



# Michael T. Simmons Elementary



1205 S 2<sup>nd</sup> Avenue  
Tumwater, WA 98512  
(360) 709-7100

Heidi Center-Howden, Principal  
Kyle Grunenfelder, Vice Principal  
Claire State, Counselor

## Excused Absence Request

Date: \_\_\_\_\_

Student Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Teacher: \_\_\_\_\_

Parent Name: \_\_\_\_\_

Contact Number(s): \_\_\_\_\_

Requested Date(s) of Absence: \_\_\_\_\_

Reason for Absence: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### FOR OFFICE USE

Current Excused Absences: \_\_\_\_\_ Current Unexcused Absences: \_\_\_\_\_ Current Tardies: \_\_\_\_\_

Teacher Approval: \_\_\_\_\_

Administrator Approval: \_\_\_\_\_

Denial

Denial Reason: \_\_\_\_\_

\_\_\_\_\_

The Tumwater School District does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity, disability or the use of a trained dog guide or service animal, and provides equal access to the Boys Scouts and other designated youth groups. The following employees have been designated to handle questions and complaints of alleged discrimination:

Title IX and Civil Rights Compliance Coordinator, Chris Woods, 360-709-7030, [chris.woods@tumwater.k12.wa.us](mailto:chris.woods@tumwater.k12.wa.us); and Section 504 Coordinator, Tammie Jensen-Tabor, 360-709-7040, [tammie.jensen-tabor@tumwater.k12.wa.us](mailto:tammie.jensen-tabor@tumwater.k12.wa.us). Address: 621 Linwood Ave SW, Tumwater, WA 98512.