

Minutes of the Policy Committee
Hawthorn Community Consolidated District #73, Lake County, Illinois
841 West End Ct, Vernon Hills, IL 60061
12:00 PM on the 11th day of September 2024

Present Members: Vice-President Wes Polen; Superintendent Dr. Pete Hannigan; Business Manager Ms. Jennifer Akin; Asst. Supt. of Teaching & Learning Dr. Allison Stein; Asst. Supt. of Student Services Ms. Alicia Corrigan; Asst. Supt. of Innovative Learning Dr. Karen Maturo; Asst. Supt. for Human Resources Mr. Adam Palmer; and Administrative Assistant Jessica Flores

1.1 Meeting called to order at 12:00pm

2.1 Public Comment: None

3.1 PRESS Issue 115

4.1 Approval of Policy PRESS Subcommittee Minutes 05/09/2024

Vice President Wes Polen and district administration reviewed the proposed changes in PRESS Policy 115. The policy sub-committee meeting met and divided the policy updates per department. Dr. Hannigan, Dr. Stein, Mr. Palmer, Ms. Akin, Dr. Maturo, and Ms. Corrigan reviewed the policies that relate to their department. There were 21 policies that were reviewed/updated.

Teaching & Learning

Additional Policy Update Not Included in PRESS 115	
7:80	Release Time for Religious Instructions/Observance

Student Services

6:140	Education of Homeless Children
6:150	Home and Hospital Instruction
Additional Policy Update Not Included in PRESS 115	
Draft #	Audio Recordings of Student-Related Meetings

Innovative Learning

6:110	Programs For Students at Risk of Academic Failure and/or Dropping Out of School
7:170	Vandalism

Business and Finance

4:70	Resource Conservation
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4:80	Accounting and Audits
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Human Resources

4:15	Identity Protection
5:180	Temporary Illness or Temporary Incapacity
5:200	Terms and Conditions of Employment and Dismissal
5:290	Employment Termination and Suspensions
5:310	Compensatory Time-Off

Superintendent

2:125	Board Member Compensation; Expenses
2:125 E1	Board Member Expense Reimbursement Form
2:125 E2	Board member Estimated Expense Approval Form
2:160	School Attorney
2:160 E	Checklist for Selecting a Board Attorney
2:70	Vacancies on Board of Education Filling Vacancies
2:70 E	Checklist for Filing Board Vacancies by Appointment
5:130	Responsibilities Concerning Internal Information

Meeting adjourned at 12:20 pm

Respectfully submitted,
Jessica Flores

Dr. Pete Hannigan, Superintendent

Wes Polen, Vice President

Date Minutes Approved: _____