submit PII, including data on disability status and student suspensions, where such release is required by law or otherwise authorized under FERPA and/or the New York State Personal Privacy Law; and
- (C) Except as required by law or in the case of educational enrollment data, school districts shall not report to NYSED student data regarding juvenile delinquency records, criminal records, medical and health records or student biometric information.
- (D) Parents may access a complete list of all student data elements collected by NYSED, at [NYSED Student Data Elements](#), or may obtain a copy of this list by writing to the Office of Information & Reporting Services, New York State Education Department, Room 863 EBA, 89 Washington Avenue, Albany, NY 12234; and
- (E) Parents have the right to file complaints with an educational agency about possible breaches of student data by that educational agency's third party contractors or their employees, officers, or assignees, or with NYSED. Complaints to NYSED should be directed in writing to the Chief Privacy Officer, New York State Education Department, 89 Washington Avenue, Albany NY 12234, email to CPO@mail.nysed.gov. The complaint process is under development and will be established through regulations to be proposed by NYSED's Chief Privacy Officer, who has not yet been appointed.
 - Specifically, the Commissioner of Education, after consultation with the Chief Privacy Officer, will promulgate regulations establishing procedures for the submission of complaints from parents, classroom teachers or building principals, or other staff of an educational agency, making allegations of improper disclosure of student data and/or teacher or principal APPR data by a third party contractor or its officers, employees or assignees.
 - When appointed, the Chief Privacy Officer of NYSED will also provide a procedure within NYSED whereby parents, students, teachers,

superintendents, school board members, principals, and other persons or entities may request information pertaining to student data or teacher or principal APPR data in a timely and efficient manner.

5. Must additional elements be included in the Parents' Bill of Rights.?

Yes. For purposes of further ensuring confidentiality and security of student data, as an appendix to the Parents' Bill of Rights each contract an educational agency enters into with a third party contractor shall include the following supplemental information:

- (A) the exclusive purposes for which the student data, or teacher or principal data, will be used;
- (B) how the third party contractor will ensure that the subcontractors, persons or entities that the third party contractor will share the student data or teacher or principal data with, if any, will abide by data protection and security requirements;
- (C) when the agreement with the third party contractor expires and what happens to the student data or teacher or principal data upon expiration of the agreement;
- (D) if and how a parent, student, eligible student, teacher or principal may challenge the accuracy of the student data or teacher or principal data that is collected; and
- (E) where the student data or teacher or principal data will be stored (described in such a manner as to protect data security), and the security protections taken to ensure such data will be protected, including whether such data will be encrypted.
 - a. In addition, the Chief Privacy Officer, with input from parents and other education and expert stakeholders, is required to develop additional elements of the Parents' Bill of Rights to be prescribed in Regulations of the Commissioner.

6. What protections are required to be in place if an educational agency contracts with a third party contractor to provide services, and the contract requires the disclosure of PII to the third party contractor?

Education Law §2-d provides very specific protections for contracts with "third party contractors", defined as any person or entity, other than an educational agency, that receives student data or teacher or principal data from an educational agency pursuant to a contract or other written agreement for purposes of providing services to such educational agency. The term "third party contractor" also includes an educational partnership organization that receives student and/or teacher or principal APPR data from a school district to carry out its responsibilities pursuant to Education Law §211-e, and a not-for-profit corporation or other non-profit organization, which are not themselves covered by the definition of an "educational agency."

Services of a third party contractor covered under Education Law §2-d include, but not limited to, data management or storage services, conducting studies for or on behalf of the educational agency, or audit or evaluation of publicly funded programs.

When an educational agency enters into a contract with a third party contractor, under which the third party contractor will receive student data, the contract or agreement must include a data security and privacy plan that outlines how all state, federal, and local data security and privacy contract requirements will be implemented over the life of the contract, consistent with the educational agency's policy on data security and privacy. However, the standards for an educational agency's policy on data security and privacy must be prescribed in Regulations of the Commissioner that have not yet been promulgated. A signed copy of the Parents' Bill of Rights must be included, as well as a requirement that any officers or employees of the third party contractor and its assignees who have access to student data or teacher or principal data have received or will receive training on the federal and state law governing confidentiality of such data prior to receiving access.

Each third party contractor that enters into a contract or other written agreement with an educational agency under which the third party contractor will receive student data or teacher or principal data shall:

- limit internal access to education records to those individuals that are determined to have legitimate educational interests
- not use the education records for any other purposes than those explicitly authorized in its contract;
- except for authorized representatives of the third party contractor to the extent they are carrying out the contract, not disclose any PII to any other party (i) without the prior written consent of the parent or eligible student; or (ii) unless required by statute or court order and the party provides a notice of the disclosure to NYSED, district board of education, or institution that provided the information no later than the time the information is disclosed, unless providing notice of the disclosure is expressly prohibited by the statute or court order;
- maintain reasonable administrative, technical and physical safeguards to protect the security, confidentiality and integrity of PII in its custody; and
- use encryption technology to protect data while in motion or in its custody from unauthorized disclosure.

7. What steps can and must be taken in the event of a breach of confidentiality or security?

Upon receipt of a complaint or other information indicating that a third party contractor may have improperly disclosed student data, or teacher or principal APPR data, NYSED's Chief Privacy Officer is authorized to investigate, visit, examine and inspect the third party contractor's facilities and records and obtain documentation from, or require the testimony of, any party relating to the alleged improper disclosure of student data or teacher or principal APPR data.

Where there is a breach and unauthorized release of PII by a by a third party contractor or its assignees (e.g., a subcontractor): (i) the third party contractor must notify the educational

agency of the breach in the most expedient way possible and without unreasonable delay; (ii) the educational agency must notify the parent in the most expedient way possible and without unreasonable delay; and (iii) the third party contractor may be subject to certain penalties including, but not limited to, a monetary fine; mandatory training regarding federal and state law governing the confidentiality of student data, or teacher or principal APPR data; and preclusion from accessing any student data, or teacher or principal APPR data, from an educational agency for a fixed period up to five years.

8. Data Security and Privacy Standards

Upon appointment, NYSED's Chief Privacy Officer will be required to develop, with input from experts, standards for educational agency data security and privacy policies. The Commissioner will then promulgate regulations implementing these data security and privacy standards.

9. No Private Right of Action

Please note that Education Law §2-d explicitly states that it does not create a private right of action against NYSED or any other educational agency, such as a school, school district or BOCES.

ADDENDA A-2

Model Notification of Rights under FERPA for Elementary and Secondary Schools

The Family Educational Rights and Privacy Act (FERPA) affords parents and students who are 18 years of age or older ("eligible students") certain rights with respect to the student's education records. These rights are:

1. The right to inspect and review the student's education records within 45 days after the day the [Name of school ("School")] receives a request for access.

Parents or eligible students who wish to inspect their child's or their education records should submit to the school principal [or appropriate school official] a written request that identifies the records they wish to inspect. The school official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.

2. The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA.

Parents or eligible students who wish to ask the [School] to amend their child's or their education record should write the school principal [or appropriate school official], clearly identify the part of the record they want changed, and specify why it should be changed. If the school decides not to amend the record as requested by the parent or eligible student, the school will notify the parent or eligible student of the decision and of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

3. The right to provide written consent before the school discloses personally identifiable information (PII) from the student's education records, except to the extent that FERPA authorizes disclosure without consent.

One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. The criteria for determining who constitutes a school official and what constitutes a legitimate educational interest must be set forth in the school's or school district's annual notification for FERPA rights. A school official typically includes a person employed by the school or school district as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel) or a person serving on the school board. A school official also may include a volunteer, contractor, or consultant who, while not employed by the school, performs an institutional service or function for which the school would otherwise use its own employees and who is under the direct control of the school with respect to the use and maintenance of PII

from education records, such as an attorney, auditor, medical consultant, or therapist; a parent or student volunteering to serve on an official committee, such as a disciplinary or grievance committee; or a parent, student, or other volunteer assisting another school official in performing his or her tasks. A school official typically has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

[Optional] Upon request, the school discloses education records without consent to officials of another school or school district in which a student seeks or intends to enroll, or is already enrolled if the disclosure is for purposes of the student's enrollment or transfer. [NOTE: FERPA requires a school or school district to make a reasonable attempt to notify the parent or student of the records request unless it states in its annual notification that it intends to forward records on request or the disclosure is initiated by the parent or eligible student.]

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the [School] to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202

[NOTE: In addition, a school may want to include its directory information public notice, as required by § 99.37 of the regulations, with its annual notification of rights under FERPA.]

[Optional] See the list below of the disclosures that elementary and secondary schools may make without consent.

FERPA permits the disclosure of PII from students' education records, without consent of the parent or eligible student, if the disclosure meets certain conditions found in § 99.31 of the FERPA regulations. Except for disclosures to school officials, disclosures related to some judicial orders or lawfully issued subpoenas, disclosures of directory information, and disclosures to the parent or eligible student, § 99.32 of the FERPA regulations requires the school to record the disclosure. Parents and eligible students have a right to inspect and review the record of disclosures. A school may disclose PII from the education records of a student without obtaining prior written consent of the parents or the eligible student –

- To other school officials, including teachers, within the educational agency or institution whom the school has determined to have legitimate educational interests. This includes contractors, consultants, volunteers, or other parties to whom the school has outsourced institutional services or functions, provided that the conditions listed in § 99.31(a)(1)(i)(B)(1) - (a)(1)(i)(B)(3) are met. (§ 99.31(a)(1))
- To officials of another school, school system, or institution of postsecondary education where the student seeks or intends to enroll, or where the student is already

enrolled if the disclosure is for purposes related to the student's enrollment or transfer, subject to the requirements of § 99.34. (§ 99.31(a)(2))

- To authorized representatives of the U. S. Comptroller General, the U. S. Attorney General, the U.S. Secretary of Education, or State and local educational authorities, such as the State educational agency (SEA) in the parent or eligible student's State. Disclosures under this provision may be made, subject to the requirements of § 99.35, in connection with an audit or evaluation of Federal- or State-supported education programs, or for the enforcement of or compliance with Federal legal requirements that relate to those programs. These entities may make further disclosures of PII to outside entities that are designated by them as their authorized representatives to conduct any audit, evaluation, or enforcement or compliance activity on their behalf, if applicable requirements are met. (§§ 99.31(a)(3) and 99.35)
- In connection with financial aid for which the student has applied or which the student has received, if the information is necessary for such purposes as to determine eligibility for the aid, determine the amount of the aid, determine the conditions of the aid, or enforce the terms and conditions of the aid. (§ 99.31(a)(4))
- To State and local officials or authorities to whom information is specifically allowed to be reported or disclosed by a State statute that concerns the juvenile justice system and the system's ability to effectively serve, prior to adjudication, the student whose records were released, subject to § 99.38. (§ 99.31(a)(5))
- To organizations conducting studies for, or on behalf of, the school, in order to: (a) develop, validate, or administer predictive tests; (b) administer student aid programs; or (c) improve instruction, if applicable requirements are met. (§ 99.31(a)(6))
- To accrediting organizations to carry out their accrediting functions. (§ 99.31(a)(7))
- To parents of an eligible student if the student is a dependent for IRS tax purposes. (§ 99.31(a)(8))
- To comply with a judicial order or lawfully issued subpoena if applicable requirements are met. (§ 99.31(a)(9))
- To appropriate officials in connection with a health or safety emergency, subject to § 99.36. (§ 99.31(a)(10))
- Information the school has designated as "directory information" if applicable requirements under § 99.37 are met. (§ 99.31(a)(11))
- To an agency caseworker or other representative of a State or local child welfare agency or tribal organization who is authorized to access a student's case plan when such agency or organization is legally responsible, in accordance with State or tribal law, for the care and protection of the student in foster care placement. (20 U.S.C. § 1232g(b)(1)(L))

- To the Secretary of Agriculture or authorized representatives of the Food and Nutrition Service for purposes of conducting program monitoring, evaluations, and performance measurements of programs authorized under the Richard B. Russell National School Lunch Act or the Child Nutrition Act of 1966, under certain conditions. (20 U.S.C. § 1232g(b)(1)(K))



Remsen Central School District

2025-2026 Budget Development Calendar

Friday, 10/25/2024	Requisition Folders Distributed to All Faculty and Staff
10/25/2024 – 1/6/2025	Budget Requisition Work and Discussions with Immediate Supervisors
Monday, 1/6/2025	Requisition Folders Submitted for Building Principal Review Buildings/Grounds/Transportation Requisition Folders Submitted to Business Administrator
Tuesday, 1/14/2025	BOE Budget Workshop #1 6:00 PM
Friday, 1/17/2025	All Budget Information Submitted/Approved for Business Office
Tuesday, 2/11/2025	BOE Budget Workshop #2 6:00 PM
Tuesday, 3/11/2025	BOE Budget Workshop #3 6:00 PM
Wednesday, 4/2/2025	First Legal Notice of Budget Hearing and Vote BOE Candidate Nominating Petitions Available
Tuesday, 4/8/2025	BOE Budget Adoption Resolution and Approval of Property Tax Report Card 6:00 PM Budget Information Due to Finish Newsletter
Wednesday, 4/9/2025	File Property Tax Report Card With SED
Wednesday, 4/16/2025	Second Legal Notice of Budget Hearing and Vote
Monday, 4/21/25	BOE Candidate Nominating Petitions Due in Office of District Clerk by 5:00 PM
Friday, 4/25/2025	Military Ballots Distributed
Tuesday, 4/29/2025	Special BOE Meeting for BOCES Budget Vote – 6:00 PM
Wednesday, 4/30/2025	Third Legal Notice of Budget Hearing and Vote
Wednesday, 5/7/2025	Fourth Legal Notice of Budget hearing and Vote
Tuesday, 5/13/2025	Annual Budget Hearing 6:00 PM
Wednesday, 5/14/2025	Deadline for Mailing “Budget Notice” to Voters
Tuesday, 5/20/2025	Budget Vote 1:00 PM – 8:00 PM Elementary Cafeteria

Soar to Success!

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