



Attendance Contract for Planned Excused Absence

To request an excused absence of over 5 days for your child, please supply the following information:

Today's Date: _____

Student Name: _____ Teacher: _____

Student(s) School: _____

Dates of Absence: _____ Number of days: _____

Consistent attendance is crucial for a child's academic success and social development. Research shows that missing just two days a month, or 10% of the school year, can significantly affect a student's ability to read at grade level by third grade in elementary school or graduate on time in middle and high school. Additionally, school provides essential opportunities for students to build friendships and learn how to engage within their community alongside peers and adults. Frequent absences can indicate underlying issues such as disengagement, academic struggles, or bullying, which is why it is vital for us to monitor attendance closely.

I have a plan in place to ensure the student(s) continue working toward maintaining their educational progress during this time away from regular instruction. I believe this absence will not have a significant negative impact on their education.

Parent/Guardian: _____

School Administrator: _____