

Transferring Student Assignments and Scores in PTP Gradebook

This document will show teachers how to copy assignments and scores in PTP Gradebook when a student changes from one period to another. For example; a student changes from 1st hour Algebra to 3rd hour Algebra with the same teacher. Please note the term must be unlocked/open for this process to be available.

Overview

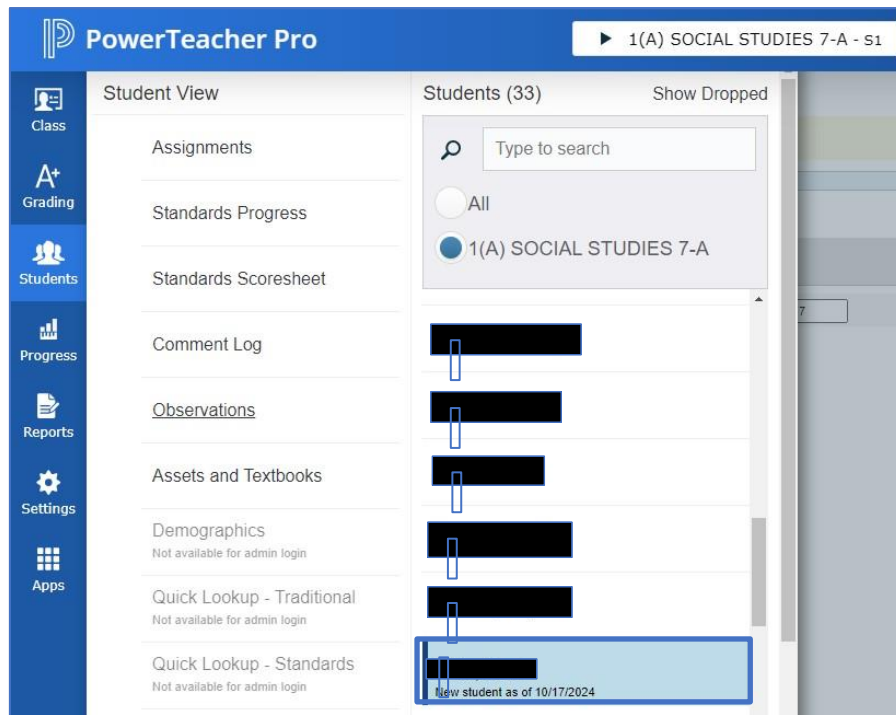
Transfer Grades in the PowerTeacher Pro Gradebook

Step 1-Transfer scores in PowerTeacher Pro Gradebook Step

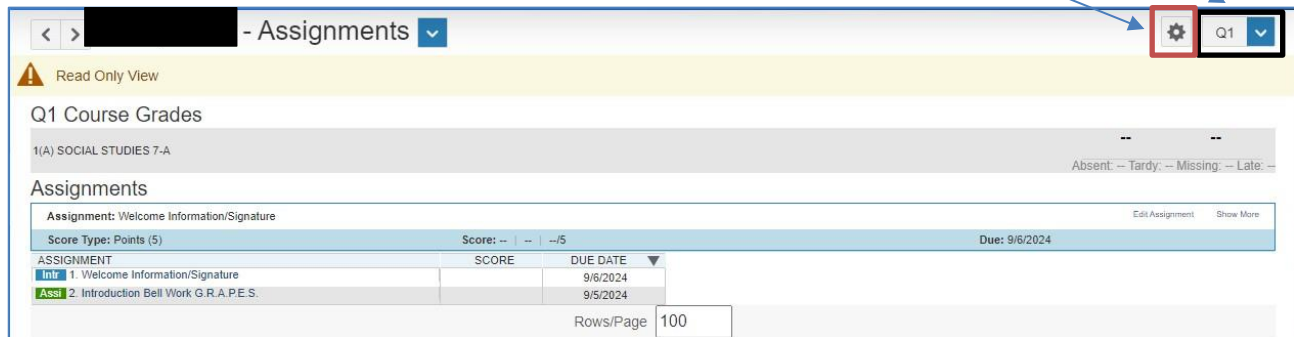
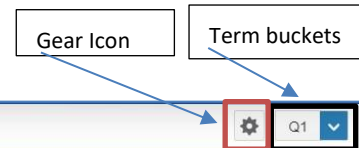
2-Recalculate the Gradebook

Transfer Scores and Assignments in PTP Gradebook:

- From within the PTP Gradebook:**
- Navigate to the course the New student is enrolled in
- Select Students on the left Navigation pane
- Click on the Students Name(New should appear next to the Students Name)



☐ Once you select the student the following page will open



- ☐ Make sure you are in the correct Term
- ☐ Click the Gear Icon
- ☐ Click Transfer Scores
- ☐ Make sure the course selections are correct as well as the Terms. Both Sections of the course need to be unlocked.

From Class: 4(A) ELA 8 (i) Inclusion 23-24

To Class: 1(A) ELA/8 - 23-24

From Term: Q1 Previous Term

To Term: Q1 Previous Term

Q1 Course Grades: 4(A) ELA 8 (i) Inclusion **A** **93.09%**

Q1 Course Grades: 1(A) ELA/8 -- --

Assignments

ASSIGNMENT	FROM CLASS 4(A) ELA 8 (i) INCLUSION SCORE	SCORE TYPE	DUE DATE	STANDARDS	TO CLASS 1(A) ASSIGNMENT
1. Gerund and Gerund Phrases Assessment	10	Points pts: 10 x 2	10/26/2023	0	Gerund and Gerund Phrases Assessment
2. Independent Reading Log (10-16 to 10-22)	21	Points pts: 25	10/23/2023	0	Independent Reading Log (10-16 to 10-22)
3. "Are Bionic..." Selection Assessment	14	Points pts: 16 x 2	10/17/2023	0	"Are Bionic..." Selection Assessment
4. Independent Reading Log (10-2 to 10-9)	20	Points pts: 25	10/9/2023	0	Independent Reading Log (10-2 to 10-9)
5. Engage Your Brain: "Are Bionic Superhumans..."	20	Points pts: 20	10/4/2023	0	Engage Your Brain: "Are Bionic Superhumans..."

Transfer Scores

- If the Assignments are Not the Same you will need to click the dropdown to select how to map the previous assignments to the new course
- Click on **Transfer Scores**
- Click on the Grading Tab on the Left
- Click on the Scoresheet for the course you need to recalculate the gradebook for
- Click on the Gear Icon and Select Recalculate Final Grades
- Please note the Term still needs to be unlocked for this to work and you need to make sure you are in the correct Term.

Scoresheet - Q1

1(A) SOCIAL STUDIES 7-A

Read Only View

Class Grade: Q1

Grade Scale Type: (A - E)

Calculation: Category Weighting

Grade: A | 100% | --

STUDENTS (33)	GRADE	INTRODUCTIO... (9/5/2024)	WELCOME INF... (9/6/2024)
[REDACTED]	A 100%	5	5
[REDACTED]	A 100%	5	5
[REDACTED]	A 100%	5	5
[REDACTED]	A 100%	5	5
[REDACTED]	A 100%	5	5
[REDACTED]	A 100%	5	5
[REDACTED]	A 100%	5	5
[REDACTED]	A 100%	5	5
[REDACTED]	A 100%	5	5
[REDACTED]	A 100%	5	5

Recalculate Final Grades