

Reports to: Director of Athletics

12-month position

General Qualifications:

1. Evidence of a mature personal Christian faith consistent with the Charlotte Christian Statement of Faith.
2. Evidence understanding of and a commitment to the distinctive qualities of Christian education as well as the mission of Charlotte Christian School.
3. Must have a bachelor's degree in athletic training, master's degree preferred.
4. Must be NATABOC certified.
5. Must be eligible for NC licensure.
6. 2-3 years post-bachelor's experience is preferred.
7. Experience with independent school setting is preferred.
8. Evidence of strong organizational, communication, interpersonal skills.

Primary Responsibilities:

The ideal candidate will:

1. Oversee two athletic trainers.
2. Schedule athletic trainers to ensure coverage of all home athletic practices and competitions for MS/US athletic teams.
3. Supervise the prevention, evaluation, treatment, and rehabilitation of athletic-related injuries.
4. Provide athletic training coverage for practices and games.
5. Document and maintain active medical records of all evaluations, treatments, rehabilitation, and referrals of athletic injuries.
6. Assist with checking off appropriate medical forms.
7. Act as a liaison between student-athletes, their parents, coaches, teachers, and CCS administration.
8. Assist with all facets of the interscholastic athletic program in grades 6-12.
9. Ability to perform duties individually while working in a team environment.
10. Other duties as assigned by the Assistant Director and Director of Athletics.

Personal and Professional Profile:

The ideal candidate will:

1. Be a born again Christian exhibiting a close personal walk with Jesus Christ: modeling and exemplary Biblical lifestyle and evidencing maturity in the understanding and integration of sound Biblical principles in classroom instruction and personal counseling.
2. Evidence of a teachable spirit and general willingness to learn and grow.
3. Evidence of strong communication skills, both written and verbal.
4. Demonstrate adeptness at problem solving and conflict resolution.
5. Evidence of strong organizational skills, attention to detail, and ability to finish tasks in a timely manner.
6. Evidence of the ability to maintain confidentiality pertaining to school matters.
7. Evidence of the ability to lead a team, build a strong rapport with colleagues, and serve as a collaborative team member.
8. Possess strong computer skills and familiarity with appropriate learning technology.
9. Adheres to the highest level of professionalism.

Working Conditions and Environment

1. Intermittently lift, carry, push, and pull up to 25 pounds.
2. Continuously see, sit, balance, grasp, and have repetitive use of arms, wrists, hands, and fingers; and some fine finger dexterity.
3. Intermittently stand, stoop, bend, twist, crouch, kneel, crawl, walk, climb stairs, step stools and ladders, operate foot and hand controls, squeeze, and reach above shoulders.
4. Long or odd hours, as needed, including nights, holidays, and weekends.
5. Willingness and ability to do some travel with the majority of travel being in town.

Mission Statement: Charlotte Christian School is a Christ-centered, college preparatory school, equipping and developing students to effectively integrate Biblical Truth and learning into their daily lives and to impact the culture for Christ.