

University Schools Board of Governors February 10, 2021 Minutes

Board Members Present: Erin Clark, Rodney Constance, Mark Jones, Bill McAdams, Ethan Miles, Jeff Weber, Stephanie Welle

Board Member Present Virtually: Amanda Haas, (faculty rep), Christopher Hughes, Alexis Sanchez (student rep), Tina Whitcomb,

Board Members Absent: Chance Morse

Staff Present: Sue Toricelli, Jennifer Weaver, Dave Wertz

Staff Present Virtually: Nick Kintz, Jeff Casey, Charlene Baumgartner

Guests Present:

Guests Present Virtually:

1.0 CALL TO ORDER

Mark called the meeting to order at 6:00pm. A quorum was present.

2.0 ADOPTION OF THE AGENDA

Jeff (Rod) moved to approve the agenda. Motion passed.

3.0 APPROVAL OF MINUTES

Jeff (Ethan) moved to approve the minutes of January 13, 2021. Motion passed.

4.0 COMMUNITY DIALOGUE

- None

5.0 FOUNDATION – ETHAN MILES

- None

6.0 TECHNOLOGY – DAVE WERTZ

- We are just dealing with damage to chrome books. We have ordered AC adapters because we are seeing many of those being damaged or quit working, and it is good to have them on hand.
- I am starting research on a new phone system.

7.0 STAFF REPORTS

7.1 Director's Update

- Most students have been back in-person for almost a month. As expected we are continuing to see quarantines.
 - Since our return we have had 18 cohorts in quarantines. Nine of them have been the result of confirmed positive cases and 9 have been the result of symptoms of COVID-19 almost all of which have eventually received a negative test which allowed the cohort to return to in person learning.
 - We have experienced one outbreak, which is 2 or more confirmed cases in a cohort.
 - We sincerely appreciate the many cohort quarantines that we have avoided by families staying home if they are experiencing symptoms, have been exposed to COVID-19 or are waiting for results.
 - We also appreciate the families that are in quarantine tracking their symptoms each day so that we may shorten quarantine periods from 14 days to 10.

- We have partnered with CDPHE to offer our teachers the Binax At Home program. This allows them to order tests online and receive them at home. Some teachers are able to take advantage of this opportunity and use it to shorten their quarantine periods from 14 to 8 days.
- We are also partnering with District 6 to facilitate vaccines for our employees. So far Groups 1-4 (of 9) have been invited to schedule appointments and many others have been offered appointments through UC Health and Banner. Two weeks after employees receive their second dose they will no longer have to participate in quarantines.
- Even though we are still working to manage in person learning with quarantines. We are also moving forward with extracurricular activities.
 - Our MS boy's basketball season has started, volleyball and wrestling will have their final games next week. Our MS wrestling team beat Milliken in their dual last night. All of our home games are live streamed on youtube live at UMS athletics, we are up to 64 subscribers!
 - At High School, Boys and Girls basketball teams are going strong, Wrestling hosted at Quad (four teams) last weekend and everyone was very complimentary of how the event ran.
 - Knowledge Bowl placed 4th overall (all classifications) at their regional meet. They qualified for the state meet in March.
 - Speech and Debate had a tremendous State Competition. They now look to qualify for the national competition.
- We would like to use part of the Board of Governor's PTSO grant to place signs in all staff yards.
- In your packet you will see an annual notice of the automatic renewal of my contract.

7.2 Principal's Update – Nick Kintz – Middle School Principal (presenting virtually)

- We are currently about the same as semester 1 with 80% in person and 20% remote.
- At the middle school we are working on starting our credit recovery next for students who failed a core class during semester 1. Normally we wait until summer but we have more students who are behind due to remote learning so we are creating opportunities to get students caught up before summer break. It will officially start next week Feb 16.
- Our teachers have had opportunities to continue developing professionally with Bj Stone. Currently teachers are working on how to implement tier 2 and tier 3 vocabulary words into daily lesson plans helping to increase rigor and student understanding in the lesson. Our PLC leaders met this evening to explore other growth opportunities among our middle school staff.
- We started January off with girls volleyball and boys wrestling. Season will end next week. Boys basketball practice started this last Monday and their games will start next week. We are allowing up to 50 spectators.
- We will be sending out first semester honor roll out in the bulldog news for March
- Currently we are working on our 5th to 6th grade transitions for next year. Normally we host a open house night inviting 5th grade students and families. This year we had to get creative so we are making a video to send home to 5th grade families. In the video students will get a tour of our facilities along with an introduction from each teacher. We will also send home a folder with all the important information and dates for next year.
- We are hearing from CDE that we should be planning for CMAS testing. districts including D6 are putting in petitions to waive it this year.
- **Jeff Casey – High School Principal (presenting virtually)**
- High school is considering some flexible scheduling for Fridays for next year after seeing how this years has worked.
- The Board has concerns about Fridays this year, and continuing something similar next year. They would like to see more specifics about the structure of flexible Fridays.
- We will continue to gather feedback from students, parents and faculty and clarify a clearer vision of what it might look like.

7.3 Business Manager's Update

7.3.1 Financial Reports (pgs. 10-13)

- Year to Date surplus is \$511,659, split out \$586,000 in mil levy surplus and negative (\$74,307) in General Fund.
- We are still one month behind in Capital Construction dollars. We were paid in January's allocation the first part of February. That payment had it been made in January would reduce the General Fund negative to (\$30,731). So we are still pretty strong in the General Fund for a PPR cut year.
- We also have billings to D6 to do for Title funds and ESSER. Reimbursement of those expenses will put us back in the black in the General Fund.
- It looks like we may get another \$69.00 per student for PPR this fiscal year, but that is not finalized yet. That equates to about \$119,000 which will help our bottom line for the year.
- We will also be purchasing another bus this fiscal year. That purchase is about \$156,000 which will come out of the mil levy surplus.
- On the Capital Fund we had only the Interest Income for the month and the billing to D6 for the fencing repairs around the playground which is also reflected under Assets, Accounts Receivable.
- We are in the process of getting an ESP set up to assist with keeping track of hours for employees, but it also will allow the ability to get W2's and pay advices printed electronically and making changes to demographic information. This is still in the infant stage, but we will slowly get this up and then rolled out.

8.0 ITEMS FOR ACTION

8.1 Consent Agenda: Board members will be asked if they wish to discuss any issues listed on the Consent Agenda. If so, these items will be moved from the Consent Agenda and placed under Items for Action. Items remaining on the Consent Agenda will be voted on together.

8.1.1 Personnel

- Jeff (Erin) moved to accept the resignations as presented. Motion passed.

9.0 ITEMS FOR DISCUSSION/POSSIBLE ACTION

9.1 Legal Counsel

- Rod (Stephanie) motioned to leave the by-laws as is and not add a Legal Advisor position to the Board.

9.2 Sick Leave Policy (revision) – first reading

- After discussion about the Sick Leave Policy (revision) it was decided to have a second reading.

9.3 Weaver Evaluation Update

- During this transition year the normal evaluation timeline does not work.
- The Board ask that Director Weaver present a self-evaluation of what she feels like she has accomplished her first year.
- A survey of staff conducted by UNC for the Administrators can also be used as part of her evaluation.
- Ethan (Erin) moved to change Director Weaver's next contract to include a timeline for the evaluation process similar to what Dr. Gerner's timeline was.

9.4 Board of Governors Election Timeline Update

- Included in your Board packet is the timeline for the Board of Governors Election.
- Director Weaver asks the Board to consider moving to electronic voting. We have had more success with surveys that were sent out electronically and we hope that would carry over to having a better turn out for the Board elections.
- The Board voiced some concerns that making sure both parents are allowed to vote and everyone has access to internet service. Director Weaver stated that the school had worked very hard to make sure families had access to the internet due to remote learning.
- Nomination forms will also be available electronically.

9.5 Board Member Resignation

- Due to the resignation of a Board member and the upcoming elections, discussions were held about whether to appoint someone to fill the remaining term or have the 4th lowest vote getter in the upcoming election be appointed by the Board to finish the current term of the Board member who resigned. That appointed Board member would then be eligible to run for one more term. The top three vote getters will take over the vacated seats of the Board who have served their term limit.

10.0 BOARD REPORTS/COMMUNICATION

10.1 BOG Report – Chairman

- None

10.2 Communication from the Board

- Rod wanted to offer Kudos to the health monitors who have been braving the cold weather this week.
- Tina said she had parents reach out to her and ask if it would be possible to continue the Zoom or Youtube broadcast of games. Parents said it was great for family or friends who are out of state or unable to come to games.
- Tina was also asked if it was possible for parents to come and check their students out for lunch.
- Chris ask Director Weaver if the school had made any plans for possibly moving to remote learning after Spring Break due to families possibly traveling and possible exposures. She responded that as of right now there is no plan to move to remote learning but it is a day-to-day decision.

10.3 Foundation Report

- None

10.4 Joint Use Report

- Next meeting is February 16, 2021

11.0 FUTURE BUSINESS

- Sick Leave Policy – second reading
- 2021/2022 Calendar

12.0 NEXT REGULAR MEETING – MARCH 10, 2021

13.0 EXECUTIVE SESSION C.R.S. § 24-6-402(4)(F) - PERSONNEL

- Jeff (Erin) motioned to move to Executive Session at 8:05 pm. The Board invited Director Weaver to stay for Executive Session.
- Rodney (Jeff) moved to exit Executive Session at 8:15 pm.

14.0 ADJOURNMENT

Rod (Erin) moved to adjourn at 8:16 pm. Motion passed.

REMINDERS:

FEBRAURY 11 -12 – ELEMENTARY WORKDAYS – NO SCHOOL K-5

FEBRUARY 12 – FACULTY WORKDAY – 9-12

FEBRUARY 15 – PRESIDENT’S DAY – SCHOOL CLOSED

FEBRUARY 22-23 – FACULTY WORKDAYS – NO SCHOOL K-8