



English Learner Advisory Committee (ELAC)

Newport Harbor High School

Meeting Date: October 22, 2024

| Time: 6:00PM

Location: NHHS Library & <https://nmusd.zoom.us/j/4119038664>

Attendance – See attached list.

-Parents: 19 | -School Staff: 2 | -District Staff: 00 | -Guests: 1

MINUTES

Required Topics/ Training Covered:

Check topic(s) covered at this meeting and reflected in minutes.

		ELAC parent members have been elected by parents or guardians of English learners (ELs). Parents or guardians of English learners must constitute at least the same percentage of the ELAC membership as their children represent the student body.
	2	Elect one to two members to the District English Learner Advisory Committee (DELAC).
	3	Training (including receipt of materials) for ELAC members that will assist them in carrying out required advisory responsibilities. Training shall be planned in full consultation with committee members.
<input checked="" type="checkbox"/>	4	Advise the principal and staff in the development of a site plan for ELs as part of the School Plan for Student Achievement (SPSA). <input checked="" type="checkbox"/> Review current year SPSA/Annual Evaluation <input type="checkbox"/> Mid-Year SPSA Progress Report <input type="checkbox"/> Advise on next year's SPSA
	5	Administration of a Districtwide needs assessment on a school-by-school basis to parents of all English learners.
	6	Review school results of the EL needs assessment.
	7	Administration of the school's Annual Language Census; share relevant English learner schoolwide data.
	8	Promote ways to make parents aware of the importance of regular school attendance.
	9	Provide input on the Local Control Accountability Plan (LCAP) actions, services, and expenditures as they impact English learners and families.

I. Call To Order/Welcome and Introductions

The meeting was called to order at 6:09 PM by Elizabeth Aranda, School Community Facilitator. She welcomed all present to the Newport Harbor High School English Learner Advisory Committee and asked everyone to introduce themselves.

II. Approval of Minutes

Elizabeth Aranda read the minutes from the **September 10, 2024** meeting. It was moved by Josefina Segundo and seconded by Dr. Jennifer Fox, Assistant Principal that the minutes be approved as written.

III. Special Recognitions

We recognized some students who have achieved reclassification as English proficient this fall 2024:

- Angela Claybaugh
- Samuel Maldonado Campos
- Itzia Rodriguez
- Danna Portocarro Vazquez
- Sarah Luz Rivera
- Mayreli Azul Sollano Torres

IV. District English Learner Advisory Committee (DELAC) Report

Maria Garcia, DELAC Representative, read the report from the October 9, 2024 meeting. Mrs. Garcia mentioned that a DELAC meeting was held at the school district on October 9, 2024. During this meeting, training was provided for members of the District's English Learner Parent Advisory Committee. The committee's requirements and composition were explained, along with its purpose, responsibilities, and board regulations. Additionally, a "Creating Community" activity took place to promote collaboration among families. The board also discussed the need to draft a Needs Assessment and emphasized the importance of having board members actively involved, explaining their roles and responsibilities.

V. Required Topics -

**School Plan for Student Achievement (SPSA) Input: Dr. Fox,
Academic Goal English Developmental Strategies:**

- **Strategy 1:** Every day, English learners get support in learning English as part of their regular classes like English, history, math, and science. This way, they are not only learning the subjects but also practicing and improving their English while doing so.
- **Strategy 2:** Every day, English learners also receive a special time dedicated just to learning English, based on their current level. During this time, teachers focus on specific English language skills using California's English Language Development (ELD) standards. This special English time connects to what they are learning in their other subjects to make the transition smoother.

VI. Other Presentations or Speakers

CAASPP Scores: Elizabeth Aranda, School Community Facilitator

Parents received information on the CAASPP Scores to analyze how students are performing in key areas like English Language Arts and math. Parents took a look at the results together and discussed what they mean for our school and our English learner students.

ELPAC Summative Results: Understanding English Language Proficiency Levels: Elizabeth Aranda, School Community Facilitator

Parents received information on the ELPAC Summative which provides insights to how English learner students are progressing in acquiring the English language. In addition, parents were also shown the percentage of students who have progressed, maintained their proficiency levels, and those who have experienced a decline. This information helped parents understand students' language development and identify areas where we can provide additional support.

Criteria for College and Career Readiness: Elizabeth Aranda, School Community Facilitator

Parents were informed about the criteria for determining college and career readiness for our students. This includes various factors such as Advanced Placement and International Baccalaureate exams, completion of a-g coursework, CAASPP exam performance, college courses, and participation in Career and Technical Education pathways, among others.

Course Remediation: Elizabeth Aranda, School Community Facilitator

Parents were given information about course remediation for students who may be credit deficient and need to take additional courses to stay on track for graduation. In addition, parents were informed about which core academic courses must be repeated if not passed and the options available for students to retake these courses, either during summer school or the following school year.

Credit Recovery Information: Fabiola Hemmerling, Counselor

Fabiola Hemmerling shared with parents about credit recovery options available for students. She included details on how students can regain credits after 10th grade, the nature of these courses, and their implications for grades and graduation requirements. Mrs. Hemmerling emphasized the importance of planning ahead during the summer, as this is a critical period for students to enroll in summer courses to recover any necessary class credits.

Current Designated Supports: Elizabeth Aranda, School Community Facilitator

Parents received information on current designated supports for students, including the Reading Skills class and the English Language Development classes. We reviewed the number of students enrolled in each class and the types of support they are receiving.

IB Program: Alma DiGiorgio, IB Diploma Program Coordinator

Alama DiGiorgio, our International Baccalaureate Diploma Program coordinator, shared more thorough information about the IB Diploma Program and the opportunities it offers to our students. Mrs. DiGiorgio emphasized the importance of earning college credits through IB classes, explaining that higher scores achieved in these courses are converted into corresponding college credits.

AVID: Angela Newman, AVID Director

Mrs. Newman, the AVID Director at NHHS, shared detailed information about the AVID program and the resources it provides to support our students' academic success. Mrs. Newman also added that the program offers a 4-year commitment focused on preparation to attend a 4-year university, providing both academic and emotional support, and that 100% of their students meet the A-G requirements.

ROP: Pam Zuniga, ROP College and Career Specialist

Pam Zuniga, our ROP College and Career Specialist, shared information about the resources and support available to help our students prepare for their college and career paths. Ms. Zuniga also informed parents about the upcoming registration dates for the Spring ROP classes.

FAFSA/CADAA: Elizabeth Aranda, School Community Facilitator

Elizabeth Aranda presented to parents on financial aid options for our students, specifically the FAFSA and the California Dream Act Application (CADAA). Parents were made aware about what each application is, their enrollment periods, and why it's crucial for students to apply early to secure financial support for their education.

Melinda Hoag: Maria Aguilar, Social Work Assistant at Melinda Hoag

Maria Aguilar provided a presentation to parents about Melinda Hoag, a valuable resource supporting members of the community. She invited parents to visit the information table, where she would be available to answer any questions they may have.

VII. Upcoming Events and Resources: Elizabeth Aranda, School Community Facilitator

Parents were informed of the following upcoming events:

- Winter Season Sport
- Financial Aid Workshops
- Raising Responsible Digital Citizens on October 29, 2024
- No School on Friday, November 1st
- Final Exam Schedule: December 16th- December 19th
- End of Fall Semester: December 19th
- Start of Semester 2: January 6, 2025
- 10th Grade Parent Night: Important information will be shared with parents of 10th graders on January 27th, 2024. This presentation will be offered in English and Spanish.

VIII. Resources, Training Materials, and Handouts Distributed:

- ELAC Presentation
- Printout flyers of resources were distributed at the meeting.
- Melinda Hoag resource packets were distributed at the meeting by Maria Aguilar.

IX. Questions/Comments/Evaluations

1. A student inquired about whether her Spanish 3 class would transition to the IB Spanish class. Mrs. DiGiorgio confirmed that the student's Spanish 3 class is eligible to progress into the IB class.
2. Mrs. Catoia Adams inquired whether students could complete IB (International Baccalaureate) courses outside of the United States. Mrs. DiGiorgio explained that in the

past, students have pursued studies in Rome, Italy, Scotland, and France, where the curriculum is offered in English.

3. A parent inquired whether her daughter would need to reclassify again if she had already reclassified once. Mrs. Aranda clarified that once a student has been reclassified, there is no need to go through the reclassification process again. She also noted that students may reclassify at different grade levels, depending on their progress.

X. Adjournment

The ELAC Meeting was adjourned at **7:39 PM**. The next ELAC meeting will be at 6:00 PM on January 14, 2025, in the NHHS Library

Minutes submitted by: **Elizabeth Aranda, School Community Facilitator.**