

CALL TO ORDER	At 7:00 p.m., the October 7, 2024, meeting of the Susquehanna Township Board of School Directors was called to order by Secretary Rebecca McCullough, Esq.
SCHOOL BOARD MEMBERS PRESENT	Keita Kalonji Johnson, Esq., Mrs. Jackie Hill, Mr. Majid Ali, Mr. Steven H. Johnson, Miss. Rebecca McCullough, Esq., Mr. Ian Thomas,
ABSENT	Ms. Tameka Hatcher, Ms. Elise I. LeMelle, Mr. Jesse Rawls, Sr.
DISTRICT OFFICE PRESENT	Dr. Tamara Willis, Dr. Andrae Martin, Mr. Oslwen Anderson, Jr., Mrs. Kathy Ciaciulli, Mrs. Carrie Martin, Ms. Ann-Marie Rathmell, Mr. Justin Green, Mr. Jonathan Bishop
SOLICITOR	Appel, Yost & Zee LLP
EXECUTIVE SESSION	The President announced that executive session was held immediately prior to the meeting for the purpose of personnel matters.
INTRODUCTIONS/ GUEST PRESENTATIONS	<p>Communities in Schools of Pennsylvania (CISPA): Angelica DeSantiago, Director of Central Pa Programs for CISPA, and Rebeca Chlebnikow, Program Manager of Central PA for CISPA, provided an update of CISPA programming in the district. (attached to BoardDocs)</p> <p>HANNA's Pantry: Lori Shienvold, Executive Director, shared an update on the Hanna Pantry. (attached to BoardDocs)</p>
REPORTS/ ANNOUNCEMENTS	<p>Superintendent's Notes: Dr. Tamara Willis introduced the new Celebrating Families Recognition. The district will recognize families from each building who demonstrate strong partnership and advocacy for learners, becoming an integral part of our school community. These families will be honored with a certificate and a small token of appreciation. Dr. Willis also reminded everyone about the upcoming Bi-Partisan Civic Engagement Panel on October 10th at the high school. Organized by the Black Student Union, Student Council, and Rho Kappa National Social Studies Honor Society, this event will feature a distinguished panel, including Representative Justin Fleming, Representative Patty Kim, Auditor General Timothy DeFoor, Michelle Emerson (President of the League of Women Voters), and abc27 News Anchor James Crummel. The discussion will center on the democratic process.</p>
	II. APPROVAL OF AGENDA ITEMS FOR OCTOBER 7, 2024
MOTION TO APPROVE	<p>2.A. Moved by Mr. K. Johnson, seconded by Mr. Ali to approve the meeting agenda for October 7, 2024. Motion passed 6-0, 0 abstentions, 3 absent (Ms. Hatcher, Ms. LeMelle, Mr. Rawls, Sr.)</p>

2.B. Board Member Comments

Mr. K. Johnson reminded everyone of the Tax Informational session on Monday, October 28 at the high school. He encouraged taxpayers to come out to gain a better understanding of the referendum that will be on the ballot. Dr. Willis shared that the district sent out a mailer today with information.

III. HEARING OF THE PUBLIC

SPEAKER

C. Edwards addressed the board with his comments related to the proposed new school design. He would like to see a focus on environmentally friendly design.

IV. PRESENTATIONS AND DISCUSSIONS

PRESENTATION

4.B. El Associates: Mr. Adam Kerr presented an overview of the design process for building a new school and answered questions the board had.

V. MINUTES

MOTION TO APPROVE

5.A. Moved by Mr. K. Johnson, seconded by Mr. Ali, to approve Item 5.A. Motion passed 6-0, 0 abstentions, 3 absent (Ms. Hatcher, Ms. LeMelle, Mr. Rawls, Sr.)

5.A. Approve the Minutes of the September 23, 2024, Board meeting.

VI. PROGRAM

MOTION TO APPROVE

6.A. Moved by Mr. S. Johnson, seconded by Mr. K. Johnson, to approve Item 6.A. Motion passed 6-0, 0 abstentions, 3 absent (Ms. Hatcher, Ms. LeMelle, Mr. Rawls, Sr.)

6.A. Approve the creation of the Future Educators Club at the Susquehanna Township High School.

VII. PERSONNEL

MOTION TO APPROVE

7.A.B.C. Moved by Mr. K. Johnson, seconded by Mr. Thomas to approve Items 7.A.B.C. Motion passed 6-0, 0 abstentions, 3 absent (Ms. Hatcher, Ms. LeMelle, Mr. Rawls, Sr.)

7.A. Approve the MOU between Susquehanna Township School District and STEA.

7.B. Approve the MOU between Susquehanna Township School District and STEA.

7.C. Approve the MOU between Susquehanna Township School District and STESPA.

MOTION TO APPROVE

7.D.E.F. Moved by Mr. K. Johnson, seconded by Mrs. Hill to approve Items 7.D.E.F. Motion passed 6-0, 0 abstentions, 3 absent (Ms. Hatcher, Ms. LeMelle, Mr. Rawls, Sr.)

7.D.1. Approve the resignation of Tanae Scott as Secretary at the Susquehanna Township High School, effective September 24, 2024.

7.D.2. Approve the resignation of Dana Lomma as Spanish Teacher at the Susquehanna Township High School, effective December 2, 2025.

7.E. Approve the change of status of Morgan Barksdale from Temporary Professional Employee to Professional Employee, effective October 25, 2024.

7.F. Approve the title change for Cara Klinger from Director of Curriculum and Instruction for Elementary to Director of Curriculum and Instruction, retroactive to July 1, 2024. There is no change in salary.

MOTION TO APPROVE

7.G. Moved by Mr. K. Johnson, seconded by Mr. S. Johnson to approve Item 7.G. Motion passed 6-0, 0 abstentions, 3 absent (Ms. Hatcher, Ms. LeMelle, Mr. Rawls, Sr.)

7.G.1. Approve Kevin Williams as Health and Physical Education Teacher at the Susquehanna Township Middle School at a salary of \$62,210.00, pro-rated, effective October 28, 2024. Mr. Williams will be replacing Casey Dodson.

7.G.2. Approve Tramayne Hawthorne as Business Education Teacher at the Susquehanna Township High School at a salary of \$55,000.00, pro-rated, effective date to be determined. Mr. Hawthorne will be replacing Elena Charles.

MOTION TO APPROVE

7.H.I.J. Moved by Mr. K. Johnson, seconded by Mr. S. Johnson to approve Items 7.H.I.J. Motion passed 6-0, 0 abstentions, 3 absent (Ms. Hatcher, Ms. LeMelle, Mr. Rawls, Sr.)

7.H.1. Approve Gerald Baldwin as Part-Time Food Service Worker at the Thomas W. Holtzman, Jr. Elementary School at a rate of \$15.00 per hour, effective September 30, 2024.

7.H.2. Approve Kim Rhoades as Assistant III Paraprofessional- Life Skills at the Susquehanna Township Middle School at a rate of \$19.74 per hour, effective October 7, 2024. Ms. Rhoades will be replacing Tayania Brown.

7.H.3. Approve Aliza Torres as Assistant III Paraprofessional- Autistic Support at the Sara Lindemuth/Anna Carter Primary School at a rate of \$18.30 per hour, effective September 30, 2024. Ms. Torres will be replacing Deb Hemperly.

7.I.1. Amend Orchestra Advisor at the Susquehanna Township High School from Eric Hartranft to Brian Krauss for the 2024-2025 school year.

7.I.2. Amend Jazz Band Advisor at the Susquehanna Township High School from Graham Kerick to Eric Hartranft for the 2024-2025 school year.

7.I.3. Approve the following advisors for the 2024-2025 school year:

Name	Position	Building	Stipend
Robyn Russotto	Women in STEM	STHS	\$500.00

7.J. Approve the current list of Active STS Guest Teachers for the 24-25 school year.

VIII. FINANCES

MOTION TO APPROVE

8.A.B.C.D.E. Moved by Mr. K. Johnson, seconded by Mrs. Hill to approve Items 8.A.B.C.D.E.

Motion passed 6-0, 0 abstentions, 3 absent (Ms. Hatcher, Ms. LeMelle, Mr. Rawls, Sr.)

8.A. Approve the payment of Activity Fund bills from the First National Bank Activity Fund Checking, as listed on the Computer Check Summary, totaling \$1,755.36.

8.B. Approve the payment of Capital Reserve PSDLAF checking bills from the Capital Reserve PSDLAF Checking, as listed on the Computer Check Summary, totaling \$32,351.06.

8.C. Approve the payment of First National General Fund Checking bills from the First National General Fund Checking, as listed on the Computer Check Summary, totaling \$2,156,599.36.

8.D. Approve the payment of Food Service bills from the Food Service Checking as listed on the Computer Check Summary, totaling \$74,819.10.

8.E. Approve the following Personal Tax Refunds

1. Taxpayer Name: Connie L. Arnold
Bill #: 007580
Year: 2022
Refund Amount: \$264.60

Bil l#: 007913
Year: 2023
Refund Amount: \$264.60

Bill #: 008919
Year: 2024
Refund Amount: \$264.60

Total amount of refund \$793.80
Reason: Connie L. Arnold is retired; paid the taxes in error.

2. Taxpayer Name: Jeffrey A. Arnold
Bill #: 008918
Year: 2024
Refund Amount: \$264.60
Reason: Jeffrey A. Arnold is retired; paid the taxes in error.

3. Taxpayer Name: Jaqui-Lyn Cook
Bill #: 007908
Year: 2022
Refund Amount: \$297.00
Reason: Jaqui-Lyn Cook made less than \$5,000.00; paid the taxes in error.

4. Taxpayer Name: Diane M. White
Bill #: 007387
Year: 2022
Refund Amount: \$264.60

Bill #: 007701
Year: 2023
Refund Amount: \$264.60

Bill #: 007048

Year: 2024
Refund Amount: \$264.60

Total amount of refund \$793.80
Reason: Diane M. White is retired; paid the taxes in error.

IX. CONTRACTS

MOTION TO APPROVE

9.A.B.C.D.E. Moved by Mr. K. Johnson, seconded by Mr. S. Johnson to approve Items 9.A.B.C.D.E.

Motion passed 6-0, 0 abstentions, 3 absent (Ms. Hatcher, Ms. LeMelle, Mr. Rawls, Sr.)

9.A. Approve the Agreement with the Capital Area Intermediate Unit (CAIU) for the Capital Area Pathways to Teaching (CAPT) Partnership. CAPT will enable the next generation of teachers to earn their Associates, or Bachelor’s degrees through embedded coursework while working full-time in the classroom.

9.B. Approve the contract and non-disclosure agreement with Vulnerability Solutions Group to provide risk and vulnerability assessments of Susquehanna Township School District Facilities. The cost of the risk and vulnerability assessments for all five (5) buildings will be covered through a PA Commission on Crime and Delinquency (PCCD) Grant.

9.C. Approve the contract with Ralph E. Jones, Inc. in the amount of \$3,925.00. The contract includes cleaning of area, preparation, and painting of school lettering on front of High School building. It is noted that Ralph E. Jones, Inc. is a certified WBE with the Commonwealth of Pennsylvania.

9.D. Approve the attached contracts totaling \$5,293.49 to repair the stairwell treads at SLAC. We will be contracting with three different vendors to complete the project in accordance with PA State Law. Contracts as follows:

1. First Capital Insulation, Inc.: Asbestos removal \$1,200.00
2. Harrisburg Wall and Flooring: New Flooring installation \$1,843.49
3. Pennoni Associates: All required testing \$2,250.00

This work will be completed when the building is unoccupied.

9.E. Retroactively approve Susquehanna Township School District’s application for participation in the new PA Student Teacher Support Program.

- DISCUSSION** **9.F.** Discuss the Agreement with OES in the amount of \$1,270.00 for the fabrication and provision of two Susquehanna Township School District signs (HS Gymnasium Athletic Logo) and (District Office ST Exterior).
- DISCUSSION** **9.G.** Discuss the Agreement with Central Susquehanna Intermediate Unit (CSIU) to provide SCView platform for electronic forms storage, electronic form builder (unlimited forms) and workflow. In addition, the system also provides electronic staff onboarding and purchasing/accounts payable capabilities.
- DISCUSSION** **9.H.** Discuss the Letters of Agreement with Keystone Human Services, to provide a Mental Health Consultant for the Student Assistance Programs, at the four school buildings, for the 2024-2025 School Year.
- DISCUSSION** **9.I.** Discuss the 36 Month agreement with bcm | one for VOIP services. The Agreement has a minimum cost per month of \$372.75 for 15,000 minutes of voice time. Per minute overage costs are .018.
- DISCUSSION** **9.J.** Discuss agreement for New Story Schools Harrisburg Location to provide educational and related services for school district learners, as needed for the 2024-2025 school year.
- DISCUSSION** **9.K.** Discuss contracts with The Vista School, to provide educational and behavioral services for students 2024-25/010 and 2024-25/011 during the 2024-2025 regular school year, as discussed in executive session.
- X. POLICY**
- POLICY FIRST READ** **10.A.** First read of Revised Policy 103: Discrimination/Harassment Affecting Students.
- POLICY FIRST READ** **10.B.** First read of Revised Policy 103.1: Nondiscrimination - Qualified Students with Disabilities.
- POLICY FIRST READ** **10.C.** First read of Revised Policy 104: Discrimination/Harassment Affecting Staff.
- POLICY FIRST READ** **10.D.** First read of Revised Policy 137: Home Education Programs.
- POLICY FIRST READ** **10.E.** First read of Revised Policy 137.1: Extracurricular Participation by Home Education Students.
- POLICY FIRST READ** **10.F.** First read of Policy 137.2: Participation in Cocurricular Activities and Academic Courses by Home Education Students

POLICY FIRST READ **10.G.** First read of Policy 137.3: Participation in Career and Technical Education Programs by Home Education Students.

POLICY FIRST READ **10.H.** First read of Revised Policy 815: Acceptable Use of Internet, Computers, Network Devices.

XI. OTHER

None

XII. NEW BUSINESS

None

XIII. ADJOURNMENT

MOTION TO ADJOURN Moved by Mr. S. Johnson, seconded by Mr. Thomas, to adjourn the meeting. Motion passed 6-0, 0 abstentions, 3 absent (Ms. Hatcher, Ms. LeMelle, Mr. Rawls, Sr.)

Meeting adjourned 8:06 p.m.



Rebecca McCullough
Board Secretary

Committee Meeting Summary For Addendum to Board Minutes

Committee Name: Policy Committee
Call to Order – Date: 9/24/2024 Time: 5:00 PM By: Ms. Hatcher
Persons Present Mrs. Hatcher, Committee Chair Mrs. Hill, Committee Member Mr. Johnson, Committee Member Ms. Lemelle, Committee Member
Administration: Dr. Willis, Superintendent Dr. Martin, Assistant Superintendent Kathy Ciaciulli, Director of Human Resources
Other Board Members:
Others (Include titles if appropriate):
* Action Items list additions:
* Topic Discussed: Policies related to Title IX, Home Education, and Acceptable Use
* Recommendation(s)/Report to Board: Recommended all policies move to full board for first reading on October 7, 2024,
* Topic Discussed Ms. Hatcher requested all future meetings be held at 5:30 pm instead of 5:00 pm
* Recommendation(s)/Report to Board:
* Topic Discussed: Was topic discussed in Executive Session? (Circle one) Yes <input type="radio"/> No <input checked="" type="radio"/>
* Recommendation(s)/Report to Board: Move all policies for the first reading. Please see attached agenda.
* Topic Discussed: Was topic discussed in Executive Session? (Circle one) Yes <input type="radio"/> No <input checked="" type="radio"/>
* Recommendation(s)/Report to Board:

* Please limit responses to 1-3 sentences