Deuel School District #19-4 School Board Meeting Agenda
Monday, November 11, 2024, 6:00 p.m. in Room 311

CALL TO ORDER

ADOPT THE AGENDA

MISSION & VISION STATEMENTS
Asher Bauman

PUBLIC COMMENT/VISITORS
Katie Hinker, HOSA

CONFLICT OF INTEREST DISCLOSURES

CONSENT AGENDA ITEMS
1 – Minutes – Regular Meeting October 14, 2024
2 – October 2024 Payroll

OLD BUSINESS
Strategic Plan
71 Passenger Bus

NEW BUSINESS
Financial Report for the Month Ending October 31, 2024
October 2024 Bills
Policies:
GCDB: Criminal Background Checks and Policy Exhibit GCDB-E(1): Criminal Background Checks Noncriminal Justice Applicant's Privacy Rights (AMEND)
Mike Fokken, MS Wrestling Coach

REPORTS
Superintendent Schiernbeck
Principal Hahn
Principal Rahlf
Athletic Director Rahlf
Business Manager Schmahl
NESC Representative Gubrud

NEXT MEETING

OTHER BUSINESS – Items not on the agenda may not be voted on at this meeting

Executive Session pursuant to SDCL 1-25-2(5) for Pricing Strategies

ADJOURN

Deuel School District #19-4 School Board Meeting Minutes
Monday, October 14, 2024

The regular meeting of the Deuel School District Board of Education was called to order on Monday, October 14, 2024, at 6:00 p.m. by Chairperson Nielsen. Members present included Danay Nielsen, Wade Gubrud, Leah Schwiesow, and Tony Konold. Joel Brandt was absent. Others present included Superintendent Schiernbeck, Principal Hahn, Business Manager Schmahl, and Karan Domina.

Action 10A-1
Motion by Schwiesow, seconded by Gubrud to adopt the agenda with the addition of 2024 Audit Proposal added after Finance Committee. All present voted aye. Motion carried.

The Mission & Vision Statements were read by Danay Nielsen.

There was no public comment.

Karan Domina, HS English Teacher, gave an overview of her class curriculum and some new curriculum she is utilizing to keep the students engaged.

There were no Conflict-of-Interest Disclosures.

Action 10A-2
Motion by Konold, seconded by Schwiesow to approve the consent agenda as follows: Minutes of the Regular Meeting September 9, 2024, and September 2024 Payroll - General Fund $308,563.48, Special Education $68,972.90, Food Service $12,708.59 and Drivers Ed $429.60. All present voted aye. Motion carried.

Action 10A-3
Motion by Gubrud, seconded by Schwiesow to approve the financial report for the month ending September 30, 2024. All present voted aye. Motion carried.

	General Fund	Capital Outlay	Capital Projects	Special Education	Food Service	Other Enterprise	Trust and Agency	Private Purpose Trust	Total
Balance 9.1.24	1,296,206.80	2,257,985.10	2,415.83	431,456.33	(38,601.16)	(1,352.88)	160,584.70	68,404.06	4,177,098.78
Receipts:									
Local	54,901.32	24,389.39	-	10,709.52	19,749.84	-	24,060.12	-	133,810.19
State	138,675.00	-	-	-	-	-	-	-	138,675.00
Federal	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-
Total Receipts	193,576.32	24,389.39	-	10,709.52	19,749.84	-	24,060.12	-	272,485.19
G.L. Entries	-	-	-	-	-	-	-	-	-
Disbursements:									
Accts. Payable	62,916.09	122,359.35	-	12,285.80	15,289.74	-	68,329.42	-	281,180.40
Hourly Payroll	56,714.40	-	-	35,966.19	12,708.59	429.60	-	-	105,818.78
Contracted Payroll	251,849.08	-	-	33,006.71	-	-	-	-	284,855.79
P-Card	3,114.93	4,843.17	-	1,068.43	287.87	-	258.84	-	9,573.24
Flex/HS Deducts	-	-	-	-	-	-	981.44	-	981.44
Prior Adj	3,000.00	176,748.00	(179,748.00)	-	-	-	(50.00)	-	(50.00)
CO Cert Pmts	-	-	-	-	-	-	-	-	-
Pre-Paids	27.56	-	-	-	300.79	-	-	-	328.35
Total Disbursements	377,622.06	303,950.52	(179,748.00)	82,327.13	28,586.99	429.60	69,519.70	-	682,688.00
Balance 9.30.24	1,112,161.06	1,978,423.97	182,163.83	359,838.72	(47,438.31)	(1,782.48)	115,125.12	68,404.06	3,766,895.97

Action 10A-4
Motion by Schwiesow, seconded by Gubrud to approve payment of the September 2024 bills. All present voted aye. Motion carried.

Action 10A-5
Motion by Gubrud, seconded by Konold to approve the Annual Report as presented. All present voted aye. Motion carried.

Todd Rahlf arrived at 6:20 p.m.

Action 10A-6
Motion by Schwiesow, seconded by Gubrud to approve the 2022-2023 Audit as presented. All present voted aye. Motion carried.

Action 10A-7
Motion by Konold, seconded by Gubrud to accept the snow removal quote from Wiesner Construction for the 2024-2025 school year. All present voted aye. Motion carried.

Action 10A-8
Motion by Gubrud, seconded by Schwiesow to approve Tessa Rolfsmeier as Assistant Gymnastics Coach with a stipend of $2,960.00. All present voted aye. Motion carried.

Action 10A-9
Motion by Konold, seconded by Schwiesow to approve John Drake as a Bus Driver at $22.76 per hour. All present voted aye. Motion carried.

Action 10A-10
Motion by Schwiesow, seconded by Konold to approve Colleen Boeke as a Custodian at $17.50 per hour. All present voted aye. Motion carried.

Action 10A-11
Motion by Gubrud, seconded by Konold to approve Christina Beutler as a Paraprofessional at $16.25 per hour. All present voted aye. Motion carried.

Action 10A-12
Motion by Schwiesow, seconded by Konold to approve the following resolution:

Initiated Measure 28 (IM 28) Opposition Resolution
WHEREAS Initiated Measure 28 will be on the November 2024 General Election Ballot and proposes the elimination of sales tax collection on items sold for "human consumption" which is undefined in South Dakota Codified Law or in South Dakota Constitution;
WHEREAS nearly 50 organizations and associations across South Dakota, including Associated School Boards of South Dakota, have joined together in opposition of the measure due to its inevitable negative fiscal impact to the state;
WHEREAS more than 70 local government bodies in South Dakota have passed a resolution expressing their opposition to IM 28;
WHEREAS if IM 28 passes it may lead to significant cuts to the state budget, which provides the state's share to state aid for public education;
WHEREAS South Dakota public schools received more than $700 million in state aid for fiscal year 2025, which is significantly funded through state revenue collection;
WHEREAS South Dakota's Legislative Research Council estimated if IM 28 passes there could be a total reduction in state revenues between $133.6 and $646.2 million, depending on the interpretation of the phrase "human consumption";

WHEREAS it is clear, passage of IM 28 would have a significant, negative fiscal impact on public school funding;
NOW, THEREFORE, BE IT RESOLVED, we, the Deuel School Board, oppose Initiated Measure 28.

All present voted aye. Motion carried.

Action 10A-13
Motion by Gubrud, seconded by Schwiesow to approve Open Enrollment 24-25 M. All present voted aye. Motion carried.

Action 10A-14
Motion by Konold, seconded by Schwiesow to approve the Long-Term Substitute Waiver's for Bruce Schiefelbein and Paige Bohne. All present voted aye. Motion carried.

Action 10A-15
Motion by Gubrud, seconded by Konold to approve a donation of $160.00 for Attorney Rodney Freeman to attend the National Conference. All present voted aye. Motion carried.

Action 10A-16
Motion by Konold, seconded by Schwiesow to approve the following policies:
GCDB: Criminal Background Checks and Policy Exhibit GCDB-E(1): Criminal Background Checks Noncriminal Justice Applicant's Privacy Rights (AMEND)
JO: Student Records (AMEND)
JOA: Student Directory Information and Policy Exhibit JOA-E(1): Student Directory Information Notice (AMEND)
JECB: Open Enrollment (AMEND)
KK: Visitors to Schools and NEW-Policy Exhibit KK-E(1) Visitors to Schools
All present voted aye. Motion carried.

Changes to the Strategic Plan were discussed.

The Delegate Assembly, to be held on Friday, November 22, 2024, in Pierre, was discussed and the Board members were asked about interest in attending.

The Finance Committee reported on the September 19, 2024, meeting.

Action 10A-17
Motion by Gubrud, seconded by Schwiesow to accept the proposal from ELO CPA's & Advisors to conduct the 2023-2024 Audit. All present voted aye. Motion carried.

Superintendent Schiernbeck's report included: CSI; bus needs; possible Gymnastics Coop; Fall Enrollment; Focus Group; Playground Committee; State Report Card; Academic Dashboard; State of the District; Mothers Room; Drug Dogs; Veterans Day Program – Cody Eastman speaker; and ALL Award – Congratulations to the Deuel School Board for receiving the Gold Award. The next regular board meeting will be November 11, 2024, and the Veteran's Day Program will be held Monday, November 11, 2024, at 10:00 a.m.

Joel Brandt arrived at 6:57 p.m.

Principal Hahn's report included: Friday attendance; Staff Recognition- Karan Domina; Morale Builders; Middle School Students of the Month: ELA - Jade Greybuffalo, Math - Rylee Rahlf,

Science - Arianna Smith, and Social - Lincoln Hawley; High School Students of the Month: ELA – Kaylyn Thomas, Math – Amelia Giese, Science – Eden Schiernbeck, Social – Damon Majdabadi, Music – Jayda Fieber, CTE – Camdyn Peterreins, and Art – Mitchell Svatos; Cardinal Card Recognition - MS – 11 students and HS – 12 students; and Humanity Launch 10/16.

Principal Rahlf's report included: Elementary September Students of the Month: JK - Brooks Severson, K - Kamron Engen, 1st - Graysen Beutler, 2nd - Lilyana Olivarez, 3rd - Sutten Ronne, 4th - Henry Needham, and 5th - Zayden Popham; September Card Winners: Johhny DeBoer, Kaylee Kloos, Noah Weidenbach, Braxton Ward, and Kameron Engen; Staff Recognition – Danielle Schiernbeck and Lynn Stoltenburg; Team Building; MAPS – family report will be handed out to parents at conferences and if they are unable to attend conferences they will be sent home with the child; Conferences October 25th from 8:00 a.m. – 4:00 p.m. and will use Sign Up Genius; and Homecoming.

Athletic Director Rahlf's report included: Congratulations to the following for qualifying for All State Chorus: Addison Timmons, Amelia Giese, Jaycee Hourigan, Shyla Tvedt, Gabe Mattson, Caden Hourigan, Miles Decker, and Aiden Warren; Fall Seasons will soon be ending two home Varsity VB matches left (Oct. 17th and Oct. 28th), Region Cross Country on Wednesday @ Webster, and one home V FB game left on Oct. 18th; and Cross Country: 1st in the LCC meet – boys, 2nd in the LCC meet – girls, 1st in the ECC meet for boys, and 2nd for girls.

Business Manager Schmahl's report included: SDASBO Conference September 24-26, 2024, and ESSER III reimbursement.

NESC Representative Gubrud reported on the September 16, 2024, meeting.

Next meeting will be November 11, 2024, at 6:00 p.m. in Room 311.

Action 10A-17
Motion by Gubrud, seconded by Schwiesow to adjourn at 7:21 p.m. All present voted aye. Motion carried.

_____ _____

Ellen Schmahl, Business Manager Danay Nielsen, Chairperson

October 2024 Payroll

Hourly	General	Spec. Ed.	Food Serv	Other Ent.
OASI	$ 9,478.76	$ 4,714.36	$ 2,099.06	$ 33.02
FIT	$ 2,267.51	$ 813.84	$ 182.95	$ 1.38
INS	$ 6,565.06	$ 13,399.95	$ 2,404.31	$ -
SDRS	$ 4,681.32	$ 3,965.20	$ 1,483.94	$ 25.92
OD	$ 300.00	$ 570.00	$ 200.00	$ -
NET	$ 52,154.97	$ 25,057.01	$ 11,477.76	$ 185.15
TOTAL	$ 75,447.62	$ 48,520.36	$ 17,848.02	$ 245.47
Total Hourly		$ 142,061.47		

Contracted	General	Spec. Ed.	$ -
OASI	$ 30,724.20	$ 3,791.42	$ -
FIT	$ 13,433.44	$ 1,483.51	$ -
INS	$ 28,040.34	$ 4,845.84	$ -
SDRS	$ 24,218.96	$ 3,111.08	$ -
OD	$ 7,184.30	$ 601.70	$ -
NET	$ 153,675.03	$ 19,131.81	$ -
TOTAL	$ 257,276.27	$ 32,965.36	$ -
Total Contracted		$ 290,241.63	
Total Payroll		$ 432,303.10	



DEUEL SCHOOL DISTRICT STRATEGIC PLAN

BOARD APPROVED: JULY 2021

FACILITATED BY TOM OSTER, DAKOTA ED CONSULTING

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Themes

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Deuel School District's Belief Statement:

Everyone in the community contributes to the education of the children in our schools.

Therefore, we are committed to:

Personal responsibility and accountability.

Respecting others and maintaining an open line of communication in the district.

Providing opportunities and resources for individual success.

Maintaining and communicating high academic and professional standards and expectations.

Introduction

The Deuel School Board supported a district wide strategic planning process to help to inform the Board about future goals for the district. A specific survey was prepared to assess responses that represented these specific groups:

- Deuel students in grades 6-12
- Staff members of the Deuel School
- Parents of Deuel students
- Deuel community members

The survey was conducted between mid-January and early February (2021). The response rate was very good with 262 student responses and 56 staff responses. The parent / community survey had 251 responses.

The data compilation from the surveys were shared with the School Board and administration at a previous school board meeting.

Focus group meetings, involving both internal and external stakeholders were held to turn survey themes into goal statements and to devise action steps to accomplish the stated goals.

The following themes were identified and are shared in this document along with an implementation schedule and specific action steps.

SCHOOL DISTRICT ACTION PLAN

Goal Area	**Communication: Internal and External**
Goal:	**The Deuel School District will improve both internal and external communications**
Metrics:	**Survey conducted by the Deuel school district**

Implementation Timetable

Action Steps	Individual Responsible	Projected Date of Completion
1. The superintendent will conduct an all staff meeting once per month, during the school year, to give a board meeting update and cover calendar items for the upcoming month This will be in addition to scheduled weekly principal meetings.	Superintendent	Fall 2021 & Ongoing
2. The superintendent will create groups to meet quarterly; the groups will be appointed by the superintendent and will have representation from certified and classified staff. Advisory groups will represent the elementary, middle school, high school, and the special education department. Classified meetings will be held with the department heads or representative employees. The advisory members may change annually. The advisory council will discuss policy, Professional Development, curriculum, facilities, etc.	Superintendent	Fall of 2021 & Ongoing
3. Teachers will communicate during building principal meetings as to Professional Development needs and better collaborate with each other	All Teachers	Fall of 2021& Ongoing
4. All Staff will be consistent and diligent in following up with parent questions and concerns – (24-hour rule)	All Staff	Fall of 2021& Ongoing
5. The district will be consistent and diligent in making sure parents and community members are communicated within their preferred method/mode, as well as making sure parents are aware of all resources available to them and their children	All Staff	Fall of 2021 & Ongoing
6. The superintendent will send frequent "board notes" to the school board, keeping them apprised of the previous week's activities and expectations for the coming week. This will be brief and succinct.	Superintendent	Ongoing
7. Teachers, Principals and Counselor will have set meeting times with HS students to cover post-secondary opportunities, scholarships, academic requirements etc. Each 9-12 student will have a scheduled visit at least once per year with a designated school personnel. This will be done in conjunction with high school teachers.	Teachers / Counselor / Principal	Fall of 2021 & Ongoing

8. Teacher collaboration time will continue to be available on Fridays, especially in the early fall when discussing the previous year test scores (MAP Testing).	Administration & all Teachers	Fall of 2021 & Ongoing
9. A new student orientation protocol will continue to deal with new students that arrive after the school year begins. This will include, but not limited to, a list of resources and protocol for both the district and the school for the family/student to reference to assist in the transition.	Administration / Administrative Assistants / Principals & Counselors	Ongoing
10. The Digital Media Coordinator, in conjunction with administrators, teaching staff and support staff will be responsible for the dissemination of "Good News" Shout outs. These can be both internal atta boys and atta girls to external shout outs on social media and the newspaper. This is an opportunity to tell the positive stories about all things Deuel School District. These can be personal in nature, academic, or extra-curricular. This is designed and encouraged for all to participate in telling good news. Examples: Teacher spotlights, Administrative articles in the paper.	All Staff	Fall of 2021 & Ongoing
11. The district will continue to issue an annual survey of staff, students, parents, and community.	Administration	Annually

Goal Area	**ACADEMICS**
Goal:	**1) The Deuel School District will improve their academics, specifically raising their SBAC and ACT Scores. 2) The Deuel School District will continue to use their formative MAPS assessment and track student growth both individually and summatively.**
Metrics:	**SBAC advanced and proficient scores to increase by 5% at the district level, and ACT composite score of 22. MAPS growth assessments, annual 60% above median RIT Score for students.**

Implementation Timetable

Action Steps	Individual Responsible	Projected Date of Completion
1. The district will conduct an in-depth data retreat to review graduation rates, test scores- (portal-claims and targets-content standard crosswalk blueprint), curriculum alignment, disciplinary and behavior issues etc. annually. This data will be used to drive future PD and be geared to help students who are struggling or who are behind grade level expectations	School Board, Administration, & all teachers	2021-2022 School Year and ongoing
2. Research ACT test prep strategies, nationally and locally, to create a before/after school program for high school students. This program would be taught by subject area experts and the curriculum would be based on available ACT prep information. The program would start prior to the ACT test dates during the school year. Classes would meet regularly either before, during, or after school. There will be a concentrated effort to implement an ACT prep class during the school day during the current school year and subsequent years. Teachers would need to be compensated for these extra hours taught outside their normal work schedule.	High School Principal / Counselor / Subject Matter Teachers	Fall of 2021 and ongoing
3. The administration and school board will consider adding "real life and hands on" electives if they are financially feasible.	School Board & Administration	2021-2022 School Year And ongoing
4. To ensure that the previous year test results are discussed with the previous year teacher and the current year teacher, Friday PD will be set aside for these discussions so that every student and their scores can be analyzed.	Administration / all Teachers	2021-2022 School Year And ongoing
5. If the school board elects to implement any system of change, there will be training sessions held for all parents to attend annually.	School Board / Administration / Teachers	2021-2022 School Year & Ongoing

6. Screen time will be monitored and may be lessened for students in the teaching and learning environment. Traditional instruction and supplies may be applicable/optional in order to provide choice for students. These issues and requests would be discussed and addressed by committee.	Board committee members / parents / teachers / principals	2021-2022 School Year
7. Establish a culture of high expectations and accountability for all students by addressing concerns of complacency.	Board committee members / parents / teachers / principals	2021-2022 School Year & ongoing
8. MAP goal setting: Teachers that utilize MAP testing, in conjunction with the building principals, will establish goal setting strategies for their students/classes. Teachers and principals will also implement incentive programs for students to promote MAP testing growth.	Teachers/Principals	2021-2022 School Year & Ongoing
9. The district will work towards fostering a culture of learning, promoting a growth mindset, and actively engaging stakeholders in the educational process.	Teachers/Administration School Board/Parents	2021-2022 School Year & Ongoing

Goal Area	**Student Behavior & Student Support**
Goal:	**The Deuel School District will improve both student behavior and student support**
Metrics:	**Survey conducted by the district and data retreats**

Implementation Timetable

Action Steps	Individual Responsible	Projected Date of Completion
1. Teachers, Principals and Counselor will have set meeting times with HS students to cover post-secondary opportunities, scholarships, academic requirements etc. Each 9-12 student will have a scheduled visit at least once per year with a designated school personnel.	Principals, Counselor & Teachers	Fall of 2021 & Ongoing
2. A course catalog will be distributed to high school students and updated annually.	HS Principal	Fall 2021 & ongoing
3. Principals and teachers will hold each other accountable to ensure all are following the rules and regulations set forth in district policy and handbooks to ensure consistency school-wide. Student discipline and behavior issues will decrease with a consistent enforcement of all school policy and rules.	Principals & Teachers	Fall of 2021 & Ongoing
4. The student council and or honor society will be involved in building better student conduct, building a better culture, and a cleanlier environment. Create more student-centered activities like school dances, after school non-athletic clubs, etc.	Student Council / Honor Society Directors / all 6-12 students	2021-2022 school year and ongoing
5. The newly formed advisory groups with teacher input will review and assess student participation on "Help Fridays". What can be done do achieve a greater student participation? -Student attendance will be tracked.	Advisory Council & All Teachers	2021-2022 School Year & ongoing
6. Explore the possibility of implementing a study skills course for high school students	Hs Principal	

Goal Area	**School Pride – Parent & Community Engagement**
Goal:	**The Deuel School District will improve school pride and parent/community engagement.**
Metrics:	**Survey conducted by the school district**

Implementation Timetable

Action Steps	Individual Responsible	Projected Date of Completion
1. The Booster Club(s) will get information out to the staff and parents to inform them of their mission and purpose annually.	Booster Club Reps/Administration Athletic Dir.	2021-2022 School Year & ongoing
2. The creation of the Cardinal Community Connection (CCC) is facilitating opportunities to be in the school for things like doughnuts for dads, grade lunch with parents and grandparents, pumpkin carvings, science night, bingo night and movie night, etc.	Volunteer teachers / volunteer parents	Fall of 2021 & ongoing
3. Determine if the Community can partner with the school district on any activities that will combine city and school events to foster a "team" approach.	Chamber President/ Board President/ Superintendent	2021-2022 School Year & ongoing
4. Continue to partner with business and community leaders to provide juniors and seniors for learning opportunities.	HS Principal /Career Coordinator/ Community Committee	2021-2022 School Year & ongoing
5. Foster relationships with businesses and industry to enhance learning at all levels.	HS Principal/Career Coordinator	2021-2022 School Year & ongoing
6. Continue working with South Dakota Family Engagement Center to take advantage of learning resources and strategies to connect our school with families and the community. Emphasis on improved signage in and around the school.	Engagement Committee	Ongoing

Goal Area	**Facilities**	
Goal:	**The Deuel School District will consider facility upgrades and improvements**	
Metrics:	**Future staff, student, parent, & community survey conducted by the district.**	
Implementation Timetable		
Action Steps	**Individual Responsible**	**Projected Date of Completion**
1. The board will consider better school signage for public clarification and promotion	Building Committee & Architects	Fall of 2023
2. Administration and staff will assist in promoting a "spotless" environment that all are proud of and further hold custodial staff to a high standard. These high expectations will foster the same for academics and extra-curricular activities.	School Board / All Employees	Fall of 2023

DEUEL SCHOOL DISTRICT 19-4
CASH REPORT

	General Fund	Capital Outlay	Capital Projects	Special Education	Food Service	Other Enterprise	Trust and Agency	Private Purpose Trust	Total
Balance 10.1.24	1,112,161.06	1,978,423.97	182,163.83	359,838.72	(47,438.31)	(1,782.48)	115,125.12	68,404.06	3,766,895.97
Receipts:									
Local	84,108.28	41,914.45	-	19,675.07	24,565.11	-	144,686.92	-	314,949.83
State	149,362.00	-	-	-	-	-	-	-	149,362.00
Federal	1,437.00	50,486.00	-	226.72	6,726.59	-	-	-	58,876.31
Other	-	-	-	-	-	-	-	-	-
Total Receipts	234,907.28	92,400.45	-	19,901.79	31,291.70	-	144,686.92	-	523,188.14
G.L. Entries	-	-	-	-	-	-	-	-	-
Disbursements:									
Accts. Payable	50,185.50	153,476.03	-	12,175.01	21,322.00	-	71,101.07	-	308,259.61
Hourly Payroll	75,447.62	-	-	48,520.36	17,848.02	245.47	-	-	142,061.47
Contracted Payroll	257,276.27	-	-	32,965.36	-	-	-	-	290,241.63
P-Card	3,539.78	861.70	-	99.72	-	-	609.84	-	5,111.04
Flex/HS Deducts	-	-	-	-	-	-	427.03	-	427.03
Prior Adj	-	-	-	-	-	-	(250.00)	-	(250.00)
CO Cert Pmts	-	-	-	-	-	-	-	-	-
Pre-Paids	27.91	-	-	-	512.37	-	-	-	540.28
Total Disbursements	386,477.08	154,337.73	-	93,760.45	39,682.39	245.47	71,887.94	-	746,391.06
Balance 10.31.24	960,591.26	1,916,486.69	182,163.83	285,980.06	(55,829.00)	(2,027.95)	187,924.10	68,404.06	3,543,693.05

	10 GENERAL FUND	21 CAPITAL OUTLAY	22 SPECIAL EDUCATION FUND	41 CAPITAL PROJECTS FUND	51 FOOD SERVICE	53 OTHER ENTERPRISE FUND	Total
Total Assets and Deferred Outflows of Resources							
Current Assets							
101 GF Demand Deposits	22,085.98	(132,855.65)	0.00	225,618.00	(34.40)	(15.98)	114,797.95
102 PAYROLL DEPOSITS	(5,287.57)	0.00	(703.73)	0.00	0.29	11,386.23	5,395.22
105 POOLED FUND DEPOSITS	942,997.10	2,050,138.09	286,683.79	(43,454.17)	(55,794.89)	(13,398.20)	3,167,171.72
108 GF Advance Payments	5,356.35	0.00	0.00	0.00	0.00	0.00	5,356.35
110 SPED TAXES RECEIVABLE	749,731.03	705,062.00	373,300.89	0.00	0.00	0.00	1,828,093.92
112 SPED TAXES RECEIVABLE - PRIOR YEARS	16,498.71	1,649.31	3,866.26	0.00	0.00	0.00	22,014.28
120 011 GF Accounts Receivable Regular	1,571.38	0.00	0.00	0.00	(0.24)	0.00	1,571.14
120 012 GF Accounts Receivable Collections	0.00	0.00	0.00	0.00	0.25	1,567.78	1,568.03
120 ACCOUNTS RECEIVABLE	0.00	0.00	0.00	0.00	13,176.07	0.00	13,176.07
140 GF Due From Federal Govt	561,626.89	360,242.00	0.00	0.00	0.00	14,126.00	935,994.89
170 101 SUPPLIES INVENTORY CLEAR LAKE	0.00	0.00	0.00	0.00	167.22	0.00	167.22
171 101 FOOD INVENTORY CLEAR LAKE	0.00	0.00	0.00	0.00	2,301.54	0.00	2,301.54
172 101 COMMODITY INVENTORY CLEAR LAKE	0.00	0.00	0.00	0.00	4,659.97	0.00	4,659.97
196 NET PENSION ASSET	0.00	0.00	0.00	0.00	383.12	24.83	407.95
Current Assets	2,294,579.87	2,984,235.75	663,147.21	182,163.83	(35,141.07)	13,690.66	6,102,676.25
Long-term Assets							
204 EQUIPMENT-LOCAL	0.00	0.00	0.00	0.00	349,430.17	0.00	349,430.17
205 EQUIPMENT-FEDERAL ASSIST.	0.00	0.00	0.00	0.00	2,893.26	0.00	2,893.26
208 ACCUM DEPRECIATION-LOCAL	0.00	0.00	0.00	0.00	(75,375.77)	0.00	(75,375.77)
209 ACCUM DEPR-FEDERAL	0.00	0.00	0.00	0.00	(2,893.26)	0.00	(2,893.26)
Long-term Assets	0.00	0.00	0.00	0.00	274,054.40	0.00	274,054.40
Deferred Outflows of Resources							
252 014 PENSION RELATED DEFERRED OUTFLOWS	0.00	0.00	0.00	0.00	1,872.00	728.00	2,600.00
252 PENSION RELATED DEFERRED OUTFLOWS	0.00	0.00	0.00	0.00	37,844.05	2,491.11	40,335.16
Deferred Outflows of Resources	0.00	0.00	0.00	0.00	39,716.05	3,219.11	42,935.16

	10 GENERAL FUND	21 CAPITAL OUTLAY	22 SPECIAL EDUCATION FUND	41 CAPITAL PROJECTS FUND	51 FOOD SERVICE	53 OTHER ENTERPRISE FUND	Total
Total Assets and Deferred Outflows of Resources	2,294,579.87	2,984,235.75	663,147.21	182,163.83	278,629.38	16,909.77	6,419,665.81
Total Liabilities, Deferred Inflows of Resources, and Fund Equity							
Current Liabilities							
402 ACCOUNTS PAYABLE	251.54	49,994.00	88.20	(147,544.55)	0.00	0.00	(97,210.81)
404 CONTRACTS PAYABLE	58,101.48	0.00	251.64	0.00	213.47	1,080.00	59,646.59
451 FICA PAYABLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
452 FIT PAYABLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
453 INSURANCE PAYABLE	(0.41)	0.00	673.83	0.00	20.68	122.24	816.34
454 RETIREMENT PAYABLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
455 OTHER DEDUCTIONS PAYABLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
456 TSA PAYABLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
457 BENEFITS PAYABLE	25,400.08	0.00	12,197.40	0.00	8,744.05	147.42	46,488.95
459 MNSIT PAYABLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
471 DEPOSITS PAYABLE	0.00	0.00	0.00	0.00	11,367.11	0.00	11,367.11
Current Liabilities	83,752.69	49,994.00	13,211.07	(147,544.55)	20,345.31	1,349.66	21,108.18
Long-term Liabilities							
506 Net OPEB Liability	0.00	0.00	0.00	0.00	13,166.00	5,120.00	18,286.00
559 OTHER DEFERRED INFLOWS	0.00	0.00	0.00	0.00	4,369.54	0.00	4,369.54
Long-term Liabilities	0.00	0.00	0.00	0.00	17,535.54	5,120.00	22,655.54
Other Liabilities							
475 Unearned Revenue	0.00	0.00	0.00	0.00	30,506.02	0.00	30,506.02
Other Liabilities	0.00	0.00	0.00	0.00	30,506.02	0.00	30,506.02
Deferred Inflows of Resources							
551 UNAVAILABLE REVENUE-PROPERTY TAXES	696,273.97	706,712.31	377,167.15	0.00	0.00	0.00	1,780,153.43
554 014 PENSION RELATED DEFERRED INFLOWS	0.00	0.00	0.00	0.00	0.46	0.00	0.46
554 PENSION RELATED DEFERRED INFLOWS	0.00	0.00	0.00	0.00	22,319.48	1,469.48	23,788.96
559 OTHER DEFERRED INFLOWS	0.00	0.00	0.00	0.00	0.00	1,700.07	1,700.07
Deferred Inflows of Resources	696,273.97	706,712.31	377,167.15	0.00	22,319.94	3,169.55	1,805,642.92

	10 GENERAL FUND	21 CAPITAL OUTLAY	22 SPECIAL EDUCATION FUND	41 CAPITAL PROJECTS FUND	51 FOOD SERVICE	53 OTHER ENTERPRISE FUND	Total
Fund Balance							
706 TOTAL FIXED ASSETS	0.00	0.00	0.00	0.00	(13,480.60)	0.00	(13,480.60)
707 RESTRICTED NET POSITION	0.00	0.00	0.00	0.00	15,908.23	1,047.39	16,955.62
708 008 UNRESTRICTED NET ASSETS	0.00	0.00	0.00	0.00	0.00	4,420.61	4,420.61
708 080 UNRESTRICTED NET ASSETS	0.00	0.00	0.00	0.00	0.00	51,555.34	51,555.34
708 UNRESTRICTED NET ASSETS	0.00	0.00	0.00	0.00	185,494.94	(49,752.78)	135,742.16
722 005 FUND BALANCE UNDESIGNATED	0.00	0.00	0.00	429,748.00	0.00	0.00	429,748.00
723 RESTRICTED-CAPITAL OUTLAY	0.00	2,227,529.44	0.00	0.00	0.00	0.00	2,227,529.44
724 RESTRICTED-SPEC. ED.	0.00	0.00	272,768.99	0.00	0.00	0.00	272,768.99
749 920 RESTRICTED-PERKINS	1,437.00	0.00	0.00	0.00	0.00	0.00	1,437.00
753 ASSIGNED-UNEMPLOYMENT	17,707.00	0.00	0.00	0.00	0.00	0.00	17,707.00
760 UNASSIGNED -GENERAL FUND	1,495,409.21	0.00	0.00	(100,039.62)	0.00	0.00	1,395,369.59
Fund Balance	1,514,553.21	2,227,529.44	272,768.99	329,708.38	187,922.57	7,270.56	4,539,753.15
Total Liabilities, Deferred Inflows of Resources, and Fund Equity	2,294,579.87	2,984,235.75	663,147.21	182,163.83	278,629.38	16,909.77	6,419,665.81

Fund: 60 TRUST AND CUSTODIAL

Chart of Account Number	Chart of Account Description	Beginning Balance	Expenses	Revenues	Balance Change	Balance
60 759 804	CLASS OF 2022	(183.91)	0.00	0.00	0.00	(183.91)
60 759 807	FFA	8,109.12	2,390.96	3,470.00	0.00	9,188.16
60 759 808	HS STUDENT COUNCIL	10,195.29	2,062.75	1,783.47	0.00	9,916.01
60 759 809	NATIONAL HONOR SOCIETY	1,249.26	0.00	0.00	0.00	1,249.26
60 759 810	KEY CLUB	5,273.81	1,398.97	2,079.00	0.00	5,953.84
60 759 811	CLEARING ACCOUNT	2,186.76	(59.73)	656.00	0.00	2,902.49
60 759 812	ACTIVITY TICKETS	4,151.75	0.00	0.00	0.00	4,151.75
60 759 813	IMPREST FUND	(2,932.86)	8,069.05	8,905.91	0.00	(2,096.00)
60 759 819	BAND	5,912.53	0.00	0.00	0.00	5,912.53
60 759 822	MENTORSHIP PROGRAM	2,402.84	0.00	0.00	0.00	2,402.84
60 759 823	VOCAL	1,638.46	0.00	0.00	0.00	1,638.46
60 759 825	CHEERLEADERS	1,766.05	1,212.72	1,285.00	0.00	1,838.33
60 759 829	LAPTOP DEPOSIT	16,860.56	0.00	110.00	0.00	16,970.56
60 759 831	RACHELS CHALLENGE	4,914.70	0.00	0.00	0.00	4,914.70
60 759 834	Oral Interp	400.00	0.00	0.00	0.00	400.00
60 759 835	BAND TRIP FUND	3,104.94	0.00	0.00	0.00	3,104.94
60 759 836	YEARBOOK STAFF	1,827.34	0.00	0.00	0.00	1,827.34
60 759 837	GYMNASTICS CLUB	68.77	0.00	0.00	0.00	68.77
60 759 838	ART CLUB	1,792.01	65.72	25.00	0.00	1,751.29
60 759 839	SOFTBALL	1,000.00	0.00	0.00	0.00	1,000.00
60 759 840	MEDICAL TRUST	(47,825.00)	55,517.06	110,830.43	0.00	7,488.37
60 759 853	Play Donation	1,200.00	0.00	0.00	0.00	1,200.00
60 759 854	Deuel Drama Club	843.79	0.00	0.00	0.00	843.79
60 759 855	SPECIAL OLYMPICS	4,632.60	0.00	0.00	0.00	4,632.60
60 759 861	MS STUDENT COUNCIL	2,453.69	0.00	555.00	0.00	3,008.69
60 759 863	BOX TOPS	4,072.94	0.00	700.29	0.00	4,773.23
60 759 864	Class Composites Project	244.48	0.00	0.00	0.00	244.48
60 759 865	CARDNIAL CARDS	259.83	0.00	0.00	0.00	259.83
60 759 868	PLAYGROUND CLEARING	514.97	0.00	0.00	0.00	514.97
60 759 869	DISTRICT/REGIONAL EVENT	(1,079.50)	0.00	0.00	0.00	(1,079.50)
60 759 870	STUDENT ASSISTANCE	6,352.16	0.00	0.00	0.00	6,352.16
60 759 875	PRESCHOOL PARENTS	1,559.25	0.00	0.00	0.00	1,559.25
60 759 876	SCOREBOARD ADS	69,500.00	0.00	9,000.00	0.00	78,500.00
60 759 885	ENGRAVER-RESALE	1,018.61	0.00	0.00	0.00	1,018.61
60 759 886	MULTI MEDIA ADS	3,205.10	0.00	0.00	0.00	3,205.10
60 759 901	SPECIAL DONATIONS	4,100.00	0.00	0.00	0.00	4,100.00
60 759 902	GOLF	3,865.72	0.00	0.00	0.00	3,865.72
60 759 903	EDUCATORS RISING	100.00	0.00	0.00	0.00	100.00

Fund: 60 TRUST AND CUSTODIAL

Chart of Account Number	Chart of Account Description	Beginning Balance	Expenses	Revenues	Balance Change	Balance
60 759 904	ESports	1,272.34	0.00	0.00	0.00	1,272.34
60 759 910	SECT. 125 REIMB.	1,711.35	427.03	2,013.82	0.00	3,298.14
60 759 912	HOSA	0.00	765.00	895.00	0.00	130.00
60 759 920	DEWAL PERKINS	(5,765.80)	0.00	0.00	0.00	(5,765.80)
60 759 923	Class of 2023	133.43	0.00	0.00	0.00	133.43
60 759 924	Class of 2024	412.56	0.00	0.00	0.00	412.56
60 759 925	Class of 2025	592.22	38.41	0.00	0.00	553.81
60 759 926	Class of 2026	(4,803.43)	0.00	2,378.00	0.00	(2,425.43)
	Fund Total: 60	118,308.73	71,887.94	144,686.92	0.00	191,107.71

Vendor	Description	Invoice Amount
Fund: 10 GENERAL FUND		
A&B BUSINESS SOLUTIONS	SUPPLIES	148.66
A&B PURE WATER	SUPPLIES	172.50
A-OX WELDING SUPPLY CO. INC	SUPPLIES	124.05
ASB WORKERS' COMPENSATION FUND	WORKER'S COMPENSATION	4,895.85
BJERKE SANITATION	GARBAGE REMOVAL	450.00
CANBY CHIROPRACTIC CENTER	PURCHASED SERVICES	95.00
CANBY DAIRY QUEEN	CONCESSIONS	147.50
CITY OF CLEAR LAKE	WATER, SEWER & PURCHASED SERVICES	3,115.79
CLEAR LAKE BUILDING CENTER	SUPPLIES	429.84
CLEAR LAKE COURIER	PURCHASED SERVICES	802.13
COWBOY COUNTRY STORES	FUEL	84.75
DAKOTA PORTABLE TOILETS, INC.	RENT	500.00
DAKOTA POTTERS SUPPLY LLC	SUPPLIES	425.00
DESMET SCHOOL DIST	PERKINS	2,180.00
DEUEL COUNTY CENEX	SUPPLIES, FUEL & CONCESSION	8,466.62
DEUEL SCHOOL - TRUST & CUSTODIAL	IMPREST FUND REIMBURSEMENT	8,042.35
ECOLAB PEST ELIMINATION SERVICE	PURCHASED SERVICES	77.79
FRITZ CHEVROLET	TIRES & REPAIRS	2,665.33
HILLYARD/SIOUX FALLS	SUPPLIES	7,011.09
HOLIDAY INN EXPRESS - RAPID CITY	TRAVEL	1,692.00
Humanity Launch, LLC	PURCHASED SERVICES	2,500.00
ITC	COMMUNICATIONS	650.63
JW PEPPER & SONS INC.	MUSIC	70.49
KARMA'S KORN	CONCESSIONS	50.00
KEIMIG AUTO REPAIR	REPAIRS & MAINTENANCE	1,000.15
MACK'S LANDSCAPING	PURCHASED SERVICES	580.00
MARSH & McLENNAN AGENCY LLC	INSURANCE	520.00
MAYNARDS	SUPPLIES	1,072.33
NORTHEAST EDUC'L SERVICES COOP	CO-OP SERVICES	372.81

Vendor	Description	Invoice Amount
NORTHERN STATE UNIVERSITY	SUPPLIES	205.00
NORTHWESTERN	NATURAL GAS	161.32
OTTER TAIL POWER COMPANY	ELECTRICITY	159.46
PIONEER ATHLETICS	SUPPLIES	414.65
POPPLERS	MUSIC	93.45
PROLINE, INC	SUPPLIES	1,284.09
REALITYWORKS	PERKINS	3,999.00
SIOUX VALLEY SCHOOL DISTRICT	PERKINS	1,327.00
STAPLES	SUPPLIES	1,214.45
TITAN MACHINERY	REPAIRS & MAINTENANCE	3,545.30
WILLOW LAKE SCHOOL DIST	PERKINS	5,415.00
WWTIRE SERVICES	SUPPLIES	2,028.00
	Fund Total:	**68,189.38**
Fund: 21 CAPITAL OUTLAY		
A&B BUSINESS SOLUTIONS	COPIER CONTRACT & SUPPLIES	1,177.67
DAKOTA POTTERS SUPPLY LLC	EQUIPMENT	1,133.55
DAKOTA SPORTS INC	EQUIPMENT	3,032.00
DEUEL SCHOOL - TRUST & CUSTODIAL	IMPREST FUND REIMBURSEMENT	26.70
Droplet Solutions	SOFTWARE	500.00
	Fund Total:	**5,869.92**
Fund: 22 SPECIAL EDUCATION FUND		
ASB WORKERS' COMPENSATION FUND	WORKER'S COMPENSATION	1,061.25
MAYNARDS	SUPPLIES	20.60
NORTHEAST EDUC'L SERVICES COOP	CO-OP SERVICES	18,374.94
	Fund Total:	**19,456.79**
Fund: 41 CAPITAL PROJECTS FUND		
CO-OP ARCHITECTURE	BUILDINGS	3,627.00
HASSLEN CONSTRUCTION	BUILDINGS	30,786.98
	Fund Total:	**34,413.98**
Fund: 51 FOOD SERVICE		
ASB WORKERS' COMPENSATION FUND	WORKER'S COMPENSATION	259.90
CHILD & ADULT NUTRITION SERV.	GROCERIES	2,723.84
EAST SIDE JERSEY DAIRY, INC	MILK	2,366.40

Vendor	Description	Invoice Amount
HILLYARD/SIOUX FALLS	SUPPLIES	342.40
MAYNARDS	GROCERIES	2,724.39
Performance Foodservice	GROCERIES & SUPPLIES	10,440.12
	Fund Total:	**18,857.05**
	Checking Account Total:	**146,787.12**

Checking Account: 1 1

Check Number: 44241 Check Type: Check Check Date: 11/11/2024 Vendor: DEUEL8 DEUEL SCHOOL - TRUST & CUSTODIAL Check Total: 6,446.54

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
35834	10/01/2024		ALL STATE CHORUS REGIST	10 6931 000 319	40.00
35835	10/01/2024		FINGER PRINTS	10 2319 000 319	43.25
35837	10/07/2024		ORAL INTERP JUDGE	10 6921 000 319	75.00
35838	10/07/2024		ORAL INTERP ENTRY FEE	10 6921 000 319	30.00
35843	10/11/2024		BOOSTER CLUB DONATION	10 2569 000 461	1,000.00
35846	10/11/2024		VB OFFICIAL	10 6230 000 319	100.00
35847	10/11/2024		VB OFFICIAL	10 6230 000 319	135.70
35849	10/16/2024		AG FOOD LAB	10 1131 094 411	25.40
35853	10/16/2024		DONTATION	10 2321 000 411	375.00
35854	10/16/2024		LAW CONFERENCE	10 2319 000 319	160.00
35855	10/16/2024		ORAL INTERP JUDGE	10 6921 000 319	80.00
35856	10/16/2024		ENTRY FEE	10 6921 000 319	42.00
35857	10/21/2024		FINGERPRINTS ROLFSMEIER	10 2319 000 319	43.25
35859	10/21/2024		VB OFFICIAL	10 6230 000 319	159.16
35860	10/21/2024		VB OFFICIAL	10 6230 000 319	100.00
35861	10/21/2024		FB OFFICIAL	10 6130 000 319	165.34
35862	10/21/2024		FB OFFICIAL	10 6130 000 319	165.34
35863	10/21/2024		FB OFFICIAL	10 6130 000 319	224.86
35864	10/21/2024		FB OFFICIAL	10 6130 000 319	166.48
35865	10/21/2024		FB OFFICIAL	10 6130 000 319	165.34
35872	10/21/2024		ELEM. MEDICAL SUPPLIES	10 2411 000 411	43.33
35873	10/21/2024		STATE XC MEALS	10 6910 000 334	1,028.00
35874	10/21/2024		FINGERPRINTS M. KWASNIEWSKI	10 2319 000 319	43.25
35876	10/22/2024		FEES FOR 1A XC MEET	10 6910 000 319	68.00
35877	10/22/2024		24-25 DUES	10 6990 000 640	300.00
35879	10/22/2024		SDIAA PAYMENT REIMB	10 6990 000 640	161.20
35880	10/22/2024		DSU JUDGE	10 6921 000 319	80.00
35881	10/22/2024		DSU INVITATIONAL	10 6921 000 319	84.00
35882	10/22/2024		BROOKINGS JUDGE	10 6921 000 319	75.00
35883	10/22/2024		BROOKINGS INVITE	10 6921 000 319	42.00
35885	10/22/2024		REGISTRATION FEE	10 2129 113 319	10.00
35886	10/28/2024		ALL STATE CHORUS MEALS	10 6930 000 334	560.00
35887	10/28/2024		ORAL INTERP ENTRY FEE	10 6921 000 319	75.00
35888	10/28/2024		NEC ORAL INTERP	10 6921 000 319	148.98
35889	10/28/2024		ACTING EDITION - ANY BODY FOR TEA?	10 6922 000 325	145.80
35890	10/28/2024		LICENSE FEES FOR BUS	21 2559 000 550	26.70
35895	10/31/2024		VB OFFICIALS	10 6230 000 319	100.00
35896	10/31/2024		VB OFFICIALS	10 6230 000 319	159.16

Check Number: 44242 Check Type: Check Check Date: 11/11/2024 Vendor: DEUEL8 DEUEL SCHOOL - TRUST & CUSTODIAL Check Total: 1,622.51

Checking Account: 1 1

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
35897	10/31/2024		COACHING DUES REIMB	10 6990 000 640	83.20
35898	10/31/2024		COACHING DUES	10 6990 000 640	1,215.00
35899	10/31/2024		ORAL INTERP	10 6921 000 319	55.00
35900	10/31/2024		LATE FEE	10 2529 000 319	269.31

*Denotes Expensed Invoice Item

Checking Account ID: 1 Total without Voids: 8,069.05

Policy GCDB: CRIMINAL BACKGROUND CHECKS **Status:** ADOPTED

Original Adopted Date: 04/10/2023 **| Last Revised Date:** 11/11/2024 **| Last Reviewed Date:** 11/11/2024

Definitions

Authorized Persons: Individuals determined by the superintendent or designee to need access to or need to view criminal history record information in their official capacity with the district.

Criminal History Record Information (CHRI): A criminal history of an individual obtained through the South Dakota Division of Criminal Investigation (SDDCI) and/or the Federal Bureau of Investigation (FBI) using the individual's fingerprints. CHRI includes information on the arrest, detention, complaint, indictment or former criminal charge of an individual as well as the disposition of any charges. The FBI rules differ from the DCI rules regarding the disclosure of criminal history record information.

Criminal Justice Information Services (CJIS): The FBI's Criminal Justice Information Services Division, or CJIS, provides a range of state of-the-art tools and services to law enforcement, national security and intelligence community partners, and the general public. Its purpose is to equip law enforcement, national security, and intelligence community partners with the criminal justice information needed to protect the United States and the public. The CJIS Division was established in 1992 to serve as the focal point and central repository for criminal justice information services in the FBI. It is the largest division in the FBI.

Local Agency Security Officer (LASO): liaison with SDDCI to ensure the agency is in compliance with security procedures. The LASO shall (1) maintain a list of users who have access to CHRI, (2) Identify and maintain a list of persons who are authorized to use the approved hardware, software and firmware to access CHRI and ensure no unauthorized individuals have access to this technology, (3) identify and document how the equipment is connected to the state system, (4) ensure that personnel security screening procedures are being followed, (5) ensure that approved and appropriate security measures are in place and working as expected, (6) promptly notify the SDDCI of any security incidents, and (7) support any district security audits.

Noncriminal Agency Coordinator (NAC): primary contact person for the District who serves as the liaison between the District and SD Division of Criminal Investigation, responsible for notifying SDDCI when a new employee starts or an employee leaves so SDDCI can keep CJIS Security training records current and such other duties as required.

Point of Contact (POC): District's contact person when SDDCI sends out Audit information, the contact person when an onsite Audit is scheduled.

Security Incident: An act of violating an explicit or implied security policy regarding CHRI including, but not limited to (1) attempts (either failed or successful) to gain unauthorized access to a system or its data, (2) unwanted disruption or denial of service, (3) the unauthorized use of a system for the processing or storage of data, and (4) changes to system hardware, firmware or software characteristics without the district's knowledge, instruction or consent.

Policy Statement

The District is committed to providing a safe learning and working environment. The District will require each person over eighteen years of age hired by the district, or who is a volunteer two or more times during the school year, to submit to a criminal background investigation, by means of fingerprint checks by the Division of Criminal Investigation and the Federal Bureau of Investigation. Also, any person who is employed by an entity which provides the District with student services shall be required to submit to a criminal background investigation. The district and its employees, officers and agents will only obtain CHRI when authorized by law and will only use CHRI, or the personally identifiable information first obtained by the district in CHRI, for the purposes of determining whether a person should be employed by the district.

In accordance with law and to protect the district's students, criminal background checks on persons

who are employed in the district, who volunteer two or more times during the school year, or are employed by an entity which provides the District with student services shall be required. Examples of non-school entities which provide student services include but are not limited to food service and bus service contractors. The criminal background investigation shall be done by means of fingerprint checks by the Division of Criminal Investigation. If no disqualifying record is identified at the state level, the fingerprints shall be forwarded by the Division of Criminal Investigation to the Federal Bureau of Investigation for a national criminal history record check. The district and district employees will comply with state and federal law, rules, procedures and policies regarding the receipt, use and dissemination of criminal history record information of any individual.

Designations

1. The Superintendent, as the Agency Representative, is responsible for signing the SD Division of Criminal Investigation (SDDCI) User Agreement on behalf of the District.

2. The ~~Superintendent~~ Business Manager shall be the District's Point of Contact(POC) and Noncriminal Agency Coordinator (NAC) to act as the primary contact person for the District, shall serve as the liaison between the District and SD Division of Criminal Investigation, and will fulfill all responsibilities of the POC/NAC, including but not limited to being the contact person when SDDCI sends out Audit information, shall be the contact person when an onsite Audit is scheduled, and responsible for notifying SDDCI when a new employee starts or an employee leaves so SDDCI can keep CJIS Security training records current.

3. The ~~Superintendent~~ Business Manager is designated to be the Local Agency Security Officer (LASO) to act as liaison with SDDCI to ensure the agency is in compliance with security procedures. The LASO shall be knowledgeable in CHRI, policies and mandated rules and regulations as well as knowledge of IT security procedures. The LASO shall actively represent the District in all matters pertaining to information security, dissemination of information security alerts and other material within the District, and responsible for contacting SDDCI if there has been misuse of CHRI.

Criminal Background Checks

1. Each person over eighteen years of age hired by the district, who is a volunteer two or more times during the school year, or is employed by an entity which provides the District with student services shall be required to submit to a criminal background investigation.
2. The school district shall submit completed fingerprint cards to the Division of Criminal Investigation before the prospective new employee or volunteer enters into service.
3. If no disqualifying record is identified at the state level, the fingerprints shall be forwarded by the Division of Criminal Investigation to the Federal Bureau of Investigation for a national criminal history record check.
4. The District shall pay any fees charged for the cost of fingerprinting or the criminal background investigation for any person whose employment with the District or status as a volunteer is subject to the requirements of this section.
5. Any person hired to officiate, judge, adjudicate, or referee a public event sponsored by a school district is not required to submit to a criminal background investigation.
6. Any person whose employment or status as a volunteer is subject to the requirements of this section may enter into service on a temporary basis pending receipt of results of the criminal background investigation. The District may, without liability, withdraw its offer of employment or terminate the temporary employment or status as a volunteer without notice if the report reveals a disqualifying record.
7. The criminal investigation required by this section with respect to a student teacher completing requirements for teacher certification shall be conducted by the District, and the District may rely upon the results of that investigation for employment of that person as an employee of the district.Results of a criminal background investigation conducted by another South Dakota public school district of a student teacher, hired by the District, may be relied upon by the District.
8. A District employee who is employed simultaneously with another school district is only required to obtain one criminal background investigation, if the background investigation was conducted less than five years before the person was first employed by the District.
9. The District shall run a background check on employees of contractors that provide the district

with student services. Examples of contractors which provide student services include but are not limited to food service and bus service contractors. The contractor shall be responsible for the cost of the criminal background check.

10. No person may be employed by the District, either directly or by contract, and no person employed by a contract provider and who would have direct student responsibilities may provide direct student services, if the person has been convicted of a crime of violence (murder, manslaughter, rape, aggravated assault, riot, robbery, burglary in the first degree, arson, kidnapping, felony sexual contact, felony child abuse, or any other felony in the commission of which the perpetrator used force, or was armed with a dangerous weapon, or used any explosive or destructive device), sex crimes (including but are not limited to, rape, felony sexual contact with a minor under sixteen, sexual contact with a person incapable of consenting, possessing, manufacturing, or distributing child pornography, and sexual exploitation of a minor), or distribution or trafficking in controlled substances or distribution of marijuana.
    a. The District may also refuse to employ a person who has been convicted of a crime involving moral turpitude. "Moral turpitude" is defined "an act done contrary to justice, honesty, principle, or good morals, as well as an act of baseness, vileness, or depravity in the private and social duties which a person owes to his fellow man or to society in general.
    b. The District may consider any criminal conviction in making a hiring decision. The District has the sole and absolute discretion to determine whether the results of a criminal background investigation disqualify a person from employment within the District.
    c. For purposes of this policy, the term conviction means a plea or verdict of guilty or a conviction following a plea of nolo contendere (no contest) in this state or any other state.
11. The District's employment application form shall inform applicants that if no SD statutorily disqualifying conviction is identified at the state level the fingerprints will be forwarded by the S.D. Division of Criminal Investigation to the Federal Bureau of Investigation for a national criminal history record check.
12. The application form shall also inform applicants that if the applicant believes the criminal background result is incorrect or incomplete in any respect and the applicant wishes changes, corrections or updating of the alleged deficiency, the applicant should make application directly to the agency which contributed the questioned information or direct the applicant's challenge as to the accuracy or completeness of any entry on the applicant's record to the FBI, Criminal Justice Information Services (CJIS) Division, ATTN: SCU, Mod. D-2, 1000 Custer Hollow Road, Clarksburg, WV 26306. The applicant has 30 days to provide evidence of errors or omissions related to the background check.
13. Should an applicant be disqualified from employment due to the results of a criminal background check, the District shall inform the applicant that the criminal background check results prohibit the District from employing the person.The District will not delay the employment hiring decision solely because the applicant seeks to correct his or her FBI criminal history record information (CHRI).
14. Before a person's conditional employment is terminated as a result of the person's CHRI, the District shall inform the person whose conditional employment is subject to termination that the criminal background report reveals a conviction which prohibits the District from employing the person, and inform the person of his or her right to appeal the accuracy or completeness of the CHRI to the SDDCI or FBI.Employees shall be afforded procedural due process consistent with their employment status (i.e., whether the person is an employee-at-will, a school-year employee, or a ten month or twelve month employee) should termination of conditional employment be a possibility following the District's receipt of the CHRI.
15. All employees and other persons required to submit to a criminal background check pursuant to this policy must notify the district in writing if they are convicted of any offense of domestic violence, child abuse, sex offense, drug (including marijuana) or any felony offense.This notification must be made as soon as possible, but no later than five business days after the event.
16. The District reserves the right to require any employee or volunteer to submit to additional criminal background checks at the district's expense. The district reserves the right to require any employee of an entity which provides the District with student services to submit to additional criminal background checks which shall be at the entity's or person's expense.
17. As required by state law, SDCL 13-10-15, if, as the result of a criminal conviction the school board suspends an employee without pay, or an employee resigns, or an employee is terminated, the superintendent shall within ten days of the date of the suspension or the date

the employment is severed report the circumstances and the name of the employee to the S.D. Department of Education.

Training

The District will ensure that all employees who have access to CHRI shall be trained by SDDCI on the rules and responsibilities for the confidentiality, receipt, use and dissemination of the CHRI.

Confidentiality

1. Before requesting CHRI on any individual, the district will give the individual written notification that his or her fingerprints will be used to obtain the CHRI of the individual, and the district will provide the individual a copy of the statement "Noncriminal Justice Applicant's Privacy Rights." Exhibit GCDB-E(1).

2. Information received by the district pursuant to a criminal background check is confidential.Only authorized persons within the district may access, view or use CHRI.Authorized persons may not share or otherwise disclose information contained in CHRI to unauthorized persons unless explicitly allowed for in this procedure.

3. Unless otherwise allowed by law, the District will only use this information for the district's internal purposes in determining the suitability of an applicant, employee, or other worker on district property.The district will note in an employee's or applicant's personnel file that the background check was completed and if the person was disqualified by the CHRI for employment or assignment.The District will keep the CHRI in a separate file in a location that is only accessible to persons who need to know the information to carry out their responsibilities with the District.

4. Individuals that have access to CHRI will receive CJIS security training provided by SD DCI.Once the individual has completed the CJIS online training and has taken the test each individual will receive and acknowledge in writing the receipt of the following:(1) User Rules of Behavior Acknowledgement form, (2) CHRI Disciplinary Policy, and (3) Acknowledgment Statement of Misuse.The District will keep a copy of the signed documents in each individual’s personnel file.

Access and Retention

1. The District may print or electronically share records when necessary to determine whether the person is authorized to work for the district.In those situations, the physical or electronic copy will be destroyed immediately after the decision is made.

2. If the District runs a background check on employees of a contractor that does business with the district, the district will not provide the CHRI to the contractor. Instead, the district will provide a clearance letter notifying the contractor whether the employee is cleared to provide services in the district.

3. The District will not disseminate CHRI across state lines.

4. Upon request the district will provide a copy of the SDDCI and FBI CHRI to the person who is the subject of the background check as long as the individual provides a valid photo id. The SDDCI and FBI CHRI will only be released to the individual and not to relatives, spouses or friends. The District will note in the dissemination log that a copy was provided to the individual.
5. The results of the background investigation done by the District shall be transferred to another South Dakota public school district if the other public school district, or current District employee, submits a written request to the District that the results be transferred to the other public school district. The District employee who was the subject of the criminal background investigation must sign a written release authorizing the transfer. The information will be sent by U.S. Mail or encrypted email.
6. The District will retain CHRI records during the period of the individual's employment or service to the District, and will retain for 5 years after employment or service has ended or no employment has been offered. All documents will be destroyed by shredding or incineration.

Recordkeeping

A Secondary Dissemination Log shall be maintained in which all authorized disseminations of FBI and State DCI criminal background check results are recorded. The following shall be recorded in the District's Secondary Dissemination Log:

1. name of District;
2. name of person subject to the criminal background check review;
3. date of birth of person subject to the criminal background check review;
4. SD public school district requesting FBI and DCI criminal background check results and person/title requesting on behalf of the SD public school district;
5. written request signed by person subject to the criminal background check review for a copy of the SDDCI criminal background check results, attached to the Secondary Dissemination Log;
6. date of release of criminal background check results;
7. description of the record that was shared;
8. how the record was sent or received
9. person to whom criminal background check results were disseminated;
10. signature of District employee disseminating the criminal background check review pursuant to a valid request.

The Secondary Dissemination Log shall be maintained until the onsite audit is complete and the District receives from the SD Division of Criminal Investigation written notice of a successful Policy Compliance Review, unless the log is needed or required for other purposes

Security

The district will provide for the security of any CHRI received, including the appropriate administrative, technical and physical safeguards to provide for the security and confidentiality of the information. This includes, but is not limited to, the following:

1. The LASO shall maintain a list of school district authorized persons who have access to CHRI.

2. In those cases when the District has physical copies of CHRI, the District will restrict access to authorized persons only. Physical copies of CHRI, if any, will be maintained in a controlled, secure environment, such as a locked cabinet in a room that is free from public or unauthorized access. The room or the locked cabinet will include an "Authorized Personnel Only" sign.

3. The District will not routinely maintain electronic copies of CHRI; however, in the rare instance where the district has electronic copies of CHRI, the district will restrict access to authorized persons only. Electronic data will be protected with encryption as designated by the state or federal government or will only be accessible by individual password. Computers, printers and monitors used to access CHRI must be situated to prevent unauthorized viewing of the information. CHRI cannot be accessed using computers available to the general public or personal devices. CHRI will not be stored on a server that is unprotected or accessible by an unauthorized entity.

4. CHRI will not be relocated, transmitted or transported outside a secure location unless encrypted according to FBI standards or transported in a locked container or in folders where the information is not visible to the public. A log must be kept if electronic information systems, such as a laptop, flash drive or CD with CHRI information on it, leaves a secured area.

5. The District will dispose of records securely. Physical records will be cross-shredded or incinerated. If the district contracts out for record destruction, the destruction must be supervised. The District shall notify SDDCI of the entity with whom the District contracts for records destruction and must receive SDDCI approval to use the contractor for purposes of disposing of CHRI. Electronic records will be deleted and overwritten as required by the SDDCI or FBI.

6. The District will not provide auditors access to CHRI unless the auditor is authorized by the

SDDCI or the FBI.

Security Incident Response Plan

All District employees will immediately report to the LASO information security incidents such as the theft or loss of physical records or the hacking or failure of electronic systems or suspicions that an incident has or will take place. The LASO will document receipt of all reports, investigate incidents and report incidents to SDDCI. LASO documentation will include (1) date of security incident, (2) location of security incident, (3) systems affected, (4) method of detection, (5) nature of security incident, (6) description of security incident, (7) actions taken/resolution, (8) current date, and (9) contact information for LASO.

Consequences

Employees who fail to keep background check results confidential or fail to follow this policy or any laws or rules regarding the access, receipt, use or dissemination of CHRI as required by law will be subject to disciplinary action up to and including termination. Unauthorized requests, receipts, release, interception, dissemination or discussion of CHRI may also result in criminal prosecution.

Notes: State law requires criminal background checks for all school employees over eighteen (18) years of age. School Districts may require background checks on other people such as volunteers and employees of independent contractors that provide student services for the District. This sample policy states that a volunteer must have a background check if the person volunteers two or more times during the school year. If the District chooses to require volunteers to have criminal background checks, the District would need to determine the number of times a person volunteers before a criminal background check is required.

Additional Cross Reference: GCDB-E(1): Criminal Background Checks - Noncriminal Justice Applicant's Privacy Rights.

Policy References: Legal references indicate the basis or authority for the board to enact this policy, and policy cross-references identify additional policies related to the subject matter of the above policy.

State References	Description
SD DCI	Guide for Noncriminal Justice Agency
SD DCI	Non-Criminal Justice Agency User Agreement
SDCL 13-10-12	Criminal background investigation
SDCL 13-10-13	Criminal conviction as factor in hiring decision
SDCL 13-10-14	Persons continuously employed exempt
SDCL 13-10-15	Suspension or Resignation for Criminal Conviction
SDCL 13-10-16	"Conviction" defined
SDCL 22-1-2 (25)	"Moral turpitude" defined
SDCL 22-1-2(9)	"Crime of violence" defined
SDCL 22-24B-1	"Sex crimes" defined

Federal References	Description
CFR Title 28 §16.34	Procedure to obtain, change, correction or updating identification record
CFR Title 28 §50.12	Exchange of FBI identification records

- CSI-
- Bus Rebate
- Academic Meeting-
- State Report Card-
- State of the District-
- Together we are Deuel-
- IM28-
- Veterans Day-

UPCOMING EVENTS

- Regular Board Meeting-Monday, December 9th -6pm

MS/HS Principal Board Report

- Conference Attendance
- Financial Aid Night
- Staff Recognition
- Anti-Bullying/Harassment Education
- Students of the Month
    - MS
        - ELA – Isabelle Regnier
        - Math – Remington Baumgarn
        - Science – Gracie Homan
        - Social – Kooper Swenson
    - HS
        - ELA – Hannah Cutshaw
        - Math – Kaleb TeKrony
        - Science – Aiden Sievers
        - Social – Presley Zehnpfennig
        - Music – Kenton Timmons
        - CTE – Trison Faeth
        - Art – Kolten Fieber
    - Cardinal Card Recognition
        - MS – 14
        - HS – 30

Elem. Principal

- Elementary October Students of the month
  - K - Anson Washenburger
  - 1st - Marley Love
  - 2nd - Wren Needham
  - 3rd - Kalex Greene
  - 4th - Evelyn Dailey
  - 5th - Caleb Fieber
- October Card Winners:
  - Rachel Bolden
  - Hooley Salzer
  - Mason Decker
  - Granite Eastman
  - Elise Alva

- Staff Recognition
  - Mrs. Folk

- Spelling Bee will be held by the CCC.

  Round 1- Thursday, November 7th

  - This round is open to all students who sign up on the google form.
  - This round will consist of a selection of 20-25 words from the word list in a written test
  - The top 5 students from each grade will advance to Round 2

  Round 2- Wednesday, November 20th

  - The top 5 spellers from grade 1-2 will compete with written spelling portions of the Spelling Bee
  - The top 5 Spellers from grade 3-8 will compete with written spelling portions of the Spelling Bee
  - Awards will be given to the top three spellers from each grade

  Round 3- Thursday, December 12th

  - This is only for grades 5th – 8th.
  - This round will consist of 15 words from the list and given in as a verbal test.

  The top 3 spellers from 5th-8th grade will advance to the regional Spelling Bee.

- Conferences
    - Elementary had 94% of parents attend conferences.
        - Those that were not able to attend, teachers have reached out to hold phone conversations, or set up a different time to come in.

- Back to School Fair Survey Results

Athletic Director

- Deuel Drama Club
    - To hold their performance of Beauty and the Beast on Nov. 11th and 12th.
    - They will also hold a test run for the elementary students on Thursday Nov. 14th.
    - Traveling to Canby to perform as well.

- State Cross Country
    - Congratulations to Jaycee Hourigan for finishing 24th at the state cross country meet and for reaching the podium the last 4 years.

- LCC All Conference Volleyball
    -
- ECC Football – All Conference and Honorable Mention
    - ECC All Conference:
        - Gabe Sather - Senior
        - Reed VanWormer - Senior
        - Gavin Kloos - Sophomore
    - ECC Honorable Mention:
        - Ethan Prins - Junior
- NEC Football – All Conference and Honorable Mention
    - NEC All Conference:
    - NEC Honorable Mention:

Congratulations to all these student athletes and coaches on their recognition.

Business Manager Board Report

ESSER III Reimbursement
Finance Meeting
2023-2024 Audit
ESSER Onsite Review
FRAM Verification

Northeast Educational Services Cooperative
Advisory Board Meeting
Wednesday, October 2, 2024

The Advisory Board for the Northeast Educational Services Cooperative (NESC) met Wednesday, October 2, 2024 at HyVee in Watertown, South Dakota. The meeting was called to order by Vice-President Lee at 10:04 A.M. and adjourned at 10:55 A.M.

Present: Brian Sampson, Arlington; Steve Benson, Britton-Hecla; Travis Ahrens, Clark; Kim Kludt, Deubrook; Chad Schiernbeck, Deuel; Brian Jandahl, Elkton; Paul Vonfischer, Estelline; Mitch Reed, Florence – entered at 10:17 A.M.; Jim Hulscher, Hamlin; Todd Obele, Henry; Dana Felderman, Lake Preston; Dawn Hoeke, Oldham/Ramona/Rutland (ORR); Spencer Oland, Rosholt; Scott Lepke, Waubay; Jon Meyer, Waverly/South Shore; Jim Block, Webster; Chris Lee, Willow Lake

Absent: Peter Books, Castlewood; Abi Van Regenmorter, DeSmet; Nadine Eastman, Enemy Swim; Mike Ruth, Iroquois; Laura Schuster, Sioux Valley; Mike Schmidt, Summit; Larry Hulscher, Wilmot

Others Attending: Anneke Nelson, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

ADVISORY BOARD AGENDA

Call to Order

Vice-President Lee called the meeting to order at 10:04 A.M.

Approval of Agenda

Motion by T. Ahrens and second by B. Sampson to approve the agenda as presented. All present voting in favor, motion carried.

Financial Report

Business Manager Stormo reviewed the financial report for August 2024.

Motion by D. Felderman and second by S. Lepke to approve August 2024 financial report. All present voting in favor, motion carried.

Board of Directors

Director Nelson reviewed the September 2024 meeting with the BOA.

NESC Sped Support

Director Nelson discussed ongoing special education support for cooperative schools.

Homebound Services

Director Nelson discussed information on homebound services.

Minert Drug and Alcohol Testing Site Change

Director Nelson informed the board that Minert Drug and Alcohol testing has a site change.
*Paragon - 601 N 4th St STE 110, Brookings, SD 57006

FY25 Center Base Rates

Business Manager Stormo presented 2024-2025 center base sliding scale rates.

Motion by J. Hulscher, second by C. Schiernbeck to approve Center Base tuition rates as presented for FY25. All present voting in favor, motion carried.

Base Rate	$52,295.60
First Placement	$58,571.07
Second Placement	$50,726.73
Third Placement	$43,013.13

Teachwell Contract for OT

Assistant Director Frewing discussed utilizing Teachwell for OT services.

Prolonged Assistance Payments

Assistant Director Frewing stated that districts would be getting prolonged assistance payments going forward.

Other

No other topics were discussed.

Adjournment

There being no further business, motion by D. Hoeke, second by J. Meyer to adjourn. All present voting in favor, motion carried.

Tiffany Stormo, Business Manager

Northeast Educational Services Cooperative
Board of Directors Meeting
Monday, October 21, 2024

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, October 21, 2024 via Zoom and at Lake Area Technical College in Watertown, SD. The meeting was called to order by President Schuurman at 7:00 P.M. and adjourned at 7:53 P.M.

Members present:

In-Person:
Audrey Schuller, Britton-Hecla; Alisha Nielsen, Castlewood; Malory McIntire, Clark; Carie Knutson, Deubrook; Wade Gubrud, Deuel; Arend Schuurman, Elkton; Chris Verhoek, Estelline; Tara Abraham, Hamlin; Audrey Rider, Henry; Lisa Amdahl, Summit; Penny Thyen, Waverly/South Shore
Zoom:
Megann Murphy, Arlington; Lisa Lauterhahn, Enemy Swim Day School; Carrie Schiernbeck, ORR; Diane LeClair, Rosholt; Jayme Trygstad, Sioux Valley; Martin Looyenga, Webster; Tia Felberg, Willow Lake

Absent:

Jared Tolzin, DeSmet; Jon Kahnke, Florence; Greg Bich, Iroquois; Reid McDaniel, Lake Preston; Art Berger Jr. ,Waubay; Heidi Pelzel, Wilmot

Others Attending:

NESC Staff Representatives: Stephanie Hayunga (Z)
Member District Superintendents: Travis Ahrens, Clark, Todd Obele, Henry (Z);
NESC Administration: Anneke Nelson, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

Call to Order

President Schuurman called the meeting to order at 7:00 P.M.

Introduction of Guests

Travis Ahrens, Todd Obele, and Stephanie Hayunga were introduced as guests.

Agenda Review, Changes, and Approval

Action #25-19 Motion by A. Nielsen, second by A. Schuller, to approve the agenda with the addition of 9b) Big Stone Therapy Contract. All present voted, motion carried.

Public Comment

No public comment was presented.

Conflict of Interest

No conflicts of interest were presented.

Financial Report

Action #25-20 Motion by C. Verhoek, second by M. McIntire, to approve the financial report for the period ending September 30, 2024. All present voted, motion carried.

	General Fund	Special Education Fund	Agency Fund
September 1, 2024	**$247,494.32**	**$760,616.45**	**$8,461.71**
Receipts:			
Local Sources	$458.48	$181,726.04	$1,399.98
State Sources		$6,264.36	
Federal Sources		$330,844.00	
Other			
Total Monthly Receipts	$458.48	$518,834.40	$1,399.98
Balance Forward	$247,952.80	$1,279,450.85	$9,861.69
Manual Journal Entries			
Less Salaries	$3,190.00	$373,937.45	
Less Disbursements	$43,902.47	$27,343.42	$-71.15
Total Salaries & Disbursements	$47,092.47	$401,280.87	$-71.15
Ending Cash Balance September 30, 2024	**$200,860.33**	**$878,169.98**	**$9,932.84**

Consent Agenda

Action #25-21 Motion by L. Amdahl, second by J. Trystad to approve the following items on the Consent Agenda: 7a) Approval of September 16, 2024 Board of Directors minutes; 7b) Approval of payment of October 2024 budget claims; 7c) Approval of Resignation – Peggy Anderson – Paraprofessional; 7d) Approval of Contract– Gavan Lindner – Paraprofessional - $18.55/hour – Hamlin CB; 7e) Approval of Contract– Lacey Sell – Paraprofessional - $18.80/hour – Webster CB. All present voting in favor, motion carried.

October 2024 Accounts Payable

General Fund: BASS SANITATION INC. JULY - SEPT GARB 12.12; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 115.34; CENEX FLEETCARD FLEET MAINT 5,770.02; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 13.42; DAKOTA DATA SHRED PROF/SHRED DOC 28.89; DUST TEX SERVICE, INC. OCT RUG USE 6.36; EDMENTUM, INC APEX SEATS 236.02; ESTELLINE COMMUNITY OIL CO. FLEET MAINT 31.31; HAMLIN COUNTY FARMERS COOP FLEET MAINT 975.72; HEALTH EQUITY HSA/FLEX 3.02; KDM EQUIPMENT FLEET MAINT 465.28; MINERT & ASSOCIATES, INC DRUG TESTING 2,146.00; NESC PAYROLL OCT 2024 3,130.14; NESC SPECIAL REVENUE PROJECTS FY25 1ST QTR EXP MI 614.65; OTTERTAIL POWER CO. ELEC 19.41; PRAIRIE AG PARTNERS FLEET MAINT 88.49; ROB'S AUTO REPAIR FLEET MAINT 853.95; RON'S AUTO REPAIR FLEET MAINT 750.14; TIME MANAGEMENT SYSTEMS, INC TIME CLOCK 1.91; TWIN VALLEY TIRE, INC. FLEET MAINT 54.46; W.W. TIRE SERVICE FLEET MAINT 1,762.41; WATERTOWN PUBLIC OPINION MINUTES 9.59; WEBSTER AUTO CARE FLEET MAINT 793.21

Fund Total: $17,881.86

Special Education Fund: BASS SANITATION INC. JULY - SEPT GARB 139.38; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 9,482.88; BOSSE, JENNIFER SEPT 24 MI REIMB 70.74; CASTLEWOOD SCHOOL DISTRICT SEPT CB USE FEE 411.40; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 154.33; DAKOTA DATA SHRED PROF/SHRED DOC 332.29; DUST TEX SERVICE, INC. OCT RUG USE 73.19; HAMLIN SCHOOL DISTRICT SEPT CB USE FEE 1,116.95; HEALTH EQUITY HSA/FLEX 34.68; LAKE PRESTON SCHOOL DISTRICT SEPT CB USE FEE 617.10; PARENT SEPT 2024 149.34;NESC PAYROLL OCT 2024 381,261.35; NESC SPECIAL REVENUE PROJECTS FY25 1ST QTR EXP MI 92,639.69; OTTERTAIL POWER CO. ELEC 223.16; SDASP PSYCH REGIS 760.00; SPEECH PARTNERS, LLC SLP CONTRACTED SERVICES 19,837.51; TIME MANAGEMENT SYSTEMS, INC TIME CLOCK 117.18; WATERTOWN PUBLIC OPINION MINUTES 110.25; WEBSTER SCHOOL DISTRICT SEPT CB USE FEE 1,028.50; WILLIAMS, THEODORE PSYCH CONTRACTED SERVICES 2,940.06

Fund Total: $511,499.98

Discussion Items

Assistant Director's Report

Assistant Director Frewing shared that some of his work in the last month included CPI training, staff evaluations, searching for more coverage for OT, and preparing for a department SLP meeting focused on sensory needs. He also shared information about door access to the Hayti gym from Jan 2024 to Oct 2024.

Director's Report

Director Nelson shared that NESC has completed the CAP for DOE and has finalized the schedule for our SEP review on 11/7. Nelson is working on developing and recording internal processes and provided some examples. She is also working with our center-based staff and will be looking at schedules this next month and we are considering a program name change that describes what we do, rather than the placement. She also discussed technology needs and is looking for someone to provide a technology audit and consultation for a long-term plan.

Board of Advisory

Director Nelson reviewed the Board of Advisor meeting held on October 2, 2024.

KSB Law Title IX Policy Services

Assistant Director Frewing discussed utilizing KSB Law as a resource as we consider revisions to the cooperative's Title IX policy.

Center Base Rates

Business Manager Stormo reviewed October center base sliding scale rates for FY25.

Property Discussion

Discussion was held on NESC property shared with the town of Hayti.

Action Items

Approval of FY25 Center Base Rates

Action #25-22 Motion by C. Knutson, second by A. Rider to approve 2024-2025 Center Base tuition rates as presented. All present voting in favor, motion carried.

Base Rate	$52,295.60
First Placement	$58,571.07
Second Placement	$50,726.73
Third Placement	$43,013.13

Approval of Big Stone Therapy Contract

Action #25-23 Motion by L. Amdahl, second by P. Thyen to approve Big Stone Therapy contract for occupational therapy services at $85/hour. All present voting in favor, motion carried.

Executive Session

Action #25-24 Pursuant to – Personnel SDCL 1-25-2(1) Discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee. Motion by M. McIntire, second by W. Gubrud to enter executive session at 7:47 P.M. All present voting in favor, motion carried.

President Schuurman declared the board out of executive session at 7:51 P.M.

Adjournment

Action #25-25 With there being no further business, motion by C. Verhoek, second by A. Rider, to adjourn. All present voted, motion carried.

The next NESC Board of Directors meeting will be held at Lake Area Technical College in Watertown, SD on Monday, November 18, 2024 at 7:00 P.M.

_____ _____

Arend Schuurman, President **Tiffany Stormo, Business Manager**