

Family Access Instructions

(Check Grades & Pay Fees)

School District Website: www.lakemills.k12.wi.us

This screenshot shows the top navigation bar of the website. The 'Families' menu is expanded, showing options like Food Service, Forms and Information, Health Services, High School Athletics, Mobile Family Access, Recreation Department, Skyward Family Access, Staff Directory, Staff Shout Out, Student Enrollment, and Summer School. Callout boxes point to 'Families' and 'Skyward Family Access'.

Select: **Families**

Select: **Skyward Family Access**

Enter **Login ID & Password** and click on **Sign In**

If you are new to the District your Login ID and password retrieval was emailed to you.

The login page features the Skyward logo and the text 'LAKE MILLS SCHOOL DISTRICT'. It includes input fields for 'Login ID:' and 'Password:', a 'Sign In' button, and a link for 'Forgot your Login/Password?'. A timestamp '05.16.06.00.06' is visible in the bottom right corner.

If you have a valid email on file you may click on **Forgot your Login/Password?** and instructions will be emailed to you.

An available menu for the student will display down the left side of the screen starting with the **HOME** at the top.

- Home
- Gradebook
- Attendance
- Student Info
- Food Service
- Schedule
- Fee Management
- Teacher Conferences
- Portfolio
- Skylert
- Login History

If you have more than one students, select their name from the drop-down box at the top of the screen under ALL Students.



GRADES

To see your student’s grades, select **Gradebook**.

This area shows you if your student has any Missing Assignments.

This is a “Citizenship Grade”.

- S+ Excellent/effort behavior in class.*
- S Average behavior/effort in class.*
- S- Could improve behavior/effort in class.*
- U Unsatisfactory behavior/effort in class.*

These are your student’s grades. Click on the letter to see more details on each homework assignment, project, and test.

- A = Excellent*
- B = Very good*
- C = Average*
- D = Below average*
- F = Failing*

There are no Missing Assignments.

Class Grades

Display Options | GPA / Class

Class	C1	T1
▶ HEALTH 7 Period 1 (8:00 AM - 8:44 AM) JOSEPH CLOTHIER	S+	B-
▶ PHY ED 7 Period 1 (8:00 AM - 8:44 AM) SCOTT PFEIFER	S-	C+
▶ ART 7 Period 2 (8:47 AM - 9:29 AM) JULIE SCHWECKE	S+	A
▶ SPANISH 7 Period 2 (8:47 AM - 9:29 AM) CORY PREY	S+	A
▶ SCIENCE 7 Period 3 (9:32 AM - 10:14 AM) KATHY ROSECKE	S	C

Home
Gradebook
Attendance
Student Info
Food Service
Schedule
Fee Management
Teacher Conferences
Portfolio
Skylert
Login History

OTHER (Menu Descriptions)

Gradebook: See your student’s grades and missing assignments.

Attendance: See the attendance record of your student.

Student Info: Address, phone, email, parent contacts, etc.

Food Service: Make a food service payment, apply for free or reduced priced meals, set daily ala carte limits See what your student is eating at school.

Schedule: See what classes and teachers your student has.

Fee Management: Pay school fees.

Teacher Conferences: Schedule a teacher conference at the Elementary School.

Portfolio: View Progress Reports and Report Cards.

Skylert: Shows how you would like to receive notifications.

Login History: Shows when you have logged in to the Skyward system.