

Meeting Minutes

ISAAC Parent-Teacher Organization (PTO)

Date: September 24, 2024

Time: 6:00 PM

Location: Zoom meeting

The meeting was called to order by **Katie Hallisey, President** at 6:00 PM.

Attendees

- William Linski, ISAAC Principal
- Katie Hallisey, PTO President
- Jim Gauld, PTO Vice President
- Nasheba Fraser
- Carla Ocampo
- Kim Pesarik
- Lynne Purtill
- Erin Rose
- Amber Serluca

1. Welcome

After introductions, Katie read and asked for consent to the agenda, which was given by attendees.

Meeting dates were reviewed. PTO meeting dates are posted on the PTO page on the ISAAC web site (<https://www.isaacschool.org/family/pto>). PTO meetings will typically be held on the fourth Tuesday of each month at 6:00 PM via Zoom. Meeting dates may be rescheduled if a conflict is identified. In such cases, the change of date will be communicated via the web site and other social communication channels.

2. Approval of Previous Meeting Minutes

This was the first meeting; no previous minutes to approve.

3. Principal's Report (William Links)

Mr. Links reports that the school is off to a roaring start!

School Expansion

The school is going through with plans to build a new tower addition to the property. There are currently 332 students currently in the building. This addition will add

additional rooms and learning spaces to accommodate future 4th and 5th grade students. Administration is currently responding to town inquiries regarding zoning for parking. The school has responded, and hopes to break ground on the expansion within a couple weeks, with the work being completed by the end of the school year.

New Grant Awarded

ISAAC was recently awarded an additional \$700k grant that covers expenses attributed to the addition of the 4th and 5th grades. This includes the addition of two new vans that will be used to transport 4th-5th grade students to/from school, eliminating the bus route for those grades.

After School programming

Due to the terms of the current 21 CCLC grant, ISAAC is not currently able to offer 4th or 5th grades the same after-school programming available to other students. ISAAC is now in year 4 of the 5 year grant. At the conclusion of the year, administration will be drafting the next iteration of the grant to provide opportunities for 4-5 graders. Additionally, administration is applying to allow "flat" funding of the existing 21 CLCC grant, which will increase funding for these last 2 years of the grant.

Back-to-school Night

ISAAC Open House is this Thursday, Sept, 26 from 5:30 to 7:00 PM. Due to building occupancy limitations, only caregivers will be able to attend. No children will be allowed to attend. An email will be going out tomorrow to parents containing their child's schedule, which will be used by caregivers during the night.

No questions raised for Bill.

4. Planned Activities & Goals for 2024-2025 (Katie Hallisey)

Dine-out Events

There are at least two family dine-outs planned for the year. We have contacted The Shack, who has another commitment in October, but is willing to consider another month. Previous restaurants include Mr. G's, Recovery Room, and Chili's.

One attendee suggested a breakfast event or breakfast on the weekend, since many families' schedules may not allow taking time during the dinner hours to go out to eat. Venues like Muddy Waters, NV Bakery, Sunrise Cafe, Cultura, and Washington St Coffee House were recommended.

It was also recommended that we poll parents far in advance of scheduling the events, asking which type of event they prefer: dinner, breakfast, etc.

Turkey Drive

The PTO will be donating turkeys to support ISAAC's 3rd Annual Turkey Drive. Last year the school donated 30+ complete dinners, with PTO donating about 12 turkeys to the cause through the efforts of PTO members both purchasing turkeys and coordinating donations with local organizations like FreshNL. One attendee committed to reaching out to the Mohegan Tribe for a donation goal of 50 turkeys!

Veteran's Day Breakfast

ISAAC will be offering a Veteran's Day Breakfast event, sponsored by the ISAAC Leadership Club. Bill asked if PTO would once again provide lapel pins like we did last year. No date has been set for the breakfast yet.

Spelling Bee

To be held in Spring 2025, this will be the PTO's primary event this year. Dr. Spera has previously run the Spelling Bee with great success. PTO officers met with him and Mr. Linksli over the summer to become familiar with the program. Details and committee planning information will be forthcoming.

5. Treasurer's Report (Jim Gauld)

We begin our year with our account in the black, and with the highest beginning balance to date in the four years since our establishment.

Beginning Balance: \$374.48 (as of 31-Aug-2024)

Projected Income

- Dine out events
 - 2-3 events planned for the year
 - Last year each event brought in ~\$100 each.

Projected Expenses

- Teacher appreciation lunch: \$300
- Spelling Bee: budget TBD

6. Nomination of Officers

Bill Linksli called for nominations for the four open officer positions. Nominated are:

- Katie Hallisey for President
- Amber Serluca for Vice President
- Jim Gauld for Treasurer
- Lynne Purtill for Secretary

The vote will be held at the next PTO meeting on Tuesday, October 29, 2024.

7. Open Floor for Questions/Comments

“Will the PTO have a table at the open house on Thursday?”

Yes. There is no need to have more than 2 PTO representatives at the table at any time. Please arrive at about 5:20 PM. The table will be located by the elevator near the health center. PTO will have a sign-up form available for parents/caregivers to sign up for PTO.

"Is there a lot of walking for the back to school night?"

There will be walking throughout the school as you follow your child's schedule. Anyone with accessibility concerns should contact the school administration and accommodations can be made.

8. Adjournment

- Meeting was adjourned by Katie Hallisey at 6:43 PM.
- Next meeting will be Tuesday, October 29, 2024 at 6:00 PM via Zoom.