



UNIVERSITY SCHOOLS

HOME OF THE BULLDOGS

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UNIVERSITYSCHOOLS.COM

MEETING MINUTES

UNIVERSITY SCHOOLS BOARD OF GOVERNORS

Wednesday, September 11, 2024

Main Building Room 1414

Board Members Present: Scott Williams, A.J. Roche, Carol Riggs, Eric Fitsimons, Jake Pierce, Justin Nelson, Frank Freeman, Amanda Widel, Ryan Mayeda

Staff Members: Jennifer Weaver, Sue Toricelli, Kyle Schuyler, Mike Mazurana, David Jones

6:00 P.M. Regular Board Meeting

1.0 CALL TO ORDER

- Call to order at 6:00 pm

2.0 ADOPTION OF AGENDA

- MOTION TO ADOPT THE AGENDA - RYAN (ERIC) PASSED

3.0 APPROVAL OF MINUTES

3.1 [AUGUST 14, 2024](#)

- MOTION TO APPROVE - ERIC (CAROL) PASSED

3.2 [AUGUST 23, 2024 - WORK SESSION](#)

- MOTION TO APPROVE - AJ (JAKE) PASSED

4.0 COMMUNITY DIALOGUE

- NONE

5.0 STAFF REPORTS

5.1 Booster Club (moved to next month)

5.2 USPTO

- Mrs. Williams shares how she is enjoying parent square and how that has lead to more parent participation in meetings. She continues to share the financials with the board. The Big Kahuna fundraiser is currently going on. There are several events like “trunk or treat” that they are also getting ready for.

5.3 Principal’s Update - Kyle Schuyler

- Mr. Schuyler presents all the fun things that are happening in the Middle School to the board. Many teachers are building classes around passion projects which are great opportunities for the students. Teachers will also take turns in the spotlight on ParentSquare. The student success team is busy with filling the 6th-graders’ schedules with opportunities and connections to help them with Middle School. Fall Sports are underway and the teams are doing well. The big league cross country meeting is hosted here at the school in October and is a great opportunity to show off how great our school is. The first round of NWEA testing has concluded and has given the school the first batch of academic data which helps with student placement. CMAS results are improving as well.

5.4 Superintendent’s Update

- Jennifer starts off by sharing the celebration video from last month’s update. She continues by sharing how principal’s have been using ParentSquare to share their updates with parents. We’ve received a lot of positive feedback from parents about using ParentSquare.

5.5 Business Manager’s Update ([July](#), [August](#))

6.0 ITEMS FOR ACTION

6.1 Consent Agenda: Board members will be asked if they wish to discuss any issues listed on the Consent Agenda. If so, these items will be moved from the Consent Agenda and placed under Items for Action. Items remaining on the Consent Agenda will be voted on together.

6.1.1 [Personnel](#)

- Motion to approve consent agenda - Ryan (AJ) Passed

6.2 Vice-Chair Election

- Frank Freeman moves to postpone the Vice-Chair Election until the conclusion of the Title IV investigation (AJ) - Motion Not Passed
 - Scott - abstain
 - AJ - Yes
 - Carol - No
 - Eric - No
 - Jake - Yes
 - Justin - No
 - Frank - Yes
 - Amanda - No
 - Ryan - No
- Nominations: Scott Williams, A.J. Roche, Ryan Mayeda
 - Scott Williams - 5 votes
 - A.J. Roche - 1 votes
 - Ryan Mayeda - 3 votes

6.3 Board Director Resignation

- Motion to accept the Board Director Resignation - Ryan (Eric) Passed

6.3 [BOARD DIRECTOR APPOINTMENT](#) PROPOSED PROCESS

- MOTION TO APPROVE THE BOARD DIRECTOR APPOINTMENT PROPOSED PROCESS WITH THE SPECIFICATION OF THE APPOINTED MEMBER WILL SERVE UNTIL THE NEXT REGULARLY SCHEDULED BOARD ELECTION - RYAN (ERIC) PASSED

6.4 [SUPERINTENDENT/STRATEGIC PLAN GOALS 2024-2025](#)

- MOTION TO APPROVE THE SUPERINTENDENT'S STRATEGIC PLAN GOALS - ERIC (RYAN) PASSED

7.0 ITEMS FOR DISCUSSION

7.1 [PERFORMANCE FRAMEWORK UPDATE](#)

- JENNIFER WEAVER GOES THROUGH THE FRAMEWORK AND HIGHLIGHTS A FEW OF THE IMPORTANT NUMBERS THAT SHOW ACADEMIC GROWTH AT EACH

LEVEL MIKE MAZURANA JOINS THE CONVERSATION AND TALKS ABOUT THE ELEMENTARY'S "DIBBLE" SCORES HIGHLIGHTED IN THE FRAMEWORK. THE DATA SHOWS HOW OUR STUDENTS COMPARE WITH OTHER STUDENTS IN THE DISTRICT. MIKE UNPACKS THE NUMBERS AND SHOWS HOW STUDENTS IN THE ELEMENTARY GROW COMPARED TO WHERE THEY STARTED WHEN THEY FIRST CAME TO UNIVERSITY. WE'RE REALLY PROUD OF THE GROWTH WE'RE SEEING.

7.2 BY-LAW UPDATES

- MEMBERS DISCUSS THE IMPORTANCE OF BRINGING IN WILLIAM BETHKE TO BRING A LEGAL PERSPECTIVE TO UNIVERSITY'S BY-LAWS. A.J. AND ERIC VOLUNTEER TO BE A PART OF THAT COMMITTEE.

8.0 BOARD REPORTS/COMMUNICATION

8.1 BOG Report - Chairman

- Justin shares about his busy month. He shared about his experience while on the 4th grade field trip to the UNC volleyball game.

8.2 Communication from the Board

- Ryan congratulates Scott as the new Vice-Chair. He also encourages members to be a part of the homecoming festivities. He also invites people to be a part of, or volunteer for, the upcoming golf tournament.
- Frank encourages the members to be bold and ask questions.
- Jake echoes Ryan's excitement for the homecoming game. He's also excited about the new parentsquare app. He's heard a lot of positive feedback.
- Eric shares his excitement for the marching band and the color guard upcoming competition. He also shares how the high school has been invited to UNC for...
- Carol talks about seeing the new SMART lab in action and talks about the resemblance to the old lab school and how the students were engaged. She also gives a few highlights from the food pantry.
- A.J. thanks the principals for their updates. He also reminds the board that we are all here for the students.
- Scott shares about an MTSS meeting he attended and shares his excitement for all the progress that group is making. He echoes A.J.'s thoughts on staying student-focused

8.3 Joint Use Report

- The rooftop AC unit is finally ready to be installed.
- 8.4 Capitol Planning Report
 - ?
- 8.5 Foundation Report
 - ?

9.0 FUTURE BUSINESS

10.0 NEXT REGULAR MEETING – OCTOBER 9, 2024

10.1 WORK SESSION - OCTOBER 25, 2024 9 AM-11 AM

11.0 ADJOURNMENT

- MOTION TO ADJOURN AT 7:31 - RYAN (SCOTT) PASSED